

**CITY OF SWARTZ CREEK SWARTZ CREEK, MICHIGAN  
MINUTES OF PLANNING COMMISSION MEETING  
February 6, 2024**

Meeting called to order at 7:00 p.m. by Commissioner Wyatt

Pledge of Allegiance.

**ROLL CALL:**

Commissioners present: Binder, Sturgess, Grimes, Henry, Wyatt.

Commissioners absent: Branoff, Campbell, Krueger.

Staff present: Adam Zettel, City Manager.

Others present:

Others Virtually Present: Rae Lynn Hicks, George Hicks

**APPROVAL OF AGENDA:**

**Resolution No. 240206-01**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Binder

**I Move** the Swartz Creek Planning Commission approves the agenda for the February 6, 2024, Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

**MINUTES OF AUGUST 1, 2023**

**Resolution No. 240206-02**

**(Carried)**

Motion by Planning Commission Member Grimes  
Second by Planning Commission Member Henry

**I Move** the Swartz Creek Planning Commission approves the Minutes for the August 1, 2023, Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

**MEETING OPENED TO THE PUBLIC:**

None.

**BUSINESS:**

**APPROVAL OF AMENDED AGENDA:**

**Resolution No. 240206-03**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Binder

**I Move** the Swartz Creek Planning Commission amend the agenda to add nominations for the February 6, 2024, Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

**RESOLUTION TO NOMINATE CHAIRPERSON**

**Resolution No. 240206-04**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Grimes

**I Move**, the Swartz Creek Planning Commission selects Commissioner Tom Wyatt to serve as the Planning Commission Chairperson for a twelve month period commencing immediately and ending at the next annual meeting or as stated in the bylaws.

Unanimous Voice Vote  
Motion Declared Carried

**RESOLUTION TO NOMINATE VICE CHAIRPERSON**

**Resolution No. 240206-05**

**(Carried)**

Motion by Planning Commission Member Grimes  
Second by Planning Commission Member Wyatt

**I Move**, the Swartz Creek Planning Commission selects Commissioner Nate Henry to serve as the Planning Commission Vice Chairperson for a twelve month period commencing immediately and ending at the next annual meeting or as stated in the bylaws.

Unanimous Voice Vote  
Motion Declared Carried

**RESOLUTION TO NOMINATE SECRETARY**

**Resolution No. 240206-06**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Wyatt

**I Move**, the Swartz Creek Planning Commission selects Commissioner Betty Binder to serve as the Planning Commission Secretary for a twelve month period commencing immediately and

ending at the next annual meeting or as stated in the bylaws.

Unanimous Voice Vote  
Motion Declared Carried

## **RESOLUTION FOR 2023 ANNUAL REPORT**

**Resolution No. 240206-07**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Grimes

**WHEREAS**, the Planning Enabling Act of the State of Michigan requires an annual report to be compiled that reflects the activities of the planning commission, and;

**WHEREAS**, the City of Swartz Creek desires to consolidate such activities with those of the Zoning Board of Appeals to better communicate with officials and the public, and;

**WHEREAS**, the annual report, as reviewed by the planning commission at their regular meeting on February 6, 2024 also includes training and related information to shape actions in the coming year.

**NOW, BE IT RESOLVED** that the Swartz Creek Planning Commission hereby recommends the approval of the 2023 annual report and direct staff to submit the report to the city council.

Discussion ensued.

Unanimous Voice Vote  
Motion Declared Carried

### **Holland Square Concept Plan:**

Discussion ensued regarding the Miller Road streetscape, floor plan and rendering.

### **MEETING OPENED TO THE PUBLIC:**

Jim Barclay: Miller & Elms comment.

### **Remarks by Planning Commission:**

Commissioner Binder question if there is anything else in the works? City Manager Zettel answered that Fortino's can't be sold, leased, or used because of litigation. Building on Holland, the owner moved out of state, even though there have been inquiries in regard to the building. Discussion ensued.

Commissioner Henry questioned if there is anything else on the horizon; a lot near Meijer? City Manager Zettel explained that it is more long term planning. Suggested updating the lighting ordinance. Stated site plans should be done administratively. Discussion ensued.

Commissioner Sturgess liked the concept of the water fountain and park ideas; it is cozy. Discussion ensued.

**Adjourn**

**Resolution No. 240206-08**

**(Carried)**

Motion by Planning Commission Member Sturgess  
Second by Planning Commission Member Henry

**I Move** the Swartz Creek Planning Commission adjourns the February 6, 2024, Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

Meeting adjourned at 8:38 p.m.

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Betty Binder, Secretary