

CITY OF SWARTZ CREEK
Park and Recreation Advisory Board
Tuesday, April 15, 2025, 5:30 P.M.
City Council Chambers, 8083 Civic Drive
Agenda

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: James Barclay, Edmund Bosas, Mark Gonyea, Nate Henry,
George Hicks, Walt Melen, David Witter, Sara Witter, Vacant
4. APPROVAL OF AGENDA:
5. APPROVAL OF MINUTES :
6. MEETING OPEN TO PUBLIC:
7. COMMUNICATIONS TO BOARD:
 - A. March 18, 2025 Minutes
 - B. Staff Letter
 - C. Park Plan Excerpts
 - D. Otterburn Update
 - E. Genesee County Patrol Letter
 - F. Trailhead Signs
 - G.
8. REPORTS:
 - A. DPW Director & City Manager
 - B.
9. BUSINESS:
 - A. 2025 Priorities (Abrams Sign Request, Elms P-Ball Net, Patrol)
 - B. Otterburn Park
 - C. Trailhead signs
 - D.
10. MEETING OPEN TO PUBLIC:
11. BOARD MEMBER COMMENTS:
12. ADJOURNMENT:

**CITY OF SWARTZ CREEK
VIRTUAL PARK AND RECREATION ADVISORY BOARD
ACCESS INSTRUCTIONS
TUESDAY, APRIL 15, 2025 5:30 P.M.**

The **April 15, 2025 Park Board meeting** will commence at 5:30 p.m. This meeting will be conducted in-person and virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to **“Join via computer”** as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Renee Kraft is inviting you to a scheduled Zoom meeting.

Topic: City of Swartz Creek Park & Recreation Board Meeting

Time: April 15 2025 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/83096401128>

If you have any further questions or concern, please contact 810-429-2766 or email rkraft@cityofswartzcreek.org. A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

**CITY OF SWARTZ CREEK
VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, and city board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;

- (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
 6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
 7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
 8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the Zoom application or by dialing *9 on their phone.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF BOARD OR Commission

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
PAUL D. BUECHE MUNICIPAL BUILDING
MARCH 18, 2025

Meeting called to order at 5:30 p.m. by Chairperson Barclay

Members Present: Bosas, Gonyea, G. Hicks, Henry, S. Witter, Melen.

Members Absent: D. Witter, Barclay, Olger.

Staff Present: Rob Bincsik & Adam Zettel.

Others Present: Dennis Cramer, Sandi Brill, Ken Brill, Boots Abrams, Jodi Spalding.

APPROVAL OF AGENDA: Motion by Henry to approve the agenda for March 18, 2025, support by Gonyea.

Unanimous Voice Vote.
Motion Declared Carried.

APPROVAL OF MINUTES: Motion by Melen to approve minutes of January 21, 2025, support by Hicks.

Unanimous Voice Vote.
Motion Declared Carried.

MEETING OPEN TO THE PUBLIC: Sandi Brill and Dennis Cramer questioned how the group can be more cohesive with Park Board members. Had other questions regarding Abrams Park. Dennis Cramer asked when yard waste will be collected? Unidentified person stated time was spent at the park with river coalition.

COMMUNICATIONS TO THE BOARD:

- A. January 21, 2025 Minutes
- B. Staff Letter
- C. Trail Map Draft
- D. Letter to Genesee County Parks
- E. Butterfly Garden Master Plan

REPORTS:

- A. DPW Director Mr. Bincsik and Mr. Zettel gave updates.

BUSINESS:

- A. Holland Square: Delay until 2026 to accommodate donations.
- B. Otterburn Update; ROWE should have something for April meeting. Eddie Bosas – disc golf is moving along.
- C. Skating Proposal: Zettel described meeting with Austin about possible ice and/or synthetic skating at Abrams Park.
- D. Butterfly Garden:

Mr. Henry moved to recommend acceptance of the Master Plan Concept to Council, with Phase I able to be constructed immediately, supported by Mr. Gonyea.

Yes: Henry, Gonyea, Barclay, Bosas, Hicks.

No: None.

Motion Declared Carried.

MEETING OPEN TO PUBLIC: Jodi Spalding discussed the health of the creeks. Stated river coalition is health. Ken Brill questioned if he can replace an old bench by the sign at Abrams Park. Response-yes. Boots Abrams thanked the Board.

BOARD MEMBER COMMENTS:

Board Member Henry thinks liaising is going well. City is not able to garden, only mow.

Board Member Gonyea stated that tonight was imperative meeting with Friends of Abrams Park, geo-caching and Friends of the Flint River.

Motion by Melen, support by Bosas to adjourn the meeting.

Unanimous Voice Vote.

Motion Declared Carried.

ADJOURNMENT: Meeting adjourned at 6:52 p.m.

NEXT MEETING: April 15, 2025, 5:30 p.m.

Connie Olger, Secretary



Adam Zettel, AICP

City Manager

azettel@cityofswartzcreek.org

Date: April 8, 2025

To: Park Commissioners
From: Adam Zettel, AICP
RE: April 15, 2025 Park Board Meeting

Hello everyone,

We will be meeting at 5:30 p.m. on Tuesday, April 15, 2025. The meeting will be in the city council chambers! The meeting will also be available to the general public via Zoom, but park board members must attend in person to participate.

We have a few areas of focus for our meeting. Unfortunately, we are not quite ready with workable plans for Otterburn Park. If these are submitted by Rowe, I will send them along. There is not urgency here because the timeline for this project has been pushed back. My last communication with the DNR indicated that the grant agreements may not be available until summer. As such, it is highly unlikely we will be able to bid and construct this summer.

We will see where this goes, if anywhere, at the meeting. There is still some discretion on how some of the planned amenities can be laid out, designed, and built. Ultimately, we need to include some accessible parking, bathrooms, a pavilion, the access loop, and related features.

Next up is setting priorities for 2025 maintenance and improvements. As noted previously, this is going to be a pretty lean year for investment. This stings less since so many larger projects that were put into the plan are already done (e.g. courts, fencing, bathroom updates, etc.). However, there is always more that needs to be done and more that we want to get done.

With that said, Elms is not in line for any notable improvements in 2025. Our crews will look to get more stain and paint on play equipment, check up on forestry, and keep things running smoothly. There is also a request for a pickleball net and the potential to support weekend patrols in the park.

For Abrams, we have a planned \$20,000 fall forestry investment lined up (supported by a \$10,000). We are still working with the historical society on some interpretive signs for that location, and the Friends of Abrams Park is working on Phase I of the Butterfly

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Swartz Creek Michigan 48473

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April 15, 2025
Park Board

Garden. In addition, it is noted that the sign for the park is not in good condition. As part of our ongoing sign update program, this may be a candidate for replacement.

If funding permits, we will look to add the bike racks in both parks. We are also keeping a focus on extending internal walking loops for Elms and Abrams Parks.

Contact me with additional future agenda items, questions, or comments.

Sincerely,



Adam H. Zettel, AICP
City Manager
City of Swartz Creek
azettel@cityofswartzcreek.org

Park Plan Excerpts for March 19, 2024 Park Board Meeting

Action Plan

The following is a description of the projects the Parks and Recreation Advisory Board has determined are recreational priorities for the city. Justification is provided for each project. A list of potential funding sources is also included.

Short-Term Projects

- Replace backstop in Elms Park. Work on maintenance around the park as well with the playground equipment.
- Develop checklist for routine asset maintenance.
- Remove and replace the cottonwood trees in Abrams Park with something new (i.e. swamp oak, elm trees).
- Annual maintenance to play equipment, including staining of sections of Elms Park play structure in a more organized, thorough manner rather than tackling the entire structure at one time.
- Depending on grants and other match funding, development of the non-motorized trail may be timely with improved bid pricing due to local road projects by the city.
- Additional security measures to protect parks from vandals.
- Add parking on the east side of Elms Park while maintain green space and the separation between the parking area and park amenities.
- Bike racks downtown at Holland Square

Elms Park Internal Trail

- City proposes that an aggregate non-motorized trail system be developed throughout the park which would establish a pedestrian trail of high priority for the city.
- Trail users will be able to enter the park from the sidewalk along Elms Road without having to share the entry drive with vehicles. Trail would be of barrier-free design, 8 to 10 feet in width and would allow for a wide range of walkers, runners, people in wheelchairs/walkers or bikers to use the trail safely and efficiently.

- Trailhead location would also be developed to have seating, water fountains and bike racks. Signage and wayfinding would also be installed along trail to provide direction and places of interest in the park.

Extend Non-Motorized Trail to Elms Road Elementary School

There is an existing easement (owned by Consumers Energy) that connects Elms Road Elementary to the park. The trail connection would provide the school with an opportunity to utilize the facility for recreational activities such as gym classes and cross-country running events. Trail will also provide a pedestrian connection from the school to the residential neighborhoods to the south.

Mid-Term Projects

- Remove exercise stations in Abrams Park and continue to improve restrooms.
- Repurpose tennis courts at Abrams Park
- Continue to make improvements at all park properties to ensure accessibility to all park amenities (i.e. playground equipment, field access, parking accommodations).
- Work with the school district to develop the southwest corner of Cappy and Fairchild to include forestry education, community garden, play equipment, and creek observation deck.
- Work with Swartz Creek Community Schools to plan the reuse of the Mary Crapo site. This site could provide additional property for future sports fields for the school district. A cooperative effort with the school might be sought as both the city and schools have limited budgets.
- Converting softball fields to baseball fields is still a viable option. Most of the softball fields could be converted since most of the groups that would use the field would be little league teams.
- Development of a non-motorized trail along Swartz Creek through Abrams Park would be an attractive location for a trail system.

Paved or aggregate trail system that would provide public access to the waterway and act as a pedestrian link between park facilities. Trail users would be able to enter the park from the sidewalk along Winshall Drive. Barrier-free design, constructed on paved or aggregate surface, striped and 8 to 10 feet in width; proposed length to be 1,300 feet (or ¼ mile).

Maintain open space and providing light in those spaces to prevent vandalism and promote usage of space for recreational activities.

Long-Term Projects

- Complete work at Otterburn Park.
- Construction of pavilion, bike station, 8-foot accessible paths through the site, parking, signage, restrooms, forestry, and sledding hill.
- Extend Non-Motorized Trail to Swartz Creek Middle School
- Develop trail connection to Swartz Creek Middle School by extending the existing trail from the park to the school along the Genesee County drain easement.

City of Swartz Creek Five-Year Parks and Recreation Plan

Develop Non-Motorized Trail Regional Connections

Work with the Genesee County Metropolitan Planning Commission (where necessary) to complete trail sections around Swartz Creek

Continued improvements on Michael R. Shumaker Bicentennial Park and potential partnership with the Swartz Creek DDA (i.e., Hometown Days Committee).

Develop partnerships with groups like Swartz Creek Schools, Mundy Township, Genesee County Parks and youth athletic groups in the area for recreational programming and volunteerism.

Capital Improvement Plan

The following schedule is a summary of the action plan that includes key maintenance and development projects in an approximated timeline for completion pending available funding:

Funding Key:

- MNRTF – MDNR Trust Fund
- Passport – MDNR Recreation Passport
- SPARK – MDNR Spark Grant
- TAP – MDOT Transportation Alternative Program
- GF – General Fund
- Private – Private Donation/Foundations

Capital Improvement Plan			
Year	Project	Cost	Funding
Years 0-5	Abrams Park		
	• Tree replacement (on-going)	\$15,000	CE, Private GF, Passport
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom facilities, remove exercise stations – Minor renovations have already occurred (doors and fixtures)	\$25,000	
	• Additional Seating (Benches)	\$5,000	
	• Refurbish basketball courts (2023)	\$200,000	
	• Interpretive Signage	\$5,000	
	• Bike Racks	\$1,500	
	Total	\$451,500	
	Elms Park		
	• Replace backstops (2023)	\$5,000	GF, Passport, Private
	• Drainage improvements, extend internal path (2023)	\$20,000	
	• Additional Seating (Benches)	\$5,000	
	• Interpretive Signage	\$5,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Parking Issues	T.B.D.	
	• Bike Racks	\$1,500	
	Total	\$286,500	
	Otterburn Park		
	• Pavilions	\$200,000	GF, Passport, MNRTF, SPARK, Private
	• Gravel parking and ADA accessible parking spaces	\$80,700	
	• 8' aggregate path	\$35,000	
• Site preparation/grading	\$215,700		
• Site amenities (i.e. trash receptacles, benches)	\$2,500		
• Pedestrian bridge	\$104,000		
• Bike pavilion station (including bike racks)	\$20,000		

City of Swartz Creek Five-Year Parks and Recreation Plan

	<ul style="list-style-type: none"> Interpretive Signage 	\$5,000	
	Total	\$662,900	
	Non-Motorized		
	<ul style="list-style-type: none"> Construct Phase 1 of regional trail system – currently out for bids 	\$150,000	TAP, MNRTF, GF, Private
	Total	\$150,000	
	Total for 0-5 Years	\$1,550,900	
Years 5-10	Abrams Park		
	<ul style="list-style-type: none"> Annual maintenance (\$50,000 per year x 5) 	\$250,000	Private, GF, Passport
	<ul style="list-style-type: none"> Refurbish or repurpose tennis courts 	\$225,000	
	<ul style="list-style-type: none"> Internal Trails 	\$50,000	
	Total	\$524,000	
	Elms Park		
	<ul style="list-style-type: none"> Annual maintenance (\$60,000 per year x 5) 	\$300,000	GF, Passport, Private
	Total	\$300,000	
	Otterburn Park		
	<ul style="list-style-type: none"> Annual maintenance (\$60,000 per year x 5) 	\$300,000	
	Total	\$300,000	
	Michael R. Shumaker Bicentennial Park		
	<ul style="list-style-type: none"> Remove or enhance pavilion with new features 	\$150,000	MNRTF, GF, Private, DDA
	<ul style="list-style-type: none"> New benches 	\$3,000	
	Total	\$153,000	
	Non-Motorized		
<ul style="list-style-type: none"> Construct Phases 2 and 3 of regional trail system 	\$350,000	TAP, MNRTF, GF, Private	
Total	\$350,000		
	Total for 5-10 Years	\$1,627,000	

Otterburn Park Improvements
City of Swartz Creek
TF24-0061

Progress Report
4-15-25

Work completed:

- Topographic survey, base map, layout
- Restroom/ pavilion/site furnishing options
- Meeting with Genesee County Metropolitan Planning Commission for coordination on HUD grant (they will provide an environmental review using SHPO reporting provided through ROWE's contract)
- Internal ROWE project kick off meeting and qa/qc process
- Coordinating sub agreements and initiating archeological review and geotechnical work

Work in progress

- Review 30% cost /layout with park board and preferences on items
Questions:
-Preferences for pavilion
-Preferences on restroom (match Depot details), seasonal, storage?
-Drinking fountain

Action items for City:

- The city will provide HUD form SF-1199A, narrative and budget, register for a Unique Entity ID, and establish/maintain the DRGR account.
- Proceed with preparing grant agreement documents for MDNR

Next steps:

- Revise plans, provide for confirmation and proceed with final design
- Check in with the drain commission; some storm detention expected on the s/e corner of the site

SCHEDULE

The following approximate schedule is anticipated for the project:

Notice to Proceed	January 2025
<u>Preliminary Design</u>	<u>February-April 2025</u>
Final Design	May-July 2025
Bidding and Award	September-October 2025
Construction	Fall 2025-Spring 2026



Genesee County Parks and Recreation Commission
RANGER DIVISION
5045 Stanley Road, Flint, Michigan 48506
Telephone Number 810-736-7100



MEMORANDUM

Date: March 26, 2025

TO: Patrick Linihan
Park Director

FROM: Rick Witham
Chief Ranger

RE: Services for Swartz Creek Community Park

Sir,

At your request we have done a review the service request from the City of Swartz Creek for Ranger Patrol. The park in question is the Elms Road Park located at Elms Road and I-69. The request is for Ranger Patrol between the of hours of 10:00 am and 1pm on weekends in the summer months (3- days – Friday thru Sunday).

Below is a general cost analysis of what the service would cost. Please note that the services does not include the cost of Detective services or Detective vehicle.

RANGER PATROL:

1 hour per day (dayshift only) \$35.00 an hour for 1- Ranger.

3 hours per day the cost would be \$135.00 for one day, for 1-Ranger.

So, the total for just 1- Park Ranger wages for this operation would be as follows:

1- Hour - \$35.00

3 days, for 1 hour= \$180.00

3 days for 3 hours= \$405.00

VEHICLE USEAGE:

The vehicle usage would be as follows:

1- Hour at \$25.00

3 days at 1 hour= \$75.00

3 days at 3 hour per day= \$225.00

COURT HOURS:

The cost for court appearances would be \$52.50 (\$35.00 x 1.5 an hour), with a minimum of 2 hours, which will be at \$105.00 per Ranger.

TOTAL COST: Weekend

One weekend -1- Ranger for 1 hour for 3 days and vehicle will be \$255.00.

One weekend-1 Ranger for 3 hours each day, for 3 days and vehicle use will be \$630.00.

TOTAL COST: For a month

One month of Ranger patrol/ vehicle use will be \$1,020 for 1 hour

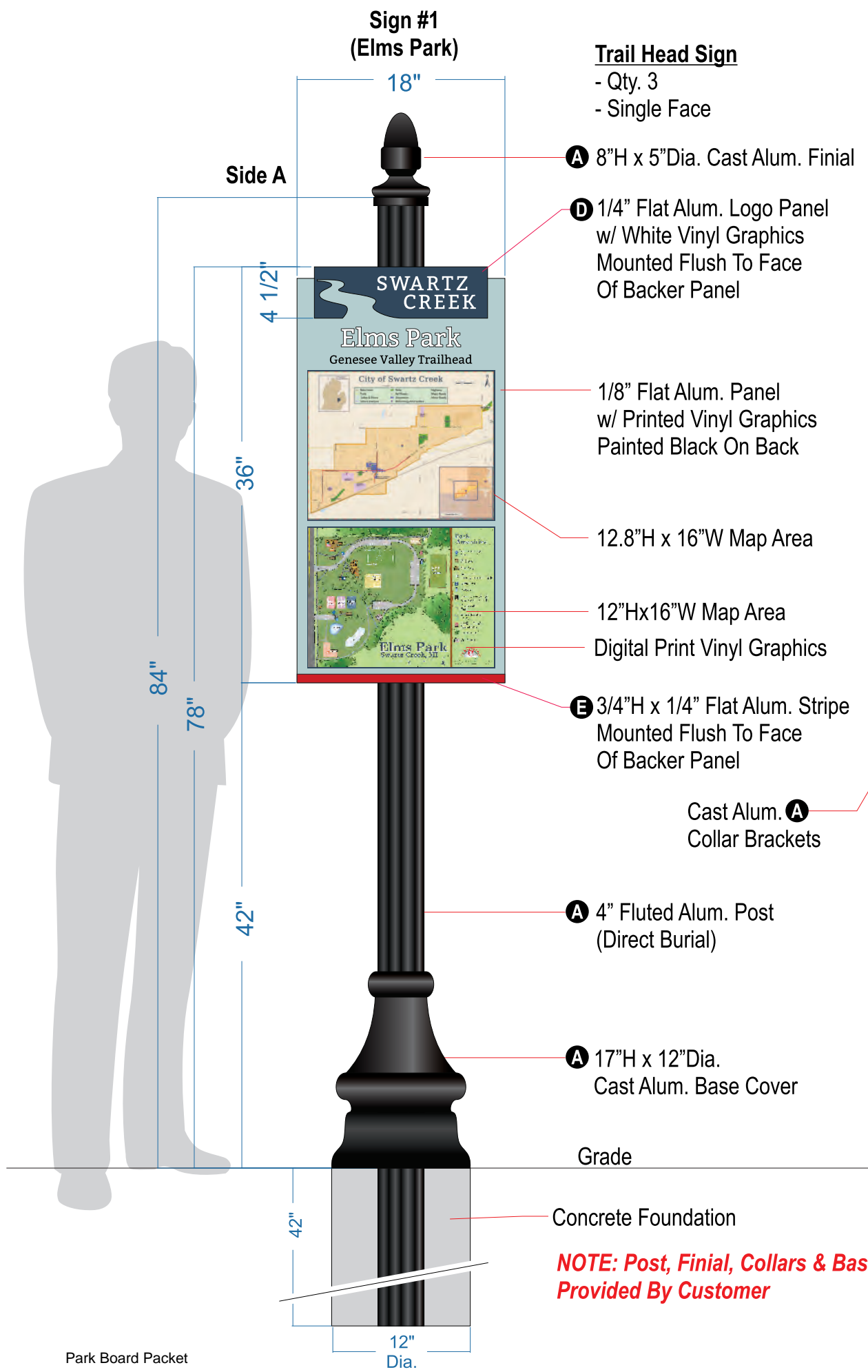
One month of Ranger patrol/ vehicle use will be \$2,520.00 for 3 hours a day.

The cost for each weekend and month does not include court time or Detective services.

Respectfully,



Rick Witham
Chief Ranger



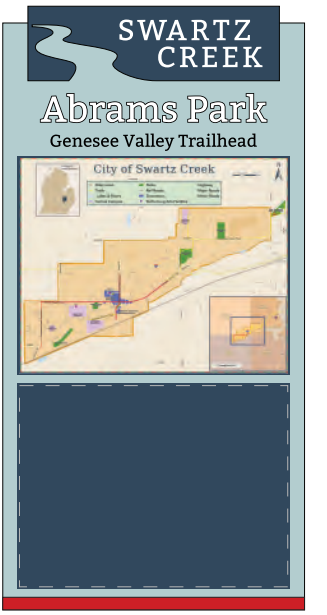
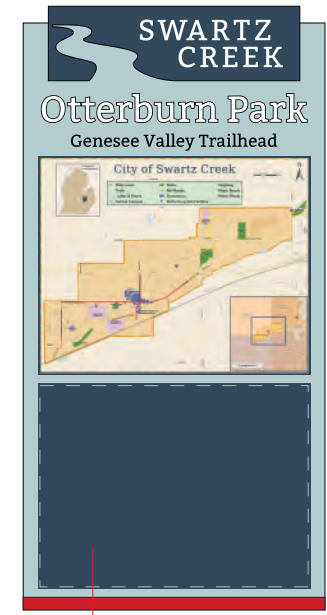
Trail Head Sign
 - Qty. 3
 - Single Face

Side View

Side B

Sign #2 (Otterburn Park)

Sign #3 (Otterburn Park)



12"Hx16"W
 Park Map Area
 (Maps To Be Supplied)



NOTE: Post, Finial, Collars & Base Provided By Customer

SIGN TYPE
Trail Head Signs

SCALE
1"-1'-0"

COLORS
 A Black
 B White
 C Light Blue TBD
 D Dark Blue TBD
 E Red TBD

NOTES

YES INITIALS **READY FOR PRODUCTION**

SALESPERSON
Dan Kivett

FILENAME
CityOfSC-24-Trail Head Signs

Customer / Address
City of Swartz Creek
X

DRAWN BY / DATE
G.Alumbaugh 7-26-23
GA 9-20-23 GA 3-12-24 GA 7-25-24
GA 12-12-24 GA 1-10-25 GA 3-14-25
GA 3-21-25 GA 4-3-25

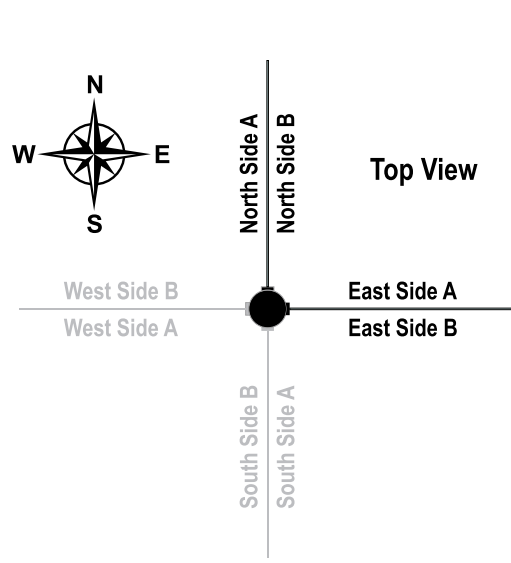
Proud Member Of The
 WSA WORLD SIGN ASSOCIATES
 ISA INTERNATIONAL SIGN ASSOCIATION
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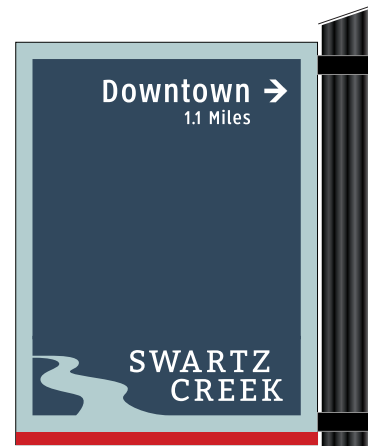
Sign #1 - Miller & Elms Rd (Northeast Corner)



**Panel #1
North Side B
(Facing Westbound)**



**Panel #1
North Side A
(Facing Eastbound)**



**Panel #2
East Side A
(Facing Southbound)**



**Panel #2
East Side B
(Facing Northbound)**



SIGN TYPE

Trail Wayfinding Signs

SCALE

X-1'-0"

COLORS

NOTES

X

READY FOR PRODUCTION

SALESPERSON

Dan Kivett

FILENAME

CityOfSC-24-Trail Wayfinding Signs

Customer / Address

City of Swartz Creek
X

DRAWN BY / DATE

G.Alumbaugh 7-26-23
AL 8-8-23 7-25-24 GA 12-12-24
GA 1-3-25 GA 1-9-25 GA 1-23-25
GA 3-14-25 GA 3-21-25

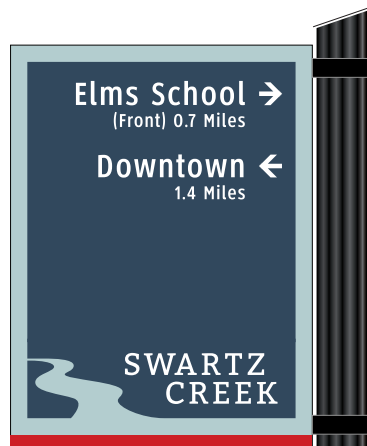
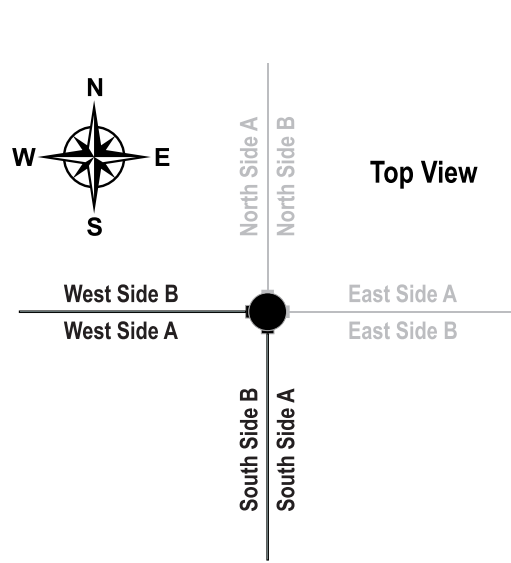


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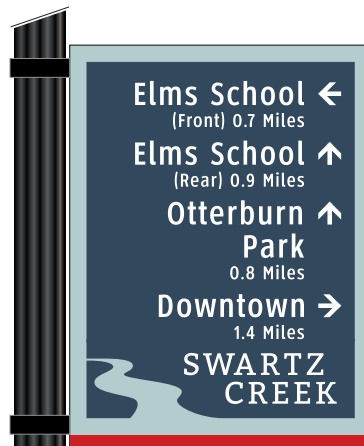


4145 Market Place
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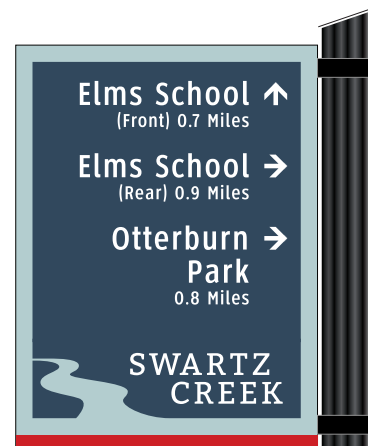
Sign #2 - Elms Rd (Where the path leads to pavilion #2; Northeast corner of path intersection)



**Panel #1
South Side A
(Facing Westbound)**



**Panel #1
South Side B
(Facing Eastbound)**



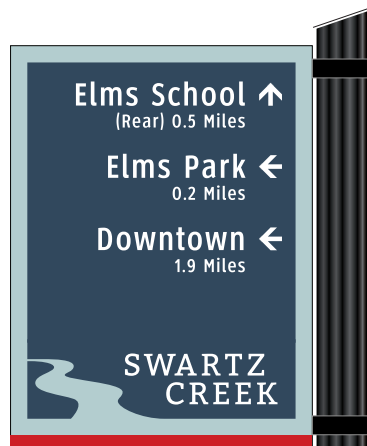
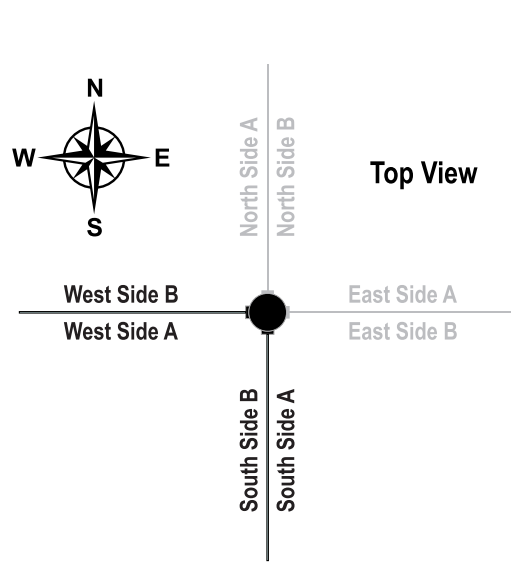
**Panel #2
West Side A
(Facing Northbound)**



**Panel #2
West Side B
(Facing Southbound)**



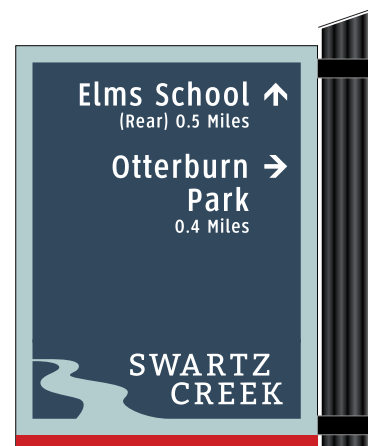
Sign #3 - Bristol Rd At The Crossing (Southwest of path intersection)



**Panel #1
South Side A
(Facing Westbound)**



**Panel #1
South Side B
(Facing Eastbound)**

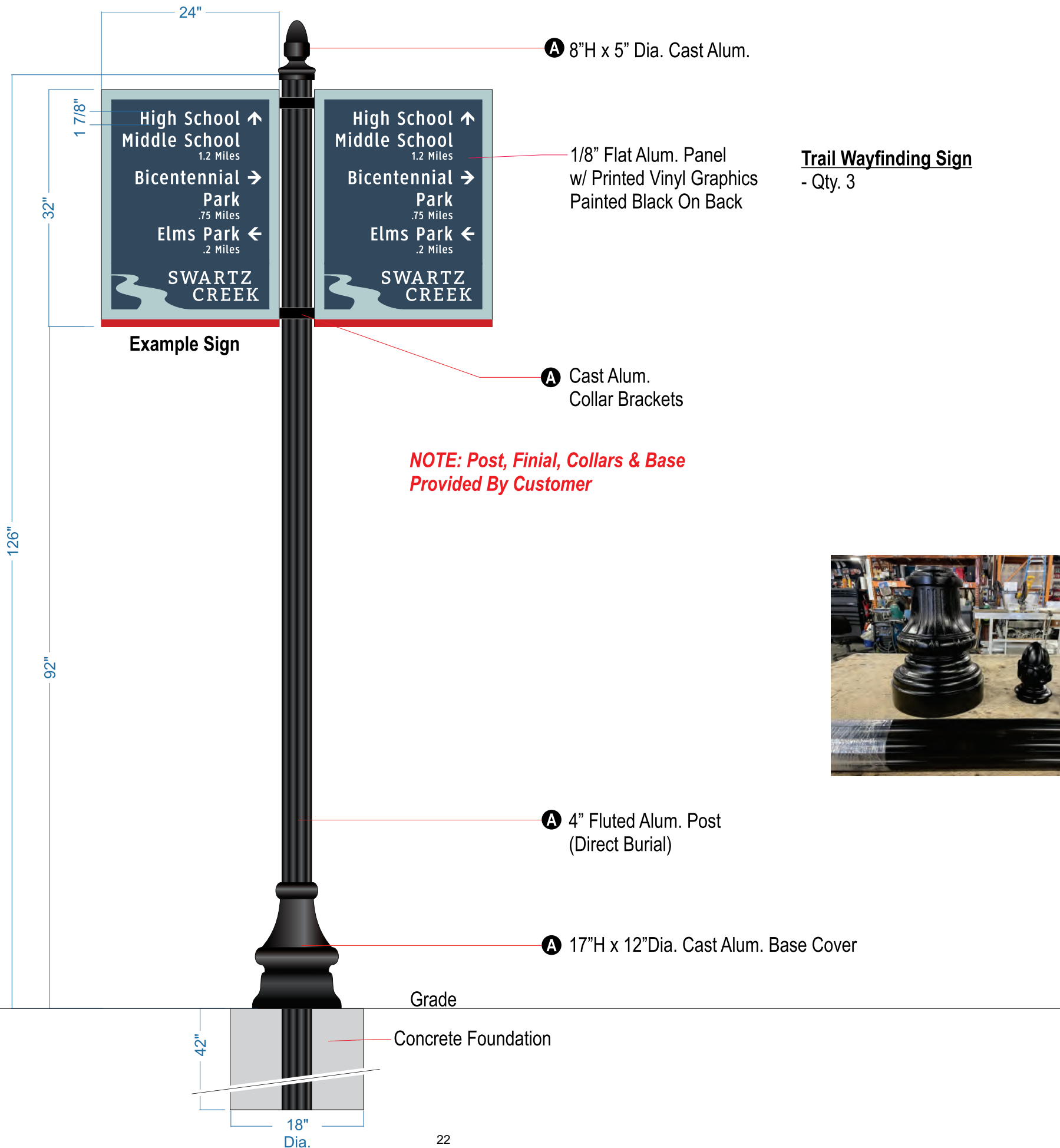
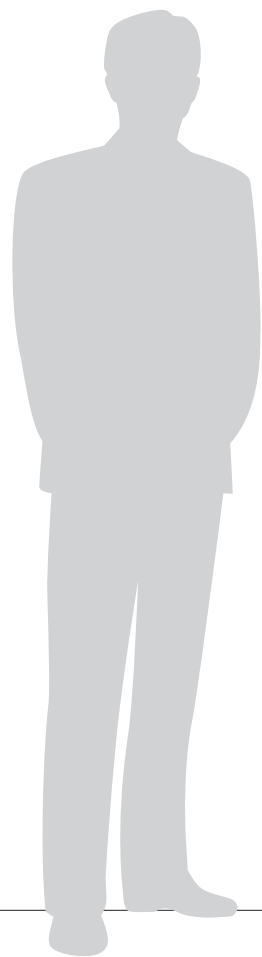
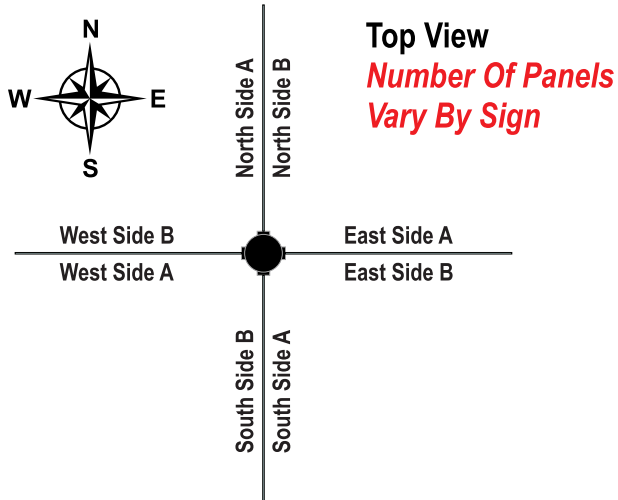


**Panel #2
West Side A
(Facing Northbound)**



**Panel #2
West Side B
(Facing Southbound)**





SIGN TYPE
 Trail Wayfinding Signs

SCALE
 3/4"-1'-0"

COLORS

- A** Black
- B** White
- C** Light Blue TBD
- D** Dark Blue TBD
- E** Red TBD

NOTES
 X

READY FOR PRODUCTION

SALESPERSON
 Dan Kivett

FILENAME
 CityOfSC-24-Trail Wayfinding Signs

Customer / Address
 City of Swartz Creek
 X

DRAWN BY / DATE
 G.Alumbaugh 7-26-23
 AL 8-8-23 7-25-24 GA 12-12-24
 GA 1-3-25 GA 3-14-25 GA 4-3-25

Logos: WSA (World Sign Associates), ISA (International Sign Association), MSA (Michigan Sign Association), UL LISTED.

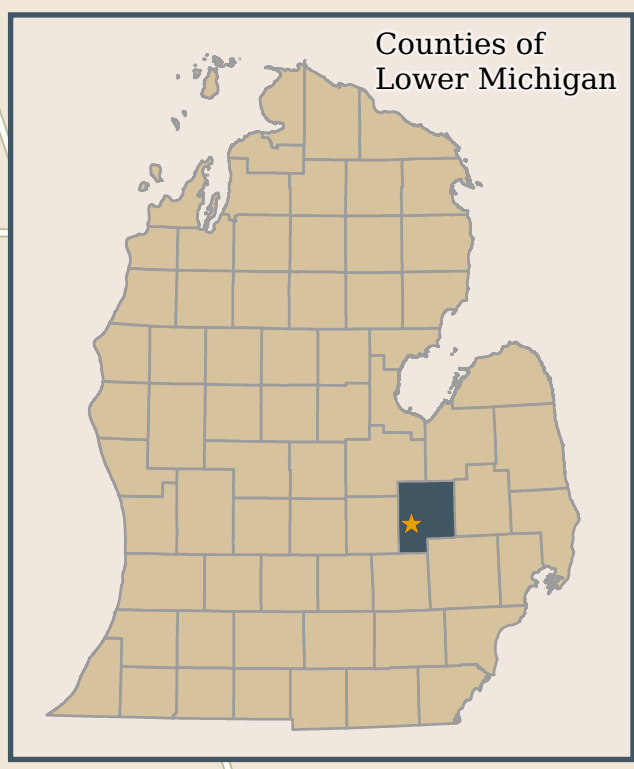
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



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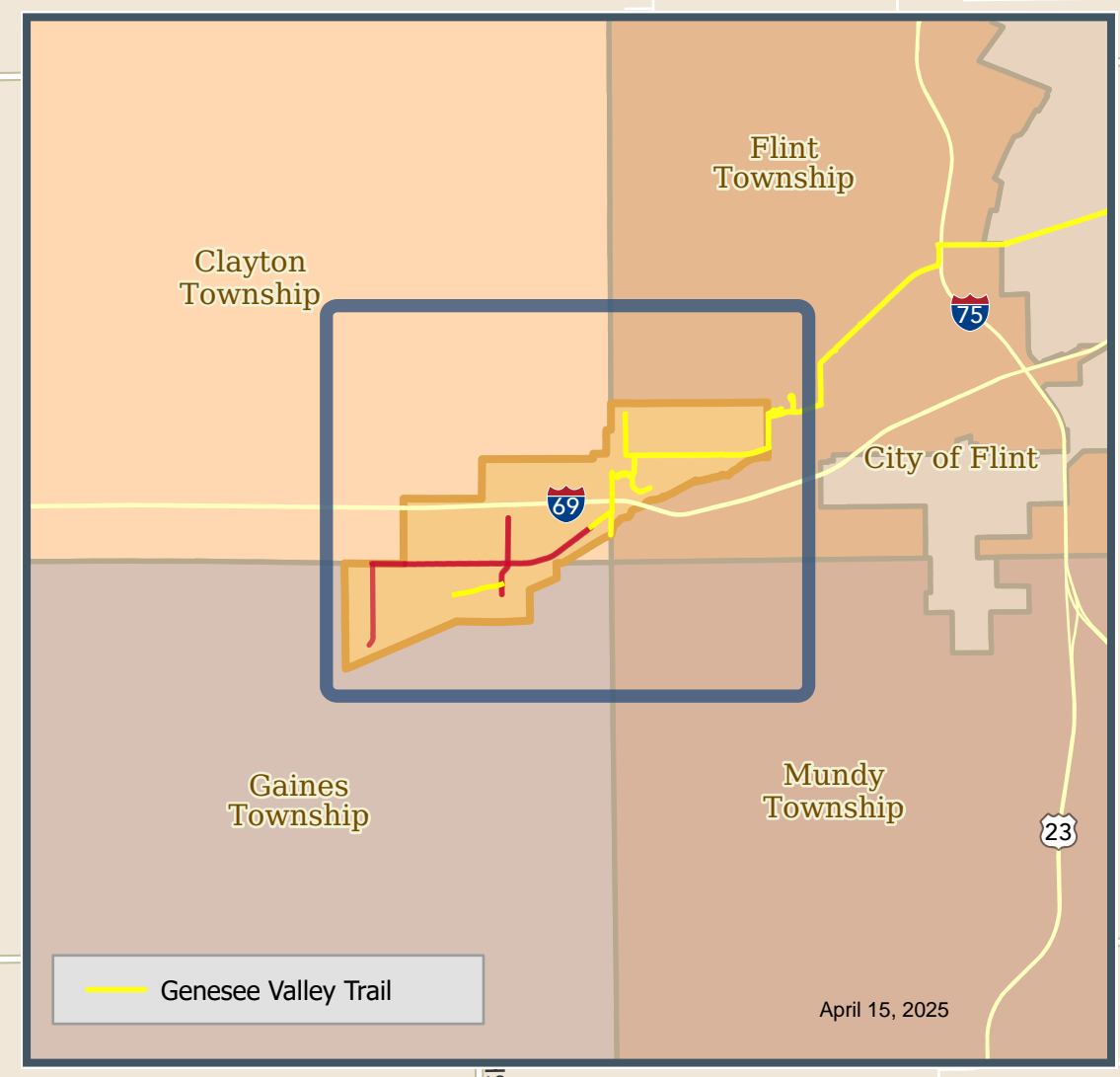
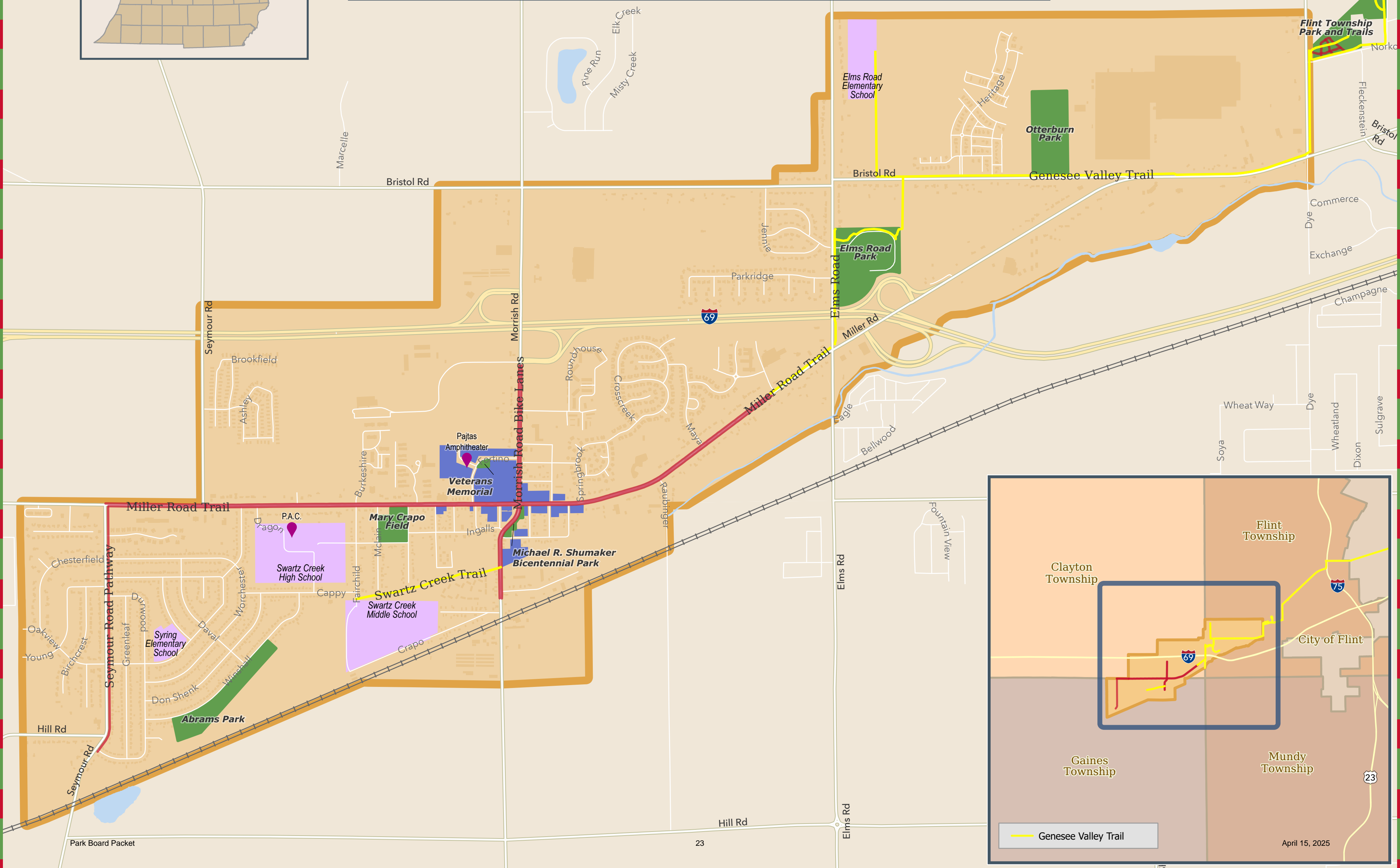
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City of Swartz Creek

0 0.75 1.5 3 Miles



 Bike Lanes	 Parks	 Highway
 Trails	 Rail Roads	 Major Roads
 Lakes & Rivers	 Downtown	 Minor Roads
 School Campus	 Performing Arts Facilities	



Park Amenities

-  Van Accessible Parking
-  Pavilions
-  Play Areas
-  Path to Elms Elem. & Otterburn Park
-  Restrooms
-  Porta Johns
-  Cosmos in the Creek Solar System Model
-  Paved Walking Trails
-  Unpaved Walking Trails
-  Football Shed/Concessions
-  Forest Areas
-  Cell Tower

Elms Park

Swartz Creek, MI



*This map is not intended to be drawn to scale. It serves as a reference for Elms Park Visitors.
Created: January 2025 by Genesee County GIS Department*