

City of Swartz Creek

AGENDA

Regular Council Meeting, Monday, May 13, 2024, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of April 22, 2024 MOTION Pg. 30
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 49
 - 6C. Elms Park Pavilion Bid and Package Pg. 93
 - 6D. Springbrook East Lights Pg. 107
 - 6E. 2024 Special Assessments Pg. 117
 - 6F. No Mow May Free Press Article Pg. 118
 - 6G. Comcast Service Notice Pg. 125
 - 6H. Pat Williams Letter Pg. 126
 - 6I. Local Street Paving Estimates Pg. 127
 - 6J. Draft Fiscal Year 2025 Budget Pg. 135
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Fiscal Year 2025 Budget PUBLIC HEARING
 - 8B. 2024-2025 Council Calendar RESO Pg. 24
 - 8C. Elms Park Pavilion Bid RESO Pg. 26
 - 8D. Springbrook East Lights RESO Pg. 26
 - 8E. 2024 Special Assessments RESO Pg. 27
 - 8F. Local Street Rehabilitation Pricing RESO Pg. 28
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 29

Next Month Calendar (Public Welcome at All Meetings)

Zoning Board of Appeals:	Wednesday, May 15, 2024, 6:00 p.m., PDBMB
Fire Board:	Monday, May 20, 2024, 6:00 p.m., Station #1
Park Board:	Tuesday, May 21, 2024, 5:30 p.m. PDBMB
Metro Police Board:	Wednesday, May 22, 2024, 11:00 a.m., Metro HQ
City Council:	Tuesday, May 28, 2024, 7:00 p.m., PDBMB (One day later)
Planning Commission:	Tuesday, June 4, 2024, 7:00 p.m., PDBMB
City Council	Monday, June 10, 2024, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, June 13, 2024, 6:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, MAY 13, 2024, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **May 13, 2024** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

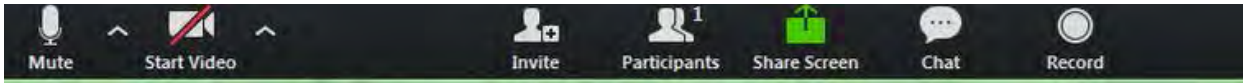
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Renee Kraft is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: May 13, 2024 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

If you have any further questions or concerns, please contact 810-429-2766 or email rkraft@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, May 13, 2024 - 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members

FROM: Adam Zettel, City Manager

DATE: May 8, 2024

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*

There were no appeals for 2023. Tax day of December 31, 2023 will set the table for assessment notification distribution in February, with appeals in March or thereafter (for commercial). We typically have an understanding of the commercial appeal potential by May or June.

✓ **STREETS** *(See Individual Category)*

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*

The Miller Road rehabilitation is complete, with the exception of stop bars and crosswalk striping. Weather is not conducive to the application of paint.

There are no further TIP projects planned for the current three-year cycle.

✓ **STREET PROJECT UPDATES** *(Business Item)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

We have pricing for a few more segments of local streets that we can address in a timely manner. Rob believes that if we act soon, we can rehabilitate these sections without much, if any undercutting. The repairs would be similar to Grove Street, and the contractor, T.G. Prihs, is extending bid/engineer approved unit prices.

The sections are:

1. Maple (Crapo to end)	\$36,300
2. School Ingalls to end)	\$37,600
3. Raubinger (Miller to bridge)	\$31,500

Total	\$105,400
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Note that Elms is included in the estimate, but this section was more advantages to have completed by the Genesee County Road Commission. We strongly support moving on these three projects this year. There is remaining money in the current budget to be used or carried over for this purpose. In addition, there may be enough to extend the School Street repair north to butt up with the most recent repair North of Ingalls. We are also exploring rehabilitation of a small stretch on Morrish (a major street) south of Miller.

Please take a look at the proposal and resolution that is included. T.G. Priehs has been good to work with, and we are looking to use allocated funds to take care of these sections, some miscellaneous patch work, and other potential add-ons that may present themselves.

Road striping could commence as early as this weekend. We expect the line striping city-wide, with the potential exception of Seymour (due to construction). We also will be getting special markings for the Miller Road bike lanes, stop bars, and crosswalks. Railroad striping will also be completed.

Concerning the special lane stencils for speed (e.g. 25 MPH), we expect to have markings throughout downtown and on Seymour Road. We need to hold off on Ingalls until there is a final school plan prepared. This will likely require a traffic control order by council first.

The Genesee County Road Commission is set to rehabilitate a small section of Elms, north of the bridge. I do not have a schedule yet.

In addition, we have ordered engineering services for Don Shenk street reconstruction, as well as Cappy Street and water main work. Note that Don Shenk does not require watermain replacement, and part of Cappy Lane is also of newer street and water main. We should have enough funds to complete this project in the 2025 construction season. If not, I will recommend use of major street fund dollars for Cappy Lane and/or short term internal borrowing.

Rob has some specifications and budget pricing together for seal coating overlays (FOG seal) for select streets that are in need of preservation, but are not yet in need of a mill and resurfacing. We are looking to propose some of these in the FY25 budget after discussion with the council. We may target a neighborhood like Otterburn or Heritage to ascertain the effectiveness of this treatment.

Street reconstruction for Winchester Village is moving forward, with project completion by the end of summer likely. This is making life very busy and inconvenient for residents in Winchester Village. We have been updating those impacted with direct mailings, door hangers, and electronic communications.

Street rehabilitation with limited drainage in Winchester Woods has commenced! The project is expected to finish before August. Letters were sent to impacted owners and occupants in the construction area. All currently improved streets are included and will either be milled and resurfaced or crushed and resurfaced. Limited drainage work in the form of ditching and culverts will be included as needed.

Note that we have added some work to this in the field, resulting in a few more ditches and culverts being graded and/or upsized. I expect this to be about \$40,000 in additional work that will help improve the current situation for many and improve the future situation for all. The idea is to set the more downstream drains at the proper elevation and size to accommodate any future improvements upstream.

Related to this, there are many residents that are unhappy with the project because it is not addressing all of the drainage and drive culvert issues. This is especially true on the south leg of Birchcrest. However, most of council probably recalls the comprehensive study that was performed for the Woods area, indicating costs in the millions for a complete and proper solution. As such, we have approached this as a road project first and foremost (as outlined in our street plan). Any additional drainage work is a bonus and not an expectation of the project as designed. Unfortunately, we simply cannot afford to correct all the issues in the Woods without severely compromising other planned projects.

Concerning the Morrish overpass, the county is going to work on the existing drain structures that are deficient. We will use our DPW to keep the guardrails and slopes in the best condition possible with our resources. A larger investment by MDOT at some future point will be required.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(Update)*

The first three miles of cleaning and inspections (two sections of Miller, Dye, and all of Elms) are approved. This effort is part of a program to clean and inspect the entire sewer system approximately every eight years. We believe this is a prudent time frame until we can assess all lines at least once. Note that Genesee County was on a seven-year schedule, but after an experience study, they moved to a ten-year schedule. Further note that some segments (e.g. Miller and Elms) will be done more frequently due to known build-up issues.

This program will ensure proper flow of the system, but it cannot ensure elimination of all blockages. Televising of the lines will be conducted with inspection of manholes. This will provide the city with information to plan future lining, excavation, or manhole rehabilitation projects, if any. As noted previously, we believe we have addressed most, if not all, of the high-risk clay lines. The cleaning and inspection program will determine if any of the newer clay lines (1970s era) require work. With this information we can create a revised asset management plan.

✓ **WATER MAIN REPLACEMENT - USDA** *(Update)*

Work continues and is ahead of schedule! All water main work for 2024 is already substantially complete! We are receiving mostly good feedback from the contractor, engineer, and residents. The project is moving along quickly and efficiently.

As of writing, we are substantially complete with all water main work. However, there was an issue with the Seymour Road installation, which resulted in some additional work on the joints in order to ensure a proper pressure test. The engineer is working with the contractor to determine if the installation will be acceptable as it is or if more work is done. The issue could be a pipe defect or installation issue.

✓ **WATER/SEWER SYSTEM MISCELLANEOUS** *(No Change of Status)*

PFAS regulations are under constant deliberation by state and federal agencies. We were informed at the last Water and Waste Advisory Meeting on April 17th that biosolids for sewer may be regulated and/or declared unsafe. This could have a huge impact on how sewer treatment is handled in the county. Though we are only a collection system,

we pay for treatment, which includes biosolid disposal to landfills and as an agricultural product. These changes could have a large cost on future disposal, and they could also make such practices a high liability.

In addition, it appears the standard for raw water sources for potable water will be determined soon and could be as low as 4 parts per trillion. The impact of this is not clear. Lake Huron water is a good source for us, and I am not aware of any PFAS findings at this time. The general thought from regulatory agencies as a whole at this point is to dispose of PFAS on the way out (sewer) and to filter PFAS out on the way in (water intakes). There is not a serious discussion about limiting production and use of PFAS in general. This seems a glaring oversight. An insight report that I am still unpacking can be read [here](#).

Concerning water affordability, the state legislation has not moved forward yet. However, with the two seats recently being filled, there is an expectation that we will see activity on this yet this year. In tandem with this, there is apparently a movement at the federal level to create a water affordability program as well. This appears to be a tax driven program, which makes more sense than the fee option that the state is considering. It is not clear if this would replace the state program or run in tandem. I will pass along more information as I get it.

GCDC, Mundy, and Gaines have bid out a new section of water main that is supposed to connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. However, it does not take care of our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. Note that this could also encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

As presented by the GCDC on April 12, 2022, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

- ✓ **HERITAGE VACANT LOTS** (*No Change of Status*)
Another privately owned lot is having a new home built.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*No Change of Status*)

The spring newsletter is in the mail. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. The **two out-buildings on the raceway grounds are down** and the impacted areas should be cleared. Prices are now in for the main building demolition, as well as the remaining out buildings. The owner intends to have the site razed for future use in 2024. The site is not formally for sale, nor is there a concept plan for reuse.
2. The **reuse of Mary Crapo is becoming a reality**. The school has concept plans for a varsity baseball field. They are including plans for a partnership that may allow the DDA to pursue seasonal skating and/or public art. It appears this is still part of the plan with two pickleball courts that can double as skating in the winter. It also appears that their plans may have an impact on the lane configuration for Ingalls. Reviews by county agencies are occurring. The phasing and timing of construction is not known.
3. **(Update) Street repair in 2024** is moving forward. All projects are underway and are trending towards completion prior to school returning to session in the fall. In addition, we have ordered repair by the GCRC of a small section of Elms. We hope to have prices to repave select sections of local streets, as well as for the potential to apply a FOG seal to select streets.
4. The **Brewer Condo Project** first tri-plex is complete and for sale. I am told the middle unit is now pending! The builder reached out to discuss the future phases. He said there is a lot of interest in the concept and location. However, the lack of a ground floor master bedroom is a non-starter for most buyers. He believes they can redesign the layout to accommodate this need, which might result in the future phases being multi-story duplexes. I indicated that this may be the best path forward. A site plan revision would be necessary.
5. **(Update)** The current phase of **Springbrook East is about to complete construction**. We created a punch list for the infrastructure improvements. Once complete, the plan is for the city to approve a formal street dedication soon (these streets are public). We are now in possession of a Consumers Energy lighting agreement, which is detailed below. **There was a sale of this project's future phases and real estate**. It appears JW Morgan and another partner are in control of future phases.
6. The **southwest corner of Elms & Miller** is seeing some increased activity. We met with the owner and an architect on some preliminary plans. I expect to have a site plan in 30 days. The demolition is complete.
7. **Park projects** currently includes an active grant application for Otterburn, pavilion repairs at Elms and application of more asphalt millings to all parking areas. The park board recommends interpretive signs, bike racks, and benches for the coming year. Additional projects are not planned or budgeted at this time.
8. **(Update) New Businesses**. There has not been any recent activity. Quiznos and Cottage Inn are expected by summer. The former Lorenzo's has been ordered demolished, and I have received affirmation from the insurance provider that this has been approved. There are no immediate plans to rebuild. It appears a Gordon

Food Service distribution office is moving into the old Rite Aid building (Clayton Township).

9. **(Update) Mundy Megasite/Costco.** Costco has commenced work for their new location off Hill Road by US 23. Concerning the MEGA site, the state is awarding some funds to proceed with the acquisition of some properties that are under contract. This makes the prospect of something happening here much more real, even if it is on a smaller scale. Note that there is still no movement on infrastructure strategies or investment. We are told that no improvements will be implemented without a user.
10. **(Update) Holland Square** has plans and a preliminary cost for improvement of a market-style shelter. A steering committee is expected to start working towards a final product this May, with results by fall.
11. **(Update) Wayfinding** is another project that the DDA is pursuing. It has funding support of \$20,000 from the state and \$20,000 from the DDA. A steering committee has been established for this as well. It appears the consultants can commence work on this in June.
12. The DDA is considering a **Social District**. With the potential for another tavern coming, the city has the ability to designate a commons area in the community. This was discussed by the DDA on April 11th. There was no desire to proceed at this point.
13. **(Update) The small business hub** is active. The dedicated staff member is Stephanie Norman. She is already holding appointments here and is settled in.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

We have submitted most of the items required for renewal of the MEDC. This is due in the fall, and I do not see any issues maintaining standards.

The wayfinding program (see below) is mostly funded through this program. Thanks MEDC!

The Methodist Church project is being heavily marketed. There is a renewed interest by a hospitality business in the site. I do not have more details at this time.

There is another downtown property owner that is considering a transformational investment in their property using the RRC architectural services. Time will reveal if this bears fruit. I expect another renovation for an existing building on Miller Road to submit plans for the planning commission.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **TAX REVERTED PROPERTY USE (No Change of Status)**

Concerning previously acquired property, the Wade Street property that the city acquired on the corner of Second Street is in the flood plain. J.W. Morgan was looking at it, but they have their hands full elsewhere, and this is a marginal site. I think we should consider looking to sell the property to a neighbor or having a home built ourselves. For the later option, I suspect we will not get our money back in the sale. However, we can take a tax exempt property with annual maintenance costs and put it on the tax rolls. Doing so would provide over \$1,000 a year to our respective local levies & assessments...forever.

The site has been cleared of personal property as requested.

✓ **CDBG (*Update*)**

Concerning the current cycle, we have been soliciting quotes for sidewalk on the dead ends of McLain and School Streets. Bids were due March 7th but we've received no bids. We sent the notice and/or specifications to no fewer than eight contractors, in addition to a posting. We did receive some calls from contractors regarding the CDBG requirements, which are significant. I suspect they were unwilling to adhere to standards.

I do not want to lose the funds, but we may not have options. "Recapture" of funds by the county is very common because communities find it difficult to spend the dollars. In the future, we will need to select projects that only require acquisition or sole-source construction, such as the street lighting project approved for the next cycle. As of writing, we have no interest. I will contact the county about potentially transferring these funds to the senior center unless council wishes to try for an extension and rebid the work.

The full applications for the next cycle (2025-2027) have been submitted. This includes senior services and downtown decorative lighting.

✓ **DISC GOLF (*No Change of Status*)**

Shattered Chains is planning to hold a tournament in May. In preparation, they have some more drainage work to complete. This is covered in more detail in the park section. They also may be working to form a charitable entity to better engage in the raising of funds. We appear to be in the final stretch to make the course playable!

✓ **PAVILION COMMITMENT/GRANTS (*No Change of Status*)**

We have great news! We met with the other communities that are receiving federal funding through Kildee's office, as well as the Genesee County Metropolitan Planning Commission, and Genesee County Parks. After discussion, it was agreed to split the \$850,000 evenly, making our share \$283,333.33. This is great news and feeds into our other grant application!

Our grant writer has submitted another application for Otterburn Park. See the March 11, 2024 packet for details. The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is \$600,000. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north of the site, which is not affordable.

✓ **SPEEDING AND TRAFFIC CONTROL (*No Change of Status*)**

We are updated the speed signs on Morrish Road. We are also having the pavement marking company create templates to paint "Slow" "25 MPH" and "30 MPH". These are not as durable as plastic adhesive markings, but they are affordable. We believe we can add this to multiple blocks of Ingalls, Miller Road new downtown, Morrish Road, and Seymour for a few thousand dollars.

In addition to these measures and the addition of a traffic officer, we are still very interested in comprehensive traffic calming where opportunities arise (addition of street trees, narrower lanes, speed monitoring, etc.). We do expect to have Ingalls striped for parking

on the north side, with a median marker for the other two lanes. This may require a traffic control order.

✓ **FIBER INSTALLATION** *(No Change of Status)*

Fiber installation continues across the city. We have been working with Verizon on some issues related to restoration. In doing so, we have found a good contact that has been very responsive to specific issues with the fiber installation, older assets of Verizon, and general quality control. This service will provide the community with valuable high-speed service, as well as the potential for enhanced 5G.

✓ **SOLAR SYSTEM MODEL** *(No Change of Status)*

We reached our fundraising goal! The solar model should be installed by fall! At this point, we are ready to proceed with final design and ordering of the signs. As it was with the historical sign grant, this has been a design, build fundraiser project, with Signs by Crannie being the sign contract. See the April 8, 2024 council packet for more details.

✓ **CROSS CONNECTION SHUT OFFS** *(No Change of Status)*

Much progress has been made since the residential cross connection inspection program inception. However, a number of homes have not had the opportunity to comply, and some are still hesitant to comply. We have renewed the program for another two years and hope to get through most of the units by the end. Some will likely not comply without a turn off, but that is a last resort.

As previously noted, we have postponed imminent shut-offs and the related hearings before the city council. I have concerns that there are not enough inspection slots for all outstanding inspections to sign up, making the process impossible to complete for all users. We are going to consider the matter in the coming months to come up with a long term strategy that is predictable, fair, and productive as it relates to getting compliance with the residential cross connection inspections.

This is not something we wish to be pursuing, but the expectations for cross connection are objective and reasonable.

✓ **TRAIL PAYMENT** *(Update)*

Payment has been received. This section will be removed from future reports.

✓ **SENIOR CENTER ARPA WINDFALL** *(No Change of Status)*

The senior center is attempting to use their \$100,000 ARPA allocation for a garage. They are able to invest another \$30,000 as well. I am working with contractors and the senior center to assist them in realizing this. See the March 11, 2024 report for more details on this award and process.

✓ **SUPPLEMENTAL FINANCIAL SERVICES** *(No Change of Status)*

Kim is working diligently on our budget. We do not expect any changes in the form of this year's budget or budget book. The timeline may be extended a bit due to circumstances. In the meantime, we are still assessing our needs for potential on-going financial services. For the time being, we believe that transferring some of Connie's duties to Amy and Jacquie, maintaining supplemental financial services, and leaving Connie's position vacant will be the best way to proceed.

✓ **WAYFINDING PROJECT** *(Update)*

The DDA, in accordance with their planning documents, is pursuing a wayfinding and branding sign plan for the entire city. The city council formed a steering committee to proceed with engaging in professional services to plan a complete wayfinding sign scheme. The consultant should be available in June to kick things off. Any installations are likely to be phased in over many years and include DDA and city general funds.

The city council will still have final say in any signs purchased and installed on city property or in the right of way.

✓ **SOCIAL DISTRICT** *(No Change of Status)*

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **GROUND MOUNTED SOLAR EQUIPMENT MORATORIUM** *(No Change of Status)*

The moratorium on ground mounted solar equipment will be effective on May 2nd. This will provide the city with 180 days to draft an ordinance to accommodate such primary and accessory uses in the city. Much of the impetus for this comes from pending state legislation that will eliminate local control over large scale solar farms. See the April 8 city council packet for more details.

✓ **WATER TOWER LEASE AGREEMENT** *(No Change of Status)*

As most in the community are aware, Verizon appears to be having wireless connectivity issues in the west side of town, from about the High School to Winchester Woods. This problem was so bad for us, that we switched carriers. Verizon has been working on a solution for a couple years, including the search for space south of town for a new tower.

They have approached the city to use the water tower. I think this is a win-win. Using the city tower will greatly improve service to the community, while providing some financial resources to the city. Since the tower is used by two wireless providers currently, this request will be treated as a colocation. This means that the city will be responsible for approving the site plan at the planning commission level for a permitted use, as well as a lease for occupancy.

As of writing, there is not a site plan available, but I do have a draft lease (included in the April 8, 2024 packet). I am attempting to increase the lease amount, as well as to get a site plan to both the planning commission (for site plan review), as well as to the council (for general review) as soon as possible.

Again, I think this will shape up to be a win-win, provided the city does not need to invest in the site and the user is not installing obnoxious equipment. We will have more information related to such circumstances moving forward.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT (Update)**

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a powerful incentive and can provide up to \$50,000 towards a downtown project (perhaps as much as \$75,000 if it includes universal design)!

The DDA believes that the primary objective for such funds is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting, sound systems, and some shade/weather protection. Parking would be reduced but only minimally.

Over the last year, the DDA has worked with a local architect (thanks AMA Architects for the in-kind work), and a local builder (thanks JW Morgan) to refine a design, materials, and cost. This has resulted in concept plans for a pergola style structure, with a total base installation price of about \$150,000.

The city council created a steering committee to finalize project details for review by the city. The council will have the final say in any structure constructed on city property.

✓ **WEBSITE ACCESSIBILITY (Update)**

We received notice from a resident that some of our website features are not 'accessible.' To follow up with this, we have ordered a proposal to update our website from our current website administrator, as well as another professional. We are still awaiting one of the two proposals. I will bring these back to the council when they are available.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (See Individual Category)**

✓ **MONTHLY REPORTS (Update)**

Monthly reports are included.

✓ **LIBRARY GARDEN AND VOLUNTEER LETTER (Update)**

Patricia Williams, one of our Citizen of the Year recipients, is stepping back from the care of the library garden. She is looking to help build capacity in the community by recruiting volunteers for this and similar projects. She has written a letter detailing some of these matters.

✓ **COMCAST LETTER (Update)**

Please see the attached to learn about changes coming to the Comcast channel lineup in the city.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The planning commission met on May 7th. They went over the lighting ordinance, which is a bit out of date. The commission has a workable draft that will strengthen the ordinance as it relates to LED use in existing fixtures, offsite glare, and some other new technologies. The amendments to be minor but necessary. They are looking to hold a

public hearing on June 4 related to the ordinance. If recommended for approval, it will be before the council in June.

There is now a moratorium for ground based solar installations. This gives the community 180 days to consider regulations for ground based solar applications and permits. We will monitor state legislation and look to see how best to proceed this summer and into fall.

The next regular meeting is scheduled for June 4, 2024.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA did not meet in May. Their last meeting was on April 11th. See the sections above for details on wayfinding, Holland Square and the social district.

Other business that was conducted at the meeting included the allocation of a sponsorship to the Makers Market program, which is responsible for the monthly markets at Holland Square during the warm months. The DDA also approved a recommended budget. This budget is included in the city's budget for review and approval. In short, they are continuing with their general services, live movies, facades, and incentives. In addition, they budgeted \$100,000 for the potential Holland Square investment.

As noted, the DDA is planning much for the coming year, including the Holland Square concept and a wayfinding/branding sign program.

Julie Kallas and Tammy Parenteau are recent additions to the DDA board. They have been oriented and are already very engaged! The next regular meeting is scheduled for June 13.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The ZBA met on April 17th for their annual organizational meeting. They selected officers, with James Packer being Chair, John Gilbert being Vice Chair, and Ron Smith being Secretary. We also discussed current events and training. There are no variances, interpretations, or appeals in process. This group meets the third Wednesday of each month at 6pm, as needed.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The park board met on April 16th. During the reports section, the Park Board deliberated on the benefits of potentially installing a Flock camera (license plate reader) at the entrance to Elms Park. The board was generally very in favor of this. I am working with the camera provider, as well as Metro PD to see what our options are. It may be possible to have Metro support this with their salvage vehicle inspection fees. The council will have the final say.

Related to this, I had a discussion with the new director of the Genesee County Parks. He indicated that the Park Ranger patrols may be available to supplement our regular services for a fee of \$50/hour. This could be a great way to have some very focused and visible security in Elms Park for a few hours a weekend for about \$5,000 per year. The board was in favor of this as well. I am reaching out to see what options are. Again,

council would have the final say. As of writing, this is not an option for 2024, but we are interested in future service.

The 2024 slip and slide date is Saturday, July 27, 2024. Shattered Chains is going to run this event again.

Volunteers saw to the planting of about 80 saplings in Otterburn Park on April 19th.

The board reviewed a proposal by a local Eagle Scout candidate for Abrams Park, which council subsequently approved. Mason Burns is donating and installing a book nook near the tot lot. He proposes to construct a small shelter that will serve as an engagement point for young readers and their parents. This is something growing in popularity, and the park board fully supports it.

In related news, I am investigating a company that removes public trees and attempts to repurpose the wood for marketable timber purposes instead of simply removing and mulching the product. They may even be able to do so for our Abrams Cottonwoods. The idea is to potentially reduce the cost of removal by finding a market for the product. The practice is also more 'green' because of its benefits to repurpose a natural and limited product. The process is only invoked when it is necessary to remove trees, not as a commercial practice. I will provide more information when it is available.

The next regular meeting is scheduled for May 21, 2024.

✓ **BOARD OF REVIEW** *No Change of Status*)

The Board of Review met during the week of March 18. It was a slow year, with only ten petitions.

✓ **CLERK'S OFFICE/ELECTION UPDATE** (*Update*)

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

I am seeking reimbursement costs for the Presidential Primary, which cost around \$20,000.

ELECTION DATES FOR 2024:

Primary Election: August 6, 2024

General Election: November 5, 2024

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE** (*Update*)

- ❑ DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
- ❑ All water main work and storm sewer work is completed in the village. Nearly all curb and sidewalks on Winshall are completed. Winshall is close to being ready for asphalt. About half of the curb and sidewalk on Durwood is complete. Greenleaf has about 40% of the curb and sidewalk complete.
- ❑ We have begun street sweeping and have been through most areas once already.
- ❑ Road striping will happen in the first couple weeks of May depending on weather.
- ❑ Park bathrooms are open for the season.

- ❑ DPS continues to update water meter transponders, registers and meters as needed to allow the new meter reading collectors to read meters. This will be ongoing for several months.

✓ **TREASURER UPDATE (Update)**

Pre-audit data collection is beginning while work continues for the FY25 draft budget. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Update)**

The first Makers Market of the year is on Tuesday, May 14th from 5-8pm at Holland Square. Jeepers Creekers has a different theme for each market this year, hoping to create more diversity in vendors and attendees alike. I'm excited to see how this turns out this year.

FMN – Family Movie Nights are scheduled. I have the official schedules printed and have the calendar on the city's page updated. Schedules should be going home with elementary students soon. The webpage – www.downtownswartzcreek.com is also up to date with upcoming summer events. (This page is sponsored and ran by Shirt Traveler).

We hosted a small SC business breakfast on April 23rd. There was a decent crowd, and the consensus is that this event or something similar should continue.

We should know by next week if the Mi Neighborhoods grant for the Holland Square Project was approved or not.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **FISCAL YEAR 2025 DRAFT BUDGET HEARING (Business Item)**

We held our budget workshop on April 22. I have also had some one-on-ones with a few council members since. As planned, we are holding our official public hearing on the budget at our May 13 meeting. The budget included is slightly different than the one presented at the workshop. It includes a redistribution of wages away from Motor Pool and some refinement of the estimated USDA Phase II bond payments in the Water Fund. Please look at this over the weekend and call me directly with any questions so that I can research or prepare as necessary prior to meeting with the group.

Our recommendation is to hear comment at this meeting and make and final recommendations for budget adjustments as a city council. With that information, we can produce a complete budget book for review at the May 28th meeting, where we will seek approval.

As noted previously, the important take-away is that we are attempting to deliver a budget that will balance across the board, with notable exceptions for fund-balance carry-over for street projects. We believe we can comfortably get the general fund to a position of balance without diminishing essential services or reducing our contributions to deferred

maintenance. This essentially puts us in a position to sustainably continue to operate and maintain/replace our assets without hardship.

Despite showing approximately \$80,000 expenses in excess of revenues, we believe this budget will conclude close to balanced barring any additional or unforeseen expenses in the coming year. This is due to a conservative budgeting strategy (e.g. including expenses for MTT appeal costs and similar functions).

Other notable items include the purchase of two trucks from motor pool, inclusion of Don Shenk and Cappy projects for 2025, Otterburn Park, and six months of Connie and Kim working in tandem. Of course, you will notice that things are still tight. This does create some concern for future years. However, we have good levels of fund balance, low liabilities, and a relatively healthy community.

✓ **ELMS PARK PAVILION BID (*Business Item*)**

Pavilion #3 in Elms Park needs some structural work. This is the pavilion in the east end, by the cell tower. Bids were solicited, and J.W. Morgan Construction LLC., was the low bid at \$10,120. We have worked much with this local company and are very comfortable moving forward. A resolution and the bids are included.

✓ **SPRINGBROOK EAST LIGHTING AGREEMENT (*Business Item*)**

As noted, the most recent phase of Springbrook East Condominium is nearing completion. One of the items that is still outstanding is the public lighting. We have been working with Consumers Energy to have the lighting installed, and they have sent over an agreement and plans, as well as an invoice for \$300. This is very similar to the Heritage Village lighting agreement that the council just reviewed, with the exception that this installation has all of the underground conduit installed.

I recommend we proceed. The monthly lighting costs will be borne by the city under our standard agreement moving forward, but the responsibility of the lighting installation cost will be borne by the developer as a requirement of the phase construction.

✓ **PRELIMINARY SPECIAL ASSESSMENTS (*Business Item*)**

Included with the packet is the list of all current special assessments for utility bills and weeds. This year, we do not have any snow removal assessments, and there are not any miscellaneous charges for the 2024 tax roll. Note that the work performed to remediate unsafe conditions and to conduct demolitions will be placed on next year's taxes.

Letters went out notifying those with invoices of the application of these debts to the tax roll if unpaid by May 28th (cash or money order only after May 20th). Some of these will likely be paid before that time but council will need to review the initial list of items for information purposes. A resolution to move this forward is included.

✓ **NO MOW MAY (*New*)**

Many residents of our community appear to be participating in No Mow May. This is a movement that seeks to strengthen lawns, create biodiversity, and assist pollinators by leaving lawns intact until June. The obvious problem is that the overgrowth of lawn has been found to contribute to noxious weeds, rodents, and other pests, which resulted in the city ordinance that prohibits such growth. In addition, some properties are not participating in this

to promote benefits so much as they are simply unwilling to mow, resulting in even greater blight, rodents, weeds, etc.

I am including an article on the matter. As you can see, many communities are forbearing action or even participating in No Mow May. You can see Royal Oak's city page on the matter [here](#). There are obvious pros and cons. Admittedly, the cons are not as severe if the growth is limited to only a single month (rodents, blight, etc). I am including this issue in the packet so that council members can provide comment or consider an agenda item on the matter.

From the staff prospective, the city has an ordinance that is on the books, routinely enforced, and uniformly enforced. Without a directive from council, our duty is to continue with the equal and consistent enforcement of this ordinance. To date, we have only been acting on lawns that have generated complaints. We intend to enforce the ordinance actively beginning on May 14.

If any member wishes to see a resolution crafted to observe No Mow May, please let me know prior to the meeting. We could probably crate a resolution easily enough at the meeting as well. Let me know. I see this as a pretty subjective matter for the council. I have not heard enough positive or negative feedback from other communities to formulate a strong opinion one way or the other. No residents have contacted the city to advocate for or against this.

✓ **2023-2024 FISCAL YEAR COUNCIL MEETING SCHEDULE *(Business Item)***

The meeting schedule for the 2024 fiscal year is included in a resolution. There are a number of proposed adjustments. We are postponing our first November meeting and second May meeting to accommodate Veterans Day and Memorial Day respectively. To accommodate the concert series in the community and the holidays, we are proposing to meet on the 2nd and 3rd Mondays in December instead of 1st and 2nd Mondays. In addition, the calendar proposes a 6pm start time for February 10th so that we can avoid a calendar change later on to accommodate the concert that is likely for that day. Let me know if you find any conflicts or require any amendments.

✓ **MDOT PARK AND RIDE *(New)***

The MDOT is renewing all of their agreements for trunkline maintenance. Generally these apply to county road agencies and cities that have M-roads and interstate maintenance responsibility. For us, it also applies to the park and ride on Miller, east of I-69. We maintain this lot as it relates to snow/ice removal, waste collection, and mowing. The state pays the city up to \$5,000 for this service. We generally spend a bit more, but there is not really an alternative to keeping the area in reasonable condition. At any rate, we submitted preliminary information to the state so they can draft an agreement. I expect this to be before the council within 30 days.

✓ **GENESEE COUNTY 911 SURCHARGE *(New)***

There is a proposal to raise the 911 surcharge from \$1.86 per month per line to \$3.00. This is the maximum any county can seek. I suspect Genesee will be the highest surcharge county by far for urbanized counties. This increase will be on the August ballot as a five year proposal. Even with this increase, a note from one of the executive members suggests funds will be insufficient to budget 911 services.

Council Questions, Inquiries, Requests, Comments, and Notes

Lorenzo's: Demolition is to commence soon per the owner. Rebuilding may take quite a while.

Utility Poles on Miller by Kroger: These were turned into Frontier, and I observed an inspection on May 9.

**City of Swartz Creek
RESOLUTIONS**

Regular Council Meeting, Monday, May 13, 2024, 7:00 P.M.

Motion No. 240513-4A

MINUTES – APRIL 22, 2024

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, April 22, 2024, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240513-5A

AGENDA APPROVAL – MAY 13, 2024

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 13, 2024, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240513-6A

CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of May 13, 2024 including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240513-8B

RESOLUTION TO SET THE 2024-2025 COUNCIL MEETING SCHEDULE

Motion by Councilmember: _____

WHEREAS, Act 261 of the Public Acts of the State of Michigan of 1968, as amended, requires a public notice of the schedule of regular meetings of the Swartz Creek City Council be given once each calendar year or fiscal year and that said notice shall show the regular dates and times for the meeting and the place at which meetings are held; and

WHEREAS, the Act directs that notice be posted prominently at the principle office of the City of Swartz Creek or at the public building at which meetings are held or published in the newspaper of general circulation in Swartz Creek,

NOW, THEREFORE, pursuant to the Act, public notice is hereby given that regular meetings for fiscal year 2024-2025 shall be held twice each month, and further, that all meetings shall be held in the Paul D. Bueche Municipal Building Council Chambers located at 8083 Civic Drive, Swartz Creek, Michigan, unless otherwise provided in advance by the City Council, and further, meetings shall commence at 7:00 P.M. on the following dates:

July 2024:	Monday – 8th Monday – 22nd	
August 2024:	Monday – 12th Monday – 26th	
September 2024:	Monday – 9th Monday – 23rd	
October 2024:	Monday – 14th Monday – 28th	
November 2024:	Tuesday – 12th Monday – 25th	One day later
December 2024:	Monday – 09th Monday – 16th	One week earlier
January 2025:	Monday – 13th Monday – 27th	
February 2025:	Monday – 10th Monday – 24th	6:00 p.m. start
March 2025:	Monday – 10th Monday – 24th	
April 2025:	Monday – 14th Monday – 28th	
May 2025:	Monday – 12th Tuesday – 27th	One day later
June 2025:	Monday – 09th Monday – 23rd	

BE IT FURTHER RESOLVED that the Clerk is hereby directed to post a copy of this resolution in a prominent place in the City Offices of the City of Swartz Creek.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to supply forthwith, upon request, a copy of this resolution to any newspaper of general circulation in the political subdivision in which the meeting will be held and/or to any radio or television station that regularly broadcasts into the City of Swartz Creek.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240513-8C

**RESOLUTION TO APPROVE PAVILION THREE
REHABILITATION AT ELMS PARK**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns operates and maintains a system of parks; and

WHEREAS, pavilion three at Elms Park has suffered structural deficiencies that require immediate and professional rehabilitation; and

WHEREAS, sealed bids were solicited from the public to complete this work, J.W. Morgan Construction LLC., submitted the lowest qualifying bid.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby awards the Pavilion #3 project work to J.W. Morgan Construction LLC., in the amount \$10,120 and directs the City Manager to create and execute a standard contractor agreement with J.W Morgan Construction LLC.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240513-8D

**RESOLUTION TO APPROVE CONSUMERS ENERGY
LIGHTING AGREEMENT – SPRINGBROOK EAST**

Motion by Councilmember: _____

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types, said contract restated on November 1, 2014 and revised from time to time; and

WHEREAS, the City seeks additional changes to the street lighting services agreement that include the addition of lighting to a newer neighborhood and subsequent billing for such new lights; and

WHEREAS, Consumers Energy requires approval of an amendment to the existing street light contract and affirmation of the work orders to remove the existing lighting and install new lighting in accordance with the restated and amended lighting contract.

NOW THEREFORE, BE IT RESOLVED, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Swartz Creek, dated November 1, 2014, modified on November 1, 2018, in accordance with the Agreement for Modifications of Electric Facilities, dated May 3, 2024 and Authorization for Change in Standard Lighting Contract, as included in the May 13, 2024 City Council Packet.

BE IT FURTHER RESOLVED, that it is hereby deemed advisable to enter into a contract with Consumers Energy Company for furnishing lighting service within the City of Swartz Creek for a period of one year and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to the city council.

BE IT FURTHER RESOLVED, that the city agrees to the terms and conditions of form 547 as included in the city council packet of May 13, 2024 and further directs the City Clerk to execute said agreements and forms that represent the aforementioned terms and conditions.

BE IT FURTHER RESOLVED, that the city agrees to furnish payment to Consumers Energy in accordance with invoice #9326729498, charges totaling \$300 for furnishing and installation of lights, costs to be invoiced to the project developer.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240513-8E

RESOLUTION TO ASSESS DELINQUENT CHARGES TO THE ASSESSMENT ROLL

Motion by Councilmember: _____

WHEREAS, the city, by virtue of enforcing certain ordinances and charter provisions, incurs expenses related to the improvement, maintenance, and/or replacement of private and public property; and

WHEREAS, the city also provides utility services, of which some recipients of said services have outstanding and overdue balances related to the same; and

WHEREAS, the city's ordinances related to the provision of water and sewer services, as well as those pertaining to the maintenance of sidewalks, noxious weeds, blight and fire cost recovery provide for the collection of expenses and related fees; and

WHEREAS, such outstanding expenses, service charges, and fees are able to be assessed to real property per Chapter 10 of the City Charter.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek directs the Treasurer to prepare an audit of all outstanding debts owed to the City for delinquent sidewalk snow removal, utility services, blight and fire cost recovery, and further, to cause such debts to be assessed against the property owner of record, in accordance with City Ordinance and State Statute, said debts to be placed against the summer 2024 tax collection roll.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 240513-8F

**RESOLUTION TO EXTEND BID UNIT PRICES AND
APPROVE LOCAL STREET IMPROVEMENTS**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major and local streets; and

WHEREAS, the city also possesses a twenty year street improvement plan that details and prioritizes street investment; and

WHEREAS, the DPW and engineer monitor current conditions of streets and respective repair methods in order to seize opportunities to address specific street segments; and

WHEREAS, T.G. Priehs was awarded a contract based on unit costs that includes the rehabilitation of asphalt surfaces; and

WHEREAS, the city has identified specific street segments that appear to be good candidates for similar work; and

WHEREAS, the city has unspent road monies in the current budget, and T.G. Priehs is willing to extend accepted unit prices to address these specific areas.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the proposal by T.G. Priehs, dated April 17, 2024, with the exception of Elms Road, as included in the May 13, 2024 city council packet.

BE IT FURTHER RESOLVED, that the City Council authorizes and directs the Mayor to execute said proposal on behalf of the city and for the city treasurer to appropriate such construction costs to the Local Street Fund.

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager further engage T.G Priehs this construction season for miscellaneous patching and street work that is already within the confines of the local and major street fund budgets.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 240513-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of May 13, 2024.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE April 22, 2024**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Marianne McLanahan, M. Olsowy, Mason Burns, Rhyannan Burns, Ken Brill, Sandi Brill, Boots Abrams, Susan Mesack.

Others Virtually Attended: Lania Rocha, Stephanie Delane.

APPROVAL OF MINUTES

Resolution No. 240422-01

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 8, 2024, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 240422-02

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as amended for the Regular Council Meeting of April 22, 2024, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.

NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 240422-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of April 22, 2024, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Marrienne McLanahan: Requested the digital read out sign be put back up near her home. Requested more 25 mph signs on Engels. Has photos where people park behind the "Do Not Park" sign. Can't make the Metro meeting to let them know.

Sandi Brill, President of Friends of Abrams Park: Supports the Eagle Scout project – Book Nook - by Mason Burns and thanks him on behalf of the committee. They look forward to seeing the new structure.

Ken Brill: Complimented Adam on his work on speed issues. Discussed road conditions- roads should be checked regularly for raised concrete and holes.

Stephanie Delane: Commented that the Swartz Creek website is not ADA compliant.

COUNCIL BUSINESS:

BOOK NOOK DONATION ACCEPTANCE

Resolution No. 240422-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Henry

WHEREAS, the City of Swartz Creek owns operates and maintains a system of parks; and

WHEREAS, an Eagle Scout candidate has offered to donate materials and labor sufficient to install a reading nook structure near the Tot Lot at Abrams Park; and

WHEREAS, the Park Board, and after deliberation, found the reading nook to be in the best interests of the park and approved the donation at their meeting on April 16, 2024.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby accepts the Eagle Scout donation of a reading nook enclosure in Abrams Park, conditioned upon the following:

1. The project shall be overseen by the Director of Public Works and not commence until the ability to ensure project completion is evidenced.
2. The city will own and maintain the structure in a reasonable manner, with eventual replacement or removal dependent on the best interests of the city at a future date.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2024-2025 FY BUDGET

Resolution No. 240422-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

WHEREAS, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

WHEREAS, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby sets a Public Hearing, to be held on Monday, May 13, 2024 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2024-2025 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk's Office beginning April 23, 2024.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

MASTER RESOLUTION TO APPROVE VARIOUS PERMITS RELATED TO THE 2024 HOMETOWN DAYS EVENTS

Resolution No. 240422-06

(Carried)

Motion by Councilmember Knickerbocker

Second by Councilmember Cramer

WHEREAS, Swartz Creek Hometown Days organization is a recognized charitable entity that operates in Swartz Creek; and

WHEREAS, Hometown Days is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a parade, carnival, petting zoo, fireworks display, 'beer tent', food/drink vendors, a car show, and numerous other activities; and

WHEREAS, the City Council finds the Hometown Days organization and the event to be beneficial to the public and in good standing; and

WHEREAS, `Section 13.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves Resolutions/Motions 240422-8B1 through 240422-8B10, allowing for the various permits related to the annual Swartz Creek Hometown Days festival, to be held beginning Tuesday, May 28, 2024 and concluding on Monday, June 3, 2024, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

HOMETOWN DAYS, STREET CARNIVAL, GENERAL STREET & PROPERTY USE PERMITS

Resolution No. 240422-06a

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

I Move the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees' application for street closing and City property use permits for the following locations:

1. Morrish between Miller and Ingalls-Wade, Car Show.
2. City Lot located at the southwest corner of Miller and Morrish, Car Show.
3. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Car Show.
4. City owned property, 4438 South Morrish Road.
5. City owned property, 4505 Fortino.
6. City owned property, Fortino (Branoff)
7. City owned property, 5012 Holland Drive (Holland Square)
8. Fire Hall out lot properties.
9. Use of DPW Yard and Generator (access subject to department).

Street and City property use, unless otherwise indicated, begins Tuesday, May 28, 2024 at 9:00 a.m. until Monday June 3, 2024 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured: City of Swartz Creek 8083 Civic Drive; Atkinson Construction 12568 Lansing Hwy, Durand; William Kincaid & Kincaid Properties 5086 South Morrish; St. Mary's Catholic Church 4413 Morrish Road; Mark O'Brien 5099 South Morrish; Kallas Heating and Cooling 8077 Miller; Swartz Creek Schools 8354 Cappy (High School/Middle School); Ashley Hotchkiss 8280 Crapo; Swartz Creek Area Fire Department; Rite – Aid 9090 Miller Road.
3. Sufficient number of portable bathrooms placed and located, and liter control program in accordance and under the approval of Director of Community Services.
4. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

HOMETOWN DAYS, STREET USAGE PERMIT, MOTOR AND PEDESTRIAN PARADE

Resolution No. 240422-06b

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees' application for street closing / usage permit for Saturday, June 1, 2024 from 9:00 a.m. until 12:30 p.m. for purposes of conducting a parade, streets to be used include the high school performing arts center entrance, Miller Rd, and Fredrick Street under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days Committee establish and maintain a list of all participants and/or entries in the parade that identifies a contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.
3. General approval, and under the direction and control of the Office of the Chief of Police.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

HOMETOWN DAYS PERMIT, AERIAL FIREWORKS DISPLAY

Resolution No. 240422-06c

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee's application for one fireworks aerial display to be held on Friday, May 31, 2024, at or shortly after dusk, with a cancellation date of Saturday, June 1, 2024, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Ms. Ashley, under the following stipulations and conditions:

1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
4. Detailed Plan submitted to and approved by the Fire Chief.
5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

HOMETOWN DAYS PERMIT, OPERATE ENTERTAINMENT TENT

Resolution No. 240422-06d

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate an entertainment tent with the sale of beer and wine for consumption on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by William Kincaid and located 5086 Morrish Road, south of Wade Street, beginning Thursday, May 30, 2024 11:59 PM through Sunday, June 2, 2024, 9:30 PM, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).
2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.
3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, May 30, 2024 and after 1:30 a.m. on Friday, May 31, 2024 (Saturday Morning), and Saturday,

June 1, 2024 (Sunday Morning), and Sunday, June 2, 2024, 9:30 PM.

6. Adequate security as approved by the Chief of Police.
7. Adherence to and under the direction and control of the Office of the Chief of Police.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

Resolution No. 240422-06e

(Carried)

Motion by Councilmember Knickerbocker

Second by Councilmember Cramer

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School's outdoor football stadium, on Friday, May 31, 2023, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, June 1, 2023 at approximately 10:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

Resolution No. 240422-06f

(Carried)

Motion by Councilmember Knickerbocker

Second by Councilmember Cramer

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor guard, to be held along Miller Road on Saturday, June 1, 2024, at approximately 10:00 A.M., under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

WAIVER OF INSPECTION FEE, HOMETOWN DAYS COMMITTEE

Resolution No. 240422-06g

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

I Move the City of Swartz Creek waive the permit fees for the temporary structure (trailer) and electrical permit inspection fees for the Swartz Creek Hometown Days Committee.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

TRAFFIC CONTROL APPROPRIATION

Resolution No. 240422-06h

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

I Move the City of Swartz Creek provide traffic control devices to ensure the safety of the public during the duration of the Swartz Creek Hometown Days event and hereby direct the Director of Public Works to order or supply barricades sufficient

to do so at a cost not to exceed \$1,750, appropriated to the community promotions department of the general fund.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE THE POSSESSION OF ANIMALS OTHERWISE PROHIBITED BY ORDINANCE

Resolution No. 240422-06i

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

WHEREAS, the festival activities include various animal events and attractions that include animals that are prohibited without approval as outlined in Ordinance Section 3-1.; and

WHEREAS, the Hometown Days Chairperson requested the city council to affirm approval of certain animal events and activities as outlined in a letter dated March 20, 2024; and

WHEREAS, the City Council finds these activities to be in line with prior events and approvals as part of the routine functions of the festival.

NOW, THEREFORE, BE IT RESOLVED the Swartz Creek City Council hereby authorizes the Whispering Pines Mobile Farm/Petting Zoo, the Agricultural tent, and related features and animals to operate and be present within the city and for such operation to hereby be incorporated into the festival permit for Hometown Days.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A TEMPORARY SPECIAL EVENT CURFEW BY ORDINANCE

Resolution No. 240422-06j

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Cramer

WHEREAS, Ordinance Section 10-310 provides provisions for a temporary curfew to be enforced for special events as deemed necessary by the City Council; and

WHEREAS, the Hometown Days Committee is enforcing a curfew on the grounds of the festival and requests that public grounds adjacent to the festival also enforce such an ordinance; and

WHEREAS, the City Council finds that a curfew that mirrors the special event curfew will protect the health, safety, and welfare of the public as outlined in Ordinance Section 10-310.

NOW, THEREFORE, BE IT RESOLVED the Swartz Creek City Council hereby authorizes the enforcement of a temporary Special Event Curfew to commence on Thursday, May 30, 2024 through Sunday, June 2, 2024, said curfew to be in effect between 7:00 p.m. and 6:00 a.m.

BE IT FURTHER RESOLVED that the area designated for the Special Event Curfew shall match that of the outer boundaries of the Swartz Creek Downtown Development Authority, as indicated in the 2022 Downtown Development Plan.

BE IT FURTHER RESOLVED that the City Clerk shall post notice of this curfew, including a map at the city offices and in a newspaper of general circulation.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A COOPERATIVE STREET REHABILITIATION PROJECT FOR ELMS ROAD

Resolution No. 240422-07

(Carried)

Motion by Councilmember Spillane

Second by Councilmember Henry

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets; and

WHEREAS, a section of Elms Road, between Miller and the south city limits is in disrepair and requires improvement; and

WHEREAS, private investment plans for the area are unknown but are likely to require substantial changes to this section of Elms Road, thereby limiting the amount of prudent investment in this section of road; and

WHEREAS, the Genesee County Road Commission is engaging in such work at a large scale, including Elms Road in Gaines/Mundy Townships, and the city finds it to be in the best interest of the public to cooperate in the cooperative bid as offered by the GCRC; and

WHEREAS, the City of Swartz Creek encourages cooperative bidding and pricing, and the City's Purchasing Ordinance, Sec. 2-402, enables the negotiation of services when the economic interests of the city are best served.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the Local Road Estimate with Genesee County Road Commission for improvements to Elms Road, as included in the April 22, 2024 city council packet.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to execute said proposal on behalf of the city and for the city treasurer to appropriate such constructoin costs to the Major Street Fund.

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager to execute an agreement based on said proposal if required by GCRC to commence repairs.

Discussion Ensued.

YES: Cramer, Hicks, Krueger, Knickerbocker, Henry.

NO: Spillane, Gilbert. Motion Declared Carried.

RESOLUTION TO APPROVE 2024-2026 SEWER CLEANING AND INSPECTIONS

Resolution No. 240422-08

(Carried)

Motion by Councilmember Henry
Second by Mayor Pro Tem Hicks

WHEREAS, the city owns, operates, and maintains a sewer collection system that consists of clay, lined clay, and plastic pipes, as well as manholes; and

WHEREAS, the city is nearing completion of a twenty year plan that includes inspections and lining of older clay pipes; and

WHEREAS, the critical collection lines have been addressed, and the city now seeks to reevaluate the system through inspections and to commence a routine cleaning program; and

WHEREAS, bids were solicited to commence with the first three years of cleaning and inspections as part of an eight year cleaning cycle; and

WHEREAS, Foco Inc, doing business as Dependable Sewer, submitted the lowest responsible bid, which includes unit pricing.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the bid by Foco Inc, as a unit cost bid, as included in the April 22, 2024 city council packet, in the amount of \$78,320, funds to be appropriated to the Sewer 590 fund.

NOW, THEREFORE, BE IT FURTHER RESOLVED the City of Swartz Creek hereby directs the city manager to create and execute a standard contractor agreement with the contractor.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.

NO: None. Motion Declared Carried.

RESOLUTION TO ENGAGE THE CITY IN THE MICHIGAN FIRE INSURANCE WITHHOLDING PROGRAM

Resolution No. 240422-09

(Carried)

Motion by Councilmember Cramer

Second by Councilmember Henry

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate the City of Swartz Creek health or safety standards; and

WHEREAS, the City of Swartz Creek has determined that participation in said program would protect and promote the public health, safety and welfare and wishes to be included in the list of participating municipalities published by the Commissioner of Insurance; and,

WHEREAS, the City of Swartz Creek desires to implement all procedures necessary to administer said program by designating the City official responsible for administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the City of Swartz Creek does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2845 or Section 2227 to all property within the City of Swartz Creek.

2. That the City of Swartz Creek official responsible for the administration of Section 2845 or 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated as follows:

City Manager

3. That the City of Swartz Creek Official shall establish an escrow account with the Chase Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2845 or 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest bearing account.

Discussion Ensued.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.

NO: None. Motion Declared Carried.

RESOLUTION TO ENGAGE IN A WAYFINDING SIGN PROGRAM AND APPOINT A TEMPORARY STEERING COMMITTEE

Resolution No. 240422-10

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Cramer

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city and DDA maintain various development plans that set tasks for the improvement and development of the community; and

WHEREAS, the DDA and MEDC are able and willing to fund a wayfinding sign study that will provide a detail plan for sign locations, content, and design; and

WHEREAS, the DDA recommends the council enable the pursuit of this study as a means to improve the resident and visitor experience in the community, as well as to positively brand the community and downtown; and

WHEREAS, the council desires to enable a committee of residents, DDA members, councilmembers, experts, and staff to further deliberate on the particulars relating to a potential Wayfinding Sign Program.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby authorizes the study of a wayfinding sign program for the city and the city's downtown, as contracted by the DDA and funded by the DDA and MEDC.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council hereby creates a temporary committee, to be referred to as the "Wayfinding Sign Project Committee," for the purpose of engaging the program consultants and delivering a complete wayfinding sign program to the city for review.

BE IT FURTHER RESOLVED, the Wayfinding Sign Project Committee shall endeavor to deliver such findings at or before the regular meeting on December 16, 2024 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Wayfinding Sign Project Committee shall be composed of the following individuals:

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert,.
NO: None. Motion Declared Carried.

RESOLUTION TO AUTHORIZE PLANNING FOR HOLLAND SQUARE AND APPOINT A TEMPORARY STEERING COMMITTEE

Resolution No. 240422-11

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city and DDA maintain various development plans that set tasks for the improvement and development of the community; and

WHEREAS, the DDA is proposing to activate Holland Square for enhanced events and activities through the construction of a permanent and versatile structure; and

WHEREAS, the DDA recommends the council enable the pursuit of this project as a means to improve the downtown and community overall; and

WHEREAS, the council desires to enable a committee of residents, DDA members, councilmembers, experts, and staff to further deliberate on the particulars relating to a potential Holland Square structural investment.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby authorizes the creation of a Holland Square structure plan.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council hereby creates a temporary committee, to be referred to as the “Holland Square Committee,” for the purpose of engaging the program consultants and delivering a complete design and funding plan to the city for review.

BE IT FURTHER RESOLVED, the Holland Square Committee shall endeavor to deliver such findings at or before the regular meeting on December 16, 2024 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Holland Square Committee shall be composed of the following individuals:

Mayor Krueger
Councilmember/Planning Commissioner Henry
Park Board/DDA Member Barclay
DDA Chair Beedy
Samantha Fountain and/or Adam Zettel as Staff Liaison (non-voting)
AMA Architects – Consultant Designers (non-voting)
Jeremy Morgan – Consultant Builder (non-voting)

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.
NO: None. Motion Declared Carried.

RESOLUTION TO RECOGNIZE THE SWARTZ CREEK PERFORMING ARTS BOOSTER, INC AS A LOCAL NONPROFIT

Resolution No. 240422-12

(Carried)

Motion by Councilmember Knickerbocker

Second by Councilmember Cramer

WHEREAS, the Michigan Lottery, Charitable Gaming Division provides opportunities for nonprofits to engage in charitable gaming for the purposes of financially supporting their objectives; and

WHEREAS, the State requires that local governments recognize local nonprofits by resolution in order for them to successfully apply for such licenses; and

WHEREAS, the Swartz Creek Performing Arts Booster, Inc, located at One Dragon Drive, Swartz Creek, MI is seeking such a license for a raffle; and

WHEREAS, the City of Swartz Creek, in reviewing the organizational documents, finds the Swartz Creek Performing Arts Boost, Inc. organization to be a local nonprofit.

NOW, THEREFORE, BE IT RESOLVED that the request from Swartz Creek Performing Arts Booster, Inc., of Swartz Creek, County of Genesee, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming license, be considered for approval.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A PRELIMINARY ENGINEERING PROPOSAL FOR DON SHENK DRIVE AND CAPPY LANE

Resolution No. 240422-13

(Carried)

Motion by Councilmember Spillane
Second by Mayor Pro Tem Hicks

WHEREAS, the city owns, operates, and maintains a system of major and local street assets; and

WHEREAS, the city administers a street asset management plan that is funded by a local street levy, state revenue sharing road monies, and the general fund, said plan include a provision for the replacement and rehabilitation of Don Shenk and Cappy Lane; and

WHEREAS, the city administers a water capital improvement plan that includes a provision for replacement of the older sections of Cappy Lane; and

WHEREAS, the city needs to select a professional engineer to perform preliminary engineering design work for these projects in order to be able to bid and perform any such work; and

WHEREAS, OHM Advisors is a federally pre-qualified engineer that has been designing the city streets and water main projects, and they submitted a proposal to perform the engineering service as outlined in the attached proposal dated April 17, 2024; and

WHEREAS, the city finds OHM Advisors to be a qualified firm performing a professional service.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approve the design engineering proposal by OHM Advisors as dated April 17, 2024 and included in the April 22, 2024 city council packet, in the amount of \$132,154 for Don Shenk Drive reconstruction, Cappy Lane Street reconstruction/rehabilitation, and limited Cappy Lane water main.

BE IT FURTHER RESOLVED the City of Swartz Creek authorizes and directs the Mayor to execute this proposal on behalf of the city.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Marianne McLanahan: Discussed an accident that happened at her corner last week. Is pleading for help on that corner.

REMARKS BY COUNCILMEMBERS:

Councilmember Henry: All are invited to Samantha Fountains breakfast tomorrow. Discussion ensued.

Councilmember Gilbert: Stated that the road construction caused a hole in someone's door and a couple of flat tires. Discussion ensued.

Councilmember Cramer: Discussed a firing of councilmembers in Macosta County.

Councilmember Knickerbocker: All are welcome to attend the luncheon tomorrow. Discussion ensued.

ADJOURNMENT

Resolution No. 240422-14

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

I Move the Swartz Creek City Council adjourn the regular meeting at 9:06pm.

Unanimous Voice Vote.

David A. Krueger, Mayor

Renee Kraft, CMC, MiPMC, City Clerk

05/01/2024

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 04/01/2024 - 04/30/2024

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
04/02/2024	44(E)	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE HEALTHCARE CLOLINGER MARCH 2024	2,202.16
04/02/2024	53274	ALEXANDRIA DANIELLE BINGHAM	ELECTION BASIC & EPB TRAINING	50.00
04/02/2024	53275	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG	66.00
04/02/2024	53276	CHASE CARD SERVICES	SILICONE IGNITOR SENIOR CENTER	77.48
			MOWER CARBERETOR	21.98
			3 USB TO HDMI CORDS	44.97
			HOLLAND SQUARE HANGING BASKETS	1,008.80
			ELECTION WORKERS	65.00
			ELECTION EARLY VOTING FOOD	44.07
			ELECTION WORKERS	61.70
			ELECTION WORKERS LUNCH	122.65
			MAMC CONFRENCE/MASTERS CLASS RENEE KRAFT	575.00
			2024 MEMBER EDUCATION DAY RENEE KRAFT	50.00
			SPRING SEMINAR	141.00
			ELECTION WORKERS LUNCH	10.56
			EARLY VOTING ELECTIONS SUPPLIES-FOOD	78.21
			ELECTION WORKERS LUNCH	84.86
			WATER LICENSE RENEWAL	95.00
			ELECTION WORKERS LUNCH	57.12
			MONTHLY INVOICE	336.50
			ELECTION WORKERS	122.18
			ELECTION WORKERS LUNCH	11.97
			ZOOM	33.90
			ELECTION WORKER LUNCH	188.25

			3,231.20
04/02/2024	53277	VOID	
04/02/2024	53278	COMCAST BUSINESS	5121 MORRISH MONTHLY INVOICE-MARCH29-APR 298.55
04/02/2024	53279	CONSUMERS ENERGY	8083 CIVIC DR 714.51
04/02/2024	53280	DELTA DENTAL PLAN	RETIREE BENIFITS APRIL 2024 521.27
04/02/2024	53281	DIPONIO CONTRACTING, LLC	STREET BOND 002-CAT 001 CITY 57,279.24
04/02/2024	53282	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT AUGUST 2023 1,149.08
04/02/2024	53283	FERGUSON WATERWORKS #3386	LF 1 CTS PJ X 3/4 MTR ANGLE KEY VLV 1,206.00
			R900 V4 WALL MIU QTY 50 6,971.50
			R900 V4 WALL MIU QTY 50 124.10
			8,301.60
04/02/2024	53284	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIREE VISION APRIL 2024 47.96
04/02/2024	53285	GENESEE CTY DRAIN COMMISSIONER	JAN 31 2024 - FEB 28 2024 FEB BULK WAT 111,667.30
04/02/2024	53286	GRAINGER	HAND HELD ORANGE FLAG 21.56
04/02/2024	53287	INTEGRITY BUSINESS SOLUTIONS	KITCHEN TOWELS (2)-LINERS (8) 662.90
04/02/2024	53288	JAY'S SEPTIC TANK SERVICE	ADA HANDICAP W/HAND SANITIZER 4/8/24 280.00
04/02/2024	53289	METRO POLICE AUTH OF GENESEE COUNTY	FEB 2024 ORD. FEES 3,570.60
04/02/2024	53290	MICHIGAN LUMBER CO	FLOWER BOXES MORRISH RD BRIDGE 118.56
04/02/2024	53291	MICHIGAN PIPE AND VALVE	MARKING FLAG BLUE 100 PACK/GREEN FLAG 10 160.00
			DUCK BILL JAW REPLACEMENT 150.00
			1040 H ADJ 6"RING SEWER/CURB BOX KEY FOR 947.27
			1,257.27
04/02/2024	53292	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 186.00
04/02/2024	53293	NATHAN HENRY	MILEAGE, MEALS N. HENRY11/1/23-01/03/24 211.55
04/02/2024	53294	OHM ADVISORS	SAFE ROUTES TO SCHOOL CONSTRUCTION ENGIN 612.95

04/02/2024	53295	OHM ADVISORS	WINCHESTER VILAGE LOCAL RD IMPROVEMENTS	9,438.50
04/02/2024	53296	PARAGON LABORATORIES INC	WATER SAMPLES SWARTZ CREEK	702.00
04/02/2024	53297	ROWE PROFESSIONAL SERVICES CO	5 YEAR COMMUNITY RECREATION PLAN	1,790.00
04/02/2024	53298	SEILER INSTRUMENT & MFG CO INC	CATALYST 60 ANNUAL MARCH 2024-FEBRUARY 2	414.00
04/02/2024	53299	SELF SERVE LUMBER CO.	LUMBER FOR FLOWER BOXES MORRISH RD	355.18
			PLANTER BOX MATERIAL	253.69
				<hr/> <hr/>
				608.87
04/02/2024	53300	STAPLES	INK- DRUM	227.01
04/02/2024	53301	SUBURBAN AUTO SUPPLY	ANTIFREEZE	25.98
			FUEL FILTER \$ OIL DUMPTRUCK	78.98
			COMPOSITE DOT DUMPTRUCK	4.79
			ANTIFREEZE /WIPER VAC TUBING	13.68
				<hr/> <hr/>
				123.43
04/02/2024	53302	SWANK MOTION PICTURE INC.	MOVIES 6/28/24 - 8/9/24	2,005.00
04/02/2024	53303	SWARTZ CREEK AREA SENIOR CITZ.	CDBG GRANT REIMB FEBRARY 2024	2,101.00
04/16/2024	53304	ACE OUTDOOR SERVICES LLC	SNOW REMOVAL	414.00
04/16/2024	53305	AMY NICHOLS	MARCH BANK RUNS	21.17
04/16/2024	53306	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	142.00
04/16/2024	53307	CHARTER TOWNSHIP OF MUNDY	ECONOMIC DEV SVS JAN-MAR 2024	7,032.91
04/16/2024	53308	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES FEB	3,956.30
04/16/2024	53309	CHARTER TOWNSHIP OF MUNDY	ECONOMIC DEV SVS OCT-DEC 2023	8,795.68
04/16/2024	53310	CITY OF SWARTZ CREEK	UB 5363 WINSHALL	294.42
			UB 5121 MORRISH	167.23
			UB 8059 FORTINO	60.76
			UB 4125 ELMS RD	294.42

UB 8100 CIVIC DR	1,750.91
UB 8095 CIVIC DR	200.41
UB 8083 CIVIC DR	475.88

3,244.03

04/16/2024	53311	CITY OF SWARTZ CREEK	PETTY CASH 2/21/24 - 4/11/24	163.74
04/16/2024	53312	COMMUNITY IMAGE BUILDERS	PROFESSIONAL SERVICES 1/27/24 - 3/4/24	1,059.50
04/16/2024	53313	CONSUMERS ENERGY	8011 MILLER RD	28.77
04/16/2024	53314	CONSUMERS ENERGY	5121 MORRISH RD	585.14
04/16/2024	53315	CONSUMERS ENERGY	8095 CIVIC DR	661.24
04/16/2024	53316	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987	34.48
04/16/2024	53317	CONSUMERS ENERGY	9099 MILLER RD	33.30
04/16/2024	53318	CONSUMERS ENERGY	5361 WINSHALL DR 8369	31.39
04/16/2024	53319	CONSUMERS ENERGY	5257 WINSHALL DR	29.79
04/16/2024	53320	CONSUMERS ENERGY	8499 MILLER RD	33.46
04/16/2024	53321	CONSUMERS ENERGY	8059 FORTINO DR	33.46
04/16/2024	53322	CONSUMERS ENERGY	4510 MORRISH RD	40.49
04/16/2024	53323	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS	38.18
04/16/2024	53324	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION	28.77
04/16/2024	53325	CONSUMERS ENERGY	4524 MORRISH RD	64.39
04/16/2024	53326	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	5,132.52
04/16/2024	53327	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781	499.27
04/16/2024	53328	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300	43.18
04/16/2024	53329	CONSUMERS ENERGY	STREET LIGHTS 1294	3,980.05
04/16/2024	53330	CONSUMERS ENERGY	5361 WINSHALL DR NP	33.25
04/16/2024	53331	CONSUMERS ENERGY	8301 CAPPY LN	400.77
04/16/2024	53332	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997	32.64
04/16/2024	53333	CONSUMERS ENERGY	8100 CIVIC DR	1,289.63
04/16/2024	53334	CONSUMERS ENERGY	6425 MILLER PARK & RIDE	77.61
04/16/2024	53335	CONSUMERS ENERGY	4125 ELMS RD 4353	41.48
04/16/2024	53336	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437	34.83

04/16/2024	53337	CONSUMERS ENERGY	NON ENERGY STREET LIGHTING 3358 HERITAGE	2,339.00
04/16/2024	53338	CONSUMERS ENERGY	NON ENERGY STREET LIGHTING GREEN LEAF DR	39,932.00
04/16/2024	53339	DIPONIO CONTRACTING, LLC	USDA MATER MAIN & LOCAL ROAD IMPROVEMENT	374,423.51
			STREET BOND 003-CAT 001 CITY	<u>701,030.15</u>
				1,075,453.66
04/16/2024	53340	FAMILY FARM AND HOME INC	MONTHLY INVOICES MARCH	298.87
04/16/2024	53341	FERGUSON ENTERPRISES INC	DPD FREE CHLR 100 DPD TOTAL CHLR (100) &	272.87
04/16/2024	53342	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	6.25
04/16/2024	53343	GFL ENVIRONMENTAL USA INC	FY24 GARBAGE/RECYCLING/YARD WASTE	25,593.36
04/16/2024	53344	GILL ROYS HARDWARE	MARCH 2024 INVOICES LESS DISCOUNT	122.84
04/16/2024	53345	HC RYAN & COMPANY LLC	A/P CHECKS	323.35
04/16/2024	53346	JAMS MEDIA LLC	MARCH BOR, SEWER BIDS, WEED ORD	511.80
			FEB POST OF MARCH BOR DNR GRNT	<u>171.80</u>
				683.60
04/16/2024	53347	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL APRIL 9 2024- MAY 6 20	260.00
			PORT-A-JON RENTAL 4150 ELMS RD	<u>540.00</u>
				800.00
04/16/2024	53348	KCI	UB BILLS/POSTAGE	474.37
04/16/2024	53349	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES ANNUAL CONTRACT APRI	2,751.40
04/16/2024	53350	METRO POLICE AUTH OF GENESEE COUNTY	POLICE SERVICES 4/1/24-6/30/24	227,978.59
			OPEB REIMB JAN-MARCH SZMANSKY&STORMS	<u>3,250.04</u>

				231,228.63
04/16/2024	53351	MICHIGAN FENCE CO INC	5137 FAIRCHILD FENCE FINAL PAYMENT	4,149.00
04/16/2024	53352	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	702.00
04/16/2024	53353	REBECCA BOSAS	CLOTHING ALLOWANCE - BOSAS	40.84
04/16/2024	53354	SIGNS BY CRANNIE, INC.	50% DOWN OF INSTALLATION OF 9 INOFRMATIO	23,656.57
04/16/2024	53355	STAPLES	COLORED PAPER.OFFICE SUPPLES	35.58
04/16/2024	53356	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING MARCH 2024 SW	48.00
			DRINKING WATER LAB TESTING MARCH 2024 80	48.00
				<hr/>
				96.00
04/16/2024	53357	SUPER FLITE OIL CO INC	FUEL - DPW MARCH	711.05
04/16/2024	53358	SWARTZ CREEK AREA FIRE DEPT.	MARCH MONTHLY RUNS FIRE & EMS	3,397.56
04/16/2024	53359	T MOBILE USA INC	DPW PHONES & ONE OFFICE PHONE	328.43
04/16/2024	53360	VC3 INC	NEW WORKSTATIONS/(2) DELL DESKTOP	2,240.00
04/16/2024	53361	VERIZON WIRELESS	MONTHLY INVOICE	335.58
04/22/2024	53362	U. S. POST OFFICE	SPRING 2024 NEWSLETTER	810.92
04/29/2024	53363			
04/30/2024	45(E)	ALERUS FINANCIAL	R KRAFT 401 CONTRIBUTION ADJ	18.21
04/30/2024	46(E)	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE HEALTHCARE CLOLINGER 5-1-24 THRU	2,202.16
04/30/2024	47(E)	UNUM LIFE INSURANCE	RETIREE LIFE APRIL 2024	31.47
04/30/2024	53364	ADAM ZETTEL	GENESE VALLEY TRAIL REIMBURSMET FOR DN	219.50
04/30/2024	53365	ADS PLUS PRINTING LLC	SPRING NEWS LETTERS	1,422.85
			2500 MOVIE POSTCARDS	452.94
				<hr/>
				1,875.79
04/30/2024	53366	AGROSCAPING INC.	3 IVORY SILK LILAC TREES FOR MILLER RD	675.00
04/30/2024	53367	BS & A SOFTWARE	CONTRACT FEE FOR MAY 1, 2024- MAY1, 202	7,333.00

04/30/2024	53368	CIVICPLUS LLC	3 USER LICENCES/ ADMIN SUPPPORT AND VIRT	4,349.43
04/30/2024	53369	COMCAST BUSINESS	MONTHLY INVOICE APR 26 2024- MAY 25 2024	255.80
04/30/2024	53370	COMCAST BUSINESS	APRIL 29-MAY 28, 2024 5121 MORRISH DPW	349.71
04/30/2024	53371	DELTA DENTAL PLAN	RETIREE BENIFITS MAY 2024	521.27
04/30/2024	53372	DIANE SPRINGER	PARK RESERVATION CANCEL/ DECEASED	300.00
04/30/2024	53373	DLZ MICHIGAN INC	MS4 APPLICATION WORK,CORRS W/CITY, GEN C	1,425.00
04/30/2024	53374	DORNBOS SIGN & SAFETY INC	(6) DO NOT ENTER SIGNS & (3) KEEP RIGHT	446.13
			(6) 14 FT FLUTED POST- DRILLED FOR BREAK	6,742.80
				<u>7,188.93</u>
04/30/2024	53375	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT MAY 2024	1,149.08
04/30/2024	53376	FERGUSON WATERWORKS #3386	REG-PROCODER SA PIT C/F HP REG P/C 1-1/2	105.12
04/30/2024	53377	FICK LANDSCAPE SUPPLIES LLC	4 A NATURAL STONE CITY HALL	300.00
04/30/2024	53378	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIREE VISION MAY 2024	47.96
04/30/2024	53379	GEN CTY ROAD COMMISSION	S- MTCE & OPERATIONS 504 (47) -MARCH 20	1,106.46
			SIGNAL MILLER @ FAIRCHILD MARCH 2024	6.30
				<u>1,112.76</u>
04/30/2024	53380	GENESEE CTY DRAIN COMMISSIONER	FEB 28 2024 TO MARCH 27 2024 MARCH BULK	108,040.55
04/30/2024	53381	GENESEE CTY DRAIN COMMISSIONER	SEWER -01/01/24 TO 13/31/24 5,186,974 C	181,387.65
04/30/2024	53382	INTEGRITY BUSINESS SOLUTIONS	(6) BAG, TRASH, 43X48 G6 GAL	285.66
04/30/2024	53383	JASON ANTHONY	REPAIR REIMBURSEMENT	301.37
04/30/2024	53384	JASON BOYD	BOYDS LAWN & LANDSCAPING	530.00
			BOYDS LAWN & LANDSCAPING	810.00
				<u>1,340.00</u>

04/30/2024	53385	JEEPERS CREEKERS INC	SPONSORSHIP 2024	2,000.00
04/30/2024	53386	KIMBERLY LYNCH	SUPPLEMENTAL FINANCE 3/18/24-3/31/24 AND	5,000.00
04/30/2024	53387	MICHIGAN ASSOC OF PLANNING	MICHIGAN ASSOCIATION OF PLANNING	890.00
04/30/2024	53388	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL	186.00
04/30/2024	53389	OHM ADVISORS	SAFE ROUTES TO SCHOOL CONSTRUCTION ENGIN	644.80
			CULVERT INVENTORY	1,970.00
				<u>2,614.80</u>
				2,614.80
04/30/2024	53390	OHM ADVISORS	WINCHESTER VILAGE LOCAL RD IMPROVEMENTS	5,675.00
04/30/2024	53391	OHM ADVISORS	WINCHESTER VILAGE LOCAL RD IMPROVEMENTS	60,476.75
04/30/2024	53392	RENEE KRAFT	ELECTIONS TRAVEL MERS MEETING MAMC EDUCA	193.72
04/30/2024	53393	ROWE PROFESSIONAL SERVICES CO	5 YEAR COMM PROJECT 22C0112 SWARTX CREEK	495.00
04/30/2024	53394	SAMANTHA FOUNTAIN	REIMB FOR ECOMONIC DEVELOPMENT COMMUNITY	244.25
04/30/2024	53395	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE MARCH	2,965.50
04/30/2024	53396	STAPLES	TONER CARTRIDGE & TAB DIVIDERS	89.92
			TONER	412.35
				<u>502.27</u>
				502.27
04/30/2024	53397	SUBURBAN AUTO SUPPLY	SHOP TOWELS STREET SWEEP /WIPER BLADE DU	43.97
			CABIN AIR FILTER STREET SWEEPER	86.99
			2020 FORD AIR FILTER #1-20	18.99
			2020 FORD OIL FILTER AIR FILTER	153.96
				<u>303.91</u>
				303.91
04/30/2024	53398	SW CREEK AREA CHAMBER OF COMMERCE	SWARTZ CREEK CHAMBER OF COMMERCE DUES	159.00
04/30/2024	53399	VC3 INC	MICROSOFT BUSNS STANDARD/EXCHANGE ONLINE	186.80

GEN TOTALS:

Total of 130 Checks:

2,067,389.64

Less 2 Void Checks:

0.00

Total of 128 Disbursements:

2,067,389.64

Metro Police Authority Offense Summary

For Swartz Creek

Occurred **1/1/2024 - 1/31/2024**

Offense	Total Offenses
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	2
1313 - 13001 - Assault and Battery/Simple Assault	3
1382 - 13003 - Stalking (Misdemeanor)	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2399 - 23007 - Larceny (Other)	2
2498 - 24002 - Motor Vehicle as Stolen Property (Other)	1
2699 - 26001 - Fraud (Other)	1
2902 - 29000 - Damage to Property - Private Property	2
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3074 - 30002 - Retail Fraud Theft 2nd Degree	1
5005 - 50000 - Contempt of Court	1
5006 - 50000 - Obstructing Justice	2
5295 - 52001 - Concealed Weapons - Firearm in Auto (CCW)	1
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	7
8328 - 54003 - Motor Vehicle Violation	6
9910 - 93001 - Traffic, Non-Criminal - Accident	9
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	5
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	3
9939 - 98002 - Inspections/Investigations - Vehicle/VIN/School Bus	1
9941 - 98004 - Inspections/Investigations - Other Inspections	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	2
9948 - 99003 - Miscellaneous - Missing Persons	1
9953 - 99008 - Miscellaneous - General Assistance	4
Total	59

Metro Police Authority Offense Summary

For Swartz Creek

Occurred 2/1/2024 - 2/29/2024

Offense	Total Offenses
1313 - 13001 - Assault and Battery/Simple Assault	2
1382 - 13003 - Stalking (Misdemeanor)	1
1399 - 13002 - Assault (Other)	1
2399 - 23007 - Larceny (Other)	1
2498 - 24002 - Motor Vehicle as Stolen Property (Other)	1
3806 - 38001 - Neglect Child	1
5006 - 50000 - Obstructing Justice	3
5015 - 50000 - Failure to Appear	1
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	4
8277 - 54003 - Traffic - Registration Law Violations	1
8328 - 54003 - Motor Vehicle Violation	4
8930 - 89003 - Violation - Insurance - Other Commission Rules	1
9910 - 93001 - Traffic, Non-Criminal - Accident	7
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	3
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	2
9943 - 98007 - Inspections/Investigations - Suspicious Situations	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1
9953 - 99008 - Miscellaneous - General Assistance	4
9954 - 99009 - Miscellaneous - Non-Criminal	2
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	1
Total	43

Metro Police Authority Offense Summary

For Swartz Creek

Occurred 3/1/2024 - 3/31/2024

Offense	Total Offenses
1313 - 13001 - Assault and Battery/Simple Assault	3
1380 - 13003 - Telephone Used for Harassment, Threats	2
2399 - 23007 - Larceny (Other)	1
2696 - 26008 - Computer Hacking	1
2699 - 26001 - Fraud (Other)	1
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3074 - 30002 - Retail Fraud Theft 2nd Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
3542 - 35001 - Synthetic Narcotic - Possess	1
3806 - 38001 - Neglect Child	1
4899 - 48000 - Obstruct Police (Other)	1
5006 - 50000 - Obstructing Justice	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	1
8277 - 54003 - Traffic - Registration Law Violations	1
9910 - 93001 - Traffic, Non-Criminal - Accident	7
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	3
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1
9945 - 98009 - Inspections/Investigations - Drug Overdose	1
9947 - 99002 - Miscellaneous - Natural Death	1
Total	31

Metro Police Authority Activity Action Summary

Date 1/1/2024 - 3/31/2024

Venue: Swartz Creek

Unit: All

Action	Total Actions
Traffic Citations	437
Traffic Warnings	378
Total	815

City of Swartz Creek

Building Permit List

2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
Building								
PB2400005	04/18/24	AMAG	(810) 230 9311	58-02-100-009	\$178,000	\$766.00	8603 MILLER RD	48473-Com Add/Alter/Repair
PB2400006	04/18/24	AMAG	(810) 230 9311	58-02-100-009	\$214,000	\$838.00	8603 MILLER RD	48473-Com Add/Alter/Repair
PB2400013	04/25/24	Lockhart Roofing Co.	(810) 235 9866	58-02-503-092	\$0	\$100.00	5151 WINSHALL DR	48473-Roofing
PB2400020	04/01/24	Renewal by Andersen	(734) 237 1065	58-02-502-025	\$23,875	\$207.00	5179 WORCHESTER DR	48473-Window Replacement
PB2400022	04/09/24	Infinity Home Improvement	(616) 224 1140	58-36-529-001	\$15,500	\$282.00	7128 PARK RIDGE PKWY	48473-Res Add/Alter/Repair
PB2400024	04/25/24	Lockhart Roofing Co.	(810) 235 9866	58-35-776-084	\$0	\$100.00	84 ASHLEY CIR	48473-Roofing
PB2400026	04/25/24	KCL Construction	(989) 494 8748	58-36-577-036	\$0	\$100.00	7317 MILLER RD	48473-Roofing
PB2400028	04/29/24	USA Construction	(810) 516 4320	58-35-776-067	\$4,032	\$165.00	67 ASHLEY CIR	48473-Res Deck

Total:	8 Permits	Value: \$435,407	Fee Total: \$2,558.00	Total Number of Dwelling Units	0
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Electrical

PE2400011	04/03/24	JG Electric	(810) 252 2176	58-02-200-014	\$0	\$152.00	5086 MORRISH RD	48473-Electrical
PE2400012	04/08/24	Iliret Electric LLC	(313) 212 3223	58-02-100-009	\$0	\$301.00	8603 MILLER RD	48473-Electrical
PE2400013	04/08/24	Iliret Electric LLC	(313) 212 3223	58-02-100-009	\$0	\$305.00	8603 MILLER RD	48473-Electrical
PE2400014	04/18/24	Cornerstone Electric Inc	(810) 223 1043	58-30-651-099	\$0	\$390.00	6217 BAINBRIDGE DR	48473-Electrical

Total:	4 Permits	Value: \$0	Fee Total: \$1,148.00	Total Number of Dwelling Units	0
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Mechanical

PM240010	04/10/24	Louis O. Blessing	(810) 694 4861	58-03-533-179	\$0	\$195.00	5347 DURWOOD DR	48473-Mechanical
PM240014	04/03/24	Goyette Mechanical	(810) 742 8530	58-02-100-009	\$0	\$245.00	8603 MILLER RD	48473-Mechanical
PM240015	04/03/24	Goyette Mechanical	(810) 742 8530	58-02-100-009	\$0	\$280.00	8603 MILLER RD	48473-Mechanical

City of Swartz Creek

Building Permit List

2024

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
PM240016	04/11/24	Summit Fire Protection	(989) 725 7155	58-02-100-009	\$0	\$250.00	8603 MILLER RD	48473-Mechanical
PM240017	04/17/24	Ferrigan Heating and Cooling	(810) 308 5270	58-30-651-099	\$0	\$325.00	6217 BAINBRIDGE DR	48473-Mechanical
PM240018	04/23/24	Blessing Co.	(810) 694 4861	58-36-530-005	\$0	\$195.00	4193 HICKORY LN	48473-Mechanical
Total:		6 Permits	Value: \$0		Fee Total: \$1,490.00		Total Number of Dwelling Units 0	

Plumbing

PP240011	04/10/24	R.C.C. Plumbing Inc.	(810) 955 1216	58-36-676-028	\$0	\$207.00	7252 MAPLECREST CIR	48473-Plumbing
Total:		1 Permits	Value: \$0		Fee Total: \$207.00		Total Number of Dwelling Units 0	

Right of Way

PROW-0275	04/18/24	Candy Taphouse	(517) 266 5755	58-30-651-096	\$0	\$0.00	3269 HERITAGE BLVD	48473-Right of way	
Total:		1 Permits	Value: \$0		Fee Total:		\$0.00	Total Number of Dwelling Units	0

Permit Total: 20 **Value: \$435,407** **Fee Total: \$5,403.00**

Permit.DateIssued Between 4/1/2024 12:00:00 AM AND 4/30/2024 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
9269 CEDAR CREEK CT	58-03-627-004	Follow Up	04/01/2024	04/01/2024	Complied
8231 MILLER RD	58-02-526-031	Follow Up	04/01/2024	04/01/2024	Complied
4182 HICKORY LN	58-36-530-009	Final	04/01/2024	04/01/2024	Approved
9135 CHELMSFORD DR	58-03-528-003	Status	04/02/2024	04/02/2024	No Violation
8603 MILLER RD	58-02-100-009	Underground	04/02/2024	04/02/2024	Approved
8603 MILLER RD	58-02-100-009	Underground	04/02/2024	04/02/2024	Approved
4290 MORRISH RD	58-35-400-001	Final	04/02/2024	04/02/2024	Approved
5110 MC LAIN ST	58-02-526-047	Final	04/03/2024	04/03/2024	Approved
5160 DAVAL DR	58-03-532-025	Final	04/03/2024	04/03/2024	Approved
6365 AUGUSTA ST	58-30-651-005	Final	04/03/2024	04/03/2024	Approved
9015 MILLER RD	58-02-100-002	Status	04/04/2024	04/04/2024	Complied
9299 HILL RD	58-03-576-010	Final	04/04/2024	04/04/2024	Approved
9299 HILL RD	58-03-576-010	Final	04/04/2024	04/04/2024	Approved
8104 MILLER RD	58-35-576-025	Final	04/04/2024	04/04/2024	Approved
4265 ALEX MARIN DR	58-36-676-096	Final-Gas Pipe	04/04/2024	04/04/2024	Disapproved
7221 PARK RIDGE PKWY	58-36-530-002	Post Hole	04/04/2024	04/04/2024	Approved
5368 DURWOOD DR	58-03-533-117	Follow Up	04/04/2024	04/05/2024	Violation(s)
5170 SEYMOUR RD	58-03-531-075	Initial	04/04/2024	04/05/2024	Violation(s)
5141 DURWOOD DR	58-03-533-154	Initial	04/04/2024	04/05/2024	Complied
5019 HAYES ST	58-02-529-006	Status	04/08/2024	04/08/2024	Complied
3441 HERITAGE BLVD	58-30-651-026	Status	04/09/2024	04/09/2024	Complied
7084 MILLER RD	58-36-576-012	Letter	04/09/2024	04/09/2024	Violation(s)
4301 ELMS RD	58-31-551-006	Letter	04/09/2024	04/09/2024	Violation(s)
4315 ELMS RD	58-31-551-005	Letter	04/09/2024	04/09/2024	Violation(s)
5189 OAKVIEW DR	58-02-501-105	Final	04/09/2024	04/09/2024	Approved
5189 OAKVIEW DR	58-02-501-105	Final	04/09/2024	04/09/2024	Approved
7087 ABBEY LN	58-36-526-078	Final	04/09/2024	04/09/2024	Approved
7087 ABBEY LN	58-36-526-078	Final	04/09/2024	04/09/2024	Approved
4265 ALEX MARIN DR	58-36-676-096	Final-Reinspection	04/09/2024	04/09/2024	Approved
4265 ALEX MARIN DR	58-36-676-096	Final	04/10/2024	04/10/2024	Approved
6217 BAINBRIDGE DR	58-30-651-099	Basement floor	04/11/2024	04/11/2024	Approved
7085 BRISTOL RD	58-36-526-062	Final	04/11/2024	04/11/2024	Approved
5203 SEYMOUR RD	58-03-533-007	Final	04/11/2024	04/11/2024	Approved
6483 BRISTOL RD	58-31-501-010	Final	04/11/2024	04/11/2024	Approved
7252 MAPLECREST CIR	58-36-676-028	Rough	04/11/2024	04/11/2024	Approved
5347 DURWOOD DR	58-03-533-179	Final	04/11/2024	04/11/2024	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4261 ALEX MARIN DR	58-36-676-095	Sewer Tap In	04/11/2024	04/11/2024	Approved
5472 MILLER RD	58-29-551-002	Final	04/11/2024	04/11/2024	Approved
7025 MILLER RD	58-36-577-006	Final	04/11/2024	04/11/2024	Approved
5398 DON SHENK DR	58-03-579-004	Initial	04/11/2024	04/15/2024	Complied
3431 HERITAGE BLVD	58-30-651-061	Initial	04/11/2024	04/15/2024	Violation(s)
1 DRAGON DR	58-02-100-006	Final	04/11/2024	04/11/2024	Canceled
4261 ALEX MARIN DR	58-36-676-095	Footing	04/15/2024	04/15/2024	Approved
5393 DON SHENK DR	58-03-579-013	Status	04/16/2024	04/16/2024	Partially Complic
5399 DON SHENK DR	58-03-579-014	Ordinance	04/16/2024	04/16/2024	No Violation
4268 LATIFEE CT	58-36-651-245	Site Inspection	04/16/2024	04/16/2024	Approved
7084 MILLER RD	58-36-576-012	Underground	04/16/2024	04/16/2024	Locked Out
3391 ELMS RD	58-30-551-008	Status	04/17/2024	04/17/2024	No Change
3415 ELMS RD	58-30-551-007	Status	04/17/2024	04/17/2024	Complied
1 DRAGON DR	58-02-100-006	Final	04/17/2024	04/17/2024	Disapproved
5086 MORRISH RD	58-02-200-014	Service	04/17/2024	04/17/2024	Approved
7084 MILLER RD	58-36-576-012	Underground	04/18/2024	04/18/2024	Approved
1 DRAGON DR	58-02-100-006	Final-Partial	04/18/2024	04/18/2024	Approved
5170 MORRISH RD	58-02-530-044	Follow Up	04/18/2024	04/18/2024	Complied
5170 MORRISH RD 2	58-02-530-044	Follow Up	04/18/2024	04/18/2024	Partially Complic
8342 CAPPY LN	58-02-503-039	Follow Up	04/18/2024	04/18/2024	Complied
4029 JENNIE LN	58-36-526-060	Follow Up	04/18/2024	04/18/2024	Partially Complic
8247 MILLER RD	58-02-526-061	Final Zoning	04/22/2024	04/22/2024	Approved
6217 BAINBRIDGE DR	58-30-651-099	Service & Rough	04/22/2024	04/22/2024	Approved
8486 MILLER RD	58-35-551-006	Rough & Final	04/22/2024	04/22/2024	Approved
4534 RAUBINGER RD	58-01-501-014	Ordinance	04/23/2024	04/23/2024	Complied
6061 MILLER RD	58-31-200-011	Ordinance	04/23/2024	04/23/2024	Violation(s)
5345 WORCHESTER DR	58-03-578-012	Ordinance	04/23/2024	04/23/2024	No Violation
5123 WINSTON DR	58-02-501-097	Ordinance	04/23/2024	04/23/2024	No Violation
8342 CAPPY LN	58-02-503-039	Code	04/23/2024	04/23/2024	No Violation
3431 HERITAGE BLVD	58-30-651-061	Follow Up	04/23/2024	04/23/2024	Complied
9285 JILL MARIE LN	58-03-534-018	Final	04/23/2024	04/23/2024	Approved
4473 MORRISH RD	58-36-551-002	Final	04/23/2024	04/23/2024	Approved
7493 MILLER RD	58-01-501-001	Status	04/25/2024	04/25/2024	Partially Complic
6061 MILLER RD	58-31-200-011	Ordinance	04/25/2024	04/25/2024	Partially Complic
8099 MAPLE ST	58-02-530-036	Code	04/25/2024		
3391 ELMS RD	58-30-551-008	Ordinance	04/25/2024	04/25/2024	Complied

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4251 ALEX MARIN DR	58-36-676-094	Rough	04/25/2024	04/25/2024	Approved
4247 ALEX MARIN DR	58-36-676-093	Rough	04/25/2024	04/25/2024	Approved
5274 WINSHALL DR	58-02-553-015	Initial	04/25/2024	04/25/2024	Complied
5073 MCLAIN ST	58-02-526-034	Initial	04/25/2024	04/25/2024	Complied
5354 MILLER RD	58-29-551-014	Initial	04/25/2024	04/29/2024	Locked Out
5122 MC LAIN ST	58-02-526-046	Initial	04/25/2024	04/29/2024	Complied
7287 MILLER RD	58-36-577-033	Initial	04/25/2024	04/29/2024	Violation(s)
5189 OAKVIEW DR	58-02-501-105	Site Inspection	04/29/2024	04/29/2024	No Violation
5029 THIRD ST	58-01-502-079	Site Inspection	04/29/2024	04/29/2024	No Violation
6217 BAINBRIDGE DR	58-30-651-099	Garage Floor	04/29/2024	04/29/2024	Approved
4261 ALEX MARIN DR	58-36-676-095	Backfill	04/29/2024	04/29/2024	Approved
6217 BAINBRIDGE DR	58-30-651-099	Rough	04/30/2024	04/30/2024	Approved
6217 BAINBRIDGE DR	58-30-651-099	Rough	04/30/2024	04/30/2024	Approved
8486 MILLER RD	58-35-551-006	Final	04/30/2024	04/30/2024	Disapproved
1 DRAGON DR	58-02-100-006	Final	04/30/2024	04/30/2024	Partially Approv
5212 WINSHALL DR	58-02-553-023	Initial	04/30/2024		

Inspections: 88

Population: All Records

Inspection.DateTimeScheduled Between 4/1/2024 12:00:00 AM AND 4/30/2024 11:59:59 PM

Certificates With Inspections

05/01/2024

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR240017	8059 MAPLE ST	04/22/2024	04/22/2024	04/22/2024		04/22/2026	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				
CR240019	5331 GREENLEAF DR	04/25/2024	04/25/2024	04/25/2024		04/25/2026	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				
CR240020	5132 WINSHALL DR	04/25/2024	04/25/2024	04/25/2024		04/25/2026	Suspended
Initial	JKEY	Corey Jarbeau	Scheduled				

Population: All Records

Record Count: 3

Certificate.DateIssued Between 4/1/2024 12:00:00 AM
AND 4/30/2024 11:59:59 PM

Enforcements By Category

05/01/24

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E24-023	5345 WORCHESTER DR	Closed	04/23/24	04/23/24
E24-025	8342 CAPPY LN	Closed	04/23/24	04/23/24
E24-026	8099 MAPLE ST	Inspection Pending	04/25/24	
E24-020	5399 DON SHENK DR	Closed	04/15/24	04/16/24
Total Entries: 4				

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E24-028	5029 THIRD ST	No Violation	04/25/24	04/29/24
E24-027	5189 OAKVIEW DR	No Violation	04/25/24	04/29/24
Total Entries: 2				

PARKING

Enforcement Number	Address	Status	Filed	Closed
E24-021	4534 RAUBINGER RD	Closed	04/23/24	04/23/24
E24-024	5123 WINSTON DR	Closed	04/23/24	04/23/24
Total Entries: 2				

SP NON-COMPLIANCE

Enforcement Number	Address	Status	Filed	Closed
E24-019	4315 ELMS RD	Violation	04/09/24	
E24-018	4301 ELMS RD	Violation	04/09/24	
E24-017	7084 MILLER RD	Violation	04/09/24	
Total Entries: 3				

ZONING

Enforcements By Category

05/01/24

Enforcement Number	Address	Status	Filed	Closed
E24-022	6061 MILLER RD	Violation	04/23/24	
Total Entries: 1				

Total Records: 12

Population: All Records
Enforcement.DateFiled Between 4/1/2024 12:00:00 AM AND 4/30/2024 11:59:59 PM

From: 04/01/2024 To: 04/30/2024

Employee ID Pay Code ID	Employee Name Distribution	Date	Reg Hours	OT Hours	Total Hours

Department: 401					

4100000004	Wright, David L				
REG	202-441.000-702.000-441.000	04/01/2024	1.00	0.00	1.00
REG	226-530.000-702.000	04/01/2024	2.00	0.00	2.00
REG	226-782.000-702.000	04/01/2024	1.00	0.00	1.00
REG	226-783.000-702.000	04/01/2024	1.00	0.00	1.00
REG	591-540.000-702.000	04/01/2024	2.00	0.00	2.00
REG	101-780.500-702.000	04/01/2024	1.00	0.00	1.00
			-----	-----	-----
			8.00	0.00	8.00
REG	101-794.000-702.000	04/02/2024	2.00	0.00	2.00
REG	203-463.000-702.000	04/02/2024	2.00	0.00	2.00
REG	591-540.000-702.000	04/02/2024	2.00	0.00	2.00
REG	590-536.000-702.000	04/02/2024	2.00	0.00	2.00
			-----	-----	-----
			8.00	0.00	8.00
REG	591-540.000-702.000	04/03/2024	5.00	0.00	5.00
REG	101-694.000-702.000	04/03/2024	3.00	0.00	3.00
			-----	-----	-----
			8.00	0.00	8.00
REG	203-463.000-702.000	04/04/2024	4.00	0.00	4.00
REG	591-540.000-702.000	04/04/2024	4.00	0.00	4.00
			-----	-----	-----
			8.00	0.00	8.00
REG	202-478.000-702.000	04/05/2024	2.00	0.00	2.00
REG	101-345.000-702.000	04/05/2024	0.50	0.00	0.50
REG	591-540.000-702.000	04/05/2024	3.00	0.00	3.00
REG	101-780.500-702.000	04/05/2024	1.00	0.00	1.00
REG	226-528.000-702.000	04/05/2024	1.00	0.00	1.00
REG	202-441.000-702.000-441.000	04/05/2024	0.50	0.00	0.50
			-----	-----	-----
			8.00	0.00	8.00
REG	202-441.000-702.000-441.000	04/08/2024	0.50	0.00	0.50
REG	226-530.000-702.000	04/08/2024	5.50	0.00	5.50
REG	226-783.000-702.000	04/08/2024	1.00	0.00	1.00
REG	101-780.500-702.000	04/08/2024	1.00	0.00	1.00
			-----	-----	-----
			8.00	0.00	8.00
REG	226-530.000-702.000	04/09/2024	8.00	0.00	8.00
			-----	-----	-----
			8.00	0.00	8.00

From: 04/01/2024 To: 04/30/2024

Employee ID Pay Code ID	Employee Name Distribution	Date	Reg Hours	OT Hours	Total Hours
REG	101-780.500-702.000	04/10/2024	2.50	0.00	2.50
	- chipped brush at mundy township hall and hauled woodchips to mundy miracle commons				
REG	203-463.000-702.000	04/10/2024	5.50	0.00	5.50
			-----	-----	-----
			8.00	0.00	8.00
REG	101-790.000-702.000	04/11/2024	1.00	0.00	1.00
REG	101-265.000-702.000	04/11/2024	0.50	0.00	0.50
REG	202-463.000-702.000	04/11/2024	2.50	0.00	2.50
REG	226-530.000-702.000	04/11/2024	4.00	0.00	4.00
			-----	-----	-----
			8.00	0.00	8.00
REG	101-345.000-702.000	04/12/2024	0.50	0.00	0.50
REG	226-783.000-702.000	04/12/2024	1.00	0.00	1.00
REG	590-536.000-702.000	04/12/2024	2.00	0.00	2.00
REG	101-790.000-702.000	04/12/2024	2.00	0.00	2.00
REG	202-441.000-702.000-441.000	04/12/2024	0.50	0.00	0.50
REG	203-463.000-702.000	04/12/2024	2.00	0.00	2.00
			-----	-----	-----
			8.00	0.00	8.00
REG	101-265.000-702.000	04/15/2024	8.00	0.00	8.00
			-----	-----	-----
			8.00	0.00	8.00
REG	101-783.000-702.000	04/16/2024	1.00	0.00	1.00
REG	202-463.000-702.000	04/16/2024	1.00	0.00	1.00
REG	203-463.000-702.000	04/16/2024	2.00	0.00	2.00
VAC	DPW Leave - FT	04/16/2024	4.00	0.00	4.00
			-----	-----	-----
			8.00	0.00	8.00
REG	101-783.000-702.000	04/17/2024	3.00	0.00	3.00
REG	101-265.000-702.000	04/17/2024	2.00	0.00	2.00
REG	591-540.000-702.000	04/17/2024	2.00	0.00	2.00
REG	202-474.000-702.000	04/17/2024	1.00	0.00	1.00
			-----	-----	-----
			8.00	0.00	8.00
REG	101-345.000-702.000	04/18/2024	0.50	0.00	0.50
REG	101-790.000-702.000	04/18/2024	0.50	0.00	0.50
REG	101-265.000-702.000	04/18/2024	1.00	0.00	1.00
REG	202-463.000-702.000	04/18/2024	2.00	0.00	2.00
REG	203-463.000-702.000	04/18/2024	2.00	0.00	2.00
REG	226-783.000-702.000	04/18/2024	1.00	0.00	1.00
REG	590-536.000-702.000	04/18/2024	1.00	0.00	1.00
			-----	-----	-----
			71 8.00	0.00	8.00

From: 04/01/2024 To: 04/30/2024

Employee ID Pay Code ID	Employee Name Distribution	Date	Reg Hours	OT Hours	Total Hours
REG	226-530.000-702.000	04/19/2024	4.00	0.00	4.00
REG	226-782.000-702.000	04/19/2024	1.00	0.00	1.00
REG	591-540.000-702.000	04/19/2024	2.00	0.00	2.00
REG	202-463.000-702.000	04/19/2024	1.00	0.00	1.00
			----- 8.00	----- 0.00	----- 8.00
REG	226-530.000-702.000	04/22/2024	4.00	0.00	4.00
REG	591-540.000-702.000	04/22/2024	4.00	0.00	4.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-540.000-702.000	04/23/2024	8.00	0.00	8.00
			----- 8.00	----- 0.00	----- 8.00
15X	590-536.000-702.000	04/24/2024	0.00	0.50	0.50
- checked sewer and drain on crapo street					
REG	226-530.000-702.000	04/24/2024	3.00	0.00	3.00
REG	591-540.000-702.000	04/24/2024	5.00	0.00	5.00
			----- 8.00	----- 0.50	----- 8.50
REG	101-790.000-702.000	04/25/2024	3.00	0.00	3.00
REG	203-463.000-702.000	04/25/2024	1.00	0.00	1.00
REG	226-530.000-702.000	04/25/2024	3.00	0.00	3.00
REG	591-540.000-702.000	04/25/2024	1.00	0.00	1.00
			----- 8.00	----- 0.00	----- 8.00
REG	101-345.000-702.000	04/26/2024	0.50	0.00	0.50
REG	591-540.000-702.000	04/26/2024	4.00	0.00	4.00
REG	590-536.000-702.000	04/26/2024	2.00	0.00	2.00
REG	101-780.500-702.000	04/26/2024	1.00	0.00	1.00
REG	226-530.000-702.000	04/26/2024	0.50	0.00	0.50
			----- 8.00	----- 0.00	----- 8.00
REG	101-782.000-702.000	04/29/2024	1.00	0.00	1.00
REG	202-441.000-702.000-441.000	04/29/2024	0.50	0.00	0.50
REG	202-463.000-702.000	04/29/2024	1.00	0.00	1.00
REG	226-782.000-702.000	04/29/2024	1.00	0.00	1.00
REG	226-783.000-702.000	04/29/2024	1.50	0.00	1.50
REG	101-780.500-702.000	04/29/2024	1.00	0.00	1.00
REG	591-540.000-702.000	04/29/2024	1.00	0.00	1.00
REG	101-783.000-702.000	04/29/2024	1.00	0.00	1.00
			----- 8.00	----- 0.00	----- 8.00

From: 04/01/2024 To: 04/30/2024

Employee ID Pay Code ID	Employee Name Distribution	Date	Reg Hours	OT Hours	Total Hours
REG	101-783.000-702.000	04/30/2024	2.00	0.00	2.00
REG	101-794.000-702.000	04/30/2024	4.00	0.00	4.00
REG	101-782.000-702.000	04/30/2024	1.00	0.00	1.00
REG	591-540.000-702.000	04/30/2024	1.00	0.00	1.00
			----- 8.00	----- 0.00	----- 8.00
Totals for Employee ID: 4100000004					
Pay Codes			176.00	0.50	176.50
Leave Accruals			0.00		
Flat Amounts			\$ 0.00		
4100000005	Sandford, Jay E				
REG	591-540.000-702.000	04/01/2024	8.00	0.00	8.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-540.000-702.000	04/02/2024	8.00	0.00	8.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-540.000-702.000	04/03/2024	2.00	0.00	2.00
REG	591-542.000-702.000	04/03/2024	6.00	0.00	6.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-542.000-702.000	04/04/2024	8.00	0.00	8.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-542.000-702.000	04/05/2024	4.00	0.00	4.00
REG	101-790.000-702.000	04/05/2024	4.00	0.00	4.00
			----- 8.00	----- 0.00	----- 8.00
15X	591-540.000-702.000	04/06/2024	0.00	2.00	2.00
- check for hydrant left on at durwood/seymour.			----- 0.00	----- 2.00	----- 2.00
REG	591-540.000-702.000	04/08/2024	4.00	0.00	4.00
REG	591-542.000-702.000	04/08/2024	4.00	0.00	4.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-540.000-702.000	04/09/2024	4.00	0.00	4.00
REG	591-542.000-702.000	04/09/2024	4.00	0.00	4.00
			----- 8.00	----- 0.00	----- 8.00

From: 04/01/2024 To: 04/30/2024

Employee ID Pay Code ID	Employee Name Distribution	Date	Reg Hours	OT Hours	Total Hours
PERS	DPW Leave - FT	04/10/2024	1.00	0.00	1.00
REG	101-265.000-702.000	04/10/2024	3.00	0.00	3.00
REG	591-540.000-702.000	04/10/2024	4.00	0.00	4.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-542.000-702.000	04/11/2024	6.00	0.00	6.00
REG	591-540.000-702.000	04/11/2024	2.00	0.00	2.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-540.000-702.000	04/12/2024	4.00	0.00	4.00
REG	591-542.000-702.000	04/12/2024	4.00	0.00	4.00
			----- 8.00	----- 0.00	----- 8.00
REG	101-265.000-702.000	04/15/2024	8.00	0.00	8.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-540.000-702.000	04/16/2024	5.00	0.00	5.00
REG	202-463.000-702.000	04/16/2024	3.00	0.00	3.00
			----- 8.00	----- 0.00	----- 8.00
PERS	DPW Leave - FT	04/17/2024	2.00	0.00	2.00
REG	202-474.000-702.000	04/17/2024	1.00	0.00	1.00
REG	202-463.000-702.000	04/17/2024	2.00	0.00	2.00
REG	591-540.000-702.000	04/17/2024	3.00	0.00	3.00
			----- 8.00	----- 0.00	----- 8.00
REG	202-463.000-702.000	04/18/2024	8.00	0.00	8.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-542.000-702.000	04/19/2024	2.00	0.00	2.00
REG	101-265.000-702.000	04/19/2024	4.00	0.00	4.00
REG	202-463.000-702.000	04/19/2024	2.00	0.00	2.00
			----- 8.00	----- 0.00	----- 8.00
REG	101-265.000-702.000	04/22/2024	2.00	0.00	2.00
REG	101-780.500-702.000	04/22/2024	2.00	0.00	2.00
REG	226-530.000-702.000	04/22/2024	4.00	0.00	4.00
			----- 8.00	----- 0.00	----- 8.00
REG	591-540.000-702.000	04/23/2024	4.00	0.00	4.00
REG	226-530.000-702.000	04/23/2024	4.00	0.00	4.00
			----- 74	-----	-----

From: 04/01/2024 To: 04/30/2024

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
			8.00	0.00	8.00
PERS	DPW Leave - FT	04/24/2024	1.00	0.00	1.00
REG	101-794.000-702.000	04/24/2024	3.00	0.00	3.00
REG	101-790.000-702.000	04/24/2024	2.00	0.00	2.00
REG	202-463.000-702.000	04/24/2024	2.00	0.00	2.00
			-----	-----	-----
			8.00	0.00	8.00
REG	591-540.000-702.000	04/25/2024	2.00	0.00	2.00
REG	226-530.000-702.000	04/25/2024	6.00	0.00	6.00
			-----	-----	-----
			8.00	0.00	8.00
REG	591-540.000-702.000	04/26/2024	4.00	0.00	4.00
REG	226-782.000-702.000	04/26/2024	1.00	0.00	1.00
REG	226-783.000-702.000	04/26/2024	1.00	0.00	1.00
REG	202-463.000-702.000	04/26/2024	2.00	0.00	2.00
			-----	-----	-----
			8.00	0.00	8.00
REG	591-540.000-702.000	04/29/2024	8.00	0.00	8.00
			-----	-----	-----
			8.00	0.00	8.00
REG	591-540.000-702.000	04/30/2024	2.00	0.00	2.00
REG	101-794.000-702.000	04/30/2024	6.00	0.00	6.00
			-----	-----	-----
			8.00	0.00	8.00
Totals for Employee ID: 4100000005					
Pay Codes			176.00	2.00	178.00
Leave Accruals			0.00		
Flat Amounts			\$ 0.00		
4100000006	Lloyd, Robert W				
PERS	DPW Leave - FT	04/01/2024	2.00	0.00	2.00
REG	101-780.000-702.000	04/01/2024	3.00	0.00	3.00
REG	591-540.000-702.000	04/01/2024	3.00	0.00	3.00
			-----	-----	-----
			8.00	0.00	8.00
REG	591-540.000-702.000	04/02/2024	2.00	0.00	2.00
REG	101-780.000-702.000	04/02/2024	3.00	0.00	3.00
REG	101-794.000-702.000	04/02/2024	3.00	0.00	3.00
			-----	-----	-----
			8.00	0.00	8.00
REG	City Council Packet		75		
REG	591-540.000-702.000	04/03/2024	5.00	0.00	5.00

From: 04/01/2024 To: 04/30/2024

Employee ID Pay Code ID	Employee Name Distribution	Date	Reg Hours	OT Hours	Total Hours
REG	101-265.000-702.000	04/03/2024	3.00	0.00	3.00
			8.00	0.00	8.00
VAC	DPW Leave - FT	04/04/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	590-536.000-702.000	04/05/2024	3.00	0.00	3.00
REG	203-478.000-702.000	04/05/2024	2.00	0.00	2.00
REG	203-463.000-702.000	04/05/2024	2.00	0.00	2.00
REG	101-780.000-702.000	04/05/2024	1.00	0.00	1.00
			8.00	0.00	8.00
REG	101-783.000-702.000	04/08/2024	3.00	0.00	3.00
REG	226-530.000-702.000	04/08/2024	5.00	0.00	5.00
			8.00	0.00	8.00
REG	226-530.000-702.000	04/09/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	203-463.000-702.000	04/10/2024	5.50	0.00	5.50
REG	101-780.500-702.000	04/10/2024	2.50	0.00	2.50
- Chipping brush at Mundy Township Hall and delivering chips to their park for trails.			8.00	0.00	8.00
REG	202-463.000-702.000	04/11/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	202-463.000-702.000	04/12/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	202-463.000-702.000	04/15/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	202-463.000-702.000	04/16/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	203-463.000-702.000	04/17/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	203-463.000-702.000	04/18/2024	8.00	0.00	8.00
			8.00	0.00	8.00

From: 04/01/2024 To: 04/30/2024

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
VAC	DPW Leave - FT	04/19/2024	8.00	0.00	8.00
			8.00	0.00	8.00
PERS	DPW Leave - FT	04/22/2024	1.00	0.00	1.00
- dental appointment.					
REG	203-463.000-702.000	04/22/2024	7.00	0.00	7.00
			8.00	0.00	8.00
REG	203-463.000-702.000	04/23/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	101-794.000-702.000	04/24/2024	8.00	0.00	8.00
			8.00	0.00	8.00
VAC	DPW Leave - FT	04/25/2024	8.00	0.00	8.00
			8.00	0.00	8.00
VAC	DPW Leave - FT	04/26/2024	8.00	0.00	8.00
			8.00	0.00	8.00
VAC	DPW Leave - FT	04/29/2024	8.00	0.00	8.00
			8.00	0.00	8.00
VAC	DPW Leave - FT	04/30/2024	8.00	0.00	8.00
			8.00	0.00	8.00
Totals for Employee ID: 4100000006					
Pay Codes			176.00	0.00	176.00
Leave Accruals			0.00		
Flat Amounts			\$ 0.00		
4400000009	Bosas, Rebecca M				
REG	590-536.000-702.000	04/01/2024	1.00	0.00	1.00
- Replace missing grate PAC entrance near Miller					
REG	591-540.000-702.000	04/01/2024	4.00	0.00	4.00
- Site checks, communications, etc					
REG	591-542.000-702.000	04/01/2024	2.00	0.00	2.00
- Communications					
REG	202-463.000-702.000	04/01/2024	1.00	0.00	1.00
- Sidewalk ord check information, etc					
City Council Packet			77		
			8.00	0.00	8.00

From: 04/01/2024 To: 04/30/2024

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
REG	101-794.000-702.000	04/02/2024	1.00	0.00	1.00
	- Hanging downtown banners for Soccer Team - varsity - 8				
REG	101-265.000-702.000	04/02/2024	2.00	0.00	2.00
	- Exec meeting				
REG	590-536.000-702.000	04/02/2024	2.00	0.00	2.00
	- Scrap pile - retrieve storm grates, manhole covers from projectEtc				
REG	591-540.000-702.000	04/02/2024	3.00	0.00	3.00
	- Gaines test (1 hour)Curb box locating, communications with DiPonio in regards to watermain project and lc				
			8.00	0.00	8.00
REG	591-540.000-702.000	04/03/2024	5.00	0.00	5.00
	- Monthly paragon samplesSeymour/Hill shutdown projectionEtc				
REG	101-265.000-702.000	04/03/2024	1.00	0.00	1.00
	- Staff meeting				
REG	591-542.000-702.000	04/03/2024	2.00	0.00	2.00
	- Cont usage door tag and meter checks to order, registers				
			8.00	0.00	8.00
REG	203-463.000-702.000	04/04/2024	4.00	0.00	4.00
	- Millings - haul to woods and then clean off truck				
REG	591-540.000-702.000	04/04/2024	4.00	0.00	4.00
	- Water shutdown - assistance and progress meeting				
			8.00	0.00	8.00
REG	202-478.000-702.000	04/05/2024	2.00	0.00	2.00
	- Change out underbody blades on 22 dump truck				
REG	591-542.000-702.000	04/05/2024	2.00	0.00	2.00
	- Appointments, assistance				
REG	591-540.000-702.000	04/05/2024	4.00	0.00	4.00
	- Water pressure complaints, main break near Norbury/Seymour, etc				
			8.00	0.00	8.00
REG	226-530.000-702.000	04/08/2024	6.00	0.00	6.00
	- First chipping of the season!				
REG	591-540.000-702.000	04/08/2024	1.00	0.00	1.00
	- Village watermain project communications, etc				
REG	101-794.000-702.000	04/08/2024	1.00	0.00	1.00
	- Communications w/ lacrosse coach on banners downtownFlower boxes, etc				
			8.00	0.00	8.00
PERS	DPW Leave - FT	04/09/2024	1.50	0.00	1.50
REG	101-265.000-702.000	04/09/2024	1.50	0.00	1.50
REG	226-530.000-702.000	04/09/2024	5.00	0.00	5.00

City Council Packet

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May 13, 2024

From: 04/01/2024 To: 04/30/2024

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
			8.00	0.00	8.00
REG	101-265.000-702.000	04/10/2024	1.50	0.00	1.50
	- Staff meetingSpray weeds parking lot/gardens				
REG	101-780.500-702.000	04/10/2024	1.50	0.00	1.50
	- Woodchipping at Mundy Twp Hall W/ Dave and Robert LloydThey will have more time on this line item to accc				
REG	101-783.000-702.000	04/10/2024	1.00	0.00	1.00
	- Spray for weeds baseball diamond				
REG	101-782.000-702.000	04/10/2024	1.00	0.00	1.00
	- Spray for weeds Abrams Park				
REG	101-780.000-702.000	04/10/2024	1.00	0.00	1.00
	- Bi Centennial Park - pick up garbage, spray for weeds, sticks, etc				
REG	202-429.000-702.000	04/10/2024	1.00	0.00	1.00
	- Get in contact with Frontier on restorations areas - Miller/Elms exposed box and Seymour/Young void area				
REG	101-345.000-702.000	04/10/2024	0.50	0.00	0.50
	- Spray weeds, pick up garbage				
REG	202-463.000-702.000	04/10/2024	0.50	0.00	0.50
	- Signs/garbage in right of way - specifically Miller and Elms location				
			8.00	0.00	8.00
REG	226-530.000-702.000	04/11/2024	2.00	0.00	2.00
	- Routine maintenance chipper truck - card, oil, filters, wash down, key fob battery, etc				
REG	202-463.000-702.000	04/11/2024	2.00	0.00	2.00
	- Street sweeper - oil filter, etcGet street sweeper prepped for season				
REG	101-794.000-702.000	04/11/2024	2.00	0.00	2.00
	- New Holland and Atherton Rd Sales - utility vehicle shopping w/ Rob				
REG	591-542.000-702.000	04/11/2024	1.00	0.00	1.00
	- Communications				
REG	591-540.000-702.000	04/11/2024	1.00	0.00	1.00
	- Communications/site checks, etc w/ Diponio				
			8.00	0.00	8.00
REG	101-790.000-702.000	04/12/2024	1.00	0.00	1.00
	- Move bench, address fountainFixed handicap feature on door (yesterday)				
REG	590-536.000-702.000	04/12/2024	1.00	0.00	1.00
	- Sanitary check on Cappy w/ DaveGet street sweeper card replaced				
REG	591-542.000-702.000	04/12/2024	3.00	0.00	3.00
	- 5379 Seymour - work order - two visits Registers to be orderedEtc				
REG	591-540.000-702.000	04/12/2024	2.00	0.00	2.00
	- Met w/ Aaron from Diponio on which valves will need turned off for next tie inOrganizational things				
REG	101-794.000-702.000	04/12/2024	1.00	0.00	1.00
	- Missdigs for tree removal/plantings on Miller, Holland, and Morrish locations - 3				
			8.00	0.00	8.00

From: 04/01/2024 To: 04/30/2024

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
REG	591-542.000-702.000	04/15/2024	1.00	0.00	1.00
	- Crosscreek - water in yard complaint - ended up being leaking sprinkler				
REG	590-536.000-702.000	04/15/2024	1.00	0.00	1.00
	- Chesterfield - ditch drainage issue - unplugged culvert to clear built up dam of water				
REG	101-265.000-702.000	04/15/2024	3.00	0.00	3.00
	- Rock garden beds - remove junk soil, matting, add rocks, weed, etc				
REG	101-790.000-702.000	04/15/2024	3.00	0.00	3.00
	- Rock garden beds - remove junk soil, matting, add rocks, weed, etc				
			8.00	0.00	8.00
REG	591-540.000-702.000	04/16/2024	3.00	0.00	3.00
	- 1hr Gaines sample2 hr - stakings, misc				
REG	101-265.000-702.000	04/16/2024	2.00	0.00	2.00
	- Finish rock gardensExec meeting				
REG	101-794.000-702.000	04/16/2024	1.00	0.00	1.00
	- Remove tree in front of LPL finanical, prep grates there and on Morrish for tree install				
REG	590-536.000-702.000	04/16/2024	2.00	0.00	2.00
			8.00	0.00	8.00
REG	101-265.000-702.000	04/17/2024	1.00	0.00	1.00
	- Staff meeting				
REG	591-540.000-702.000	04/17/2024	5.00	0.00	5.00
	- pFAS/UCMR samplingHydrant issueMissdigsSite checks, etc				
REG	202-474.000-702.000	04/17/2024	1.00	0.00	1.00
	- Check out issue on Morrish rd ped traffic cross signal - need key - awaiting response				
REG	591-542.000-702.000	04/17/2024	1.00	0.00	1.00
	- Meter appointment - Valleyview				
			8.00	0.00	8.00
REG	591-540.000-702.000	04/18/2024	2.00	0.00	2.00
	- Complete Dist System Mat Inv webinar DiPonio/OHM progress meeting				
REG	590-536.000-702.000	04/18/2024	2.00	0.00	2.00
	- Barney Boyer - Oil in drain/creek issueEGLE, county drain commission, fire communications/ivestigation				
VAC	DPW Leave - FT	04/18/2024	4.00	0.00	4.00
			8.00	0.00	8.00
REG	202-474.000-702.000	04/19/2024	1.00	0.00	1.00
	- Ped traffic sign key communications - Morrish Rd				
REG	591-542.000-702.000	04/19/2024	1.00	0.00	1.00
	- Don Shenk meter appointment				
REG	226-530.000-702.000	04/19/2024	3.00	0.00	3.00
	- City hall trim pines along parking lot and chip				
REG	City Council Packet 101-794.000-702.000	04/19/2024	80 3.00	0.00	3.00

From: 04/01/2024 To: 04/30/2024

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
- Fabric and mulch new flower garden near Luea - flowers to comeClean up misc flower beds					
			8.00	0.00	8.00
PERS	DPW Leave - FT	04/22/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	101-265.000-702.000	04/23/2024	1.00	0.00	1.00
- Exec meeting					
REG	591-542.000-702.000	04/23/2024	4.00	0.00	4.00
- Water turn offs, back on					
REG	226-530.000-702.000	04/23/2024	3.00	0.00	3.00
			8.00	0.00	8.00
REG	101-780.000-702.000	04/24/2024	1.00	0.00	1.00
- Otterburn Disc Golf Course - Communications, in field check, garage check for materials					
REG	202-463.000-702.000	04/24/2024	1.00	0.00	1.00
- Junk and signs in ROW pick up					
REG	591-542.000-702.000	04/24/2024	1.00	0.00	1.00
- Water turn offs/ons/communications					
REG	101-265.000-702.000	04/24/2024	1.00	0.00	1.00
- Staff meeting					
REG	226-530.000-702.000	04/24/2024	2.00	0.00	2.00
REG	591-540.000-702.000	04/24/2024	2.00	0.00	2.00
			8.00	0.00	8.00
REG	101-790.000-702.000	04/25/2024	1.00	0.00	1.00
- Mulch garden at senior center/library					
REG	226-530.000-702.000	04/25/2024	2.00	0.00	2.00
REG	591-540.000-702.000	04/25/2024	4.00	0.00	4.00
- Service line inventoryMisc checks					
REG	591-542.000-702.000	04/25/2024	1.00	0.00	1.00
- Water turn on					
			8.00	0.00	8.00
REG	591-540.000-702.000	04/26/2024	3.00	0.00	3.00
- Service line inventory					
REG	203-463.000-702.000	04/26/2024	1.00	0.00	1.00
- 5190 Daval - dirt/seed low spots to cover tree roots					
REG	101-567.000-702.000	04/26/2024	1.00	0.00	1.00
- Cemetery gate repair					
REG	101-790.000-702.000	04/26/2024	1.00	0.00	1.00
- Fascia repair on brick wall "cap"					
REG	101-265.000-702.000	04/26/2024	1.00	0.00	1.00

From: 04/01/2024 To: 04/30/2024

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
- Garbage, misc					
REG	202-463.000-702.000	04/26/2024	1.00	0.00	1.00
- Signs in ROW Pick up debris in Road on Miller near Elms					
			8.00	0.00	8.00
FUNERAL	DPW Leave - FT	04/29/2024	8.00	0.00	8.00
- Grandma					
			8.00	0.00	8.00
FUNERAL	DPW Leave - FT	04/30/2024	8.00	0.00	8.00
- Grandma					
			8.00	0.00	8.00
Totals for Employee ID: 4400000009					
Pay Codes			176.00	0.00	176.00
Leave Accruals			0.00		
Flat Amounts			\$ 0.00		
4400000018	Leavitt, Mikel D				
REG	591-540.000-702.000	04/01/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/02/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/03/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/04/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	226-782.000-702.000	04/05/2024	0.50	0.00	0.50
REG	226-783.000-702.000	04/05/2024	1.00	0.00	1.00
REG	591-540.000-702.000	04/05/2024	4.00	0.00	4.00
REG	203-478.000-702.000	04/05/2024	2.00	0.00	2.00
REG	202-441.000-702.000-441.000	04/05/2024	0.50	0.00	0.50
			8.00	0.00	8.00
REG	591-540.000-702.000	04/08/2024	8.00	0.00	8.00
			8.00	0.00	8.00

From: 04/01/2024 To: 04/30/2024

Employee ID Pay Code ID	Employee Name Distribution	Date	Reg Hours	OT Hours	Total Hours
REG	591-540.000-702.000	04/09/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/10/2024	4.00	0.00	4.00
REG	203-463.000-702.000	04/10/2024	4.00	0.00	4.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/11/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/12/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	101-780.500-702.000	04/15/2024	1.00	0.00	1.00
REG	202-441.000-702.000-441.000	04/15/2024	0.50	0.00	0.50
REG	226-782.000-702.000	04/15/2024	0.50	0.00	0.50
REG	226-783.000-702.000	04/15/2024	2.00	0.00	2.00
REG	101-265.000-702.000	04/15/2024	4.00	0.00	4.00
			8.00	0.00	8.00
REG	101-783.000-702.000	04/16/2024	2.00	0.00	2.00
REG	591-540.000-702.000	04/16/2024	1.00	0.00	1.00
REG	202-463.000-702.000	04/16/2024	5.00	0.00	5.00
			8.00	0.00	8.00
REG	101-783.000-702.000	04/17/2024	2.00	0.00	2.00
REG	101-265.000-702.000	04/17/2024	2.00	0.00	2.00
REG	591-540.000-702.000	04/17/2024	4.00	0.00	4.00
			8.00	0.00	8.00
REG	101-780.500-702.000	04/18/2024	1.00	0.00	1.00
REG	203-463.000-702.000	04/18/2024	2.00	0.00	2.00
REG	226-783.000-702.000	04/18/2024	1.00	0.00	1.00
REG	590-536.000-702.000	04/18/2024	2.00	0.00	2.00
REG	202-441.000-702.000-441.000	04/18/2024	0.50	0.00	0.50
REG	202-463.000-702.000	04/18/2024	1.50	0.00	1.50
			8.00	0.00	8.00
REG	101-345.000-702.000	04/19/2024	0.50	0.00	0.50
REG	101-790.000-702.000	04/19/2024	2.00	0.00	2.00
REG	226-528.000-702.000	04/19/2024	2.00	0.00	2.00
REG	City Council Packet 590-536.000-702.000	04/19/2024	83 2.00	0.00	2.00

From: 04/01/2024 To: 04/30/2024

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
REG	591-540.000-702.000	04/19/2024	1.50	0.00	1.50
			8.00	0.00	8.00
REG	202-441.000-702.000-441.000	04/22/2024	0.50	0.00	0.50
REG	226-530.000-702.000	04/22/2024	6.00	0.00	6.00
REG	226-782.000-702.000	04/22/2024	0.50	0.00	0.50
REG	226-783.000-702.000	04/22/2024	1.00	0.00	1.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/23/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/24/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	101-790.000-702.000	04/25/2024	2.00	0.00	2.00
REG	101-780.000-702.000	04/25/2024	2.00	0.00	2.00
REG	226-530.000-702.000	04/25/2024	4.00	0.00	4.00
			8.00	0.00	8.00
VAC	DPW Leave - FT	04/26/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	591-540.000-702.000	04/29/2024	8.00	0.00	8.00
			8.00	0.00	8.00
REG	101-794.000-702.000	04/30/2024	7.00	0.00	7.00
REG	101-265.000-702.000	04/30/2024	1.00	0.00	1.00
			8.00	0.00	8.00
Totals for Employee ID: 4400000018					
Pay Codes			176.00	0.00	176.00
Leave Accruals			0.00		
Flat Amounts			\$ 0.00		
Totals for department: 401					
Pay Codes			880.00	2.50	882.50
Leave Accruals			0.00		
Flat Amounts			\$ 0.00		
City Council Packet			84		

Employee ID	Employee Name				
Pay Code ID	Distribution	Date	Reg Hours	OT Hours	Total Hours
<hr/>					
Grand Totals:					
Pay Codes			880.00	2.50	882.50
Leave Accruals			0.00		
Flat Amounts			\$ 0.00		
<hr/>					

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-						
4100000004	Wright, David L	101-780.500-941.000		04/01/2024	1.00	13.41	13.41
4100000004	Wright, David L	202-441.000-941.000-441.000		04/01/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-782.000-941.000		04/01/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-783.000-941.000		04/01/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		04/01/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		04/02/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-780.500-941.000		04/05/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		04/05/2024	3.00	13.41	40.23
4100000004	Wright, David L	101-780.500-941.000		04/08/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-783.000-941.000		04/08/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-790.000-941.000		04/11/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-790.000-941.000		04/12/2024	2.00	13.41	26.82
4100000004	Wright, David L	203-463.000-941.000		04/12/2024	2.00	13.41	26.82
4100000004	Wright, David L	226-783.000-941.000		04/12/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		04/12/2024	2.00	13.41	26.82
4100000004	Wright, David L	203-463.000-941.000		04/16/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-265.000-941.000		04/17/2024	2.00	13.41	26.82
4100000004	Wright, David L	101-783.000-941.000		04/17/2024	3.00	13.41	40.23
4100000004	Wright, David L	101-265.000-941.000		04/18/2024	1.00	13.41	13.41
4100000004	Wright, David L	202-463.000-941.000		04/18/2024	2.00	13.41	26.82
4100000004	Wright, David L	226-783.000-941.000		04/18/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		04/18/2024	1.00	13.41	13.41
4100000004	Wright, David L	202-463.000-941.000		04/19/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-782.000-941.000		04/19/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		04/19/2024	2.00	13.41	26.82
4100000004	Wright, David L	226-530.000-941.000		04/22/2024	4.00	13.41	53.64
4100000004	Wright, David L	591-540.000-941.000		04/22/2024	4.00	13.41	53.64
4100000004	Wright, David L	591-540.000-941.000		04/23/2024	8.00	13.41	107.28
4100000004	Wright, David L	226-530.000-941.000		04/24/2024	3.00	13.41	40.23
4100000004	Wright, David L	591-540.000-941.000		04/24/2024	5.00	13.41	67.05
4100000004	Wright, David L	226-530.000-941.000		04/25/2024	3.00	13.41	40.23
4100000004	Wright, David L	591-540.000-941.000		04/25/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-780.500-941.000		04/26/2024	1.00	13.41	13.41
4100000004	Wright, David L	590-536.000-941.000		04/26/2024	2.00	13.41	26.82
4100000004	Wright, David L	591-540.000-941.000		04/26/2024	4.00	13.41	53.64
4100000004	Wright, David L	101-780.500-941.000		04/29/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-783.000-941.000		04/29/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-782.000-941.000		04/29/2024	1.00	13.41	13.41
4100000004	Wright, David L	226-783.000-941.000		04/29/2024	1.50	13.41	20.12
4100000004	Wright, David L	591-540.000-941.000		04/29/2024	1.00	13.41	13.41
4100000004	Wright, David L	101-783.000-941.000		04/30/2024	1.00	13.41	13.41
4100000004	Wright, David L	591-540.000-941.000		04/30/2024	1.00	13.41	13.41
4100000004	Sandford, Jay E	591-540.000-941.000		04/01/2024	8.00	13.41	107.28

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4100000005	Sandford, Jay E	591-540.000-941.000		04/02/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	591-540.000-941.000		04/03/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	591-542.000-941.000		04/03/2024	6.00	13.41	80.46
4100000005	Sandford, Jay E	591-542.000-941.000		04/04/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	101-790.000-941.000		04/05/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		04/08/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-542.000-941.000		04/08/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		04/09/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-542.000-941.000		04/09/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		04/10/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		04/11/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	591-542.000-941.000		04/11/2024	6.00	13.41	80.46
4100000005	Sandford, Jay E	591-540.000-941.000		04/12/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-542.000-941.000		04/12/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-265.000-941.000		04/15/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	591-540.000-941.000		04/16/2024	5.00	13.41	67.05
4100000005	Sandford, Jay E	202-474.000-941.000		04/17/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	591-540.000-941.000		04/17/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	202-463.000-941.000		04/18/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-265.000-941.000		04/19/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-265.000-941.000		04/22/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	101-780.500-941.000		04/22/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	591-540.000-941.000		04/23/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	101-790.000-941.000		04/24/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	101-794.000-941.000		04/24/2024	3.00	13.41	40.23
4100000005	Sandford, Jay E	202-463.000-941.000		04/24/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	591-540.000-941.000		04/25/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	202-463.000-941.000		04/26/2024	2.00	13.41	26.82
4100000005	Sandford, Jay E	226-782.000-941.000		04/26/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	226-783.000-941.000		04/26/2024	1.00	13.41	13.41
4100000005	Sandford, Jay E	591-540.000-941.000		04/26/2024	4.00	13.41	53.64
4100000005	Sandford, Jay E	591-540.000-941.000		04/29/2024	8.00	13.41	107.28
4100000005	Sandford, Jay E	591-540.000-941.000		04/30/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-780.000-941.000		04/01/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	591-540.000-941.000		04/01/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	101-780.000-941.000		04/02/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	101-794.000-941.000		04/02/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	591-540.000-941.000		04/02/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-265.000-941.000		04/03/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	591-540.000-941.000		04/03/2024	4.00	13.41	53.64
4100000006	Lloyd, Robert W	203-463.000-941.000		04/05/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	590-536.000-941.000		04/05/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	101-783.000-941.000		04/08/2024	3.00	13.41	40.23
4100000006	Lloyd, Robert W	226-530.000-941.000		04/08/2024	5.00	13.41	67.05

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4100000006	Lloyd, Robert W	226-530.000-941.000		04/09/2024	8.00	13.41	107.28
4100000006	Lloyd, Robert W	203-463.000-941.000		04/10/2024	2.00	13.41	26.82
4100000006	Lloyd, Robert W	101-794.000-941.000		04/24/2024	8.00	13.41	107.28
4400000009	Bosas, Rebecca M	202-463.000-941.000		04/01/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/01/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/01/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/01/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-265.000-941.000		04/02/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/02/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/02/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	101-265.000-941.000		04/03/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/03/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/03/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/04/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/05/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/05/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-794.000-941.000		04/08/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	226-530.000-941.000		04/08/2024	6.00	13.41	80.46
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/08/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	226-530.000-941.000		04/09/2024	5.00	13.41	67.05
4400000009	Bosas, Rebecca M	101-780.000-941.000		04/10/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-780.500-941.000		04/10/2024	1.50	13.41	20.12
4400000009	Bosas, Rebecca M	101-782.000-941.000		04/10/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-783.000-941.000		04/10/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	202-429.000-941.000		04/10/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-794.000-941.000		04/11/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	202-463.000-941.000		04/11/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	226-530.000-941.000		04/11/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/11/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/11/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-790.000-941.000		04/12/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/12/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/12/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/12/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	101-265.000-941.000		04/15/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	101-790.000-941.000		04/15/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/15/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/15/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-265.000-941.000		04/16/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	101-794.000-941.000		04/16/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/16/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/16/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	202-474.000-941.000		04/17/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/17/2024	5.00	13.41	67.05

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/17/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	590-536.000-941.000		04/18/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/18/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-794.000-941.000		04/19/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	226-530.000-941.000		04/19/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/19/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-265.000-941.000		04/23/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	226-530.000-941.000		04/23/2024	3.00	13.41	40.23
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/23/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	101-780.000-941.000		04/24/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	202-463.000-941.000		04/24/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	226-530.000-941.000		04/24/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/24/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/24/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-790.000-941.000		04/25/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	226-530.000-941.000		04/25/2024	2.00	13.41	26.82
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/25/2024	4.00	13.41	53.64
4400000009	Bosas, Rebecca M	591-542.000-941.000		04/25/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-265.000-941.000		04/26/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-567.000-941.000		04/26/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	101-790.000-941.000		04/26/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	202-463.000-941.000		04/26/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	203-463.000-941.000		04/26/2024	1.00	13.41	13.41
4400000009	Bosas, Rebecca M	591-540.000-941.000		04/26/2024	3.00	13.41	40.23
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/05/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/10/2024	4.00	13.41	53.64
4400000018	Leavitt, Mikel D	101-265.000-941.000		04/15/2024	4.00	13.41	53.64
4400000018	Leavitt, Mikel D	101-780.500-941.000		04/15/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/15/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	101-783.000-941.000		04/16/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	202-463.000-941.000		04/16/2024	3.00	13.41	40.23
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/16/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	101-780.500-941.000		04/18/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	203-463.000-941.000		04/18/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/18/2024	1.00	13.41	13.41
4400000018	Leavitt, Mikel D	590-536.000-941.000		04/18/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	101-790.000-941.000		04/19/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	226-528.000-941.000		04/19/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	590-536.000-941.000		04/19/2024	2.00	13.41	26.82
4400000018	Leavitt, Mikel D	591-540.000-941.000		04/19/2024	1.50	13.41	20.12
4400000018	Leavitt, Mikel D	226-783.000-941.000		04/22/2024	1.00	13.41	13.41

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4100000005	Sandford, Jay E	591-542.000-941.000		04/05/2024	4.00	25.25	101.00
Equipment Totals					4.00		101.00
Pickup 2WD	6-16 2WD						
Backhoe	Backhoe 6-00, 17, 8-22						
4100000004	Wright, David L	101-794.000-941.000		04/02/2024	2.00	65.20	130.40
4100000004	Wright, David L	203-463.000-941.000		04/02/2024	2.00	65.20	130.40
4100000004	Wright, David L	590-536.000-941.000		04/02/2024	2.00	65.20	130.40
4100000004	Wright, David L	101-694.000-941.000		04/03/2024	3.00	65.20	195.60
4100000004	Wright, David L	203-463.000-941.000		04/04/2024	4.00	65.20	260.80
4100000004	Wright, David L	101-265.000-941.000		04/15/2024	4.00	65.20	260.80
4100000004	Wright, David L	202-463.000-941.000		04/16/2024	1.00	65.20	65.20
4100000004	Wright, David L	202-474.000-941.000		04/17/2024	1.00	65.20	65.20
4100000004	Wright, David L	591-540.000-941.000		04/17/2024	1.00	65.20	65.20
4100000004	Wright, David L	203-463.000-941.000		04/18/2024	2.00	65.20	130.40
4100000004	Wright, David L	101-790.000-941.000		04/25/2024	3.00	65.20	195.60
4100000006	Lloyd, Robert W	591-540.000-941.000		04/03/2024	1.00	65.20	65.20
Equipment Totals					26.00		1,695.20
Breaker	Breaker - used on backhoe						
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket						
Brush Hog	NO. 9-02						
Dump	Dump Truck 1-22, 12-02, 12-						
4100000004	Wright, David L	226-530.000-941.000		04/01/2024	2.00	56.15	112.30
4100000004	Wright, David L	202-478.000-941.000		04/05/2024	4.00	56.15	224.60
4100000004	Wright, David L	226-530.000-941.000		04/08/2024	5.50	56.15	308.83
4100000004	Wright, David L	101-780.500-941.000		04/10/2024	2.50	56.15	140.38
4100000004	Wright, David L	226-530.000-941.000		04/11/2024	4.00	56.15	224.60
4100000004	Wright, David L	101-265.000-941.000		04/15/2024	4.00	56.15	224.60
4100000004	Wright, David L	101-783.000-941.000		04/16/2024	1.00	56.15	56.15
4100000004	Wright, David L	226-530.000-941.000		04/19/2024	4.00	56.15	224.60
4100000004	Wright, David L	203-463.000-941.000		04/25/2024	1.00	56.15	56.15
4100000005	Sandford, Jay E	226-530.000-941.000		04/22/2024	4.00	56.15	224.60
4100000005	Sandford, Jay E	226-530.000-941.000		04/23/2024	4.00	56.15	224.60
4100000005	Sandford, Jay E	226-530.000-941.000		04/25/2024	6.00	56.15	336.90
4100000006	Lloyd, Robert W	203-478.000-941.000		04/05/2024	2.00	56.15	112.30
4100000006	Lloyd, Robert W	203-463.000-941.000		04/10/2024	3.50	56.15	196.53
4400000008	Posas, Rebecca M	203-463.000-941.000		04/04/2024	4.00	56.15	224.60

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4400000009	Bosas, Rebecca M	202-478.000-941.000		04/05/2024	1.00	56.15	56.15
4400000018	Leavitt, Mikel D	203-478.000-941.000		04/05/2024	2.00	56.15	112.30
4400000018	Leavitt, Mikel D	101-780.000-941.000		04/25/2024	2.00	56.15	112.30
4400000018	Leavitt, Mikel D	101-790.000-941.000		04/25/2024	2.00	56.15	112.30
Equipment Totals					58.50		3,284.79
UnderbodyScrapr	Underbody Scraper used w/						
4100000004	Wright, David L	101-783.000-941.000		04/16/2024	1.00	10.83	10.83
4400000009	Bosas, Rebecca M	202-478.000-941.000		04/05/2024	1.00	10.83	10.83
Equipment Totals					2.00		21.66
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
4100000004	Wright, David L	202-478.000-941.000		04/05/2024	2.00	12.71	25.42
Equipment Totals					2.00		25.42
Sweeper	Sweeper						
4100000004	Wright, David L	202-463.000-941.000		04/11/2024	2.50	108.50	271.25
4100000006	Lloyd, Robert W	202-463.000-941.000		04/11/2024	8.00	108.50	868.00
4100000006	Lloyd, Robert W	202-463.000-941.000		04/12/2024	8.00	108.50	868.00
4100000006	Lloyd, Robert W	202-463.000-941.000		04/15/2024	8.00	108.50	868.00
4100000006	Lloyd, Robert W	202-463.000-941.000		04/16/2024	8.00	108.50	868.00
4100000006	Lloyd, Robert W	203-463.000-941.000		04/17/2024	8.00	108.50	868.00
4100000006	Lloyd, Robert W	203-463.000-941.000		04/18/2024	8.00	108.50	868.00
4100000006	Lloyd, Robert W	203-463.000-941.000		04/22/2024	7.00	108.50	759.50
4100000006	Lloyd, Robert W	203-463.000-941.000		04/23/2024	8.00	108.50	868.00
Equipment Totals					65.50		7,106.75
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
4100000004	Wright, David L	101-782.000-941.000		04/29/2024	1.00	53.00	53.00
4100000004	Wright, David L	202-463.000-941.000		04/29/2024	1.00	53.00	53.00
4100000004	Wright, David L	101-783.000-941.000		04/30/2024	1.00	53.00	53.00
Equipment Totals					3.00		159.00
Woodchipper	Woodchipper						
4100000004	Wright, David L	226-530.000-941.000		04/01/2024	2.00	36.21	72.42
4100000004	Wright, David L	226-530.000-941.000		04/08/2024	5.50	36.21	199.16
4100000004	Wright, David L	101-780.500-941.000		04/10/2024	2.50	36.21	90.53
4100000004	Wright, David L	226-530.000-941.000		04/19/2024	4.00	36.21	144.84
4100000005	Sandford, Jay E	226-530.000-941.000		04/22/2024	4.00	36.21	144.84
4100000005	Sandford, Jay E	226-530.000-941.000		04/23/2024	4.00	36.21	144.84
4100000005	Sandford, Jay E	226-530.000-941.000		04/25/2024	6.00	36.21	217.26
4100000006	Lloyd, Robert W	226-530.000-941.000		04/09/2024	8.00	36.21	289.68
4400000000	Leavitt, Mikel D	226-530.000-941.000		04/22/2024	6.00	36.21	217.26

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4400000018	Leavitt, Mikel D	226-530.000-941.000		04/25/2024	4.00	36.21	144.84
Equipment Totals					46.00		1,665.67
Material Heater	Material Heater 42, 9-22						
4100000004	Wright, David L	203-463.000-941.000		04/16/2024	2.00	14.41	28.82
Equipment Totals					2.00		28.82
Kubota	Kubota #5-18						
4100000004	Wright, David L	101-782.000-941.000		04/30/2024	1.00	14.43	14.43
4100000005	Sandford, Jay E	101-265.000-941.000		04/10/2024	3.00	14.43	43.29
4400000018	Leavitt, Mikel D	202-463.000-941.000		04/16/2024	2.00	14.43	28.86
Equipment Totals					6.00		86.58
Arrow	Arrow						
Trailer	Trailer						

Grand Totals							
Equipment:				19	639.50		19,867.45
Materials:				0	0.00		0.00
Totals:				19			19,867.45

Connie Olger

REQUEST FOR BIDS
Repair of Pavillion #3 at Elms Park
CITY OF SWARTZ CREEK
April, 1 2024

Overview

The City of Swartz Creek, Michigan is seeking proposals for the repair of pavilion #3 at Elms Park located at 4150 Elms Rd. Swartz Creek Mi, 48473. Pavilion #3 is located east of the basketball/tennis courts near the back stop of the baseball field located at Elms Park. The pavilion has some posts rotting and needs new posts and concrete. Swartz Creek is located approximately 7 miles west of downtown Flint, Michigan, near the western edge of Genesee County.

Qualification Requirements

Bids are solicited only from responsible bidders known to be experienced and regularly engaged in work of similar character and scope covered in this Request for Bids ("RFB"). Satisfactory evidence that the bidder has the necessary capital, equipment and personnel to do the work may be required.

Bid Form

Sealed bids must be submitted on the bid forms furnished by the City. All bids must be filled out in ink or type written and shall be legally signed with the complete address of the bidder given thereon. Bidders not responding to all information requested in this RFB may have their bids rejected. The city council reserves the right to reject any and all bids and to accept any bid which in its opinion, is most advantageous to the City. Bids submitted must remain valid for at least ninety (90) days past the response date provided in this RFB.

Response Date

To be considered, sealed bids must be received at the City offices, 8083 Civic Drive, Swartz Creek, MI 48473, on or before 10:00 a.m. on Thursday, April 18, 2024. City Hall during the following hours: Monday between 8:00 a.m. and 6:00 p.m., Tuesday and Thursday between 8:00 a.m. and 4:30 p.m., Wednesday between 8:00 a.m. and 4:00 p.m. excluding holidays. Contractors mailing bids should allow adequate delivery time to assure timely receipt of their bids. Sealed envelopes containing bids must be clearly marked on the outside with the contractor's name and "Elms Park Pavilion #3 repair."

Pre-bid Site Review

There isn't a pre-bid site review scheduled but please feel free to contact Robert Bincsik @ 810 635-4464 during the hours noted above should you have any questions.

Opening of Bids

All bids received will be publicly opened and read at city hall at or soon after 10:00 a.m. on **Thursday, April 18, 2024**. All bidders are invited to be present if desired.

Rejection of Bids

The City reserves the right to reject any or all bids, in part or in their entirety, or to waive any information or defect in any bid, or accept any bid which, in its opinion is deemed most advantageous to the city.

Explanations and Alternate Bids

Explanations desired by a prospective bidder shall be requested of the City in writing, and if explanations are necessary, a reply shall be made in the form of an addendum, a copy of which will be forwarded to each bidder. Every request of such explanations shall be in writing and addressed to: Robert Binsik, City of Swartz Creek, 8083 Civic Drive, Swartz Creek, MI 48473.

Contract Execution

The bidder to whom the contract is awarded shall, within ten (10) calendar days after the notice of award, enter into a written contract with the City. Failure to execute a contract will be considered abandonment of the award and the City shall have no further obligation to that bidder.

Incurring Costs

The City is not liable for any costs incurred by contractors prior to the issuance of the contract.

Material Submitted

All materials submitted as part of a bid will become the property of the City. The City reserves the right to use any and all ideas presented.

Scope of Work

Bids shall address, to the greatest extent possible, all possible service delivery impacts, including but not limited to, bid prices, equipment availability, etc., throughout the term of the contract. The City seeks to have the pavilion #3 at Elms Park repaired. The pavilion has at least 1 post rotting and is leaning. The city would like to get the posts at the pavilion replaced along with the concrete. In the absence of an appropriation, a contract issued pursuant to this RFB shall be void and of no effect.

Cleaning and Televising of Sanitary Sewer

Definitions

“bids”- shall be defined as an announcement of terms indicating what items are needed to complete a project.

“bidders”-shall be defined as any person(s) or company that attempts to meet the terms of the bid.

“City”- shall mean the City of Swartz Creek.

“contract”- shall mean the contract between the City and the Successful Bidder.

“successful bidder”- shall be defined as the bidder who is chosen by the City Council to enter into contract with the City.

These definitions are meant as guides for understanding and are not binding explanations.

Description

The successful bidder should possess broad expertise in carpentry, building codes, concrete finishing and general building techniques/industry standards. Services required may include but not be limited to any of the following:

For Elms Park Pavilion Repair:

1. Pavilion is a 14' x 20' “hip roof” style pavilion.
2. Lift roof structure off of the posts to gain access to posts and concrete.
3. Remove concrete slab and haul away.
4. Provide proper base for new concrete.
5. Auger holes for post footings 42” or deeper.
6. Set 18” diameter Sonotube style forms, pour concrete footings using pour in place Simpson style anchors.
7. Replace roof structure and set back in place with new 4” x 6” treated posts anchored to the new footings.
8. Install a minimum of 5 2” x 6” collar ties on the common rafters to properly brace them.
9. Pour new 4” concrete slab with steel reinforcement wire.
10. All work must be performed in a safe manner to both the public and the workers.
11. All work should be performed in a manner considered professional and workman like.
Worksite and access will be left in a manner similar or improved prior to performing the work.

Bidder Qualifications

A detailed description of the primary contact’s background, as well as the company’s background and previous experience shall be included with the proposal. Background information and experience shall also be submitted for all key personnel that will be working with the City.

In the event that portions of the work are to be subcontracted or a joint affiliation utilized, detail of such affiliation shall be furnished along with the same information as required for the bidder.

Requirements

- A. Proof of State of Michigan licenses and any other necessary licenses or certifications.
- B. Availability and ability to perform the work and coordinate and schedule the work with others involved on the project.
- C. Ability to communicate and work effectively with the City of Swartz Creek, its officials, administration, staff, and consultants with respect to any of the services required.
- D. Ability to work effectively with public agencies and officials.

- E. Thorough knowledge of the building trade and ability to protect the public should anything hazardous be found on site.
- F. Ability to submit reviews, reports, and inspection results in writing and in a timely manner to the City of Swartz Creek, if so requested.
- G. The successful bidder or their representative shall attend any regular or special meetings, as requested by the City.
- H. Ability to meet or accomplish the following specific project requirements:
 - 1. Successful bidder, at successful bidder's cost, shall secure any necessary permits.
 - 2. As work progresses, carefully clean and keep the project site clean from rubbish and refuse.
 - 3. Remove all rubbish or refuse from the project site daily; no material or debris may be buried on site.
 - 4. Limit hours of operation to Monday through Friday during the hours of 8:00 a.m. to 5:00 p.m. Special hours of operation outside the normal hours must be approved by the City.

The Proposal

A response to this RFB must outline in detail the manner in which they would work with the City to fulfill the City's needs. The outline at a minimum shall address:

- A. The designation and location of the bidder's primary contact (one point of contact who is in charge of the project), support staff and the associate personnel, and the overall relationship, which will be established between the bidder and the City. Further, the qualifications and experience of the primary and main secondary contacts should be included within the proposal.
- B. Communicating and coordinating procedures. Each bidder shall include, within their proposal, the pertinent form(s) to be utilized for progress report(s) to the City.
- C. The bidder's capabilities to perform the necessary demolition and clean-up.
- D. The general manner in which work will be performed.
- E. The experience and references for those who will perform work.
- F. Bid should include any cost to obtain necessary permit and materials as to provide compliance with the law and this bid.

Bidder Responsibility

The City of Swartz Creek will not be liable for any cost incurred in the development of a proposal responsive to this request. By submitting a bid to the work, the bidder represents that it is fully informed concerning the scope of the project, the requirements of the contract, the physical conditions likely encountered in the work, and the character, quality and quantity of the services required by the City. If a bidder desires to do a site visit and tour or otherwise observe the properties and inside of the structures to better inform bidder of the above, bidder must contact the Director of Community Services, Robert Bincsik, through the city office. Site visits are subject to availability of the building official.

The successful bidder shall furnish all labor materials, supplies, devices, or tools needed to perform the required services. The bidder will not be entitled to additional compensation if it later determines that conditions require methods or equipment other than those anticipated in

making its bid. In addition, the successful bidder shall provide all vehicles and other equipment and material necessary for work. Bidders having questions regarding this RFB should request clarification prior to submittal of a bid. Negligence or inattention of the bidder in filing a bid, or in any phase of the performance of the work, shall be grounds for refusal of the City to agree to additional compensation. Bidders having questions regarding this RFB shall contact the City for clarification.

Safety

The successful bidder shall comply with the Safety Rules and Regulations of the Associated General Contractors of America, the Occupational Safety and Health Standards of the Construction Industry, State of Michigan, Department of Energy, Labor & Economic Growth, for the protection of workers on this project.

All equipment and work shall conform to the requirements of the Occupational Safety and Health Act and Michigan Department of Labor Occupational Safety Standards, as amended.

Assignments or Subcontracting

The successful bidder shall not assign, subcontract or otherwise transfer its duties and/or obligations under this proposal, without prior written consent of the City. If the bidder anticipates that it will need to subcontract its duties in order to fulfill the contract requirements, that information must be disclosed in the bidder's response and subcontractor information (i.e. company name and contact information) shall be included in the bid document.

Fair Employment Practices

The successful bidder agrees to not discriminate against any employee or applicant for employment, to be hired in the performance of the contract with respect to hire, tenure, term, conditions or privileges of employment, or any other matter directly or indirectly related to employment, because of sex, race, color, religion, national origin, ancestry handicap or any other basis prohibited by state or federal law or regulations.

Contractor's Payment of Taxes, Permits, Etc.

The successful bidder shall be solely responsible for:

- a. Payment of wages to its work force in compliance with all federal and state laws, including the federal and state wage and hour laws.
- b. Payment of any and all FICA, unemployment contributions and other payroll-related taxes or contributions required to be paid by the successful bidder under state and federal law.
- c. Payment of all applicable federal, state, or municipal taxes, charges or permit fees, whether now in force or subsequently enacted.
- d. Payment of any and all suppliers, merchants or vendors from whom the successful bidder obtains items and materials related to the contract.

The successful bidder shall indemnify and hold the City harmless from all claims arising from the foregoing payment obligations of the successful bidder.

Damage to Persons or Property

The successful bidder also accepts sole responsibility for any damage to any person or damage to public, or private property resulting from their performance of the work, whether based on negligence or any other legal or equitable claim.

The successful bidder will protect, defend and hold harmless, the City from any and all damage, claim liability, or expenses whatsoever, or amounts paid in compromise there of arising out of or connected with the performance of this contract, including those related to the successful bidder's (or its subcontractors') negligence.

Insurance

A. Liability Coverages

1. The Successful Bidder shall furnish at his own expense and keep in full force during the terms of this contract the following coverages which shall list the City as an additional insured:
 - Insurance covering bodily injury in the minimum sum of \$1,000,000 for each occurrence
 - Insurance covering property damage in the minimum sum of \$200,000 for each occurrence, \$100,000 aggregate.
 - Automobile liability insurance in the minimum of \$500,000 combined single limit for bodily injury and property damage.
2. Workers Compensation Compliance

Successful bidder shall also comply with all requirements of the Michigan Workers' Compensation Law and shall at his own expense, maintain such insurance, including employer's liability, as will protect him from claims under said law and from any other claims for personal injuries, including death which may arise from the operations under the contract, whether operations be by himself or anyone directly or indirectly employed by him.

B. Certificates of Insurance

Included in bid package, bidders shall provide the City complete certificates of insurance to meet the above requirements. Policies shall be endorsed to provide the City at least thirty (30) days written notice of reduction, cancellation, or intent not to renew coverages as called for above.

If insurance is canceled, reduced, non-renewed or otherwise is not in effect to the minimum required coverage, the successful bidder must cease work on this bid.

C. Submission of Policies and Certificates of Insurance

The successful bidder shall provide the City with a copy of its required insurance policies and certificates of insurance as described above. If the successful bidder does not provide such materials in the time provided for, the successful bidder will be disqualified and the bid will be awarded to the next lowest bidder or in the creation of a new request for bid.

Quality of Service

The City expects the successful bidder to maintain all equipment in a clean and well-operating fashion, with special consideration for proper maintenance and care of all elements, items and equipment mentioned in this document. The successful bidder will operate in a professional manner and keep all noise and other nuisances to a minimum at all times while under contract with the City. The successful bidder shall observe city ordinances relating to obstruction of streets, and shall obey all laws and city ordinances controlling or limiting those engaged in the work. The successful bidder shall handle the work in a manner that will cause the least inconvenience and annoyance to the general public and to the property owners. The successful bidder shall file all documents outlined in this RFB in a timely and well-organized manner.

Operation of Vehicles

The successful bidder shall operate all company vehicles in a manner so as to not impede traffic flow on city streets. Company vehicles are not to be left unattended for any reason except for emergencies or in the actual performance of the job. When a vehicle is left unattended for the actual performance of the job, it shall be according to city codes and ordinance in place at that time.

Support Facilities

Successful bidder shall have sufficient staff and communications facilities to assure ready accessibility and prompt response to the needs of the City.

Breach of Contract and City's Right to Terminate Contract

In the event that any of the provisions of this bid and/or resulting contract are breached by the successful bidder, the City shall give written notice to the successful bidder of the breach or pattern of behavior that constitutes the breach and allow the successful bidder to resolve the breach or pattern of behavior that constitutes the breach within ten (10) calendar days of the successful bidder's receipt of notice. If the breach or pattern of behavior is not resolved, then the City manager of the City of Swartz Creek shall have the right to cancel any contract by sending written notice to the successful bidder of cancellation.

If the successful bidder should be judged bankrupt, if it should make a general assignment for the benefit of its creditors, if a receiver should be appointed on account of its insolvency, if it should persistently or repeatedly refuse to supply enough labor, materials and/or equipment to meet the scope of work of the contract, if it should persistently disregard laws of the State of Michigan and/or ordinances of the City, or if it fails to comply and fulfill its obligations under any provision of the contract resulting from its bid, the City may, without prejudice to any other right or remedy, terminate the contract immediately.

If the successful bidder fails to perform or complete the demolition and clean-up of the residential buildings as agreed or otherwise breaches its duties under this bid or the resulting contract, the successful bidder shall be reasonable for any and all costs the City incurs in obtaining satisfactory performance of the project and/or litigation costs and attorney's fees to enforce its rights under the bid and this contract. Such relief shall be in addition to any other legal and equitable remedies available to the City.

City's Right to Modify Contract

The City reserves the right to negotiate with the successful bidder for a change in terms of the contract during the term of the contract and to make adjustment relative to the implementation of a change that reduces or modifies the need for the engineering services. If the City and the successful bidder are unable to agree on a revised contract, the City may seek new proposals and, upon a minimum of ten (10) calendar day's written notice from the City, may terminate the unexpired portion of the contract. The City shall not be liable for any cost under this section beyond the contract price for the period where service was actually provided.

No Conflict of Interest

The bidder must provide a statement that it has no conflicting financial or professional interests and is qualified to perform the services requested.

References

All bidders shall include a list of current and prior projects similar to that proposed in this RFB as references for qualifying experience. The name, address, and telephone numbers of the responsible individual(s) at the reference project site who may be contacted shall be included. Particular attention will be paid to references from other municipalities and/or public sector entities within Genesee, Shiawassee, Livingston and Oakland Counties.

Payment

The City shall pay for acceptable work within thirty (30) days of receipt of invoice, except that prior to approval of and final payment for the completion of the project, the successful bidder must thoroughly clear the project site and any other place affected by the work of all debris to the City's satisfaction, in the City's sole discretion.

ADVERTISEMENT FOR BID
CITY OF SWARTZ CREEK

The City of Swartz Creek is seeking proposals for the repair of pavilion #3 at Elms Park located at 4150 Elms Rd. Swartz Creek MI, 48473. Pavilion #3 is located east of the basketball/tennis courts near the back stop of the baseball field located at Elms Park.

To be considered, sealed bids must be received at the City Offices, 8083 Civic Drive, Swartz Creek, MI 48473, on or before 10:00 a.m. on Thursday, April 18, 2024. Contractors mailing bids should allow adequate delivery time. Sealed envelopes containing bids must be clearly marked on the outside with the contractor's name and "Elms Park Pavilion #3 repair."

To receive a full packet, please contact RKraft@cityofswartzcreek.org or pick one up at the City Offices during business hours.

All bids received will be publicly opened and read at City Hall at or soon after **10:00am on Thursday, April 18, 2024**. All bidders are invited to be present if desired.

Renee Kraft, City Clerk
City of Swartz Creek
rkraft@cityofswartzcreek.org

"An Equal Opportunity Employer"

.....
PUBLISH: Thursday, April 4, 2024
THE VIEW
PROOF REQUIRED

Please send billing to: City of Swartz Creek
8083 Civic Dr.
Swartz Creek MI 48473

BID FORM
Elms Park Pavilion #3 Repair
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

BID FORM
Elms Park Pavilion #3 Repair
8083 Civic Drive
SWARTZ CREEK, MICHIGAN

To: The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Elms Park Pavilion Repair	\$ 10,120 ⁻
	\$
	\$
	\$
Project Total	\$ 10,120 ⁻

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID FORM
Elms Park Pavilion #3 Repair
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

☒ ^{LLC} A Corporation organized and existing under the laws of the State of Michigan

☐ A Partnership consisting of the following partners:

☐ An individual doing business as:

BID FORM
Elms Park Pavilion #3 Repair
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: J. W. Morgan Construction, LLC

By: 

Title: Member

Business Address: 7152 Seymour Rd.
(Street)

Swartz Creek, MI 48473
(City, State, Zip Code)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/17/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER W. J. Phillips, Inc. 6045 Corunna Rd Suite B Flint MI 48532	CONTACT NAME: Deborah K Sipes - CISR PHONE (A/C, No, Ext): (810) 230-0020 E-MAIL ADDRESS: deb@wjphillips.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A : FRANKENMUTH MUT INS CO INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	NAIC # 13986
INSURED J. W. Morgan Construction LLC 7152 Seymour Rd Swartz Creek MI 48473-7650		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6727748	06/01/2023	06/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6727747	06/01/2023	06/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS			6727748	06/01/2023	06/01/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 TRIA \$ PER STATUTE OTH-ER
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> Y	N / A	6727746	06/01/2023	06/01/2024	E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	INMRC			6727748	06/01/2023	06/01/2024	Debris Removal 5,000 CNPOL 25,000 NWEDP

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Swartz Creek

8083 Civic Dr

Swartz Creek MI 48473

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Deborah K. Sipes



CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., Lansing, MI 48906-4754

May 3, 2024

NOTIFICATION #:
1069810337

CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK, MI 48473-1377

REFERENCE: ALEX MARIN, SWARTZ CREEK

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:

\$ -

Installation Charge:

\$ 300.00

Additional Costs

Total Estimated Cost:

\$ 300.00

Less Prepayment Received:

\$ -

Total Estimated Cost Due:

\$ 300.00

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Gabriel Poletti at 810-760-3485



A CMS Energy Company

Dear New Electric Customer:

Thank you for your request for electric service. In order to expedite your request and meet your schedule, we have developed the following list of items requiring action by you (Customer Responsibilities). These requirements must be met before we can install your service.

CUSTOMER RESPONSIBILITIES

- 1) Service Location: A copy of our design document may be included in your customer packet. If included, your service entrance equipment should be located at the spot indicated by an "X" as shown on the design document (Form 2804). Install the meter socket 3½ - 5 feet above final grade of this location.
- 2) Meter Socket: Residential metering equipment furnished free of charge, owned and maintained by Consumers Energy includes: meters and one or two position self-contained meter sockets. Contact the company representative assigned to your notification for locations to pick-up the meter socket. For metering installations that require a three or more position self-contained meter socket, the customer will be required to purchase approved meter sockets from a distributor or supplier of their choice.
- 3) Payment: An invoice may be included in your customer packet. If included, the deposit amount on the invoice must be paid prior to installation of your service. Additional charges may apply and will be billed/or a refund issued upon completion of your service installation.
- 4) Site Conditions: The site must be within three (3) inches of final grade before we can install your service. If you have requested an underground service, you will need to clear a 12-foot wide path that is free of building materials, brush, trees, shrubs, etc, along the proposed service route to avoid delays. Our Forestry Department can provide this service for you at an additional charge. For overhead service, nominal line clearing will be provided at no charge. Any extensive line clearing may require additional charges. After your service is installed, we will backfill and place excavated earth over the trench. You are responsible for the final restoration and ensuring that the grading over the trench is at the required level.
- 5) Staking: To avoid damage, you must mark (stake) your existing private underground facilities such as: well, septic systems, sprinkler system, any underground wires, buried LPG tanks, piping, or other unusual buried facilities. These stakes must be apparent when we arrive to install the service. We cannot reimburse you for damage to facilities that are not properly staked. You do not need to stake the utilities' electric, gas or communication lines.
- 6) Mobile Home or Temporary Service: If you requested service to a mobile home or temporary electric service, you will be required to set your own pole or install a pipe for underground service in accordance with Consumers Energy specifications. Contact the Consumers Energy representative assigned to your notification for additional information.
- 7) Construction Repair: If additional line work is required to reach your location due to site conditions or other unusual circumstances, extra charges may be incurred.
- 8) **ELECTRICAL INSPECTION: YOU ARE RESPONSIBLE FOR ENSURING THAT ALL ELECTRICAL PERMITS AND INSPECTIONS ARE OBTAINED BEFORE ANY SERVICE CONNECTIONS CAN BE MADE. WIRINGS MUST COMPLY WITH LOCAL AND STATE ELECTRICAL CODES. NOTE: CAUTION SHOULD BE USED WHEN WORKING INSIDE FUSE PANEL. PANEL MAY BE ENERGIZED AFTER SERVICE IS CONNECTED**
- 9) Additional Charges: Underground services installed during the months of December through April may be subject to an additional charge. Unusual site conditions may also require an additional charge. These charges will be communicated to you in advance of construction.
- 10) Joint Trenching: Discounts for installation of electric and gas service in the same trench (joint trench) are applied in calculating the gas service contribution.
- 11) Usage Rate: Customers are billed at a general service rate while the structure is under construction. If the structure is a home, then the owner of the home, upon receiving a Certificate of Occupancy, should call 1-800-477-5050 to ensure the gas and/or electric rates are changed to an appropriate rate.

Please keep these procedures in a convenient location to review as we proceed with designing your service and constructing the job. If any of the characteristics of the service request are changed and not communicated to us, you may experience delays and/or additional charges.

If you have any questions regarding these requirements please direct inquiries to:

Gabriel Poletti at 810-760-3485

PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED	
TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input checked="" type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: POBoxCEServiceRequest@cmsenergy.com
<input type="checkbox"/>	OTHER:
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1069810337



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT (COMPANY-OWNED) FORM 547**

Contract Number: 103033446230

Consumers Energy Company is authorized as of _____ by the City of SWARTZ CREEK, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2018.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/1/2018 shall remain in full force and effect.

Notification Number(s): 1069810337

Comments: 11619731

City of SWARTZ CREEK

By: _____

(Signature)

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this ☐ commission ☐ council ☐ board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF GENESEE

I, _____, clerk of the City of SWARTZ CREEK do hereby certify that the foregoing resolution was duly adopted by the

☐ commission ☐ council ☐ board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (3) 50 watt LED White Post Top Traditional to Install at location 1-3;

MISS DIG System, Inc.
1-800-482-7171

811

VOLTAGE IS 4.6/8.3KV

MARKER POST MISSING AT LOC 1 & 2 CE TO LOCATE SECONDARY CABLE

1 INSTALL
50W LED TRADITIONAL
NCO POST TOP
WITH 14" BLACK FG POLE
FIGURE 42-211-1
FIGURE 42-215-2
SET POLE 3' OFF CURB

2 INSTALL
50W LED TRADITIONAL
NCO POST TOP
WITH 14" BLACK FG POLE
FIGURE 42-211-1
FIGURE 42-215-2
SET POLE 3' OFF CURB

3 INSTALL
50W LED TRADITIONAL
NCO POST TOP
WITH 14" BLACK FG POLE
FIGURE 42-211-1
FIGURE 42-215-2
SET POLE 3' OFF CURB

LOCATION MAP

UNDERGROUND LEGEND

SUBSTATION SWARTZ CREEK
WD NO. 0398
CIRCUIT MAPLE ROAD
CKT NO. 02

METER ORDER NUMBER 0755364261
METER NUMBER 1069810337
READ 11619731
METER LOCATION NORTH OF MILLER RD

JOB PURPOSE: INSTALL STREET LIGHTS

UPSTREAM SECTIONALIZING DEVICE: DS2-ESA
LOCATION: MAYA LN 3 POLES NORTH OF MILLER RD

CONSUMERS ENERGY CONTACTS

DEPARTMENT	NAME	NUMBER
COORDINATOR	GABE POLETTI	810-603-485
DESIGNER	GRANT KAISER	248-801-0894

GENESEE **CO** **SWARTZ CREEK** **TWP** T 07N R 05E SEC. 36

03-08-2024 07:52:07 **SA_BOLD_JS_PROD_Design2024738.dgn**

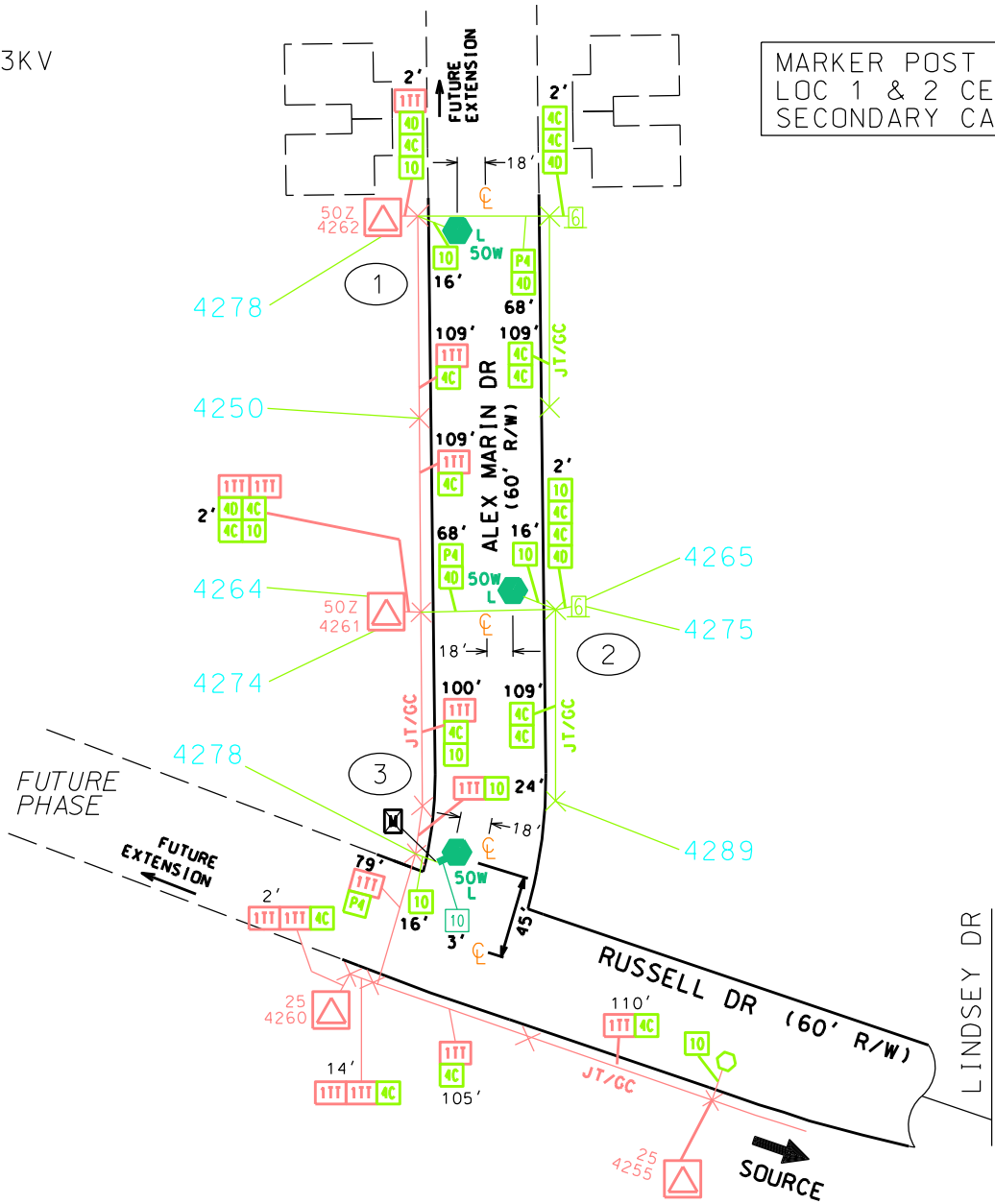


VOLTAGE IS 4.8/8.3KV

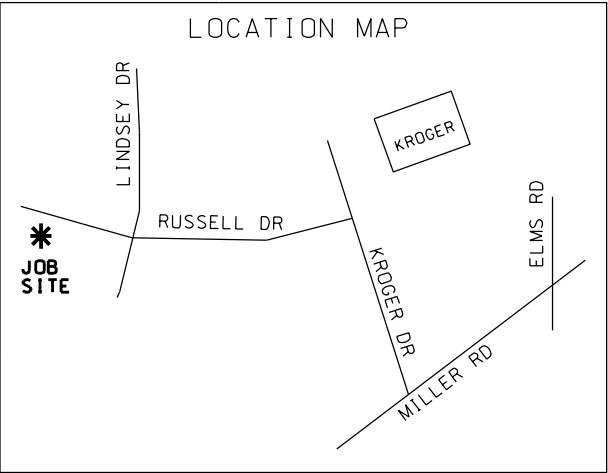
1 INSTALL
50W LED TRADITIONAL
NCO POST TOP
WITH 14' BLACK FG POLE
FIGURE 42-211-1
FIGURE 42-215-2
SET POLE 3' OFF CURB

2 INSTALL
50W LED TRADITIONAL
NCO POST TOP
WITH 14' BLACK FG POLE
FIGURE 42-211-1
FIGURE 42-215-2
SET POLE 3' OFF CURB

3 INSTALL
50W LED TRADITIONAL
NCO POST TOP
WITH 14' BLACK FG POLE
FIGURE 42-211-1
FIGURE 42-215-2
SET POLE 3' OFF CURB



MARKER POST MISSING AT
LOC 1 & 2 CE TO LOCATE
SECONDARY CABLE



UNDERGROUND LEGEND

1. Single-phase primary
2. Open wye primary
3. Three-phase primary
4. Single-phase secondary
5. Combination light and power secondary
6. Three-phase power secondary
7. Single-phase service
8. Combination lighting and power service
9. Three-phase power service
10. Streetlighting conductor (2/C-10 CU)
11. Streetlighting conductor (2/C-8 AL)
12. Covered neutral conductor for ducts
13. Streetlighting conductor (3/C-1/0 AL)

CONDUIT
[P2] 2" Plastic [P3] 3" Plastic [P4] 4" Plastic [P6] 6" Plastic
[S2] 2" Steel [S3] 3" Steel [S4] 4" Steel [S5] 5" Steel [S6] 6" Steel


PROF. ELEC. CONDUCTORS ONLY
PROF. ELEC. AND GAS LINES ONLY
PROF. GAS LINE ONLY
PROF. ELEC., GAS AND TELECOMMUNICATIONS
EXIST. ELEC. CONDUCTORS ONLY
EXIST. GAS LINE ONLY
FUTURE ELECTRIC TRENCH

CABLE MATERIAL AND SIZE

A. No 2 AL cable, 175 mils, 15KV, or secondary.
B. No 1/0 AL cable, 175 mils, 15KV, or secondary.
C. No 3/0 AL cable, 175 mils, 15KV, or secondary.
D. 350 kcmil AL cable, 175 mils, 15KV, or secondary.
E. 500 kcmil copper cable, 175 mils, 15KV, or secondary.
F. 750 kcmil AL cable, 175 mils, 15KV, or secondary.
G. No 1/0 stranded AL cable, 280 mils, 28KV.
H. No 3/0 stranded AL cable, 280 mils, 28KV.
I. 750 kcmil AL cable, 280 mils, 28KV.
J. Cable joint.
K. 350 kcmil AL cable, 260 mils, 25KV.
M. Marker to locate cable
N. Refer to Note on Drawing, N1 for Note 1, etc.
R. No 1/0 AL, solid cable, 280 mils, 28KV.
T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed.
TT. No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, jacketed.
V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.
W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.

EX: [3R] • No. 1/0 solid AL cable for three-phase primary
[3G40] • No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary

—X— CONDUCTOR CHANGE

SUBSTATION	WD NO.	METER ORDER NUMBER	METER NUMBER	READ	METER LOCATION
SWARTZ CREEK	0398				
CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	ALEX MARIN ECNC STL
MAPLE ROAD	02	0755364261			CM NO.100007542242
 A CMS Energy Company ELECTRIC		CE STAKING REQ'D	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	ORDER TYPE	MAT. TYPE
		FORESTRY REQ'D	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	NOTIFICATION NUMBER	DESIGN NUMBER
				ECNC	STL
				1069810337	11619731

JOB PURPOSE:
INSTALL STREET LIGHTS

UPSTREAM SECTIONALIZING DEVICE:
082-65A

LOCATION:
MAYA LN 3 POLES
NORTH OF MILLER RD

CONSUMERS ENERGY CONTACTS

DEPARTMENT	NAME	NUMBER
COORDINATOR	GABE POLETTI	810-603-485
DESIGNER	GRANT KAISER	248-807-0894



CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK MI 48473-1377

Amount Due: \$300.00

Please pay by: May 17, 2024

Invoice Number	9326729498
PO Number	
PO Date	
Bill Date	05/03/24

Account: 3000 2195 9089

ALEX MARIN SWARTZ CREEK - STREETLIGHTING - NOTIFICATION NUMBER (s): - - - - - 1069810337 -

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-CIAC	3.0 EA	\$100.00	\$300.00

TOTAL DUE: \$300.00

See Page 2 for Payment Options.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

INVOICE QUESTIONS - Contact: Gabriel Poletti -810-760-3485 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.



CONSUMERS ENERGY
CEM Support Ctr - Lansing RM 122
530 W Willow St
Lansing, MI 48906-4754

PREPAYMENT REQUEST

Account: 3000 2195 9089

Amount Due: \$300.00

Please pay by: May 17, 2024

Enclosed:

City Council Packet 114 May 13, 2024

Ways to pay your nonenergy bill:



Same-day payment
ConsumersEnergy.com

Discover® MasterCard®
Visa® or eCheck




Same-day payment
866-329-9593

Discover® MasterCard®
Visa® or eCheck



By mail
Check, money order

Consumers Energy
Payment Center
P.O. Box 740309
Cincinnati, OH 45274-0309



In person
Cash, check, card
or money order

Varies by authorized payment location
Fee may apply

GO-READY Checklist Natural Gas & Electric Request



Thank you for contacting Consumers Energy for your energy needs. This form is required to schedule your service installation, retirement, or alteration. Consumers Energy will contact you one to two days before our scheduled arrival. If it is deemed that any of the requirements are not met upon our arrival, Consumers Energy reserves the right to reschedule your job.

Please return completed Checklist either (1) by E-mail: poboxceservicerequest@cmsenergy.com (preferred) or (2) by Fax: 517-374-2424.

If neither option is available, you can mail a completed application to: CEM Support Center, Rm. 122, 530 W Willow St, Lansing MI 48906-4754

Notification #: 1069810337

Service Address: ALEX MARIN, SWARTZ CREEK

Please check all requirements on the checklist below before returning this document. Providing accurate information upon completion when submitting your form helps assure construction execution upon crew arrival.

	YES	N/A
1. Has your payment been submitted to Consumers Energy?	<input type="checkbox"/>	<input type="checkbox"/>
2. Has your gas meter location been clearly marked, and/or your electric meter socket properly installed at the agreed upon location (service installation or alteration)?	<input type="checkbox"/>	<input type="checkbox"/>
3. Has your electric meter been inspected and approved by the local city/township inspector?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the site at rough grade?	<input type="checkbox"/>	<input type="checkbox"/>
5. Is a 12' wide path clear of debris and construction equipment?	<input type="checkbox"/>	<input type="checkbox"/>
6. Site Ready Photo. Include photo with Checklist.	<input type="checkbox"/>	

Making Consumers Energy aware of any customer-owned, underground facilities present, by clearly identifying and indicating the facility location reduces the risk of damages. Locate or expose any privately owned underground facilities or buried obstructions including, but not limited to:

	YES	N/A		YES	N/A
Septic tank (Existing or future)	<input type="checkbox"/>	<input type="checkbox"/>	Underground yard lighting	<input type="checkbox"/>	<input type="checkbox"/>
Drain field (Existing or future)	<input type="checkbox"/>	<input type="checkbox"/>	Sprinkler systems	<input type="checkbox"/>	<input type="checkbox"/>
Well (Existing or future)	<input type="checkbox"/>	<input type="checkbox"/>	Electronic dog fences	<input type="checkbox"/>	<input type="checkbox"/>

Other: _____

These facilities must be marked with stakes, spray paint, or flags. Consumers Energy and/or its agents will not be held responsible for damage that occurs to customer-owned underground facilities that are not properly located and marked before service installation.

After services are installed, excavation will be backfilled. Final restoration is your responsibility.

Thank you for your partnership!

Printed Name: _____

Signature: _____

Date: _____

Water & Sewer

Account #	Service Address	Customer Name	Status	Calculation Amount	Balance
202300	4374 MORRISH RD	PARENTEAU, BETTY	Active	\$569.67	\$949.12
6975500	7512 GROVE ST	GREEN, DIANE	Active	\$541.24	\$926.33
				\$1,110.91	

Mowing

Enforcement #	Date	Name	Address	Tax ID #	Amount
			10228 Lakeside Dr.		
Multiple	Various	Diane & John Green	Perrinton Mi 48871	58-01-100-019	\$ 1,800.00
Multiple	5/22/2023	Miller Rd Land Company	PO Box 190031		\$ 600.00
			Burton Mi 48519		
			5286 Worchester Dr.		
E23-086	6/6/2023	Kevin Wood	Swartz Creek Mi 48473		\$ 300.00
Total					\$ 2,700.00

Detroit Free Press

MICHIGAN

More Michigan cities partake in No Mow May 2023: What to know



Nour Rahal

Detroit Free Press

Published 3:02 p.m. ET May 1, 2023 | Updated 12:25 p.m. ET May 15, 2023

Doing less work pays off sometimes. This month, it's even encouraged.

No Mow May, an annual conservation program, advocates reducing or temporarily suspending yardwork —especially lawn mowing— to keep early spring pollinators safe until they emerge for the season.

"Mowing less creates habitat and can increase the abundance and diversity of wildlife including bees and other pollinators," according to nonprofit Bee City USA. "The start of the growing season is a critical time for hungry, newly emerged native bees. Floral resources may be hard to find, especially in urban and suburban landscapes. By allowing it to grow longer, and letting flowers bloom, your lawn can provide nectar and pollen to help your bee neighbors thrive."

Plus, it's one less chore to worry about!

A growing movement, even in Michigan

Each year, more and more cities are participating in No Mow May.

Ferndale and Hazel Park were the latest metro Detroit cities to officially join the movement.

In a news release on April 18, the City of Ferndale encouraged its residents to register for the program and pick up a lawn sign at Ferndale City Hall.

East Lansing also began participating in No Mow May this year, while Royal Oak and Ann Arbor joined the movement in 2022.

In Ferndale, East Lansing and Royal Oak, grass and weeds codes will be suspended until June 1; property owners will not be penalized for keeping their lawns untended. Hazel Park residents will not be ticketed until May 22nd.

Although Detroit is not officially participating in No Mow May, Director of Media Relations, John Roach, said the city's Building Safety, Engineering & Environmental Department (BSEED) does not plan on going out to look for uncut lawns during May.

"However, if a neighbor makes a complaint, (BSEED) will investigate," Roach said. "If a ticket is written, BSEED also will consider canceling the ticket if the individual indicates they are observing No Mow May and has not had any prior violations for failing to maintain their property."

A lack of mowing also means a reduction in noise pollution, fuel emissions and soil compaction, according to the city of Ferndale news release. Less soil compaction offers better infiltration of stormwater.

More: Cannabis tourism in Michigan is a real thing

How did No Mow May start?

Plantlife, a United Kingdom conservation charity, started the movement in 2019 to restore bee, butterfly and wildflower populations.

No Mow May reached the United States in 2020. Residents of Appleton, Wisconsin "convinced their City Council to suspend their weed ordinance for the month of May. Over 435 registered property owners participated that year," according to Bee City USA. Since 2020, participants have increased across the U.S.

Things to keep in mind

"Pollinators, especially bees, provide us with valuable services by pollinating plants that contribute to food production and beautify our landscape," according to Michigan State University researchers. "Disturbingly, there is increasing evidence that many important pollinator species are in decline."

We rely on bees to pollinate our apples, cherries, peaches, plums, berries, watermelon, broccoli, cucumbers, pumpkins, peppers and much more.

More: Michigan's cherry harvest threatened by invasive vinegar fly

Here are some tips to keep in mind if you participate in No Mow May or plan on helping, long-term:

Check your city's grass and weeds rules before participating. If your lawn gets too tall, you might get fined if your city is not officially observing No Mow May.

Contact local government officials and encourage them to recognize No Mow May in your city and suspend grass and weeds penalties in May.

When you go to cut the tall grass again in June, avoid damaging your lawn mower by raising the blade height or using a string trimmer first. Follow the one-third lawn care rule.

To keep the effort going past No Mow May, reduce mowing all spring and summer. According to Popular Science, lawns mowed biweekly rather than weekly have higher bee abundance.

Reduce your use of fertilizers, sprays and pesticides to allow pollinators to flourish, according to Bee City USA.

Plant native plants in your yard to attract native pollinators. A list highlighting the best plants in the Great Lakes Region can be found [here](#).

Consider turning your lawn into a bee garden. If you're really committed, eliminate your grass yard and build a permanent pollinator garden to provide a thriving habitat to native bees, butterflies, bugs and plants. Popular Science offers a guide to planting your own bee garden.

Contact Nour Rahal: nrahal@freepress.com

Detroit Free Press

MICHIGAN

No Mow May in 2024: Pros and cons, which metro Detroit communities are participating



Kylie Martin

Detroit Free Press

Published 2:57 p.m. ET May 7, 2024 | Updated 2:57 p.m. ET May 7, 2024

April showers bring May flowers ... as long as you don't mow them down.

"No Mow May" is a relatively new movement that involves – you guessed it – letting your lawnmower and other yardwork tools gather dust throughout the whole month of May. In doing so, it offers a quick and easy food source to pollinators as they come out of hibernation and saves you from the weekly outdoor chore, but it does raise questions about what exactly happens when you don't cut your grass.

Here's what you need to know about No Mow May.

Pros of No Mow May

As previously mentioned, some plants that we perceive as weeds, such as dandelions, white clover and ground ivy, actually provide significant amounts of nectar and pollen to pollinators, so letting them grow longer instead of cutting them down can prove to be a big help to bees and other pollinators.

As a side effect, No Mow May can help to save money off of your water bill. Tall grasses grow deeper roots that absorb more water from soil, so less water is needed to effectively quench your lawn's thirst.

More: Summer forecast: Expect a hotter May, June, July in metro Detroit

Plus, who's going to complain about not having to mow their lawn?

Cons of No Mow May

One of the biggest worries with No Mow May is that those same weeds that you let grow will quickly spread, ruining the looks of your lawn and weakening the grass.

On a different note, if you let your grass get a little too long, it might be difficult to effectively mow it down when the time comes, making it more of a hassle in the long run.

Pollinators aren't the only bugs that profit off No Mow May; tall grass is also where ticks thrive.

And lastly, your community may prohibit your ability to participate in No Mow May; Witch's Hat Brewing Co., for example, is observing No Mow May despite receiving a citation from the City of South Lyon. More on which communities prohibit this later.

An alternative: Mow less

Instead of No Mow May, you can participate in mow-less May or an entire slow-mow summer instead. That way, you can dodge the cons while still letting pollinators reap the benefits.

In case No Mow May isn't allowed in your city, mowing less frequently can let you participate while also avoiding potential fines.

It will let the flowers bloom before they mature enough to spread seeds, like a loophole to the weed problem. For example, letting yellow dandelions dot your lawn makes an easy lunch for pollinators, but as soon as the petals are replaced by fluffy white seedlings, it's time to roll out the lawnmower.

Trimmed grass will reduce a tick problem, nonetheless.

More: DNR releases morel mushroom hunting map: Best spots to find them

What metro Detroit communities are participating in No Mow May?

Detroit-based nonprofit Bees in the D teamed up with Uprise Labs to create a map of metro Detroit and Washtenaw County communities that are participating or prohibiting No Mow May.

Participating in No Mow May with no limitations:

Royal Oak
Ferndale
Ann Arbor

Participating in No Mow May with conditions:

Detroit: According to city officials, Detroit will consider cancelling tickets for overgrown lots if homeowners are participating in the no mow May movement with no indication of longstanding neglect.

Grosse Pointe Farms: Up to 6 inches in height

Ecorse: Up to 12 inches in height

Wyandotte: Up to 12 inches in height

Livonia: Up to 9 inches in height

Ypsilanti: Up to 10 inches in height

Superior Charter Township: Up to 10 inches in height

What metro Detroit communities prohibit No Mow May?

These metro Detroit communities prohibit No Mow May:

Highland Park
Hamtramck
Grosse Pointe Park
Grosse Pointe City
Grosse Pointe Shores
Grosse Pointe Woods
Harper Woods
St. Clair Shores
Eastpointe
Roseville
Clinton Township
Warren
Center Line
Sterling Heights

Hazel Park
Madison Heights
Clawson
Troy
Oak Park
Huntington Woods
Berkley
Birmingham
Bloomfield Hills
Southfield
Lathrup Village
Beverly Hills
Farmington Hills
Novi
Northville
Plymouth
Plymouth Charter Township
Canton
Dearborn
Dearborn Heights
Redford
Garden City
Inkster
Westland
City of Wayne
Romulus
Melvindale
Allen Park
Lincoln Park
Taylor
Southgate
Grosse Isle



May 1, 2024

City Clerk
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

RE: Programming Advisory

Dear City Clerk:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to update you that Comcast's right to continue carrying Bally Sports channels expired on April 30, 2024. As a result, absent a renewal of the agreement, we are not currently authorized to carry Bally Sports channels as part of our lineup. In your area, the change will impact the following channels:

- 30, 201, 707, 901, 1250, and 1256

We always work to reach deals that make sense for our customers. To date, however, Comcast has been unable to reach an agreement to continue to carry Bally Sports content.

Since we are not currently authorized to carry Bally Sports programming, we have implemented a channel slate (advising of unavailability) on the channel and activated www.xfinity.com/programmingchanges to help keep our customers informed during this period. We will continue to provide updates to you and our customers as they become available.

Sincerely,

Ben Miller
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

At Tuesday's Park Board meeting, Pat Williams, member and gardener of the Perkins Library Garden, passed the care of the garden to the City of Swartz Creek. The city gratefully accepted.

The garden was created in 2011 from a grant issued by the Ruth Mott Foundation, Keep Genesee County Beautiful. According to Williams, this group has physically aged out of being able to meet the demands of this large, lovely centerpiece of our city complex. It has accomplished what the initial intention was, to create a beautiful space that brings joy, peace and beauty to our community. Fortunately, two accomplished gardeners from Springbrook Condominiums, have stepped up to care for it's future, Jenye Keeley and Glenda Grable with Pat Williams continuing to advise.

On Thursday, city workers, Rebecca, Dave, Jay and Mike loaded up mulch and delivered it to the garden. We can't wait to see the beauty that springs forth from all this hard work!

This is what makes a community thrive. If not for the volunteers who, with the city employees help, create, maintain and encourage the residents to give their time and talents, this place would be just a cold, bedroom community. An involved community makes it a safe and welcoming place to raise a family. It attracts people and businesses to add to its growth. We take ownership and pride in what we, together, accomplish.

What would our Veterans Memorial look like without the care of Rick Henry and Maggie Gregg, volunteer master gardener?

What would our downtown look like without the Swartz Creek Women's club volunteers decorating it seasonally?

Hometown days just wouldn't happen without the kindness of volunteers.

Who would help with the gardens, painting, maintenance, pruning, in Elms, Abrams, and Shumaker Parks that our wonderful city employees can't get to? Thanks to Joe Perrault, Cindy Brill and other volunteers who give their hands and tools to make it work for everyone.

Our community thrives on the givers, the volunteers. If you wish to be on a list of those who want to give a couple of hours to garden, paint, carpentry work, please call City Hall and give them your contact information.

Gardeners may call Pat Williams 810-938-7249.

Parents/ students wanting volunteer hours, this may be a great opportunity.

Proposal

April 17, 2024

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Attn: Mr. Rob Bincsik, DPS Director

RE: Local Street Asphalt Overlays

T.G. Priehs Paving Co. respectively submits the following proposal for your review. Our bid includes the following items only:

PROJECT #1 Maple Street (Crapo west to D.E.) see attached plan

1. Edge mill along curb approximately 6' wide and 2 inches deep at curb edge tapered to zero.
2. Weed whip /Sweep / blow clean existing pavement and milled area.
3. Apply SS1H bond coat.
4. Furnish and install asphalt wedge to fill in large dips/potholes in areas as needed.
5. Furnish and install 2 inches of 4EL / 13A asphalt.
6. Clean up all job-related debris.

Maple Street Project Cost \$ 36,300.00

PROJECT # 2 School Street (Ingalls S.to D.E.) see attached plan

1. Edge mill along curb approximately 6' wide and 2 inches deep at curb edge tapered to zero.
2. Weed whip / Sweep / blow clean existing pavement and milled area.
3. Apply SS1H bond coat.
4. Furnish and install asphalt wedge to fill in large dips/potholes in areas as needed.
5. Furnish and install 2 inches of 4EL / 13A asphalt.
6. Clean up all job-related debris.

School Street Project Cost.....\$37,600.00

PROJECT #3 Raubinger Rd (S of Miller towards bridge) see attached plan

1. Edge mill along curb approximately 6' wide and 2 inches deep at curb edge tapered to zero.
2. Weed whip / Sweep / blow clean existing pavement and milled area.
3. Apply SS1H bond coat.
4. Furnish and install asphalt wedge to fill in large dips/potholes in areas as needed.
5. Furnish and install 2 inches of 4EL / 13A asphalt.
6. Clean up all job-related debris.

Raubinger Road Project Cost\$31,500.00

**PROJECT #4 Elms Rd (N of Bridge over Swartz Creek to flair)
see attached plan**

1. Mill butt joints as needed at beginning and ending.
2. Weed whip / Sweep / blow clean existing pavement and milled area.
3. Apply SS1H bond coat.
4. Furnish and install asphalt wedge to fill in large dips/potholes in areas as needed.
5. Furnish and install 2 inches of 4EL / 13A asphalt.
6. Clean up all job-related debris.

Elms Road Project Cost\$38,500.00

Total Cost if all four projects completed.....\$136,200.00

Notes:

1. City to provide traffic barricades / detour route if needed.
2. City to provided metal adjustment rings for manholes.
3. Does not include undercuts or aggregate base material.
4. Does not include permits, bonds, inspection fees.
5. A clean source of water shall be provided.
6. Overlay projects are not a complete pavement section replacement.
Reflective cracking can occur on these type of project.

This proposal is to become an integral part of any and all future contracts involving this project. T.G. Priehs Paving Co. may withdraw or amend this proposal if not accepted within thirty (30) days. Thank you for the opportunity to offer a proposal on this project. If you have any questions, please call 810-721-2600.

Scott C. Dickerson, P.E.
T.G. Priehs Paving Co.

Accepted By: _____
Date: _____

Maple Street

(E.Crapo St, West to Dead End)

Legend

Proposed
Project Limits
(24' x 620')

Butt joint to allow for smooth transition

Edge mill as needed to
match existing curb (typical
both sides of road)



School Street
(Ingalls S. to Dead End)

Legend

Proposed
Project Limits
(24' x 660')

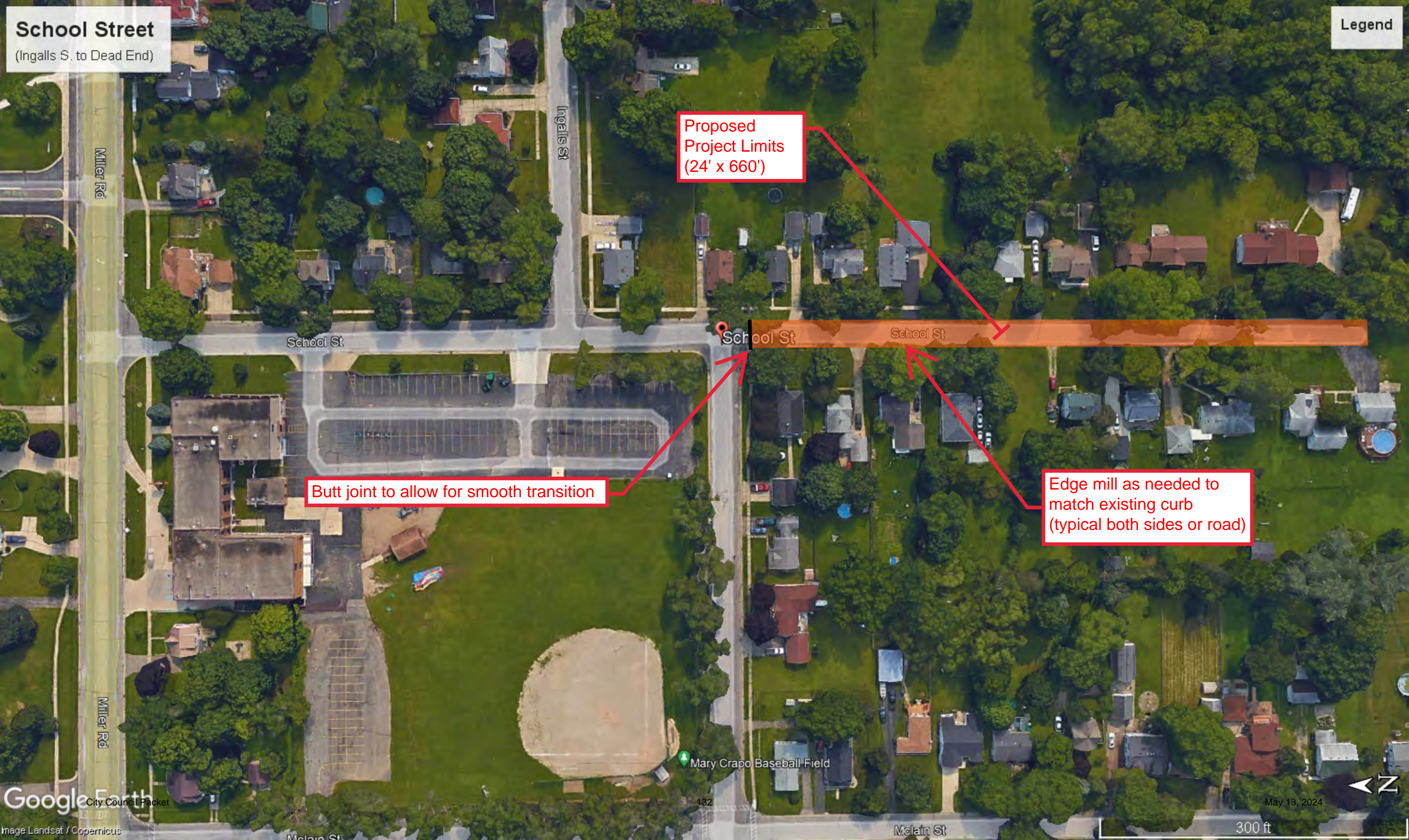
Butt joint to allow for smooth transition

Edge mill as needed to
match existing curb
(typical both sides of road)

Mary Crapo Baseball Field

May 13, 2024

300 ft



Raubinger Road

(South of Miller, 390' towards bridge)

Legend

Butt joint to allow for smooth transition

Proposed Project Limits (29' x 392')

Edge mill as needed to match existing curb (typical both sides of road)

Elms Road
North Edge of Bridge Approach to S. end of taper at Miller Rd

Legend

- Elms Rd
- Family Farm & Home
- Kroger
- Kroger Fuel Center
- Nate The mobile mechanic

Butt Joint as needed

Proposed Project Limits
450' length
Width varies

Edge Mill as needed

Butt Join as needed.

05/08/2024

BUDGET REPORT FOR CITY OF SWARTZ CREEK
Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
FUND 101: General Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
101-000.000-402.000	Current Tax Revenue	789,675	814,237	815,600	815,600	872,519
101-000.000-402.301	Current Tax Revenue P SFTY	776,314	801,587	807,000	807,000	906,753
101-000.000-412.000	Delinquent Tax Revenue	259	95	75	95	100
101-000.000-433.000	St-Charge in Lieu	1,656		1,790	1,790	1,790
101-000.000-434.000	St-Mobile Tax in Lieu	1,007	765	960	960	960
101-000.000-445.000	Late Payment Interest Revenue	14,387	11,944	10,000	11,944	10,000
101-000.000-445.100	MR Penalty & Interest	40		35	35	
101-000.000-448.000	Collection Fees	8,800	8,800	8,800	8,800	8,800
101-000.000-449.000	NSF Fee	649	875	400	400	400
101-000.000-477.001	Franchise Fees	110,566	52,107	110,000	110,000	110,000
101-000.000-477.100	Wireless Leases	77,838	41,615	66,600	66,600	66,600
101-000.000-528.000	Federal Grants - Other	30,552				
101-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	24,580	11,670	15,000	15,000	15,000
101-000.000-574.100	Constitutional Sales Tax	634,969	339,510	645,346	645,346	649,103
101-000.000-574.300	CVTRS Revenue Share	57,464	29,598	61,326	61,326	64,549
101-000.000-608.000	Admin Fee	86,243	87,965	97,000	97,000	95,000
101-000.000-664.000	Interest Income	22,731	18,985	8,500	18,979	7,500
101-000.000-675.000	Misc.	4,634	150	120	120	
101-000.000-677.000	Reimbursements	10,181	533	203	203	
101-000.000-677.200	Reimbursements from DDA	2,500		5,000	5,000	10,000
101-000.000-694.000	Cash Over & Short	2	2	2	2	5
101-000.000-696.000	BOND OR INSURANCE RECOVERIES	6,075				
Totals for dept 000.000 - General		2,661,122	2,220,438	2,653,757	2,666,200	2,819,079
Dept 172.000 - Executive						
101-172.000-677.000	Reimbursements	15,927	385			
Totals for dept 172.000 - Executive		15,927	385			
Dept 262.000 - Elections						
101-262.000-677.000	Reimbursements		390			
Totals for dept 262.000 - Elections			390			
Dept 266.000 - Legal Council						
101-266.000-677.000	Reimbursements	560	19,515		19,515	
Totals for dept 266.000 - Legal Council		560	19,515		19,515	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	4,914	4,825	4,825	4,825	4,700
101-301.000-627.000	Charges for Services		410	410	410	
101-301.000-657.000	Ordinance Fees		3,571			
Totals for dept 301.000 - Police Dept		4,914	8,806	5,235	5,235	4,700
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements		1,075	1,075	1,075	
Totals for dept 336.000 - Fire Department			1,075	1,075	1,075	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-627.000	Charges for Services	24,264	19,993	22,000	22,000	22,000
101-345.000-677.000	Reimbursements	2,324	1,268	2,200	2,200	2,200
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		26,588	21,261	24,200	24,200	24,200
Dept 371.000 - Building/Zoning/Planning						
101-371.000-476.001	Building Permits	24,982	26,532	25,000	26,530	24,000
101-371.000-476.005	Plumbing Inspection Revenue	6,849	5,657	5,900	5,917	5,500
101-371.000-476.006	Mechanical Inspection Revenue	11,105	7,560	13,195	13,195	10,000
101-371.000-476.007	Electrical Inspection Revenue	9,912	8,549	19,195	19,195	10,000
101-371.000-478.000	Other Permits	3,755	3,290	2,840	2,840	3,000
101-371.000-479.000	Rental Inspection Revenue	10,180	6,585	10,000	10,000	10,000
101-371.000-608.100	Site Plan Review Fees	437				
101-371.000-627.000	Charges for Services	1,072	785	775	775	775
101-371.000-677.000	Reimbursements	736				
Totals for dept 371.000 - Building/Zoning/Planning		69,028	58,958	76,905	78,452	63,275
Dept 444.000 - Sidewalks						
101-444.000-418.478	Snow Removal Revenue	2,439		3,000	3,000	
Totals for dept 444.000 - Sidewalks		2,439		3,000	3,000	
Dept 448.000 - Lighting						
101-448.000-589.000	Condo Lighting	6,575	4,931	6,575	6,575	6,575
101-448.000-589.100	Clayton-Bristol Rd St Lighting	1,100		1,000	1,000	1,000
101-448.000-589.200	Carriage Commons Lighting Reim	1,147	860	1,147	1,147	1,147
Totals for dept 448.000 - Lighting		8,822	5,791	8,722	8,722	8,722
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-416.000	Current Weed Revenue	3,460	5,700	5,700	5,700	3,600
Totals for dept 523.000 - Grass, Brush & Weeds		3,460	5,700	5,700	5,700	3,600

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 694.000 - Community Development Block Grant						
101-694.000-522.000	Federal Grants - CDBG			37,721		37,721
101-694.000-529.100	Senior Ctr Operations	2,101		2,101	2,101	2,101
Totals for dept 694.000 - Community Development Block Grant		2,101		39,822	2,101	39,822
Dept 728.005 - Holland Square Streetscape						
101-728.005-674.248	Contribution from DDA	40,000	40,000	40,000	40,000	
Totals for dept 728.005 - Holland Square Streetscape		40,000	40,000	40,000	40,000	
Dept 780.000 - Parks & Recreation						
101-780.000-674.000	Contributions & Donations		55			
101-780.000-674.001	CONTRIBUTIONS & DONATIONS LARGE DECAL		30			
101-780.000-674.002	CONTRIBUTIONS & DONATIONS SMALL DECAL		100			
101-780.000-674.003	COSMOS IN THE CREEK DONATIONS		10,500		10,500	
Totals for dept 780.000 - Parks & Recreation			10,685		10,500	
Dept 780.500 - Mundy Twp Park Services						
101-780.500-677.000	Reimbursements	12,764	6,987	10,166	10,166	11,024
Totals for dept 780.500 - Mundy Twp Park Services		12,764	6,987	10,166	10,166	11,024
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	640	330	330	330	500
101-782.000-674.000	Contributions & Donations		6,000	6,000	6,000	
Totals for dept 782.000 - Facilities - Abrams Park		640	6,330	6,330	6,330	500
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-651.000	Use and Admission Fee	10,430	6,395	10,000	10,000	10,000
101-783.000-677.000	Reimbursements	2,075	1,375	1,375	1,375	
Totals for dept 783.000 - Facilities - Elms Rd Park		12,505	7,770	11,375	11,375	10,000
Dept 786.000 - Non-Motorized Trailway						
101-786.000-528.000-786.000	Federal Grants - Other	400,000				
101-786.000-560.000-786.000	State DNR Grant	270,000		30,000	30,000	
101-786.000-677.000-786.000	Reimbursements	4,436	129,678	65,000	204,631	
Totals for dept 786.000 - Non-Motorized Trailway		674,436	129,678	95,000	234,631	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-627.000	Charges for Services	5,648	182	5,300	5,300	5,300
Totals for dept 790.000 - Facilities-Senior Center/Libr		5,648	182	5,300	5,300	5,300
Dept 794.000 - Community Promotions Program						
101-794.000-551.000	Other State Grant Revenue		5,000		5,000	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-794.000-677.000	Reimbursements	130				
Totals for dept 794.000 - Community Promotions Program		130	5,000		5,000	
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-677.000	Reimbursements		21,933	21,933	21,933	
Totals for dept 797.000 - Facilities - City Parking Lots			21,933	21,933	21,933	
TOTAL ESTIMATED REVENUES		3,541,084	2,570,884	3,008,520	3,159,435	2,990,222

APPROPRIATIONS

Dept 000.000 - General

101-000.000-983.100	ERC Lighting Conversion Program Expense	13,519	10,206	13,524	13,524	14,133
Totals for dept 000.000 - General		13,519	10,206	13,524	13,524	14,133

Dept 101.000 - Council

101-101.000-702.000	Wages	14,160	9,941	14,404	14,404	15,200
101-101.000-704.100	FICA - Employer's Share	884	623	893	893	942
101-101.000-704.200	Medicare - Employer's Share	206	146	208	208	220
101-101.000-705.000	Medical Insurance - ER	771	504	783	783	838
101-101.000-705.100	Vision Benefits	7	3	8	8	8
101-101.000-705.200	Dental Benefits	76	27	85	85	88
101-101.000-706.000	Life Insurance - ER cost	31	22	35	35	35
101-101.000-707.000	Retirement Contributions-ER	540	429	600	600	593
101-101.000-707.100	Health Care Savings Plan - ER	175	141	197	197	170
101-101.000-708.000	Sick & Accident Premiums-ER	125	76	132	132	148
101-101.000-726.000	Supplies	380	17	100	100	100
101-101.000-801.000	Contractual Services			100	100	
101-101.000-910.200	General Liability Insurance	3,628	3,971	4,200	4,200	4,410
101-101.000-910.500	Workers Comp Insurance	6	8	8	8	10
101-101.000-960.000	Education and Training	2,569	2,645	3,500	3,500	3,250
Totals for dept 101.000 - Council		23,558	18,553	25,253	25,253	26,012

Dept 172.000 - Executive

101-172.000-702.000	Wages	42,778	33,895	45,523	45,523	48,885
101-172.000-704.100	FICA - Employer's Share	2,908	2,293	2,941	2,941	3,031
101-172.000-704.200	Medicare - Employer's Share	680	536	688	688	709
101-172.000-705.000	Medical Insurance - ER	6,787	5,508	7,500	7,500	8,026
101-172.000-705.100	Vision Benefits	61	45	64	64	66
101-172.000-705.200	Dental Benefits	711	542	741	741	764
101-172.000-706.000	Life Insurance - ER cost	195	150	206	206	206
101-172.000-707.000	Retirement Contributions-ER	72,167	54,281	72,222	72,222	72,366

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-172.000-707.100	Health Care Savings Plan - ER	1,876	1,479	1,898	1,898	1,955
101-172.000-708.000	Sick & Accident Premiums-ER	611	465	642	642	658
101-172.000-801.000	Contractual Services	12,261	23,759	32,130	32,130	14,130
101-172.000-850.000	Communications	187	140	190	190	190
101-172.000-910.200	General Liability Insurance	5,607	4,409	5,700	5,700	5,985
101-172.000-910.500	Workers Comp Insurance	68	123	216	216	280
101-172.000-940.000	Vehicle and Travel Expense	3,936	2,952	3,940	3,940	3,940
101-172.000-960.000	Education and Training	368	105	150	150	150
101-172.000-961.000	Miscellaneous	1,858	12,800	59,432	59,432	
101-172.000-971.000	Land Purchase	92,068	6,768		6,768	
Totals for dept 172.000 - Executive		245,127	150,250	234,183	240,951	161,341
Dept 215.000 - Administration and Clerk						
101-215.000-702.000	Wages	18,551	20,119	25,193	25,193	20,876
101-215.000-704.100	FICA - Employer's Share	1,161	1,259	1,561	1,561	1,294
101-215.000-704.200	Medicare - Employer's Share	272	294	365	365	300
101-215.000-705.000	Medical Insurance - ER	180	232	1,380	1,380	1,476
101-215.000-705.100	Vision Benefits	5		18	18	19
101-215.000-705.200	Dental Benefits	56	3	196	196	202
101-215.000-706.000	Life Insurance - ER cost	137	121	184	184	184
101-215.000-707.000	Retirement Contributions-ER	1,873	1,830	2,519	2,519	2,088
101-215.000-707.100	Health Care Savings Plan - ER	714	762	967	967	771
101-215.000-708.000	Sick & Accident Premiums-ER	416	315	546	546	503
101-215.000-726.000	Supplies		94	300	300	140
101-215.000-745.000	Postage	2,897	1,781	1,700	1,700	2,040
101-215.000-801.000	Contractual Services	281	1,788	1,479	1,479	2,000
101-215.000-850.000	Communications		28			
101-215.000-900.000	Printing and Publishing	2,501	2,141	2,900	2,900	3,000
101-215.000-960.000	Education and Training	65	838	1,300	1,300	1,400
101-215.000-961.000	Miscellaneous		29			
101-215.000-976.000	Equipment			300	300	
Totals for dept 215.000 - Administration and Clerk		29,109	31,634	40,908	40,908	36,293
Dept 228.000 - Information Technology						
101-228.000-726.000	Supplies			80	80	
101-228.000-801.000	Contractual Services	16,553	16,737	20,000	20,000	23,000
101-228.000-976.000	Equipment			438	438	
Totals for dept 228.000 - Information Technology		16,553	16,737	20,518	20,518	23,000
Dept 247.000 - Board of Review						
101-247.000-702.000	Wages	1,890	579	3,150	3,150	3,417
101-247.000-704.100	FICA - Employer's Share	117	36	195	195	212

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-247.000-704.200	Medicare - Employer's Share	27	8	46	46	50
101-247.000-707.000	Retirement Contributions-ER		1			
101-247.000-726.000	Supplies	113		125	125	125
101-247.000-900.000	Printing and Publishing	454		400	400	400
Totals for dept 247.000 - Board of Review		2,601	624	3,916	3,916	4,204
Dept 253.000 - Treasurer						
101-253.000-702.000	Wages	59,957	53,182	66,074	66,074	64,589
101-253.000-704.100	FICA - Employer's Share	3,777	3,358	4,096	4,096	4,005
101-253.000-704.200	Medicare - Employer's Share	883	785	958	958	937
101-253.000-705.000	Medical Insurance - ER	9,113	10,395	9,786	9,786	10,471
101-253.000-705.100	Vision Benefits	82	54	85	85	88
101-253.000-705.200	Dental Benefits	855	531	888	888	914
101-253.000-706.000	Life Insurance - ER cost	279	201	291	291	401
101-253.000-707.000	Retirement Contributions-ER	5,540	4,837	5,862	5,862	5,318
101-253.000-707.100	Health Care Savings Plan - ER	467	869	488	488	1,614
101-253.000-708.000	Sick & Accident Premiums-ER	1,040	785	1,081	1,081	1,433
101-253.000-726.000	Supplies	1,089	1,484	1,170	1,170	1,200
101-253.000-745.000	Postage	685	381	640	640	650
101-253.000-801.000	Contractual Services	17,852	28,175	18,645	18,645	28,000
101-253.000-805.000	Bank Fees	640	717	450	450	800
101-253.000-900.000	Printing and Publishing		131	30	30	100
101-253.000-910.300	Insurance and Bonds	40	20	60	60	60
101-253.000-940.000	Vehicle and Travel Expense	214	373	200	200	400
101-253.000-960.000	Education and Training	258	2,145	300	300	1,500
101-253.000-961.000	Miscellaneous	122	11	100	100	
Totals for dept 253.000 - Treasurer		102,893	108,434	111,204	111,204	122,480
Dept 257.000 - Assessor						
101-257.000-702.000	Wages	2,751	3,024	3,807	3,807	3,762
101-257.000-704.100	FICA - Employer's Share	171	187	236	236	233
101-257.000-704.200	Medicare - Employer's Share	40	44	55	55	55
101-257.000-705.000	Medical Insurance - ER	13		215	215	231
101-257.000-705.100	Vision Benefits			4	4	4
101-257.000-705.200	Dental Benefits	4	4	24	24	25
101-257.000-706.000	Life Insurance - ER cost	18	16	24	24	24
101-257.000-707.000	Retirement Contributions-ER	225	237	313	313	273
101-257.000-707.100	Health Care Savings Plan - ER	90	103	125	125	98
101-257.000-708.000	Sick & Accident Premiums-ER	52	41	68	68	83
101-257.000-726.000	Supplies			25	25	25
101-257.000-745.000	Postage	1,254	1,316	1,300	1,300	1,300
101-257.000-801.000	Contractual Services	31,763	25,205	32,402	32,402	34,668

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-257.000-899.000	MTT Appeals and Payments			15,000	15,000	10,000
101-257.000-900.000	Printing and Publishing	578		600	600	600
101-257.000-960.000	Education and Training	371	1,289	1,000	1,000	1,500
Totals for dept 257.000 - Assessor		37,330	31,466	55,198	55,198	52,881
Dept 262.000 - Elections						
101-262.000-702.000	Wages	33,721	32,922	47,768	47,768	50,993
101-262.000-704.100	FICA - Employer's Share	1,663	2,026	1,473	1,473	3,162
101-262.000-704.200	Medicare - Employer's Share	389	474	345	345	739
101-262.000-705.000	Medical Insurance - ER	342	364	1,523	1,523	1,630
101-262.000-705.100	Vision Benefits	5	5	18	18	19
101-262.000-705.200	Dental Benefits	57	21	199	199	205
101-262.000-706.000	Life Insurance - ER cost	116	106	162	162	162
101-262.000-707.000	Retirement Contributions-ER	1,681	1,739	2,278	2,278	1,937
101-262.000-707.100	Health Care Savings Plan - ER	620	670	860	860	691
101-262.000-708.000	Sick & Accident Premiums-ER	356	284	497	497	486
101-262.000-726.000	Supplies	2,636	5,601	3,000	3,000	6,000
101-262.000-745.000	Postage	2,105	4,860	6,000	6,000	4,000
101-262.000-801.000	Contractual Services	4,350	5,866	5,400	5,400	5,900
101-262.000-940.000	Vehicle and Travel Expense	151	394	200	200	600
101-262.000-941.000	Equipment Rental	272	327	300	300	350
101-262.000-960.000	Education and Training	1,140	940	2,000	2,000	2,500
101-262.000-976.000	Equipment			7,000	7,000	7,000
Totals for dept 262.000 - Elections		49,604	56,599	79,023	79,023	86,374
Dept 265.000 - Facilities - City Hall						
101-265.000-702.000	Wages	2,497	2,973	3,914	3,914	4,213
101-265.000-704.100	FICA - Employer's Share	155	185	249	249	261
101-265.000-704.200	Medicare - Employer's Share	36	43	58	58	61
101-265.000-705.000	Medical Insurance - ER	368	680	489	489	523
101-265.000-705.100	Vision Benefits	3	7	5	5	5
101-265.000-705.200	Dental Benefits	40	84	55	55	57
101-265.000-706.000	Life Insurance - ER cost	8	11	14	14	14
101-265.000-707.000	Retirement Contributions-ER	188	280	350	350	366
101-265.000-707.100	Health Care Savings Plan - ER	48	73	119	119	123
101-265.000-708.000	Sick & Accident Premiums-ER	41	73	64	64	70
101-265.000-726.000	Supplies	508	1,080	600	600	1,000
101-265.000-850.000	Communications	2,567	1,930	3,250	3,250	3,250
101-265.000-910.100	Property Insurance	770	1,001	900	900	945
101-265.000-910.500	Workers Comp Insurance	(50)	55	81	81	113
101-265.000-920.000	Utilities	3,715	2,642	3,950	3,950	4,148
101-265.000-930.000	Repairs and Maintenance	5,306	3,054	3,708	3,708	3,708

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-265.000-941.000	Equipment Rental	563	1,028	200	200	500
101-265.000-961.000	Miscellaneous			100	100	
Totals for dept 265.000 - Facilities - City Hall		16,763	15,199	18,106	18,106	19,357
Dept 266.000 - Legal Council						
101-266.000-801.000	Contractual Services	15,560	10,691	18,900	18,900	18,900
Totals for dept 266.000 - Legal Council		15,560	10,691	18,900	18,900	18,900
Dept 301.000 - Police Dept						
101-301.000-801.000	Contractual Services	7,851	11,776	7,900	11,776	12,000
101-301.000-910.100	Property Insurance	24	43	25	25	26
Totals for dept 301.000 - Police Dept		7,875	11,819	7,925	11,801	12,026
Dept 301.266 - Legal Council PSFY						
101-301.266-801.000	Contractual Services	22,208	14,430	24,000	24,000	24,000
Totals for dept 301.266 - Legal Council PSFY		22,208	14,430	24,000	24,000	24,000
Dept 301.851 - Retiree Employer Health Care PSFY						
101-301.851-705.000	Medical Insurance - ER	34,282	18,900	34,250	34,250	36,648
Totals for dept 301.851 - Retiree Employer Health Care PSFY		34,282	18,900	34,250	34,250	36,648
Dept 334.000 - Metro Police Authority						
101-334.000-998.334	Metro Police Authority Appropriation	1,148,447	912,075	1,210,137	1,210,137	1,291,290
Totals for dept 334.000 - Metro Police Authority		1,148,447	912,075	1,210,137	1,210,137	1,291,290
Dept 336.000 - Fire Department						
101-336.000-801.000	Contractual Services	44,043	30,523	47,663	47,663	50,046
101-336.000-976.100	Siren Expense	1,873	1,752	2,100	2,100	2,100
101-336.000-998.736	Fire Board Appropriation	125,989	140,415	132,599	140,415	153,016
Totals for dept 336.000 - Fire Department		171,905	172,690	182,362	190,178	205,162
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-702.000	Wages	4,497	1,958	5,819	5,819	6,067
101-345.000-704.100	FICA - Employer's Share	280	123	364	364	376
101-345.000-704.200	Medicare - Employer's Share	66	29	85	85	88
101-345.000-705.000	Medical Insurance - ER	739	423	616	616	659
101-345.000-705.100	Vision Benefits	7	4	6	6	6
101-345.000-705.200	Dental Benefits	85	42	71	71	73
101-345.000-706.000	Life Insurance - ER cost	15	7	12	12	12
101-345.000-707.000	Retirement Contributions-ER	378	177	300	300	314
101-345.000-707.100	Health Care Savings Plan - ER	81	51	93	93	95
101-345.000-708.000	Sick & Accident Premiums-ER	83	41	66	66	74

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-345.000-726.000	Supplies	36		100	100	100
101-345.000-850.000	Communications	5	4	5	5	5
101-345.000-910.100	Property Insurance	2,873	3,180	3,250	3,250	3,413
101-345.000-910.500	Workers Comp Insurance	(126)	161	285	285	273
101-345.000-920.000	Utilities	15,489	9,301	19,100	19,100	20,055
101-345.000-930.000	Repairs and Maintenance	45,270	4,348	7,795	7,795	8,028
101-345.000-941.000	Equipment Rental	883	373	550	550	500
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		70,661	20,222	38,517	38,517	40,138
Dept 371.000 - Building/Zoning/Planning						
101-371.000-702.000	Wages	29,303	23,751	31,828	31,828	35,167
101-371.000-704.100	FICA - Employer's Share	1,896	1,536	2,039	2,039	2,180
101-371.000-704.200	Medicare - Employer's Share	443	359	475	475	510
101-371.000-705.000	Medical Insurance - ER	3,859	3,350	4,428	4,428	4,738
101-371.000-705.100	Vision Benefits	38	24	41	41	42
101-371.000-705.200	Dental Benefits	424	276	461	461	475
101-371.000-706.000	Life Insurance - ER cost	130	97	139	139	139
101-371.000-707.000	Retirement Contributions-ER	2,973	2,369	3,136	3,136	3,321
101-371.000-707.100	Health Care Savings Plan - ER	1,113	864	1,158	1,158	1,173
101-371.000-708.000	Sick & Accident Premiums-ER	462	333	495	495	557
101-371.000-726.000	Supplies	144		100	100	50
101-371.000-745.000	Postage	227	98	175	175	175
101-371.000-801.000	Contractual Services	30,214	29,500	21,000	29,500	20,000
101-371.000-801.005	Plumbing Inspection Expenditure	5,552	3,109	5,000	5,000	5,000
101-371.000-801.006	Mechanical Inspection Expenditure	8,182	4,652	9,500	9,500	9,500
101-371.000-801.007	Electrical Inspection Expenditure	8,120	4,791	9,500	9,500	9,500
101-371.000-801.008	Building Permit Expenditure	18,253	12,833	26,000	26,000	26,000
101-371.000-801.009	Zoning Permit Expenditure	353	271	400	400	400
101-371.000-801.010	Rental Inspection Expense	5,602	1,678	5,000	5,000	5,000
101-371.000-850.000	Communications	24	18	26	26	26
101-371.000-900.000	Printing and Publishing	2,790	1,204	1,400	1,400	1,400
101-371.000-940.000	Vehicle and Travel Expense	1,147	720	950	950	950
101-371.000-960.000	Education and Training	2,993	2,475	3,400	3,400	3,000
Totals for dept 371.000 - Building/Zoning/Planning		124,242	94,308	126,651	135,151	129,303
Dept 444.000 - Sidewalks						
101-444.000-801.000	Contractual Services			1,925	1,925	
101-444.000-801.478	Contractual Services - Snow Removal	2,775		3,000	3,000	
Totals for dept 444.000 - Sidewalks		2,775		4,925	4,925	
Dept 448.000 - Lighting						
101-448.000-920.000	Utilities	94,528	64,019	103,000	103,000	108,150

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Totals for dept 448.000 - Lighting		94,528	64,019	103,000	103,000	108,150
Dept 463.000 - Routine Maint - Streets						
101-463.000-964.000	REFUNDS AND REBATES	643				
Totals for dept 463.000 - Routine Maint - Streets		643				
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-801.000	Contractual Services	655	360	1,500	1,500	1,500
Totals for dept 523.000 - Grass, Brush & Weeds		655	360	1,500	1,500	1,500
Dept 538.500 - Intercommunity storm drains						
101-538.500-930.000	Repairs and Maintenance	9,870				
Totals for dept 538.500 - Intercommunity storm drains		9,870				
Dept 567.000 - Facilities - Cemetery						
101-567.000-702.000	Wages	96	284	187	187	197
101-567.000-704.100	FICA - Employer's Share	6	18	12	12	12
101-567.000-704.200	Medicare - Employer's Share	1	4	3	3	3
101-567.000-705.000	Medical Insurance - ER	21	54	48	48	51
101-567.000-705.100	Vision Benefits		1			
101-567.000-705.200	Dental Benefits	3	9	5	5	5
101-567.000-706.000	Life Insurance - ER cost		1	1	1	1
101-567.000-707.000	Retirement Contributions-ER	8	23	17	17	18
101-567.000-707.100	Health Care Savings Plan - ER	1	4	3	3	3
101-567.000-708.000	Sick & Accident Premiums-ER	2	8	3	3	4
101-567.000-726.000	Supplies		9	25	25	25
101-567.000-910.100	Property Insurance	27	30	35	35	37
101-567.000-910.500	Workers Comp Insurance	8	5	8	8	11
101-567.000-930.000	Repairs and Maintenance	3,130	1,449	2,400	2,400	2,400
101-567.000-941.000	Equipment Rental	50	212	25	25	50
Totals for dept 567.000 - Facilities - Cemetery		3,353	2,111	2,772	2,772	2,817
Dept 694.000 - Community Development Block Grant						
101-694.000-702.000	Wages		92			
101-694.000-704.100	FICA - Employer's Share		6			
101-694.000-704.200	Medicare - Employer's Share		1			
101-694.000-705.000	Medical Insurance - ER		13			
101-694.000-705.200	Dental Benefits		1			
101-694.000-707.000	Retirement Contributions-ER		2			
101-694.000-708.000	Sick & Accident Premiums-ER		1			
101-694.000-801.000	Contractual Services			37,721		37,721
101-694.000-801.050	Contractual Services-Senior Ctr Oper	2,101		2,101	2,101	2,101

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-694.000-941.000	Equipment Rental		40			
Totals for dept 694.000 - Community Development Block Grant		2,101	156	39,822	2,101	39,822
Dept 728.000 - Economic Development						
101-728.000-726.000	Supplies	36		40	40	40
101-728.000-801.000	Contractual Services	8,907	5,017	12,825	12,825	8,197
Totals for dept 728.000 - Economic Development		8,943	5,017	12,865	12,865	8,237
Dept 780.000 - Parks & Recreation						
101-780.000-702.000	Wages	1,065	2,035	3,417	3,417	8,609
101-780.000-704.100	FICA - Employer's Share	72	128	215	215	534
101-780.000-704.200	Medicare - Employer's Share	17	30	50	50	125
101-780.000-705.000	Medical Insurance - ER	217	765	482	482	1,106
101-780.000-705.100	Vision Benefits	2	8	4	4	4
101-780.000-705.200	Dental Benefits	19	90	49	49	50
101-780.000-706.000	Life Insurance - ER cost	3	10	9	9	9
101-780.000-707.000	Retirement Contributions-ER	64	187	248	248	260
101-780.000-707.100	Health Care Savings Plan - ER	9	42	74	74	76
101-780.000-708.000	Sick & Accident Premiums-ER	19	83	48	48	53
101-780.000-726.000	Supplies	2,375	401	1,100	1,100	1,100
101-780.000-801.000	Contractual Services	14,582	825	2,500	2,500	2,500
101-780.000-910.100	Property Insurance	399	433	500	500	525
101-780.000-910.500	Workers Comp Insurance	115	(62)	120	120	168
101-780.000-920.000	Utilities	1,601	1,301	1,700	1,700	1,785
101-780.000-930.000	Repairs and Maintenance	2,914	2,038	2,300	2,300	2,300
101-780.000-941.000	Equipment Rental	832	1,881	820	820	1,000
101-780.000-960.000	Education and Training	270		150	150	150
101-780.000-961.003	MISC - COSMOS IN THE CREEK		1			
Totals for dept 780.000 - Parks & Recreation		24,575	10,196	13,786	13,786	20,354
Dept 780.500 - Mundy Twp Park Services						
101-780.500-702.000	Wages	5,514	3,369	5,304	5,304	5,557
101-780.500-704.100	FICA - Employer's Share	337	209	329	329	345
101-780.500-704.200	Medicare - Employer's Share	79	49	77	77	81
101-780.500-705.000	Medical Insurance - ER	455	650	863	863	923
101-780.500-705.100	Vision Benefits	7	7	10	10	10
101-780.500-705.200	Dental Benefits	79	82	119	119	123
101-780.500-706.000	Life Insurance - ER cost	9	9	13	13	13
101-780.500-707.000	Retirement Contributions-ER	266	236	360	360	380
101-780.500-707.100	Health Care Savings Plan - ER	43	42	88	88	88
101-780.500-708.000	Sick & Accident Premiums-ER	60	71	89	89	102
101-780.500-726.000	Supplies	306	54	400	400	400

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-780.500-941.000	Equipment Rental	3,873	2,095	1,900	1,900	2,000
Totals for dept 780.500 - Mundy Twp Park Services		11,028	6,873	9,552	9,552	10,022
Dept 782.000 - Facilities - Abrams Park						
101-782.000-702.000	Wages	12,794	10,158	11,273	11,273	12,448
101-782.000-704.100	FICA - Employer's Share	806	644	705	705	772
101-782.000-704.200	Medicare - Employer's Share	188	151	165	165	180
101-782.000-705.000	Medical Insurance - ER	1,641	1,553	1,256	1,256	1,344
101-782.000-705.100	Vision Benefits	18	14	13	13	14
101-782.000-705.200	Dental Benefits	198	158	149	149	153
101-782.000-706.000	Life Insurance - ER cost	37	28	32	32	32
101-782.000-707.000	Retirement Contributions-ER	917	807	748	748	814
101-782.000-707.100	Health Care Savings Plan - ER	227	181	231	231	229
101-782.000-708.000	Sick & Accident Premiums-ER	201	159	157	157	198
101-782.000-726.000	Supplies	2,174	1,139	1,000	1,000	1,500
101-782.000-801.000	Contractual Services	75				
101-782.000-910.100	Property Insurance	416	414	435	435	457
101-782.000-910.500	Workers Comp Insurance	(130)	185	206	206	289
101-782.000-920.000	Utilities	2,380	1,767	2,500	2,500	2,625
101-782.000-930.000	Repairs and Maintenance	47,253	52,305	88,715	88,715	50,000
101-782.000-941.000	Equipment Rental	4,329	3,058	2,740	2,740	3,000
101-782.000-976.000	Equipment		7,172	7,172	7,172	
Totals for dept 782.000 - Facilities - Abrams Park		73,524	79,893	117,497	117,497	74,055
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-702.000	Wages	28,232	18,100	29,611	29,611	30,033
101-783.000-704.100	FICA - Employer's Share	1,768	1,141	1,663	1,663	1,862
101-783.000-704.200	Medicare - Employer's Share	414	267	389	389	435
101-783.000-705.000	Medical Insurance - ER	3,398	3,479	3,609	3,609	3,862
101-783.000-705.100	Vision Benefits	44	34	44	44	46
101-783.000-705.200	Dental Benefits	461	391	507	507	522
101-783.000-706.000	Life Insurance - ER cost	79	60	80	80	80
101-783.000-707.000	Retirement Contributions-ER	1,985	1,478	2,145	2,145	2,319
101-783.000-707.100	Health Care Savings Plan - ER	468	365	571	571	573
101-783.000-708.000	Sick & Accident Premiums-ER	458	377	449	449	547
101-783.000-726.000	Supplies	3,071	1,109	1,700	1,700	1,700
101-783.000-801.000	Contractual Services	75				
101-783.000-910.100	Property Insurance	345	377	355	355	373
101-783.000-910.500	Workers Comp Insurance	(13)	97	130	130	182
101-783.000-920.000	Utilities	3,324	1,783	3,250	3,250	3,413
101-783.000-930.000	Repairs and Maintenance	62,592	95,357	175,000	175,000	50,000
101-783.000-941.000	Equipment Rental	8,374	5,299	5,100	5,100	5,100

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Totals for dept 783.000 - Facilities - Elms Rd Park		115,075	129,714	224,603	224,603	101,047
Dept 786.000 - Non-Motorized Trailway						
101-786.000-726.000			16			20
101-786.000-801.000-786.000	Contractual Services	6,761				
101-786.000-801.450-786.000	Construction Engineering	15,111				
101-786.000-801.500-786.000	MDOT Project Pmts	883,807	79,203		79,203	
Totals for dept 786.000 - Non-Motorized Trailway		905,679	79,219		79,203	20
Dept 788.000 - Otterburn Disc Golf Park						
101-788.000-702.000	Wages			10,000	5,000	5,000
101-788.000-704.100	FICA - Employer's Share			649	649	315
101-788.000-704.200	Medicare - Employer's Share			152	152	75
101-788.000-705.000	Medical Insurance - ER			1,430	1,430	1,530
101-788.000-705.100	Vision Benefits			16	16	16
101-788.000-705.200	Dental Benefits			177	177	182
101-788.000-706.000	Life Insurance - ER cost			36	36	36
101-788.000-707.000	Retirement Contributions-ER			673	673	
101-788.000-707.100	Health Care Savings Plan - ER			166	166	
101-788.000-708.000	Sick & Accident Premiums-ER			206	206	
101-788.000-726.000	Supplies		1,210	1,000	1,000	1,000
101-788.000-930.000	Repairs and Maintenance			5,000	5,000	5,000
101-788.000-941.000	Equipment Rental			500	500	500
101-788.000-976.000	Equipment			42,500		42,500
Totals for dept 788.000 - Otterburn Disc Golf Park			1,210	62,505	15,005	56,154
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-702.000	Wages	6,762	6,907	9,873	9,873	10,345
101-790.000-704.100	FICA - Employer's Share	421	432	619	619	641
101-790.000-704.200	Medicare - Employer's Share	98	101	145	145	150
101-790.000-705.000	Medical Insurance - ER	1,060	939	1,145	1,145	1,225
101-790.000-705.100	Vision Benefits	12	9	12	12	12
101-790.000-705.200	Dental Benefits	130	105	135	135	139
101-790.000-706.000	Life Insurance - ER cost	24	20	24	24	24
101-790.000-707.000	Retirement Contributions-ER	509	556	594	594	621
101-790.000-707.100	Health Care Savings Plan - ER	145	134	182	182	186
101-790.000-708.000	Sick & Accident Premiums-ER	136	111	131	131	146
101-790.000-726.000	Supplies	383	37	350	350	350
101-790.000-910.100	Property Insurance	1,847	2,172	1,900	1,900	1,995
101-790.000-910.500	Workers Comp Insurance	(127)	158	282	282	270
101-790.000-920.000	Utilities	8,513	5,416	9,000	9,000	9,450
101-790.000-930.000	Repairs and Maintenance	5,622	2,848	3,078	3,078	3,078

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
101-790.000-941.000	Equipment Rental	2,151	2,010	1,500	1,500	1,700
Totals for dept 790.000 - Facilities-Senior Center/Libr		27,686	21,955	28,970	28,970	30,332
Dept 794.000 - Community Promotions Program						
101-794.000-702.000	Wages	26,272	23,671	27,687	27,687	38,941
101-794.000-704.100	FICA - Employer's Share	1,631	1,471	1,720	1,720	2,414
101-794.000-704.200	Medicare - Employer's Share	382	344	402	402	565
101-794.000-705.000	Medical Insurance - ER	4,793	3,464	3,971	3,971	4,739
101-794.000-705.100	Vision Benefits	69	49	52	52	54
101-794.000-705.200	Dental Benefits	793	575	594	594	612
101-794.000-706.000	Life Insurance - ER cost	92	62	69	69	69
101-794.000-707.000	Retirement Contributions-ER	1,713	1,920	2,115	2,115	2,212
101-794.000-707.100	Health Care Savings Plan - ER	486	362	469	469	471
101-794.000-708.000	Sick & Accident Premiums-ER	632	466	469	469	526
101-794.000-726.000	Supplies	10,953	3,861	11,500	11,500	10,000
101-794.000-801.000	Contractual Services	913	1,093	1,400	1,400	1,400
101-794.000-910.100	Property Insurance	789	857	825	825	866
101-794.000-920.000	Utilities	447	272	500	500	525
101-794.000-930.000	Repairs and Maintenance	4,223	2,290	4,500	4,500	4,500
101-794.000-941.000	Equipment Rental	11,342	10,250	8,879	8,879	7,300
101-794.000-976.000	Equipment		5,625	10,000	10,000	2,000
Totals for dept 794.000 - Community Promotions Program		65,530	56,632	75,152	75,152	77,194
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-726.000	Supplies			200	200	100
101-797.000-801.000	Contractual Services	50				
101-797.000-920.000	Utilities	2,067	1,387	2,500	2,500	2,625
101-797.000-930.000	Repairs and Maintenance	32,573	162,473	167,100	167,100	6,000
Totals for dept 797.000 - Facilities - City Parking Lots		34,690	163,860	169,800	169,800	8,725
Dept 851.000 - Retired Employee Health Care						
101-851.000-705.000	Medical Insurance - ER	26,324	18,242	32,460	32,460	34,732
Totals for dept 851.000 - Retired Employee Health Care		26,324	18,242	32,460	32,460	34,732
Dept 965.000 - Transfers Out						
101-965.000-998.401	Trf Out to Capital Projects Fd			55,000	55,000	47,500
101-965.000-998.402	Transfer Out to Fire Equip Fd	160,000	226,000	226,000	226,000	155,000
Totals for dept 965.000 - Transfers Out		160,000	226,000	281,000	281,000	202,500
TOTAL APPROPRIATIONS		3,699,216	2,560,294	3,424,784	3,445,726	3,079,203
NET OF REVENUES/APPROPRIATIONS - FUND 101		(158,132)	10,590	(416,264)	(286,291)	(88,981)

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
BEGINNING FUND BALANCE		1,921,919	1,763,784	1,763,784	1,763,784	1,477,493
ENDING FUND BALANCE		1,763,787	1,774,374	1,347,520	1,477,493	1,388,512
FUND BALANCE DETAIL:						
Assigned Fund Balance						1,169,314 **
Unassigned Fund Balance						219,198
Fund 202-Major Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
202-000.000-528.000	Federal Grants - Other	249,500				
202-000.000-569.000	Act 51 Revenues	589,773	361,908	600,000	600,000	617,297
202-000.000-664.000	Interest Income	414	2,178	1,775	2,176	500
202-000.000-675.000	Misc.	9,424				
Totals for dept 000.000 - General		849,111	364,086	601,775	602,176	617,797
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-677.000	Reimbursements	3,014	1,721	5,000	5,000	5,000
Totals for dept 441.000 - Miller Rd Park & Ride		3,014	1,721	5,000	5,000	5,000
Dept 454.000 - Major Streets Projects						
202-454.000-510.000-454.101	Federal Street Grant			1,124,549	1,124,549	
202-454.000-677.000-454.100	Reimbursements	12,083				
Totals for dept 454.000 - Major Streets Projects		12,083		1,124,549	1,124,549	
Dept 463.000 - Routine Maint - Streets						
202-463.000-677.000	Reimbursements		11,340	10,000	11,340	10,000
Totals for dept 463.000 - Routine Maint - Streets			11,340	10,000	11,340	10,000
Dept 474.000 - Traffic Services						
202-474.000-677.000	Reimbursements	12,625				
Totals for dept 474.000 - Traffic Services		12,625				
Dept 478.000 - Snow & Ice Removal						
202-478.000-677.000	Reimbursements	3,733		3,800	3,800	3,000
Totals for dept 478.000 - Snow & Ice Removal		3,733		3,800	3,800	3,000
TOTAL ESTIMATED REVENUES		880,566	377,147	1,745,124	1,746,865	635,797

APPROPRIATIONS

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 228.000 - Information Technology						
202-228.000-801.000	Contractual Services	836	635	900	900	900
Totals for dept 228.000 - Information Technology		836	635	900	900	900
Dept 429.000 - Occupational Safety						
202-429.000-702.000	Wages	131	56	56	56	
202-429.000-704.100	FICA - Employer's Share	8	4	4	4	
202-429.000-704.200	Medicare - Employer's Share	2	1	1	1	
202-429.000-705.000	Medical Insurance - ER	26	48	48	48	
202-429.000-705.200	Dental Benefits	3	6	6	6	
202-429.000-706.000	Life Insurance - ER cost		1	1	1	
202-429.000-707.000	Retirement Contributions-ER	12	6	6	6	34
202-429.000-707.100	Health Care Savings Plan - ER	2	3	3	3	
202-429.000-708.000	Sick & Accident Premiums-ER	3	5	5	5	
202-429.000-941.000	Equipment Rental	37	26	26	26	
Totals for dept 429.000 - Occupational Safety		224	156	156	156	34
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-702.000-441.000	Wages	902	1,340	2,030	2,030	2,063
202-441.000-704.100-441.000	FICA - Employer's Share	56	83	126	126	128
202-441.000-704.200-441.000	Medicare - Employer's Share	13	19	29	29	30
202-441.000-705.000-441.000	Medical Insurance - ER	146	194	125	125	134
202-441.000-705.100-441.000	Vision Benefits	2	2	1	1	1
202-441.000-705.200-441.000	Dental Benefits	20	24	13	13	13
202-441.000-706.000-441.000	Life Insurance - ER cost	2	3	2	2	2
202-441.000-707.000-441.000	Retirement Contributions-ER	53	102	33	33	
202-441.000-707.100-441.000	Health Care Savings Plan - ER	9	11	12	12	12
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	15	21	13	13	15
202-441.000-726.000		252		400	400	400
202-441.000-920.000		1,104	612	1,500	1,500	1,575
202-441.000-930.000		1,300	730	1,200	1,200	1,200
202-441.000-941.000		194	445	300	300	300
Totals for dept 441.000 - Miller Rd Park & Ride		4,068	3,586	5,784	5,784	5,873
Dept 448.000 - Lighting						
202-448.000-801.000	Contractual Services	6,014				
Totals for dept 448.000 - Lighting		6,014				
Dept 449.500 - Right of Way - General						
202-449.500-930.000	Repairs and Maintenance	13,955	3,670	15,000	15,000	15,000
Totals for dept 449.500 - Right of Way - General		13,955	3,670	15,000	15,000	15,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 449.501 - Right of Way - Storms						
202-449.501-930.000	Repairs and Maintenance		32	15,000	15,000	15,000
Totals for dept 449.501 - Right of Way - Storms			32	15,000	15,000	15,000
Dept 452.100 - Safe Routes to School Grant						
202-452.100-801.000-452.100	Contractual Services	750	33	33	33	
202-452.100-801.400-452.100	Design Engineering	2,558				
202-452.100-801.450-452.100	Construction Engineering	55,275	65,521	53,635	53,635	
202-452.100-801.500-452.100	MDOT Project Pmts		161,026	170,000	205,000	
Totals for dept 452.100 - Safe Routes to School Grant		58,583	226,580	223,668	258,668	
Dept 454.000 - Major Streets Projects						
202-454.000-801.400-454.101	Design Engineering	20,967	11			
202-454.000-801.450-454.100	Construction Engineering	26,163	307	307	307	
202-454.000-801.450-454.101	Construction Engineering		1,441,837	1,309,836	1,441,837	
202-454.000-801.500-454.100	MDOT Project Pmts	51,901				
Totals for dept 454.000 - Major Streets Projects		99,031	1,442,155	1,310,143	1,442,144	
Dept 463.000 - Routine Maint - Streets						
202-463.000-702.000	Wages	29,406	18,978	33,000	33,000	53,781
202-463.000-704.100	FICA - Employer's Share	1,848	1,199	2,000	2,000	3,334
202-463.000-704.200	Medicare - Employer's Share	432	280	500	500	780
202-463.000-705.000	Medical Insurance - ER	4,816	3,964	6,255	6,255	8,243
202-463.000-705.100	Vision Benefits	63	43	70	70	72
202-463.000-705.200	Dental Benefits	751	499	874	874	900
202-463.000-706.000	Life Insurance - ER cost	93	63	107	107	107
202-463.000-707.000	Retirement Contributions-ER	3,475	2,391	4,223	4,223	4,379
202-463.000-707.100	Health Care Savings Plan - ER	599	287	744	744	750
202-463.000-708.000	Sick & Accident Premiums-ER	612	441	685	685	776
202-463.000-726.000	Supplies		123	102	102	150
202-463.000-801.000	Contractual Services	510	495	440	440	440
202-463.000-910.500	Workers Comp Insurance	249	774	931	931	1,303
202-463.000-930.000	Repairs and Maintenance	330,098	54,690	47,413	54,690	227,413
202-463.000-930.786	Repairs & Maintenance (Non Mot SRTS)		4,149			
202-463.000-941.000	Equipment Rental	21,688	8,299	17,000	17,000	17,000
202-463.000-960.000	Education and Training	208		225	225	225
Totals for dept 463.000 - Routine Maint - Streets		394,848	96,675	114,569	121,846	319,653
Dept 463.307 - Oakview - Seymour to Chelmsford						
202-463.307-801.450-463.307	Construction Engineering	73,953				
Totals for dept 463.307 - Oakview - Seymour to Chelmsford		73,953				

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 473.000 - Routine Maint - Bridges						
202-473.000-801.000	Contractual Services		17,149	32,398	32,398	
Totals for dept 473.000 - Routine Maint - Bridges			17,149	32,398	32,398	
Dept 474.000 - Traffic Services						
202-474.000-702.000	Wages	3,666	3,046	1,071	1,071	1,115
202-474.000-704.100	FICA - Employer's Share	234	204	66	66	69
202-474.000-704.200	Medicare - Employer's Share	55	48	16	16	16
202-474.000-705.000	Medical Insurance - ER	670	667	193	193	207
202-474.000-705.100	Vision Benefits	11	7	2	2	2
202-474.000-705.200	Dental Benefits	77	79	19	19	20
202-474.000-706.000	Life Insurance - ER cost	9	9	3	3	3
202-474.000-707.000	Retirement Contributions-ER	267	252	55	55	57
202-474.000-707.100	Health Care Savings Plan - ER	51	40	17	17	17
202-474.000-708.000	Sick & Accident Premiums-ER	67	66	18	18	20
202-474.000-726.000	Supplies	4,906	4,681	3,747	3,747	2,500
202-474.000-801.000	Contractual Services	24,079	12,255	18,000	18,000	18,000
202-474.000-920.000	Utilities	5,953	5,272	6,430	6,430	6,752
202-474.000-941.000	Equipment Rental	1,131	1,074	1,000	1,000	1,000
Totals for dept 474.000 - Traffic Services		41,176	27,700	30,637	30,637	29,778
Dept 478.000 - Snow & Ice Removal						
202-478.000-702.000	Wages	10,961	9,537	14,256	14,256	15,006
202-478.000-704.100	FICA - Employer's Share	684	591	884	884	930
202-478.000-704.200	Medicare - Employer's Share	160	138	207	207	218
202-478.000-705.000	Medical Insurance - ER	2,728	1,920	2,763	2,763	2,956
202-478.000-705.100	Vision Benefits	36	24	33	33	34
202-478.000-705.200	Dental Benefits	394	280	377	377	388
202-478.000-706.000	Life Insurance - ER cost	35	30	41	41	41
202-478.000-707.000	Retirement Contributions-ER	870	722	1,264	1,264	1,326
202-478.000-707.100	Health Care Savings Plan - ER	212	146	271	271	271
202-478.000-708.000	Sick & Accident Premiums-ER	249	231	283	283	323
202-478.000-726.000	Supplies	21,579	8,808	22,700	22,700	22,700
202-478.000-941.000	Equipment Rental	13,806	12,705	18,000	18,000	18,000
Totals for dept 478.000 - Snow & Ice Removal		51,714	35,132	61,079	61,079	62,193
Dept 482.000 - Administrative						
202-482.000-702.000	Wages	11,582	8,964	12,118	12,118	13,356
202-482.000-704.100	FICA - Employer's Share	718	556	791	791	828
202-482.000-704.200	Medicare - Employer's Share	168	130	185	185	194
202-482.000-705.000	Medical Insurance - ER	825	682	900	900	963
202-482.000-705.100	Vision Benefits	7	5	7	7	7

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
202-482.000-705.200	Dental Benefits	70	53	71	71	73
202-482.000-706.000	Life Insurance - ER cost	53	40	55	55	55
202-482.000-707.000	Retirement Contributions-ER	1,158	897	1,275	1,275	1,336
202-482.000-707.100	Health Care Savings Plan - ER	463	359	510	510	534
202-482.000-708.000	Sick & Accident Premiums-ER	168	127	172	172	179
Totals for dept 482.000 - Administrative		15,212	11,813	16,084	16,084	17,525
Dept 538.500 - Intercommunity storm drains						
202-538.500-801.700	Storm/Wtr Shed Permit Fees	7,934	7,201	13,540	13,540	13,540
202-538.500-803.000	Drain Repairs	568	856	1,000	1,000	1,000
Totals for dept 538.500 - Intercommunity storm drains		8,502	8,057	14,540	14,540	14,540
TOTAL APPROPRIATIONS		768,116	1,873,340	1,839,958	2,014,236	480,496
NET OF REVENUES/APPROPRIATIONS - FUND 202		112,450	(1,496,193)	(94,834)	(267,371)	155,301
BEGINNING FUND BALANCE		380,517	492,963	492,963	492,963	225,592
ENDING FUND BALANCE		492,967	(1,003,230)	398,129	225,592	380,893
Fund 203-Local Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
203-000.000-510.202	MDOT TRANS ECON DEV CATEGORY B GRANT		250,000			
203-000.000-528.000	Federal Grants - Other	129,000				
203-000.000-569.000	Act 51 Revenues	184,199	111,860	190,000	190,000	196,492
203-000.000-664.000	Interest Income	2,590	473	500	500	400
203-000.000-675.000	Misc.	9,039				
Totals for dept 000.000 - General		324,828	362,333	190,500	190,500	196,892
Dept 449.000 - Right of Way Telecomm						
203-449.000-546.000	Right of Way Telecomm	25,524		15,000	15,000	15,000
Totals for dept 449.000 - Right of Way Telecomm		25,524		15,000	15,000	15,000
Dept 478.000 - Snow & Ice Removal						
203-478.000-677.000	Reimbursements	2,488		2,200	2,200	1,500
Totals for dept 478.000 - Snow & Ice Removal		2,488		2,200	2,200	1,500
Dept 931.000 - Transfers IN						
203-931.000-699.204	Transfer IN from Municipal Street Fund	100,000		3,593,000		965,000
Totals for dept 931.000 - Transfers IN		100,000		3,593,000		965,000
TOTAL ESTIMATED REVENUES		452,840	362,333	3,800,700	207,700	1,178,392

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
APPROPRIATIONS						
Dept 228.000 - Information Technology						
203-228.000-801.000	Contractual Services	836	635	609	609	700
Totals for dept 228.000 - Information Technology		836	635	609	609	700
Dept 429.000 - Occupational Safety						
203-429.000-702.000	Wages	167				
203-429.000-704.100	FICA - Employer's Share	10				
203-429.000-704.200	Medicare - Employer's Share	2				
203-429.000-705.000	Medical Insurance - ER	6				
203-429.000-705.200	Dental Benefits	1				
203-429.000-707.000	Retirement Contributions-ER	7				
203-429.000-707.100	Health Care Savings Plan - ER	1				
203-429.000-708.000	Sick & Accident Premiums-ER	1				
203-429.000-941.000	Equipment Rental	62				
Totals for dept 429.000 - Occupational Safety		257				
Dept 448.000 - Lighting						
203-448.000-801.000	Contractual Services	19,731				
Totals for dept 448.000 - Lighting		19,731				
Dept 449.500 - Right of Way - General						
203-449.500-930.000	Repairs and Maintenance	4,235	1,589	14,000	14,000	14,000
Totals for dept 449.500 - Right of Way - General		4,235	1,589	14,000	14,000	14,000
Dept 449.501 - Right of Way - Storms						
203-449.501-801.000	Contractual Services	50				
203-449.501-930.000	Repairs and Maintenance	285	13,046	8,230	8,230	1,000
Totals for dept 449.501 - Right of Way - Storms		335	13,046	8,230	8,230	1,000
Dept 451.000 - Construction						
203-451.000-801.000	Contractual Services		140,950			
Totals for dept 451.000 - Construction			140,950			
Dept 455.000 - Local Street Projects						
203-455.000-801.400-455.100	Design Engineering	111,146	15,503	11,000		
203-455.000-801.400-455.101	Design Engineering	21,171	2,875	7,000		
203-455.000-801.450-455.100	Construction Engineering			2,325,000		
203-455.000-801.450-455.101	Construction Engineering			1,250,000		
Totals for dept 455.000 - Local Street Projects		132,317	18,378	3,593,000		

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 463.000 - Routine Maint - Streets						
203-463.000-702.000	Wages	26,957	21,531	28,792	28,792	30,467
203-463.000-704.100	FICA - Employer's Share	1,689	1,352	1,795	1,795	1,889
203-463.000-704.200	Medicare - Employer's Share	395	316	420	420	442
203-463.000-705.000	Medical Insurance - ER	4,620	4,028	5,794	5,794	6,200
203-463.000-705.100	Vision Benefits	48	40	57	57	59
203-463.000-705.200	Dental Benefits	557	467	660	660	680
203-463.000-706.000	Life Insurance - ER cost	82	59	84	84	84
203-463.000-707.000	Retirement Contributions-ER	2,203	2,045	2,751	2,751	2,877
203-463.000-707.100	Health Care Savings Plan - ER	398	308	595	595	601
203-463.000-708.000	Sick & Accident Premiums-ER	541	411	510	510	592
203-463.000-726.000	Supplies		2			
203-463.000-801.000	Contractual Services	210	305	240	240	965,000
203-463.000-910.500	Workers Comp Insurance	250	779	936	936	1,310
203-463.000-930.000	Repairs and Maintenance	130,871	27,578	171,150	171,150	50,000
203-463.000-941.000	Equipment Rental	26,926	16,982	18,000	18,000	18,000
203-463.000-960.000	Education and Training	183		183	183	183
Totals for dept 463.000 - Routine Maint - Streets		195,930	76,203	231,967	231,967	1,078,384
Dept 463.107 - Chelmsford - Seymour to Oakview						
203-463.107-801.450-463.107	Construction Engineering	49,302				
Totals for dept 463.107 - Chelmsford - Seymour to Oakview		49,302				
Dept 463.503 - Local Streets Rehab						
203-463.503-801.000	Contractual Services		450	450	450	
203-463.503-900.000	Printing and Publishing		3,455	1,750	1,750	
Totals for dept 463.503 - Local Streets Rehab			3,905	2,200	2,200	
Dept 474.000 - Traffic Services						
203-474.000-702.000	Wages	2,482	2,601	882	882	909
203-474.000-704.100	FICA - Employer's Share	156	163	55	55	56
203-474.000-704.200	Medicare - Employer's Share	36	38	13	13	13
203-474.000-705.000	Medical Insurance - ER	424	537	90	90	96
203-474.000-705.100	Vision Benefits	5	5	1	1	1
203-474.000-705.200	Dental Benefits	54	63	13	13	13
203-474.000-706.000	Life Insurance - ER cost	6	7	2	2	2
203-474.000-707.000	Retirement Contributions-ER	173	227	42	42	43
203-474.000-707.100	Health Care Savings Plan - ER	27	32	11	11	11
203-474.000-708.000	Sick & Accident Premiums-ER	46	51	12	12	13
203-474.000-726.000	Supplies	1,262	1,450	1,000	1,000	1,000
203-474.000-801.000	Contractual Services	7,932		8,000	8,000	8,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
203-474.000-941.000	Equipment Rental	189	313	500	500	500
Totals for dept 474.000 - Traffic Services		12,792	5,487	10,621	10,621	10,657
Dept 478.000 - Snow & Ice Removal						
203-478.000-702.000	Wages	6,522	7,789	11,645	11,645	12,244
203-478.000-704.100	FICA - Employer's Share	409	483	722	722	759
203-478.000-704.200	Medicare - Employer's Share	96	113	169	169	178
203-478.000-705.000	Medical Insurance - ER	1,931	1,890	2,178	2,178	2,330
203-478.000-705.100	Vision Benefits	20	19	26	26	27
203-478.000-705.200	Dental Benefits	223	226	296	296	305
203-478.000-706.000	Life Insurance - ER cost	16	25	33	33	33
203-478.000-707.000	Retirement Contributions-ER	516	677	979	979	1,026
203-478.000-707.100	Health Care Savings Plan - ER	97	118	218	218	218
203-478.000-708.000	Sick & Accident Premiums-ER	117	186	229	229	260
203-478.000-726.000	Supplies	14,386	8,121	15,000	15,000	15,000
203-478.000-941.000	Equipment Rental	8,393	8,207	11,000	11,000	11,000
Totals for dept 478.000 - Snow & Ice Removal		32,726	27,854	42,495	42,495	43,380
Dept 482.000 - Administrative						
203-482.000-702.000	Wages	8,687	6,723	9,088	9,088	10,017
203-482.000-704.100	FICA - Employer's Share	539	417	593	593	621
203-482.000-704.200	Medicare - Employer's Share	126	98	139	139	145
203-482.000-705.000	Medical Insurance - ER	619	512	675	675	722
203-482.000-705.100	Vision Benefits	5	4	5	5	5
203-482.000-705.200	Dental Benefits	52	40	53	53	55
203-482.000-706.000	Life Insurance - ER cost	40	30	41	41	41
203-482.000-707.000	Retirement Contributions-ER	869	672	956	956	1,002
203-482.000-707.100	Health Care Savings Plan - ER	347	269	383	383	401
203-482.000-708.000	Sick & Accident Premiums-ER	126	95	129	129	135
Totals for dept 482.000 - Administrative		11,410	8,860	12,062	12,062	13,144
Dept 538.500 - Intercommunity storm drains						
203-538.500-801.700	Storm/Wtr Shed Permit Fees	7,934	7,201	12,000	12,000	12,000
203-538.500-803.000	Drain Repairs	568	856	1,200	1,200	1,200
Totals for dept 538.500 - Intercommunity storm drains		8,502	8,057	13,200	13,200	13,200
Dept 543.230 - Water Main Repair USDA Grant						
203-543.230-801.000	Contractual Services		38,615		38,615	
Totals for dept 543.230 - Water Main Repair USDA Grant			38,615		38,615	
TOTAL APPROPRIATIONS		468,373	343,579	3,928,384	373,999	1,174,465

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 203		(15,533)	18,754	(127,684)	(166,299)	3,927
BEGINNING FUND BALANCE		553,921	538,388	538,388	538,388	372,089
ENDING FUND BALANCE		538,388	557,142	410,704	372,089	376,016
Fund 204-Municipal Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
204-000.000-402.204	Current Tax Revenue Local St Millage	706,832	737,400	755,821	755,821	801,388
204-000.000-412.000	Delinquent Tax Revenue	226	83	50	50	50
204-000.000-433.000	St-Charge in Lieu	1,447		1,430	1,430	1,430
204-000.000-573.000	LCSA Share Taxes PA 80	31,246	10,264	11,000	11,000	10,000
204-000.000-664.000	Interest Income	72	127	65	65	70
204-000.000-698.354	Bond Proceeds GO Tax Bonds Series 2017			6,400,000	6,400,000	
Totals for dept 000.000 - General		739,823	747,874	7,168,366	7,168,366	812,938
TOTAL ESTIMATED REVENUES		739,823	747,874	7,168,366	7,168,366	812,938
APPROPRIATIONS						
Dept 455.100 - CAPITAL IMPROVEMENT BOND						
204-455.100-801.000-455.20C	Contractual Services		95,448		3,252,007	2,815,284
204-455.100-801.400-455.20C	Design Engineering		6,094		18,000	
204-455.100-801.450-455.20C	Construction Engineering		8,938		120,000	80,000
Totals for dept 455.100 - CAPITAL IMPROVEMENT BOND			110,480		3,390,007	2,895,284
Dept 905.000 - Debt Service						
204-905.000-991.354	GO Tax Bond 2017 Principal Payment	150,150		157,850	157,850	161,700
204-905.000-991.455	GO TAX BOND 2023 PRINCIPAL PAYMENT					235,000
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	19,872	8,359	16,719	16,719	13,088
204-905.000-995.455	GO TAX BOND 2023 INTEREST PAYMENT				93,156	251,300
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	385	321	385	385	385
Totals for dept 905.000 - Debt Service		170,407	8,680	174,954	268,110	661,473
Dept 965.000 - Transfers Out						
204-965.000-998.203	Trf Out to Local Street Fund	100,000		3,593,000		965,000
Totals for dept 965.000 - Transfers Out		100,000		3,593,000		965,000
TOTAL APPROPRIATIONS		270,407	119,160	3,767,954	3,658,117	4,521,757
NET OF REVENUES/APPROPRIATIONS - FUND 204		469,416	628,714	3,400,412	3,510,249	(3,708,819)
BEGINNING FUND BALANCE		112,153	581,569	581,569	581,569	4,091,818

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
ENDING FUND BALANCE		581,569	1,210,283	3,981,981	4,091,818	382,999
FUND 226-Garbage Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
226-000.000-402.000	Current Tax Revenue	441,971	455,703	460,200	460,200	488,326
226-000.000-412.000	Delinquent Tax Revenue	143	52	40	40	40
226-000.000-433.000	St-Charge in Lieu	927		880	880	880
226-000.000-445.000	Late Payment Interest Revenue	5,545	3,948	3,000	3,000	3,000
226-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	19,903	6,573	6,600	6,600	6,500
226-000.000-664.000	Interest Income	4,167	3,792	1,200	1,200	1,200
226-000.000-675.000	Misc.	883				
Totals for dept 000.000 - General		473,539	470,068	471,920	471,920	499,946
TOTAL ESTIMATED REVENUES		473,539	470,068	471,920	471,920	499,946
APPROPRIATIONS						
Dept 101.000 - Council						
226-101.000-702.000	Wages	2,155	1,296	2,016	2,016	2,187
226-101.000-704.100	FICA - Employer's Share	134	80	148	148	136
226-101.000-704.200	Medicare - Employer's Share	32	19	35	35	32
226-101.000-726.000	Supplies	95	4	50	50	50
226-101.000-910.200	General Liability Insurance	910	993	1,060	1,060	1,113
226-101.000-910.500	Workers Comp Insurance	1	2	2	2	3
226-101.000-960.000	Education and Training	627	661	640	640	700
Totals for dept 101.000 - Council		3,954	3,055	3,951	3,951	4,221
Dept 172.000 - Executive						
226-172.000-702.000	Wages	5,065	3,920	5,299	5,299	5,804
226-172.000-704.100	FICA - Employer's Share	341	266	343	343	360
226-172.000-704.200	Medicare - Employer's Share	80	62	80	80	84
226-172.000-705.000	Medical Insurance - ER	848	689	917	917	981
226-172.000-705.100	Vision Benefits	8	6	8	8	8
226-172.000-705.200	Dental Benefits	89	68	90	90	93
226-172.000-706.000	Life Insurance - ER cost	22	17	23	23	23
226-172.000-707.000	Retirement Contributions-ER	551	429	554	554	580
226-172.000-707.100	Health Care Savings Plan - ER	220	172	222	222	232
226-172.000-708.000	Sick & Accident Premiums-ER	70	53	72	72	75
226-172.000-801.000	Contractual Services	349	609	525	525	750
226-172.000-850.000	Communications	10	7	10	10	10

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
226-172.000-910.200	General Liability Insurance	1,207	995	318	318	333
226-172.000-910.500	Workers Comp Insurance	16	18	35	35	49
226-172.000-940.000	Vehicle and Travel Expense	432	360	370	370	480
226-172.000-960.000	Education and Training	92	26	50	50	50
226-172.000-961.000	Miscellaneous	8	17			
Totals for dept 172.000 - Executive		9,408	7,714	8,916	8,916	9,912
Dept 215.000 - Administration and Clerk						
226-215.000-702.000	Wages	592	633	782	782	613
226-215.000-704.100	FICA - Employer's Share	37	39	48	48	38
226-215.000-704.200	Medicare - Employer's Share	9	9	11	11	9
226-215.000-705.000	Medical Insurance - ER			41	41	44
226-215.000-705.200	Dental Benefits			5	5	5
226-215.000-706.000	Life Insurance - ER cost	6	4	6	6	6
226-215.000-707.000	Retirement Contributions-ER	59	57	78	78	61
226-215.000-707.100	Health Care Savings Plan - ER	24	25	31	31	25
226-215.000-708.000	Sick & Accident Premiums-ER	16	10	17	17	15
226-215.000-726.000	Supplies		18	50	50	35
226-215.000-745.000	Postage	525	609	600	600	510
226-215.000-801.000	Contractual Services	57	422	194	194	500
226-215.000-900.000	Printing and Publishing	613	458	730	730	750
226-215.000-960.000	Education and Training	18	210	327	327	350
226-215.000-961.000	Miscellaneous		14			
Totals for dept 215.000 - Administration and Clerk		1,956	2,508	2,920	2,920	2,961
Dept 228.000 - Information Technology						
226-228.000-801.000	Contractual Services	1,773	1,733	2,640	2,640	2,640
226-228.000-976.000	Equipment			110	110	
Totals for dept 228.000 - Information Technology		1,773	1,733	2,750	2,750	2,640
Dept 253.000 - Treasurer						
226-253.000-702.000	Wages	5,889	4,893	6,598	6,598	7,772
226-253.000-704.100	FICA - Employer's Share	376	315	409	409	482
226-253.000-704.200	Medicare - Employer's Share	88	74	96	96	113
226-253.000-705.000	Medical Insurance - ER	990	943	1,016	1,016	1,087
226-253.000-705.100	Vision Benefits	10	5	10	10	10
226-253.000-705.200	Dental Benefits	109	50	109	109	112
226-253.000-706.000	Life Insurance - ER cost	24	14	24	24	43
226-253.000-707.000	Retirement Contributions-ER	531	426	558	558	622
226-253.000-707.100	Health Care Savings Plan - ER	97	77	96	96	145
226-253.000-708.000	Sick & Accident Premiums-ER	116	68	115	115	169
226-253.000-726.000	Supplies	272	371	293	293	300

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
226-253.000-745.000	Postage	181	95	210	210	210
226-253.000-801.000	Contractual Services	4,442	7,044	4,662	10,000	10,000
226-253.000-805.000	Bank Fees	19	49	25	25	50
226-253.000-900.000	Printing and Publishing		8	8	8	10
226-253.000-910.300	Insurance and Bonds	10	5	15	15	15
226-253.000-940.000	Vehicle and Travel Expense	69	100	55	55	120
226-253.000-960.000	Education and Training	64	542	100	100	250
226-253.000-961.000	Miscellaneous	30		30	30	30
Totals for dept 253.000 - Treasurer		13,317	15,079	14,429	19,767	21,540
Dept 265.000 - Facilities - City Hall						
226-265.000-702.000	Wages	627	803	397	397	416
226-265.000-704.100	FICA - Employer's Share	42	52	25	25	26
226-265.000-704.200	Medicare - Employer's Share	10	12	6	6	6
226-265.000-705.000	Medical Insurance - ER	118	196	73	73	78
226-265.000-705.100	Vision Benefits	1	2	1	1	1
226-265.000-705.200	Dental Benefits	11	21	9	9	9
226-265.000-706.000	Life Insurance - ER cost	2	3	1	1	1
226-265.000-707.000	Retirement Contributions-ER	50	78	26	26	27
226-265.000-707.100	Health Care Savings Plan - ER	12	18	7	7	7
226-265.000-708.000	Sick & Accident Premiums-ER	11	18	7	7	8
226-265.000-726.000	Supplies	127	228	200	200	200
226-265.000-850.000	Communications	649	525	600	600	600
226-265.000-910.100	Property Insurance	196	250	262	262	275
226-265.000-910.500	Workers Comp Insurance	(13)	29	20	20	28
226-265.000-920.000	Utilities	929	660	1,100	1,100	1,155
226-265.000-930.000	Repairs and Maintenance	1,181	507	1,877	1,877	1,500
226-265.000-941.000	Equipment Rental	128	243	100	100	100
Totals for dept 265.000 - Facilities - City Hall		4,081	3,645	4,711	4,711	4,437
Dept 528.000 - Sanitation Collection						
226-528.000-702.000	Wages	2,696	2,224	2,898	2,898	3,144
226-528.000-704.100	FICA - Employer's Share	168	140	186	186	195
226-528.000-704.200	Medicare - Employer's Share	39	33	44	44	46
226-528.000-705.000	Medical Insurance - ER	340	219	284	284	304
226-528.000-705.100	Vision Benefits	3	2	3	3	3
226-528.000-705.200	Dental Benefits	36	18	30	30	31
226-528.000-706.000	Life Insurance - ER cost	11	8	11	11	11
226-528.000-707.000	Retirement Contributions-ER	244	213	265	265	278
226-528.000-707.100	Health Care Savings Plan - ER	86	65	99	99	103
226-528.000-708.000	Sick & Accident Premiums-ER	40	29	43	43	46
226-528.000-801.000	Contractual Services	298,116	207,922	310,000	310,000	319,300

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
226-528.000-910.500	Workers Comp Insurance	(26)	260	312	312	437
226-528.000-941.000	Equipment Rental	10,480	7,719	12,200	12,200	12,200
Totals for dept 528.000 - Sanitation Collection		312,233	218,852	326,375	326,375	336,098
Dept 530.000 - Wood Chipping						
226-530.000-702.000	Wages	18,427	16,960	22,953	22,953	24,056
226-530.000-704.100	FICA - Employer's Share	1,154	1,060	1,430	1,430	1,491
226-530.000-704.200	Medicare - Employer's Share	270	248	334	334	349
226-530.000-705.000	Medical Insurance - ER	3,035	4,025	2,919	2,919	3,123
226-530.000-705.100	Vision Benefits	39	43	41	41	42
226-530.000-705.200	Dental Benefits	451	492	466	466	480
226-530.000-706.000	Life Insurance - ER cost	58	62	59	59	59
226-530.000-707.000	Retirement Contributions-ER	4,710	3,950	5,119	5,119	5,200
226-530.000-707.100	Health Care Savings Plan - ER	322	262	415	415	419
226-530.000-708.000	Sick & Accident Premiums-ER	379	447	378	378	422
226-530.000-726.000	Supplies	68	111	150	150	150
226-530.000-801.000	Contractual Services	110		130	130	130
226-530.000-910.500	Workers Comp Insurance	(26)	260	312	312	437
226-530.000-930.000	Repairs and Maintenance	1,254	250	1,400	1,400	1,400
226-530.000-941.000	Equipment Rental	21,750	18,755	20,000	20,000	20,000
Totals for dept 530.000 - Wood Chipping		52,001	46,925	56,106	56,106	57,758
Dept 782.000 - Facilities - Abrams Park						
226-782.000-702.000	Wages	7,548	4,810	10,249	10,249	10,815
226-782.000-704.100	FICA - Employer's Share	470	301	635	635	671
226-782.000-704.200	Medicare - Employer's Share	110	71	149	149	157
226-782.000-705.000	Medical Insurance - ER	1,211	844	1,918	1,918	2,052
226-782.000-705.100	Vision Benefits	15	9	23	23	24
226-782.000-705.200	Dental Benefits	178	104	268	268	276
226-782.000-706.000	Life Insurance - ER cost	20	12	30	30	30
226-782.000-707.000	Retirement Contributions-ER	456	341	821	821	886
226-782.000-707.100	Health Care Savings Plan - ER	93	48	196	196	196
226-782.000-708.000	Sick & Accident Premiums-ER	138	94	198	198	228
226-782.000-941.000	Equipment Rental	2,610	1,477	2,500	2,500	2,500
Totals for dept 782.000 - Facilities - Abrams Park		12,849	8,111	16,987	16,987	17,835
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-702.000	Wages	9,269	5,558	11,649	11,649	12,254
226-783.000-704.100	FICA - Employer's Share	577	348	722	722	760
226-783.000-704.200	Medicare - Employer's Share	135	81	169	169	178
226-783.000-705.000	Medical Insurance - ER	1,492	941	2,046	2,046	2,189
226-783.000-705.100	Vision Benefits	19	11	25	25	26

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
226-783.000-705.200	Dental Benefits	223	123	288	288	297
226-783.000-706.000	Life Insurance - ER cost	25	14	32	32	32
226-783.000-707.000	Retirement Contributions-ER	576	402	892	892	941
226-783.000-707.100	Health Care Savings Plan - ER	121	57	211	211	211
226-783.000-708.000	Sick & Accident Premiums-ER	172	109	214	214	246
226-783.000-941.000	Equipment Rental	3,176	1,761	3,300	3,300	3,300
Totals for dept 783.000 - Facilities - Elms Rd Park		15,785	9,405	19,548	19,548	20,434

Dept 965.000 - Transfers Out

226-965.000-998.101	Transfer Out to Gen Fd		2,387		2,387	
226-965.000-998.401	Trf Out to Capital Projects Fd					2,500
Totals for dept 965.000 - Transfers Out			2,387		2,387	2,500

TOTAL APPROPRIATIONS		427,357	319,414	456,693	464,418	480,336
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NET OF REVENUES/APPROPRIATIONS - FUND 226		46,182	150,654	15,227	7,502	19,610
BEGINNING FUND BALANCE		370,187	416,362	416,362	416,362	423,864
ENDING FUND BALANCE		416,369	567,016	431,589	423,864	443,474

FUND BALANCE DETAIL:

Assigned Fund Balance						249,973
Unassigned Fund Balance						193,501

FUND 248-Downtown Development Fund

ESTIMATED REVENUES

Dept 000.000 - General

248-000.000-402.000	Current Tax Revenue	108,889	169,834	167,746	167,746	167,297
248-000.000-664.000	Interest Income	31	151	117	117	30
Totals for dept 000.000 - General		108,920	169,985	167,863	167,863	167,327

TOTAL ESTIMATED REVENUES		108,920	169,985	167,863	167,863	167,327
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APPROPRIATIONS

Dept 173.000 - DDA Administration

248-173.000-745.000	Postage	3	3	3	3	100
248-173.000-801.000	Contractual Services	1,120	685	20,000	20,000	5,000
248-173.000-825.000	Admin Services	2,500		5,000	5,000	10,000
248-173.000-961.000	Miscellaneous	1,300	1,300	1,300	1,300	1,300
Totals for dept 173.000 - DDA Administration		4,923	1,988	26,303	26,303	16,400

Dept 728.000 - Economic Development

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
248-728.000-801.000	Contractual Services	2,969	1,672	33,375	33,375	30,799
248-728.000-961.000	Miscellaneous	283				2,500
248-728.000-976.000	Equipment		10,383	5,000	5,000	5,000
Totals for dept 728.000 - Economic Development		3,252	12,055	38,375	38,375	38,299
Dept 728.002 - Streetscape						
248-728.002-726.000	Supplies	3,628		500	500	100,000
248-728.002-967.101	Contribution to General Fund	40,000	40,000	40,000	40,000	
248-728.002-968.000	Depreciation Expense	472				
Totals for dept 728.002 - Streetscape		44,100	40,000	40,500	40,500	100,000
Dept 728.003 - Facade Program						
248-728.003-801.000	Contractual Services	9,475	7,258	12,500	12,500	20,000
Totals for dept 728.003 - Facade Program		9,475	7,258	12,500	12,500	20,000
Dept 728.004 - Family Movie Night						
248-728.004-726.000	Supplies	1,296	1,600	2,000	2,000	2,000
248-728.004-801.000	Contractual Services	1,345	1,700	5,000	5,000	2,500
248-728.004-968.000	Depreciation Expense	1,794		1,794	1,794	2,000
Totals for dept 728.004 - Family Movie Night		4,435	3,300	8,794	8,794	6,500
TOTAL APPROPRIATIONS		66,185	64,601	126,472	126,472	181,199
NET OF REVENUES/APPROPRIATIONS - FUND 248		42,735	105,384	41,391	41,391	(13,872)
BEGINNING FUND BALANCE		96,870	139,606	139,606	139,606	180,997
ENDING FUND BALANCE		139,605	244,990	180,997	180,997	167,125
FUND BALANCE DETAIL:						
Assigned Fund Balance						41,832
Unassigned Fund Balance						125,293
FUND 401-Capital Project Fund						
ESTIMATED REVENUES						
Dept 931.000 - Transfers IN						
401-931.000-699.101	Transfer In from Genl Fund			55,000	55,000	47,500
401-931.000-699.226	Transfer IN from Garbage Fund					2,500
401-931.000-699.590	Transfer IN from Water Fund			2,500	2,500	5,000
401-931.000-699.591	Transfer IN from Sewer Fund			2,500	2,500	5,000
Totals for dept 931.000 - Transfers IN				60,000	60,000	60,000
TOTAL ESTIMATED REVENUES				60,000	60,000	60,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 401				60,000	60,000	60,000
BEGINNING FUND BALANCE						60,000
ENDING FUND BALANCE				60,000	60,000	120,000
FUND 402-Fire Equipment Replacement Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
402-000.000-574.400	CVTRS- PS - Revenue Sharing		567	378	567	1,195
402-000.000-664.000	Interest Income	2,597	7	2,000	2,000	50
Totals for dept 000.000 - General		2,597	574	2,378	2,567	1,245
Dept 931.000 - Transfers IN						
402-931.000-699.101	Transfer In from Genl Fund	160,000	226,000	226,000	226,000	155,000
Totals for dept 931.000 - Transfers IN		160,000	226,000	226,000	226,000	155,000
TOTAL ESTIMATED REVENUES		162,597	226,574	228,378	228,567	156,245
APPROPRIATIONS						
Dept 336.000 - Fire Department						
402-336.000-976.000	Equipment	387,425	113,870	341,618	341,618	
Totals for dept 336.000 - Fire Department		387,425	113,870	341,618	341,618	
TOTAL APPROPRIATIONS		387,425	113,870	341,618	341,618	
NET OF REVENUES/APPROPRIATIONS - FUND 402		(224,828)	112,704	(113,240)	(113,051)	156,245
BEGINNING FUND BALANCE		229,480	4,653	4,653	4,653	(108,398)
ENDING FUND BALANCE		4,652	117,357	(108,587)	(108,398)	47,847
FUND 590-Sanitary Sewer Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
590-000.000-664.000	Interest Income	19,931	18,995	10,078	18,995	11,000
590-000.000-675.000	Misc.	6,528				
Totals for dept 000.000 - General		26,459	18,995	10,078	18,995	11,000
Dept 536.000 - Sewer System						
590-536.000-601.000	Metered Services	557,572	377,630	540,000	540,000	540,000
590-536.000-605.000	Sewer Fees	836,653	597,535	829,000	829,000	829,000
590-536.000-606.000	Sewer Inspection Fees	210	140	200	200	200

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
590-536.000-607.000	Tap Fees	9,100	6,100	5,000	6,100	5,000
590-536.000-658.000	Penalty - Late Fee	11,012	6,529	8,800	8,800	9,700
Totals for dept 536.000 - Sewer System		1,414,547	987,934	1,383,000	1,384,100	1,383,900
TOTAL ESTIMATED REVENUES		1,441,006	1,006,929	1,393,078	1,403,095	1,394,900
APPROPRIATIONS						
Dept 101.000 - Council						
590-101.000-702.000	Wages	5,386	3,239	5,040	5,040	5,467
590-101.000-704.100	FICA - Employer's Share	334	201	312	312	339
590-101.000-704.200	Medicare - Employer's Share	78	47	73	73	79
590-101.000-726.000	Supplies	237	10	287	287	150
590-101.000-910.200	General Liability Insurance	2,264	2,482	2,600	2,600	2,730
590-101.000-910.500	Workers Comp Insurance	4	6	6	6	7
590-101.000-960.000	Education and Training	1,598	1,653	1,618	1,653	1,600
Totals for dept 101.000 - Council		9,901	7,638	9,936	9,971	10,372
Dept 172.000 - Executive						
590-172.000-702.000	Wages	20,261	15,681	21,198	21,198	23,217
590-172.000-704.100	FICA - Employer's Share	1,381	1,068	1,374	1,374	1,439
590-172.000-704.200	Medicare - Employer's Share	323	250	321	321	337
590-172.000-705.000	Medical Insurance - ER	3,393	2,754	3,667	3,667	3,924
590-172.000-705.100	Vision Benefits	30	23	31	31	32
590-172.000-705.200	Dental Benefits	356	271	361	361	372
590-172.000-706.000	Life Insurance - ER cost	89	67	91	91	91
590-172.000-707.000	Retirement Contributions-ER	3,786	1,723	2,216	2,216	2,322
590-172.000-707.100	Health Care Savings Plan - ER	891	689	886	886	929
590-172.000-708.000	Sick & Accident Premiums-ER	280	212	287	287	299
590-172.000-801.000	Contractual Services	4,285	4,371	1,054	5,000	862
590-172.000-910.200	General Liability Insurance	3,017	2,487	3,100	3,100	3,255
590-172.000-910.500	Workers Comp Insurance	41	62	86	86	120
590-172.000-940.000	Vehicle and Travel Expense	2,016	1,548	1,680	1,680	2,064
590-172.000-960.000	Education and Training	230	66	100	100	100
590-172.000-961.000	Miscellaneous	81	131	150	150	
Totals for dept 172.000 - Executive		40,460	31,403	36,602	40,548	39,363
Dept 215.000 - Administration and Clerk						
590-215.000-702.000	Wages	5,704	6,329	4,821	4,821	6,128
590-215.000-704.100	FICA - Employer's Share	354	392	485	485	380
590-215.000-704.200	Medicare - Employer's Share	83	92	114	114	89
590-215.000-705.000	Medical Insurance - ER			414	414	443

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
590-215.000-705.100	Vision Benefits			5	5	5
590-215.000-705.200	Dental Benefits			49	49	50
590-215.000-706.000	Life Insurance - ER cost	47	41	60	60	60
590-215.000-707.000	Retirement Contributions-ER	970	571	782	782	613
590-215.000-707.100	Health Care Savings Plan - ER	228	253	313	313	245
590-215.000-708.000	Sick & Accident Premiums-ER	132	102	170	170	150
590-215.000-726.000	Supplies		44			88
590-215.000-745.000	Postage	1,110	1,522	1,400	1,400	1,275
590-215.000-801.000	Contractual Services	144	1,054	1,729	1,729	1,250
590-215.000-900.000	Printing and Publishing	1,532	1,144	1,900	1,900	1,875
590-215.000-960.000	Education and Training	41	524	813	813	875
590-215.000-961.000	Miscellaneous		34			
Totals for dept 215.000 - Administration and Clerk		10,345	12,102	13,055	13,055	13,526
Dept 228.000 - Information Technology						
590-228.000-726.000	Supplies			50	50	50
590-228.000-801.000	Contractual Services	5,743	5,085	9,390	9,390	9,390
590-228.000-976.000	Equipment			500	500	
Totals for dept 228.000 - Information Technology		5,743	5,085	9,940	9,940	9,440
Dept 253.000 - Treasurer						
590-253.000-702.000	Wages	45,040	37,511	40,623	48,000	46,729
590-253.000-704.100	FICA - Employer's Share	2,731	2,366	2,519	2,970	2,897
590-253.000-704.200	Medicare - Employer's Share	639	553	589	700	678
590-253.000-705.000	Medical Insurance - ER	5,884	6,690	4,819	8,720	5,156
590-253.000-705.100	Vision Benefits	56	37	49	49	50
590-253.000-705.200	Dental Benefits	579	368	512	512	527
590-253.000-706.000	Life Insurance - ER cost	183	130	150	150	256
590-253.000-707.000	Retirement Contributions-ER	6,419	3,177	3,146	4,000	3,273
590-253.000-707.100	Health Care Savings Plan - ER	347	576	375	726	848
590-253.000-708.000	Sick & Accident Premiums-ER	696	509	601	601	988
590-253.000-726.000	Supplies	402	691	781	781	1,000
590-253.000-745.000	Postage	433	238	400	400	400
590-253.000-801.000	Contractual Services	11,108	17,609	16,653	20,000	20,000
590-253.000-805.000	Bank Fees	48	122	122	122	125
590-253.000-900.000	Printing and Publishing		19	19	19	20
590-253.000-910.300	Insurance and Bonds	25	13	39	39	39
590-253.000-940.000	Vehicle and Travel Expense	204	262	210	210	400
590-253.000-960.000	Education and Training	161	1,366	250	250	1,500
590-253.000-961.000	Miscellaneous	76				
Totals for dept 253.000 - Treasurer		75,031	72,237	71,857	88,249	84,886

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 265.000 - Facilities - City Hall						
590-265.000-702.000	Wages	1,566	1,979	1,148	1,148	1,204
590-265.000-704.100	FICA - Employer's Share	100	125	71	71	75
590-265.000-704.200	Medicare - Employer's Share	23	29	17	17	17
590-265.000-705.000	Medical Insurance - ER	263	450	206	206	220
590-265.000-705.100	Vision Benefits	2	4	2	2	2
590-265.000-705.200	Dental Benefits	27	53	26	26	27
590-265.000-706.000	Life Insurance - ER cost	5	7	3	3	3
590-265.000-707.000	Retirement Contributions-ER	121	190	82	82	85
590-265.000-707.100	Health Care Savings Plan - ER	31	46	20	20	20
590-265.000-708.000	Sick & Accident Premiums-ER	27	45	22	22	24
590-265.000-726.000	Supplies	317	580	400	400	750
590-265.000-850.000	Communications	1,608	1,824	1,525	1,525	2,000
590-265.000-910.100	Property Insurance	482	626	650	650	683
590-265.000-910.500	Workers Comp Insurance	(32)	40	49	49	69
590-265.000-920.000	Utilities	2,322	1,651	2,350	2,350	2,468
590-265.000-930.000	Repairs and Maintenance	2,954	1,242	2,693	2,693	2,693
590-265.000-941.000	Equipment Rental	320	609	350	350	350
Totals for dept 265.000 - Facilities - City Hall		10,136	9,500	9,614	9,614	10,690
Dept 536.000 - Sewer System						
590-536.000-702.000	Wages	37,614	30,801	33,319	33,319	36,093
590-536.000-704.100	FICA - Employer's Share	2,351	1,922	2,138	2,138	2,238
590-536.000-704.200	Medicare - Employer's Share	550	450	500	500	523
590-536.000-705.000	Medical Insurance - ER	4,928	3,527	3,527	3,527	3,774
590-536.000-705.100	Vision Benefits	50	40	34	34	35
590-536.000-705.200	Dental Benefits	592	469	382	382	393
590-536.000-706.000	Life Insurance - ER cost	143	114	128	128	128
590-536.000-707.000	Retirement Contributions-ER	6,057	2,982	3,192	3,192	3,341
590-536.000-707.100	Health Care Savings Plan - ER	1,108	905	1,121	1,121	1,165
590-536.000-708.000	Sick & Accident Premiums-ER	630	536	514	514	552
590-536.000-726.000	Supplies	3,503	214	3,200	3,200	3,000
590-536.000-726.200	Uniforms	1,907	1,307	1,225	1,225	
590-536.000-801.000	Contractual Services	15,018	9,213	10,000	10,000	10,000
590-536.000-850.000	Communications	2,907	1,584	2,600	2,600	2,000
590-536.000-900.000	Printing and Publishing	38		50	50	50
590-536.000-910.100	Property Insurance	358	168	465	465	488
590-536.000-910.500	Workers Comp Insurance	(24)	232	279	279	391
590-536.000-924.000	Bulk Treatment Fees/Bulk Water	762,063	363,930	755,000	755,000	760,000
590-536.000-930.000	Repairs and Maintenance	25,247	31,521	41,119	41,119	42,000
590-536.000-941.000	Equipment Rental	5,350	4,649	4,000	4,000	4,000
590-536.000-960.000	Education and Training		5	150	150	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
590-536.000-965.000	Claims			400	400	
590-536.000-968.000	Depreciation Expense	295,185		320,000	320,000	320,000
Totals for dept 536.000 - Sewer System		1,165,575	454,569	1,183,343	1,183,343	1,190,171
Dept 537.000 - Sewer Lift Stations						
590-537.000-702.000	Wages	2,745	2,237	2,269	2,269	2,487
590-537.000-704.100	FICA - Employer's Share	175	142	147	147	154
590-537.000-704.200	Medicare - Employer's Share	41	33	34	34	36
590-537.000-705.000	Medical Insurance - ER	530	344	183	183	196
590-537.000-705.100	Vision Benefits	4	2	2	2	2
590-537.000-705.200	Dental Benefits	45	28	17	17	18
590-537.000-706.000	Life Insurance - ER cost	14	9	10	10	10
590-537.000-707.000	Retirement Contributions-ER	461	225	229	229	240
590-537.000-707.100	Health Care Savings Plan - ER	90	69	90	90	94
590-537.000-708.000	Sick & Accident Premiums-ER	62	38	34	34	36
590-537.000-726.000	Supplies		426	324	324	450
590-537.000-920.000	Utilities	3,452	1,895	4,450	4,450	4,673
590-537.000-930.000	Repairs and Maintenance	5,330	711	3,500	3,500	3,500
590-537.000-941.000	Equipment Rental	272	201	200	200	200
Totals for dept 537.000 - Sewer Lift Stations		13,221	6,360	11,489	11,489	12,096
Dept 542.000 - Read and Bill						
590-542.000-702.000	Wages	23,920	19,368	28,338	28,338	31,496
590-542.000-704.100	FICA - Employer's Share	1,508	1,215	1,757	1,757	1,953
590-542.000-704.200	Medicare - Employer's Share	353	284	411	411	457
590-542.000-705.000	Medical Insurance - ER	7,754	5,943	8,021	8,021	8,582
590-542.000-705.100	Vision Benefits	58	43	60	60	62
590-542.000-705.200	Dental Benefits	627	480	652	652	672
590-542.000-706.000	Life Insurance - ER cost	90	64	91	91	91
590-542.000-707.000	Retirement Contributions-ER	33,837	15,092	20,240	20,240	20,483
590-542.000-707.100	Health Care Savings Plan - ER	574	338	601	601	601
590-542.000-708.000	Sick & Accident Premiums-ER	551	442	557	557	667
590-542.000-726.000	Supplies	252	300	500	500	500
590-542.000-745.000	Postage	2,276	1,880	2,600	2,600	2,600
590-542.000-801.000	Contractual Services	833	448	1,000	1,000	1,000
590-542.000-941.000	Equipment Rental	2,016	1,614	2,100	2,100	2,000
Totals for dept 542.000 - Read and Bill		74,649	47,511	66,928	66,928	71,164
Dept 543.400 - Reline Existing Sewers						
590-543.400-930.000-543.410	Repairs and Maintenance	20,188	312,288	268,088	312,288	
Totals for dept 543.400 - Reline Existing Sewers		20,188	312,288	268,088	312,288	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Dept 543.401 - Flush & TV Sewers						
590-543.401-930.000-543.401	Repairs and Maintenance					200,000
Totals for dept 543.401 - Flush & TV Sewers						200,000
Dept 850.000 - Other Functions						
590-850.000-955.000	OPEB Expense	(17,823)		8,000	8,000	8,000
Totals for dept 850.000 - Other Functions						8,000
Dept 965.000 - Transfers Out						
590-965.000-998.101	Transfer Out to Gen Fd		4,773			
590-965.000-998.401	Trf Out to Capital Projects Fd			2,500	2,500	
Totals for dept 965.000 - Transfers Out						2,500
TOTAL APPROPRIATIONS		1,407,426	963,466	1,691,352	1,755,925	1,649,708
NET OF REVENUES/APPROPRIATIONS - FUND 590		33,580	43,463	(298,274)	(352,830)	(254,808)
BEGINNING FUND BALANCE		7,582,166	7,615,746	7,615,746	7,615,746	7,262,916
ENDING FUND BALANCE		7,615,746	7,659,209	7,317,472	7,262,916	7,008,108
FUND BALANCE DETIAL						
Adj. Exp Capitalized					312,288	200,000
Adjusted Ending Fund Balance						7,520,396
Net Investment in Fixed assets		5,944,546				6,456,834
Assigned Fund Balance						500,000
Unassigned Fund Balance		1,671,202				563,562
*Adjust for Depr Exp & Opeb Exp						328,000
Adjusted Unassigned Fund Balance						891,562
Fund 591: Water Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	22,349	24,094	9,000	24,094	9,000
591-000.000-675.000	Misc.	3,194				
Totals for dept 000.000 - General						9,000
Dept 540.000 - Water System						
591-540.000-600.000	Water Fees	638,910	470,662	630,000	517,677	717,735
591-540.000-601.000	Metered Services	1,679,794	1,157,660	1,635,000	1,801,823	1,801,823
591-540.000-602.000	Hydrant Rental	950	950	950	950	950
591-540.000-603.000	Service Fees	16,411	9,457	7,800	9,457	7,800
591-540.000-607.000	Tap Fees	15,750	12,750	12,000	12,750	12,000
591-540.000-627.000	Charges for Services	108	1,742			
591-540.000-658.000	Penalty - Late Fee	19,159	11,033	15,000	15,000	15,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Totals for dept 540.000 - Water System		2,371,082	1,664,254	2,300,750	2,357,657	2,555,308
Dept 543.230 - Water Main Repair USDA Grant						
591-543.230-525.000-543.230	USDA Water Main Grant	635,193				
Totals for dept 543.230 - Water Main Repair USDA Grant		635,193				
TOTAL ESTIMATED REVENUES		3,031,818	1,688,348	2,309,750	2,381,751	2,564,308
APPROPRIATIONS						
Dept 101.000 - Council						
591-101.000-702.000	Wages	5,386	3,239	5,040	5,040	5,467
591-101.000-704.100	FICA - Employer's Share	334	201	312	312	339
591-101.000-704.200	Medicare - Employer's Share	78	47	73	73	79
591-101.000-726.000	Supplies	237	10	50	50	50
591-101.000-910.200	General Liability Insurance	2,269	2,482	2,300	2,300	2,415
591-101.000-910.500	Workers Comp Insurance	4	6	5	5	7
591-101.000-960.000	Education and Training	1,598	1,653	1,595	1,595	1,600
Totals for dept 101.000 - Council		9,906	7,638	9,375	9,375	9,957
Dept 172.000 - Executive						
591-172.000-702.000	Wages	20,261	15,682	21,198	21,198	23,217
591-172.000-704.100	FICA - Employer's Share	1,390	1,073	1,374	1,374	1,439
591-172.000-704.200	Medicare - Employer's Share	325	251	321	321	337
591-172.000-705.000	Medical Insurance - ER	3,393	2,754	3,667	3,667	3,924
591-172.000-705.100	Vision Benefits	30	23	31	31	32
591-172.000-705.200	Dental Benefits	356	271	361	361	372
591-172.000-706.000	Life Insurance - ER cost	89	67	91	91	91
591-172.000-707.000	Retirement Contributions-ER	3,680	1,730	2,216	2,216	2,322
591-172.000-707.100	Health Care Savings Plan - ER	897	692	886	886	929
591-172.000-708.000	Sick & Accident Premiums-ER	280	212	287	287	299
591-172.000-801.000	Contractual Services	4,861	4,846	923	923	863
591-172.000-910.200	General Liability Insurance	3,017	2,487	3,020	3,020	3,171
591-172.000-910.500	Workers Comp Insurance	41	62	100	100	140
591-172.000-940.000	Vehicle and Travel Expense	2,160	1,620	1,820	1,820	2,160
591-172.000-960.000	Education and Training	230	66	100	100	100
591-172.000-961.000	Miscellaneous	81	131	71	71	
Totals for dept 172.000 - Executive		41,091	31,967	36,466	36,466	39,396
Dept 215.000 - Administration and Clerk						
591-215.000-702.000	Wages	5,704	6,329	7,821	7,821	6,128
591-215.000-704.100	FICA - Employer's Share	354	392	485	485	380

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
591-215.000-704.200	Medicare - Employer's Share	83	92	114	114	89
591-215.000-705.000	Medical Insurance - ER			459	459	491
591-215.000-705.100	Vision Benefits			5	5	5
591-215.000-705.200	Dental Benefits			49	49	50
591-215.000-706.000	Life Insurance - ER cost	47	41	60	60	60
591-215.000-707.000	Retirement Contributions-ER	936	571	782	782	613
591-215.000-707.100	Health Care Savings Plan - ER	228	253	313	313	245
591-215.000-708.000	Sick & Accident Premiums-ER	132	102	170	170	150
591-215.000-726.000	Supplies		44	38	38	88
591-215.000-745.000	Postage	1,110	1,522	1,400	1,400	1,275
591-215.000-801.000	Contractual Services	144	1,054	1,729	1,729	1,250
591-215.000-900.000	Printing and Publishing	1,532	1,144	1,900	1,900	1,875
591-215.000-960.000	Education and Training	39	524	813	813	875
591-215.000-961.000	Miscellaneous		34			
Totals for dept 215.000 - Administration and Clerk		10,309	12,102	16,138	16,138	13,574
Dept 228.000 - Information Technology						
591-228.000-726.000	Supplies			50	50	50
591-228.000-801.000	Contractual Services	5,743	5,085	9,390	9,390	9,390
591-228.000-976.000	Equipment			500	500	
Totals for dept 228.000 - Information Technology		5,743	5,085	9,940	9,940	9,440
Dept 253.000 - Treasurer						
591-253.000-702.000	Wages	36,366	31,585	47,128	47,128	50,331
591-253.000-704.100	FICA - Employer's Share	2,169	2,007	2,922	2,922	3,121
591-253.000-704.200	Medicare - Employer's Share	507	469	684	684	730
591-253.000-705.000	Medical Insurance - ER	4,401	5,081	6,307	6,307	6,748
591-253.000-705.100	Vision Benefits	44	27	55	55	57
591-253.000-705.200	Dental Benefits	461	274	578	578	595
591-253.000-706.000	Life Insurance - ER cost	139	96	188	188	284
591-253.000-707.000	Retirement Contributions-ER	4,626	2,583	3,796	3,796	3,633
591-253.000-707.100	Health Care Savings Plan - ER	323	475	327	327	1,043
591-253.000-708.000	Sick & Accident Premiums-ER	548	393	701	701	1,078
591-253.000-726.000	Supplies	429	692	731	731	1,000
591-253.000-745.000	Postage	433	238	340	340	340
591-253.000-801.000	Contractual Services	11,108	17,609	22,653	22,653	27,500
591-253.000-805.000	Bank Fees	48	122	150	150	125
591-253.000-900.000	Printing and Publishing		19	19	19	20
591-253.000-910.300	Insurance and Bonds	25	13	38	38	38
591-253.000-940.000	Vehicle and Travel Expense	204	262	200	200	400
591-253.000-960.000	Education and Training	161	1,366	250	250	1,500
591-253.000-961.000	Miscellaneous	76		25	25	

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Totals for dept 253.000 - Treasurer		62,068	63,311	87,092	87,092	98,543
Dept 265.000 - Facilities - City Hall						
591-265.000-702.000	Wages	1,659	1,979	1,064	1,064	1,120
591-265.000-704.100	FICA - Employer's Share	101	127	66	66	69
591-265.000-704.200	Medicare - Employer's Share	24	30	15	15	16
591-265.000-705.000	Medical Insurance - ER	284	477	206	206	220
591-265.000-705.100	Vision Benefits	2	4	2	2	2
591-265.000-705.200	Dental Benefits	27	53	26	26	27
591-265.000-706.000	Life Insurance - ER cost	5	7	3	3	3
591-265.000-707.000	Retirement Contributions-ER	201	193	82	82	85
591-265.000-707.100	Health Care Savings Plan - ER	31	46	20	20	20
591-265.000-708.000	Sick & Accident Premiums-ER	27	45	22	22	24
591-265.000-726.000	Supplies	317	580	250	250	500
591-265.000-850.000	Communications	1,608	1,861	1,300	1,300	2,000
591-265.000-910.100	Property Insurance	482	626	500	500	525
591-265.000-910.500	Workers Comp Insurance	(32)	40	49	49	69
591-265.000-920.000	Utilities	2,322	1,651	2,600	2,600	2,730
591-265.000-930.000	Repairs and Maintenance	2,954	1,274	2,693	2,693	2,693
591-265.000-941.000	Equipment Rental	320	609	350	350	350
591-265.000-961.000	Miscellaneous			50	50	
Totals for dept 265.000 - Facilities - City Hall		10,332	9,602	9,298	9,298	10,453
Dept 540.000 - Water System						
591-540.000-702.000	Wages	85,425	77,980	97,490	97,490	113,605
591-540.000-704.100	FICA - Employer's Share	5,334	4,863	6,126	6,126	7,044
591-540.000-704.200	Medicare - Employer's Share	1,248	1,137	1,433	1,433	1,647
591-540.000-705.000	Medical Insurance - ER	12,363	10,539	13,559	13,559	15,528
591-540.000-705.100	Vision Benefits	153	139	174	174	179
591-540.000-705.200	Dental Benefits	1,773	1,629	2,009	2,009	2,069
591-540.000-706.000	Life Insurance - ER cost	284	242	310	310	310
591-540.000-707.000	Retirement Contributions-ER	41,366	20,582	26,849	26,849	27,291
591-540.000-707.100	Health Care Savings Plan - ER	1,877	1,610	2,358	2,358	2,409
591-540.000-708.000	Sick & Accident Premiums-ER	1,575	1,501	1,729	1,729	1,922
591-540.000-726.000	Supplies	7,863	4,278	4,400	4,400	5,000
591-540.000-726.200	Uniforms	1,907	848	4,200	4,200	4,200
591-540.000-801.000	Contractual Services	82,966	52,244	103,000	103,000	723,000
591-540.000-850.000	Communications	2,921	1,595	2,500	2,500	2,000
591-540.000-900.000	Printing and Publishing	1,359	1,608	1,360	1,360	1,600
591-540.000-910.100	Property Insurance	1,713	306	1,720	1,720	1,806
591-540.000-910.500	Workers Comp Insurance	574	761	945	945	1,323
591-540.000-920.000	Utilities	378	265	400	400	420

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
591-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,516,916	862,127	1,520,000	1,520,000	1,520,000
591-540.000-930.000	Repairs and Maintenance	57,721	67,356	166,119	166,119	75,000
591-540.000-941.000	Equipment Rental	23,837	21,278	20,000	20,000	20,000
591-540.000-960.000	Education and Training	4,243	2,737	4,000	4,000	4,000
591-540.000-965.000	Claims		412	1,500	1,500	500
591-540.000-968.000	Depreciation Expense	293,035		400,000	400,000	400,000
Totals for dept 540.000 - Water System		2,146,831	1,136,037	2,382,181	2,382,181	2,930,853
Dept 542.000 - Read and Bill						
591-542.000-702.000	Wages	23,021	17,942	27,218	27,218	31,483
591-542.000-704.100	FICA - Employer's Share	1,516	1,130	1,688	1,688	1,883
591-542.000-704.200	Medicare - Employer's Share	355	264	395	395	440
591-542.000-705.000	Medical Insurance - ER	7,661	5,928	8,020	8,020	8,581
591-542.000-705.100	Vision Benefits	57	43	60	60	62
591-542.000-705.200	Dental Benefits	618	480	652	652	672
591-542.000-706.000	Life Insurance - ER cost	89	64	91	91	91
591-542.000-707.000	Retirement Contributions-ER	3,601	1,695	2,545	2,545	2,789
591-542.000-707.100	Health Care Savings Plan - ER	574	355	601	601	601
591-542.000-708.000	Sick & Accident Premiums-ER	545	442	557	557	667
591-542.000-726.000	Supplies	278	300	675	675	675
591-542.000-745.000	Postage	2,276	1,880	2,350	2,350	2,350
591-542.000-801.000	Contractual Services	833	448	850	850	850
591-542.000-941.000	Equipment Rental	2,711	1,435	2,000	2,000	2,000
Totals for dept 542.000 - Read and Bill		44,135	32,406	47,702	47,702	53,144
Dept 543.230 - Water Main Repair USDA Grant						
591-543.230-745.000	POSTAGE		76			
591-543.230-801.000-543.230	Contractual Services	4,515				
591-543.230-801.000-543.330	Contractual Services		1,640,104			
591-543.230-801.400-543.330	Design Engineering		17,595			
591-543.230-801.450-543.330	Construction Engineering		98,765	4,369,435	4,369,435	
Totals for dept 543.230 - Water Main Repair USDA Grant		4,515	1,756,540	4,369,435	4,369,435	
Dept 850.000 - Other Functions						
591-850.000-955.000	OPEB Expense	(12,403)		10,000	10,000	8,000
Totals for dept 850.000 - Other Functions		(12,403)		10,000	10,000	8,000
Dept 905.000 - Debt Service						
591-905.000-992.200	LTGO USDA Interest Payments	53,744	26,128	52,256	52,256	157,666
591-905.000-995.354	GO Tax Bond 2017 Interest Expense	5,936	2,497	4,994	4,994	3,910
591-905.000-996.354	GO Tax Bond 2017 Agent Fees	115		120	120	
591-905.000-997.USD	USDA Trf to Escrow for Bond Reserve	10,000	12,000	10,000	12,000	26,900

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Totals for dept 905.000 - Debt Service		69,795	40,625	67,370	69,370	188,476
Dept 965.000 - Transfers Out						
591-965.000-998.101	Transfer Out to Gen Fd		4,773			
591-965.000-998.401	Trf Out to Capital Projects Fd			2,500	2,500	5,000
Totals for dept 965.000 - Transfers Out			4,773	2,500	2,500	5,000
TOTAL APPROPRIATIONS		2,392,322	3,100,086	7,047,497	7,049,497	3,366,836
NET OF REVENUES/APPROPRIATIONS - FUND 591		639,496	(1,411,738)	(4,737,747)	(4,667,746)	(802,528)
BEGINNING FUND BALANCE		7,826,332	8,465,826	8,465,826	8,465,826	3,798,080
ENDING FUND BALANCE		8,465,828	7,054,088	3,728,079	3,798,080	2,995,552
FUND BALANCE DETAIL:						
Adj USDA Exp Capitalized		6,321,322				4,369,435
Adjusted Ending Fund Balance						7,364,987
Net Investment in Fixed assets						6,321,322
Restricted bond reserves-USDA		142,439				181,339
Assigned Fund Balance						500,000
Unassigned Fund Balance		2,002,065				362,326
*Adjust for Depr Exp & Opeb Exp						408,000
Adjusted Unassigned Fund Balance						770,326
FUND 661-Motor Pool Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
661-000.000-664.000	Interest Income	1,576	1,427	1,396	1,396	700
661-000.000-667.000	Equipment Rental Income	178,068	135,166	153,095	153,095	154,750
661-000.000-673.000	Sale of Assets		28,088	65,000	65,000	
661-000.000-675.000	Misc.	1,257	210	210	210	
Totals for dept 000.000 - General		180,901	164,891	219,701	219,701	155,450
TOTAL ESTIMATED REVENUES		180,901	164,891	219,701	219,701	155,450
APPROPRIATIONS						
Dept 172.000 - Executive						
661-172.000-910.100	Property Insurance	9,855	11,439	11,240	11,240	11,802
Totals for dept 172.000 - Executive		9,855	11,439	11,240	11,240	11,802
Dept 228.000 - Information Technology						
661-228.000-801.000	Contractual Services	905	789	815	815	815

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
Totals for dept 228.000 - Information Technology		905	789	815	815	815
Dept 253.000 - Treasurer						
661-253.000-702.000	Wages	627	1,440	851	851	609
661-253.000-704.100	FICA - Employer's Share	111	94	53	53	38
661-253.000-704.200	Medicare - Employer's Share	26	22	12	12	9
661-253.000-705.000	Medical Insurance - ER	274	272	163	163	174
661-253.000-705.100	Vision Benefits	4	1	1	1	1
661-253.000-705.200	Dental Benefits	38	10	11	11	11
661-253.000-706.000	Life Insurance - ER cost	10	5	5	5	5
661-253.000-707.000	Retirement Contributions-ER	254	143	85	85	61
661-253.000-707.100	Health Care Savings Plan - ER	24	24			24
661-253.000-708.000	Sick & Accident Premiums-ER	42	21	14	14	14
Totals for dept 253.000 - Treasurer		1,410	2,032	1,195	1,195	946
Dept 265.100 - Facilities - City Garage						
661-265.100-702.000	Wages	22,857	52	20,000	20,000	100
661-265.100-704.100	FICA - Employer's Share	1,441	4	1,246	1,246	10
661-265.100-704.200	Medicare - Employer's Share	337	1	268	268	10
661-265.100-705.000	Medical Insurance - ER	4,666	39	4,000	4,000	200
661-265.100-705.100	Vision Benefits	41	1	40	40	41
661-265.100-705.200	Dental Benefits	492	7	525	525	541
661-265.100-706.000	Life Insurance - ER cost	64	1	71	71	71
661-265.100-707.000	Retirement Contributions-ER	3,290	808	2,600	2,600	1,500
661-265.100-707.100	Health Care Savings Plan - ER	251		467	467	739
661-265.100-708.000	Sick & Accident Premiums-ER	421	8	475	475	790
661-265.100-726.000	Supplies	4,189	2,177	5,000	5,000	5,000
661-265.100-801.000	Contractual Services	682	444	600	600	600
661-265.100-850.000	Communications	982	885	960	960	960
661-265.100-910.100	Property Insurance	1,025	1,749	1,400	1,400	1,470
661-265.100-910.500	Workers Comp Insurance	67	123	147	147	206
661-265.100-920.000	Utilities	6,626	3,951	7,850	7,850	8,243
661-265.100-920.500	Utilities - Fuel	17,148	9,613	21,000	21,000	20,000
661-265.100-930.000	Repairs and Maintenance	37,926	9,889	20,000	20,000	25,000
661-265.100-940.000	Vehicle and Travel Expense	96	44	80	80	100
661-265.100-961.590	Other Expenses - Interest Advance Sewer		3,578	3,378	3,378	3,378
661-265.100-968.000	Depreciation Expense	49,726		75,000	75,000	75,000
661-265.100-976.000	Equipment		228,254	225,000	225,000	150,000
Totals for dept 265.100 - Facilities - City Garage		152,327	261,628	390,107	390,107	293,959
Dept 850.000 - Other Functions						
661-850.000-955.000	OPEB Expense	(305)		3,000	3,000	3,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 03/31/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET
	Totals for dept 850.000 - Other Functions	(305)		3,000	3,000	3,000
	TOTAL APPROPRIATIONS	164,192	275,888	406,357	406,357	310,522
	NET OF REVENUES/APPROPRIATIONS - FUND 661	16,709	(110,997)	(186,656)	(186,656)	(155,072)
	BEGINNING FUND BALANCE	529,996	546,707	546,707	546,707	360,051
	ENDING FUND BALANCE	546,705	435,710	360,051	360,051	204,979
	FUND BALANCE DETAIL:					

City of Swartz Creek

FISCAL YEAR 2024-2025 BUDGET SUMMARY

101-General Fund

Revenue

101-000-402.000	Property taxable values are estimated at 196,535,558. This includes a reduction of 1,165,466 for Veteran Exemptions and 7,604,801 for DDA. At the time of this memo, the budgeted revenue is at 4.6938 mills with a 1% allowance for rollbacks or chargebacks.
101-000-402.301	Total generated from 186,217,258-1,165,466 Veterans Exemptions real property taxable value and 4.9 mills.
101-000-574.100 /300	Revenue sharing is budgeted at Total FY 2025 Payments provided by the Michigan Department of Treasury. Amounts are projected based on the FY 2025 Governor's Executive Budget Recommendation and the January 2024 Consensus Revenue Estimates.
101-336.000-677.000	The City of Swartz Creek charges Metro Police Authority of Genesee County and Swartz Creek Area Fire Department reimbursements for the Public Safety Building.
101-694.000-522.000	Anticipated revenue from community development block grant program. The county has approved funds to cover the cost of sidewalks (\$37,721), postponed from FY 2024
101-694.000-522.100	Anticipated revenue from community development block grant program. The county has approved funds to cover the cost of Senior Center Operations (\$2,101).
101-000-582.000	The City of Swartz Creek charges Mundy Township an annual amount of 110% for maintenance and operational charges for Mundy Township Park (\$11,024).
101-790.000-627.000	Reimbursements received from the Swartz Creek Senior Center for utility costs.

General Fund Expenditures

General

101-000.000-983.100	ERC Lighting Conversion Program expense.
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Police Department

101-301.000-801.000	FY 2025 annual membership dues budgeted associated with Flint Area Narcotics Group.
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Metro Police Authority

101-334.000-998.334 Budgeted expense for police services for the period of 7/1/2024-6/30/2025. Paid quarterly.

Fire Department

101-336.000-801.000 Budgeted expense for FY 2025 Fire runs and EMS Services paid monthly to Swartz Creek Area Fire Department.

101-336.000-998.736 Budgeted expensed for FY 2025 Operational Fire Board Appropriation.

Community Development Block Grant

101-694.000-801.000 Expense associated with sidewalk replacement (\$37,721)

101-336-992.000 Expensed associated with senior center operations (\$2,101)

Economic Development

101-728.000-801.000 Expense for shared services with Mundy Township for Economic Development. General fund 25% and DDA covering 75%.

Abrams Park

101-782.000-930.000 Abrams Park plan ongoing routine maintenance (\$40,000) and tree replacement (\$10,000).

Otterburn Disc Golf Park

101-788.000-976.000 Budgeted expense carried over from FY 24 for a pavilion with the city's portion being \$20,000. As part of the Recreational Passport Grant, a local match is required of an additional \$22,500, some of which is expected to come from local sources other than the city.

Transfers Out

101-965.000-998.401 Transfers to Capital Improvement fund for future replacement needs. Library/senior center \$ 10,000. Public Safety Building \$10,000, Non-Motorized Trailway \$20,000, Public Works Building \$10,000 and City Hall \$5,000). (\$45,000)

101-965.000-998.402 Budgeted transfer out to Fire Equipment Fund (\$155,000).

At this time, expenditures exceed revenues and will require the use of fund balance in the amount of \$88,981. The decrease to fund balance should have minimal effect on the overall fiscal position of the General fund.

****City Fund Balance Policy states the city shall maintain at least \$500,000 in general fund to be used to cover costs associated with mitigating and recovering from disaster. A portion of Fund Balance is being assigned as a percentage**

(35%) of operating revenue in accordance with the City's Fund Balance Policy (\$669,314). Total Assigned Fund balance \$1,169,314 and unassigned \$219,198.

202-Major Street Fund

Revenues

Revenue received in this fund supports street reconstruction, routine maintenance of major streets, removal of snow and ice, street sweeping, bridge maintenance, maintenance of Miller Road Park & Ride, maintenance of intercommunity storm drains and paint striping of streets and parking lots.

202-000-569.000 Estimated revenues using MDOT's worksheet for the time period 10/2024-9/2025. (\$617,297)

Expenditures

202-463.000-930.000 Allocated funds for miscellaneous paving/repairs to the city major roads that include chip seal repairs on section line roads: Bristol, Elms & Morrish Rd. (\$150,000).

202-474.000-801.000 Budgeted expense for signal maintenance performed by Genesee County Road Commission at Miller and Fairchild.

202-538.500-800.700 Fees associated with storm water shed and permit fees.

At this time, revenues exceed expenditures. The 2023-2024 projected budget is expected to decrease fund balance and the net should have minimal effect on the overall fiscal position of the Major Street fund.

203-Local Street Fund

Revenues

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance to local streets, removal of snow and ice, street sweeping and maintenance of intercommunity storm drains.

203-000-569.000 Estimated revenues using MDOT's worksheet for the period 10/2024-9/2025. (\$196,492)

203-931.000-699.204 Transfer in from Municipal Street Fund (204) to fund Cappy Lane & Don Shenk (\$965,000)

Expenditures

203-463.000-801.0000 Engineering – Estimated design engineering cost for Cappy Lane future repaving. (\$125,000). Estimated amount for construction engineering for Don Shenk (\$90,000) and Estimated amount for Don Shenk Phase I construction (\$750,000)

203-463.000-930.000 Budgeted expense preventative maintenance (\$50,000)

At this time, revenues exceed expenditures. The 2023-2024 projected budget is expected to decrease fund balance and the net should have minimal effect on the overall fiscal position of the local Street fund.

204-Municipal Street Fund

Revenues

Revenues from the Street Initiative Proposal passed at the May 3, 2016 special election are tracked in this fund. Payments of principal, interest, and agency fees for the GO Tax Series 2017 and 2023 bonds for local street improvement are accounted for in this fund. The local street levy will appear on the summer tax bill in the calendar years 2016-2035. Transfer can be made from this fund to the Major Street Fund and Local Street Fund to cover costs for major and local street projects.

204-000.000-402.204 Property taxable values are estimated at 196,535,558. This includes a reduction of 1,165,466 for Veteran Exemptions. At the time of this memo, the budgeted revenue is at 4.1019 mills with no reduction for Headlee rollback.

Expenditures

204-455.100-801.000-455.200

Funds budgeted for Winchester Village construction. Total contract 5,193,846. 50% budgeted in FY 2024 and balance carried to FY 2025. Funds allocated for Winchester Woods construction bid awarded for the amount of \$873,445. 75% budgeted in FY 2024 and 25% budgeted in FY 25. Both projects have a primary completion date of mid July 2024

204-455.100-801.450-455.200

Funds budgeted for Winchester Village construction engineering. Total estimated amount \$150,000. \$75,000 budgeted in FY 2025. Funds allocated for Winchester Woods construction engineering in the amount of \$5,000 amount for FY 25. Both projects have a completion date of mid July 2024

204-905.000-991.354 GO Tax Bond 2017 77% of \$210,000: (2017-2027) \$161,700

204-905.000-991.455 GO Tax Bond 2023: (2023-2036). Nov 2024 \$235,000

Total Debt Principal payments (\$396,700)

204-905.000-995.354 GO Tax bond 2017 77% of \$16,997 (\$13,088)

204-905.000-995.455 GO Tax bond 2023 251,300 (\$251,300) paid Nov & May

Total Debt Interest (\$264,388)

204-965.000-998.203 Transfer out to Local Street fund to fund Cappy Lane & Don Shenk (\$965,000)

At this time, revenues exceed expenditures. The 2023-2024 projected budget is expected to decrease fund balance and the net should have minimal effect on the overall fiscal position of the Municipal Street fund.

226- Garbage Fund

Most of the revenue for the Garbage Fund is from the annual tax levy for garbage. This fund provides the revenues for sanitation collection which includes garbage pickup, recycling (contracted service) and brush chipping. This fund also contributes to the garbage cleanup for other city properties such as the parks. The Garbage fund budget reflects revenues from the garbage levy of 2.6270 mills with a 1% allowance for Headlee rollback at the 2023 rate. Expenditures include contract increases for wages and benefits as well as increases for waste collection pickup in the city by an outside vendor.

226-528.000-801.000 Annual garbage contract includes an anticipated 3% increase.

A portion of Fund Balance is being assigned as a percentage (50%) of operating revenue in accordance with the City's Fund Balance Policy (\$249,973). Total Assigned Fund balance \$249,973 and unassigned \$193,501.

248-Downtown Development fund

Revenues are from the capture of tax dollars within the DDA District. Expenses cover a variety of services including the façade program, family movie night, 75% of the contracted cost for a community and economic development coordinator, and other community events that showcase the downtown.

248-728.002-726.000 Holland Square building structure (\$100,000)

At this time, expenditures exceed revenues and will require the use of fund balance in the amount of \$13,872. The decrease to fund balance should have minimal effect on the overall fiscal position of the DDA Fund.

A portion of Fund Balance is being assigned as a percentage (25%) of operating revenue in accordance with the City's Fund Balance Policy (\$41,832). Total Assigned Fund balance \$41,832 and unassigned \$125,293.

401-Capital Improvement Fund

Revenues are transferred in from the General Fund, Garbage Fund, Sanitary Sewer Fund, and Water Fund for future facility maintenance and capital projects.

402-Fire Replacement Fund

Revenues are transferred in from the General Fund and accumulate for future fire equipment replacement. The State of Michigan CVTRS-PS-Revenue sharing is also allocated to this fund.

590-Sewer Fund

The major revenue source is collection of the readiness to serve fees that are applied to every user account. There is also a commodity charge based on the water usage of each customer.

Revenues

590-536.000-601.000 Metered sewer services (\$540,000)

590-536.000-605.000 Readiness to Serve fees (\$829,000)

Expenditures

590-536.000-924.000 Bulk Treatment Fees for Sewer from Genesee County Drain commissioner with no anticipated increase from current fiscal year \$760,000.

590-536.000-968.000 Depreciation expense (\$320,000) associated with Assets invested in the Sewer system. Without depreciation expense fund balance would be increased by \$65,192.

590-543.401-930.000-543.401

Contractual work of televising sewer lines throughout the city. Bids for televising will be received in April 2024. (\$100,000)

590-850.000-955.000 OPEB expense associated with the amortization of other post-employment benefits. At June 30, 2023 the City reported a liability of \$351,572 for its proportionate share of the net OPEB liability that is administered by the Metro Police Authority. Without OPEB expense fund balance would increase by \$8,000.

At this time, expenditures exceed revenues and will require the use of fund balance in the amount of \$254,808. The decrease to fund balance should have minimal effect on the overall fiscal position of the Sewer fund.

City Fund Balance Policy states the city shall maintain at least \$500,000 in sewer fund to be used to cover costs associated with mitigating and recovering from disaster.

591- Water Fund

The major revenue source is the collection of the readiness to serve fees and commodity charges. Readiness to serve fees are applied to all user accounts. Commodity charges are based on water usage and vary per customer.

Revenues

591-540.000-600.000 Readiness to Serve fees (\$717,735).

591-540.000-601.000 Metered water services (\$1,801,823)

Expenditures

591-540.000-801.000 Cappy Lane watermain project. Estimated Design Engineering (\$50,000), Construction engineering (\$70,000) and construction cost (\$500,000).

591-540.000-924.000 Bulk treatment Fees/Bulk Water (\$1,520,000)

591-540.000-968.000 Depreciation expense (\$400,000) associated with Assets invested in the water system. Without depreciation expense fund balance would be increase.

591-850.000-955.000 OPEB expense associated with the amortization of other post-employment benefits. At June 30, 2023 the City reported a liability of \$351,572 for its proportionate share of the net OPEB liability that is administered by the Metro Police Authority. Without OPEB expense fund balance would increase by \$8,000.

591-905.000-992.200 USDA Phase I 2017 series interest expense \$52,256 & estimated interest expense for USDA Phase II \$105,410 (591-905.000-992.200). The final loan payments for Phase II will not be determined until the loan is issued and the project is complete. USDA principal payments for FY 2025 are estimated as principal 53,000 & USDA Phase II \$60,000 (Reduces liability account 591-000.000-301.GLN & 591-000.000-301.LN2) Reflected as restricted fund balance.

591-905.000-995.354 GO Tax Bond 2017 23% of \$16,998: (2017-2027) \$3,910

591-905.000-997.USD Restricted Funds required for the bond reserve and repair for USDA Rural Development loan 2017 (\$10,500)- Year 5 of 10. USDA Rural Development loan series 2023 (16,400)-Year 1 of 10. The bond covenants with USDA Rural Development requires the City of Swartz Creek to place the funds for the first 10 years of the bond in a restricted reserve account. 26,900

At this time, expenditures exceed revenues and will require the use of fund balance. Without depreciation expense and OPEB expense, the Water Fund would have a reduced amount use of fund balance. Total operational expenditures and capital improvements for the water fund were included in the most recent rate analysis and the fund should recover the use of fund balance while stabilizing cash and create optimal net income.

661- Motor Pool Fund

Revenues are collected from several departments within the General Fund, Garbage Fund, Major Street Fund, Local Street Fund, Sanitary Sewer Fund and Water Fund for any vehicles/equipment used for department activities. The Motor Pool Fund covers insurance for all vehicles, regular repairs and maintenance of vehicles and city equipment, and the purchase of vehicles and equipment for the Department of Public Services.

Revenues

661-000.000-667.000 Estimated revenues include income from the use of equipment from departments.

Expenditures

661-265.100-961.590 Year 2 of 5 interest payment to sewer fund (\$3,378)

661-265.100-968.000 Depreciation expense (\$75,000) associated with Assets invested in the Motor Pool Fund. Without depreciation expense fund balance would be increase.

661-265.100-976.000 Equipment to be purchased for the DPW that includes two pickup trucks and a Kubota side by side (150,000)

Long Term Liabilities

MERS underfunded liability as of December 31,2022, for all Defined Benefit Pensions, active and retired employees is \$1,347,992. The plan is approximately 81% funded.

Unfunded liability for Retiree Health Care costs as of June 30, 2023 is \$454,316. This was determined by an actuarial valuation as of June 30, 2021.

The last payment for the Local Streets and Watermain Projects (General Obligation Limited Tax Bond Series 2017) is due May 1, 2027. The balance as of June 30, 2024 will be \$645,000.

The General Obligation 2023 Capital Improvement Bonds will begin repayment in FY 24-25 with a total borrowed amount of \$6,705,927.

USDA Water Supply System Revenue Bond, Series 2023 with a principal sum of \$4,030,000 will begin repayment in FY 24-25.

USDA Water Supply System Revenue Bond, Series 2020, with a principal balance of 2,680,000 as of 6.30.2024 will remain outstanding until May 1, 2060.

