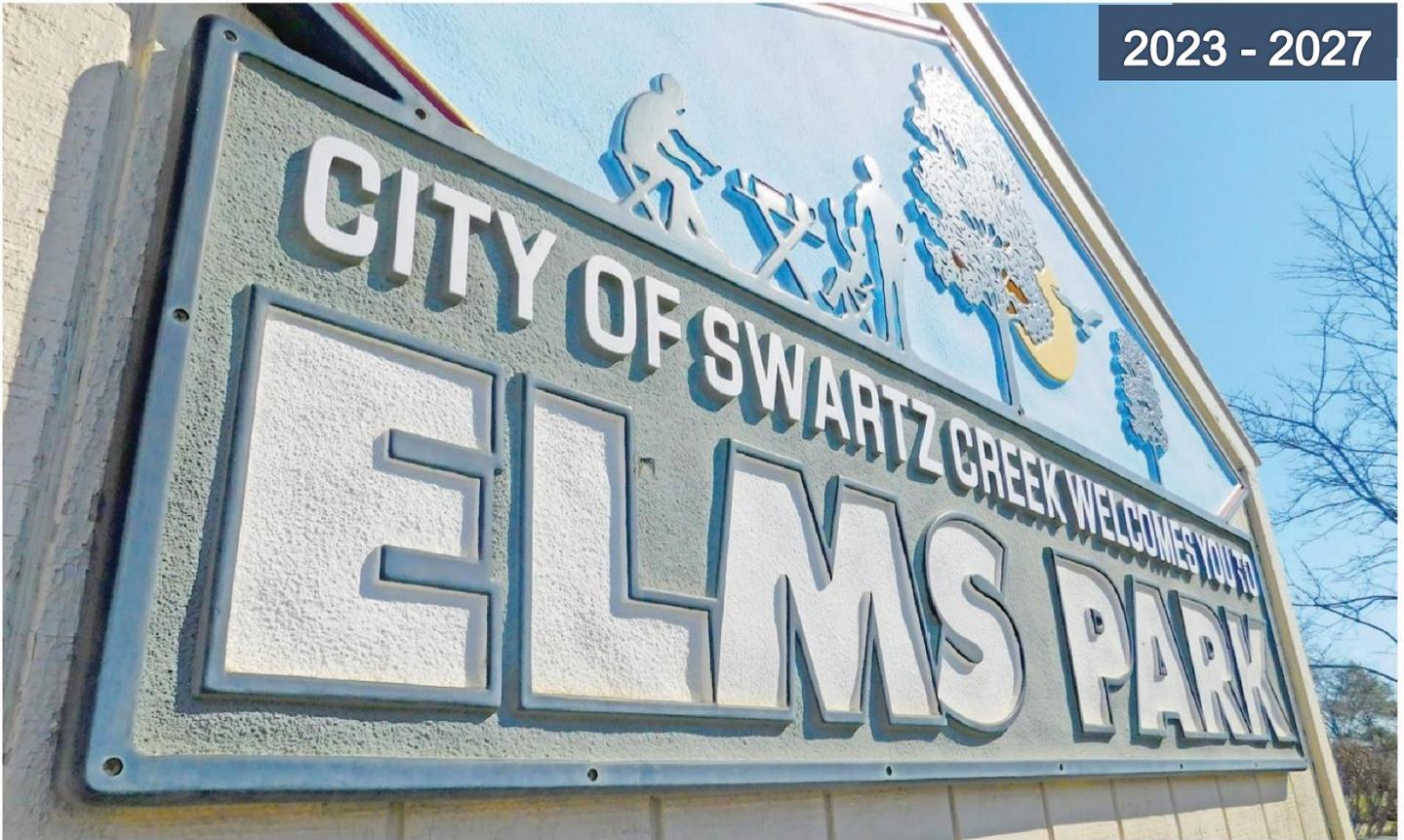




# CITY OF SWARTZ CREEK

FIVE YEAR PARKS AND RECREATION PLAN

2023 - 2027



Prepared by **ROWE Professional Services Company**

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**TABLE OF CONTENTS**

Background.....1

Community Description .....2

    Physical Characteristics.....2

        Location .....2

        Transportation.....2

        Soils.....2

        Topography.....2

        Water Resources .....2

        Vegetation, Fish, and Wildlife.....2

        Climate .....2

Socioeconomic Characteristics .....3

    Population, Growth, and Income.....3

Administrative Structure .....3

Recreation Inventory .....4

    Status of Grant Funded Facilities.....6

    Non-Motorized Plan.....7

Barrier-Free Compliance and Park Conditions .....11

    Evaluation of Existing Facilities .....11

    Elms Park (2).....11

        Transition and Implementation Plan .....12

    Abrams Park (2) .....13

        Evaluation of Existing Facilities .....13

        Transition and Implementation Plan .....14

    Michael R. Shumaker Bicentennial Park (3).....15

        Evaluation of Existing Facilities .....15

        Transition and Implementation Plan .....15

    Veterans Memorial Park (4).....15

    Otterburn Disc Golf Park (1) .....15

Description of Planning Process .....16

Goals and Objectives.....16

    Goal 1: Pursue grants, and develop partnerships and advocates to serve park needs .....17

    Goal 2: Enhance use of existing park facilities and programs .....17

    Goal 3: Pursue non-motorized trail system .....17

    Goal 4: Regularly review maintenance practices and policies for park facilities and update when necessary .....18

Action Plan.....18

    Short-Term Projects .....18

    Mid-Term Projects .....19

    Long-Term Projects .....19

        Develop Non-Motorized Trail.....20

        Extend Non-Motorized Trail to Elms Road Elementary School.....20

        Extend Non-Motorized Trail to Swartz Creek Middle School .....20

        Maintain Open Space .....20

## City of Swartz Creek Five-Year Parks and Recreation Plan

---

Improve Existing Playground Equipment.....	20
Michael R. Shumaker Bicentennial Park.....	20
Administration.....	20
Capital Improvement Plan.....	21
Potential Grant Sources.....	27
Federal and State Grants.....	27
<i>Michigan Natural Resources Tree Planting Grants</i> .....	28
Other Local Funds.....	28
Other Sources of Funding.....	29
<i>Community Development Block Grants (CDBG)</i> .....	29
Partnering/Advocates.....	29
Appendix.....	1
Appendix A: Survey Responses.....	2
Appendix B: Budget.....	3
Appendix C: City Park Reservation Maps.....	4
Appendix D: Post Completion Forms.....	5
Appendix E: Public Notices, Meeting Minutes, and Resolution.....	6
Appendix F: Transmittal Letters.....	7
Appendix G: Certification Checklist.....	8

### Tables

Table 1: Swartz Creek Recreation Inventory.....	4
Table 2: Regional Recreational Facilities.....	10

### Maps

Map 1: Park Location Map.....	8
Map 2: Trail Master Plan Map.....	9
Map 3: Elms Park Drawing.....	24
Map 4: Abrams Park Drawing.....	25
Map 5: Otterburn Park Drawing.....	26

## **BACKGROUND**

This Five-Year Parks and Recreation Plan was prepared by ROWE Professional Services Company with guidance from the City of Swartz Creek Parks and Recreation Advisory Board consisting of:

James Barclay - Chairman	Rae Lynn Hicks
Sandi Brill	George Hicks
Mark Gonyea	Krystle Lynch
Connie Olger	Trudy Plumb
Samantha Fountain – Vice Chairman	

Adam Zettel (City Manager) and Robert Bincsik (Director of Public and Community Services) served as the liaisons to the city. The Recreation Advisory Board provides the evaluation and recommendations for future park improvements, development, land acquisition, or other issues regarding recreation opportunities.

This plan is an update of the 2018 Parks and Recreation Plan and is in accordance with Michigan Department of Natural Resources (MDNR) requirements as stated in the “Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans”. This document will allow for the pursuit of MDNR grants, as well as establish a basis for other funding opportunities. This plan is valid for five years from the date of resolution of adoption.

Successful projects that have been accomplished include:

- Securing a \$45,000 Recreation Passport Grant from the MDNR for improvements to the Elms Park bathrooms, addition of an internal pathway, accessible parking, and exercise stations
- Maintenance and staining of the Elms Park play structure.
- Addition of new playground equipment at Elms Park
- Update to the non-motorized transportation plan
- Extensive clean up and beautification by volunteers
- New Disc Golf Course at Otterburn Park
- New Tot-Lot playground at Elms Park
- Safe Routes to School (SRTS) Partnership to repair sidewalk access throughout the city.
- New Dog Park in Elms Park
- Rehabilitation of vintage swings for Tot Lot playground at Abrams Park

## COMMUNITY DESCRIPTION

### *Physical Characteristics*

#### *Location*

The City of Swartz Creek is in Genesee County, which is in the southeastern section of Lower Peninsula. The City of Swartz Creek lies approximately 5 miles southwest of Flint.

#### *Transportation*

The city is divided in half by Interstate 69 which runs east and west. I-75, one of the nation's major north-south interstate highways, intersects I-69 approximately 2 miles east of the city. Bishop International Airport is in the City of Flint, approximately 1.1 mile east of Swartz Creek. The nearest passenger rail stops are in Durand and Flint. The Mass Transportation Authority (MTA) also operates a regional bus system.

#### *Soils*

The Soil Conservation Service Soil Survey of Genesee County indicates that most soil in the City of Swartz Creek are nearly level to gently sloping, consisting of poorly drained and somewhat poorly drained loams with a clay loam subsoil. The major concern of these soil types is their wetness. Due to this factor, these soils may limit building development. The soil characteristics of a site should determine to a significant extent the type of recreational activities that would be appropriate, as well as cost effective (USDA, Soil Conservation Service Soil Survey for Genesee County, 1972).

#### *Topography*

The topography of the city ranges from nearly level to gently sloping, rising to low hills in places and includes floodplains.

#### *Water Resources*

The primary body of water in the area is the Swartz Creek, which flows into the city from the west and flows east and northeast through the city until it reaches the Flint River.

#### *Vegetation, Fish, and Wildlife*

Tree species native to the city include elm, ash, sugar maple, oak, tamarack, and aspen. Native wildlife includes open-land wildlife such as sparrows, hawks, rabbits, woodchucks, and field mice. Woodland wildlife includes owls, woodpeckers, squirrels, raccoons, and white-tailed deer. Wetland wildlife includes ducks, geese, and killdeer. Wildlife is limited, and few native woodlots remain within the city limits due to development.

#### *Climate*

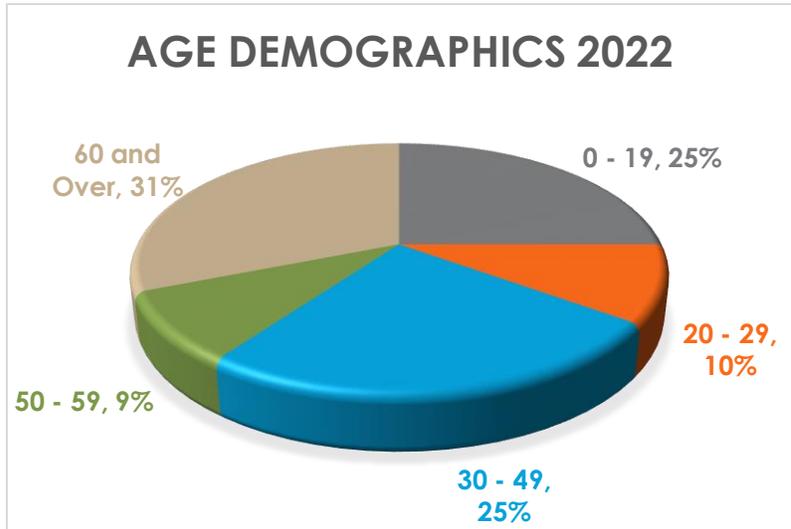
Genesee County is in southeastern Michigan, where the lake effect is not as great as it is in most other sections of the state. The data shows the temperature was 0 degrees Fahrenheit or below an average of six days in winter and 90 degrees Fahrenheit or higher an average of 14 days in summer. Average annual precipitation was 29.58 inches. Snowfall averaged 40.5 inches per year but varied considerably from year to year. There was an average of 39 days

per year with snow cover, the average depth of the snow on days with snow cover being 5.0 inches.

**Socioeconomic Characteristics**

**Population, Growth, and Income**

Between 1980 and 1990, the City of Swartz Creek as well as Genesee County experienced a decrease in population which is somewhat consistent with the slowing growth trend within the state. During this time frame, there was a migration shift from the more urban areas to the surrounding rural townships. However, between 1990 and 2000, Swartz Creek showed a population rebound to pass the 1980s population. From 2000 to 2010, the city grew by 656 and from 2010 to 2020, the population increased by 139. Its current population is estimated at 5,897. The median household income and home value is slightly behind the state average (\$52,669).



There is a well-balanced age diversity which indicates a need for all age groups in the community. The median age of residents in Swartz Creek is 40.7; the state average is 39.8 and the Flint Metropolitan Area is 40.5.

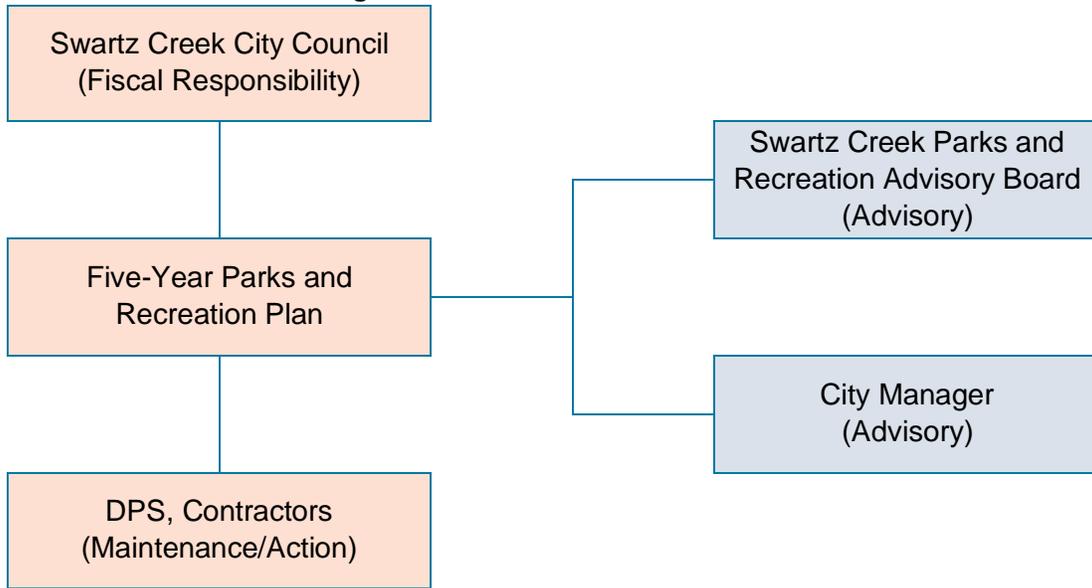
Population Trends for Swartz Creek 2000 - 2020		
Census	Population	Population %
2000	5,102	+5.2%
2010	5,758	+12.9%
2020	5,897	+2.4%

**Administrative Structure**

The Swartz Creek Parks and Recreation Advisory Board is responsible for developing the Parks and Recreation Plan and spearheading recreational projects. Expenditures are approved by City Council with recommendations from both the advisory board and the City Manager. The Department of Public and Community Services (DPCS) is responsible for maintenance of city parks.

The City of Swartz Creek budgeted approximately \$195,315 for parks and recreation improvements and maintenance in the 2021 – 2022 Fiscal Year. A detailed line-item budget for each park is included in Appendix B.

**Figure 1: Administrative Flow Chart**



**Recreation Inventory**

The following is a summary of local recreational facilities available to the residents of Swartz Creek and surrounding area.

The only publicly owned and operated parks in the City of Swartz Creek are Elms Park, Abrams Park, Otterburn Park and Michael R. Shumaker Bicentennial Park (see Map 1: Park Location Map) and are shown in **bold type** in Table 1. The Pajtas Amphitheater and Veterans Memorial are on city property but are managed by non-profits. All other recreation opportunities in the city are provided either by the school district, private facilities, or semi-public facilities.

**Table 1: Swartz Creek Recreation Inventory**

<i>Name</i>	<i>Facilities Available</i>	<i>Total Acreage</i>
Mary Crapo Grounds	1 Ball Diamond used for Youth Baseball	5
Pajtas Amphitheater	1 Enclosed Bandshell Lawn Seating for 1,200	2
Senior Citizen Center	Seating for 120 w/ Full Kitchen & Restrooms	0.7
St. Mary’s Church	2 Baseball Fields 1 Playground 1/2 Basketball Court	3
Sport Creek Racetrack (not operating; for sale)	1,950 Seats - General Admission 408 Seats - Club House	107.7
Genesee Valley Meadows	18 Holes	192
Elms Road Elementary School	3 Softball Diamond (1 for adults) 1/2 Basketball Court Playground	7

## City of Swartz Creek Five-Year Parks and Recreation Plan

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	1 Multi-Purpose Room w/ Stage	
<b>Elms Park</b>	5 Pavilions 2 Playgrounds 28 Picnic Tables 2 Soccer Fields 2 Tennis Courts 2 Basketball Courts 1 Sledding Hill 1 Ball Field 1 Volleyball Field 8 Grills Restrooms	35
Morrish Elementary School	2 Ball Diamonds 1 Soccer Field Playground ½ Basketball Court 1 Multi-Purpose Room	3
Gaines Elementary	2 - ½ Basketball Courts 1 Soccer Field/Softball Field 1 Soccer Field Playground Multi-Purpose Room	3
Pine Hill Park (Village of Gaines)	1 Pavilion 22 Picnic Tables 2 Ball Diamonds 1 Tractor Pull Area	20
First Baptist Church	1 Soccer Field 1 Ball Diamond ½ Basketball Court	2
Syring Elementary School	2 Ball Diamond Playground 1 Multi-Purpose Room	3
<b>Abrams Park</b>	9 Station Fitness Course Playground 4 Pavilions Restrooms 21 Picnic Tables 6 Grills 1 Ball Diamond 2 Tennis Courts ½ Basketball Court 1 Sledding Hill 1 Tot Lot	12
Messiah Lutheran Church	1 Ball Diamond	½
Swartz Creek Middle School	2 Ball Diamonds 4 Soccer Fields 1 Varsity Baseball Diamond 1 Pool 8 Tennis Courts	9

## *City of Swartz Creek Five-Year Parks and Recreation Plan*

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Swartz Creek High School	1 Track & Field Event Area 1 Football Field 1 Set of Restrooms Gymnasium 1 Soccer Field	9
Dieck Elementary School	Playground 3 - ½ Basketball Courts 1 Ball Diamond	3
Calvary Church of Christ	1 Ball Diamond	½
United Methodist Church	1 Pavilion 1 BBQ Pit 20 Picnic Tables 1 Ball Diamond 1 Soccer Field 1 Croquet Court	3
Cornerstone Baptist Church	1 Ball Diamond	2
<b>Michael R. Shumaker Bicentennial Park</b>	1 Pavilion	1
<b>Otterburn Park</b>	Disc Golf (Under Construction)	20
<b>Veterans Memorial</b>	Public Plaza	¼
Cage Fieldhouse (Swartz Creek Schools)	Indoor Sport Complex	5

### *Status of Grant Funded Facilities*

In 1971, Elms Park was awarded a \$36,300 MDNR grant (#26-00258) to acquire 24 acres to develop baseball, football fields, access road and parking, and a playground. These improvements are currently in use. In 1976, a \$34,700 MDNR Land and Water Conservation Fund (LWCF) grant (#26-00707) was used to provide six tennis courts. These courts are in use and provide multi-use function for other recreation in addition to tennis.

In 1975, Abrams Park (formally known as Winshall Park) received a \$16,585 LWCF grant (#26-00556) to provide a picnic shelter and restroom facility. The city made upgrades to this, and it is currently in use. In 1977, an additional grant (26-00904) of \$33,588 was used to develop two tennis courts and parking at Winshall and two picnic shelters and additional access at Elms Park. These improvements are still in use.

In 2015, the city was awarded a Recreation Passport Grant of \$45,000 (RP15-0003) for upgrades and barrier-free improvements to the restrooms at Elms Park. A second phase which is currently being completed includes an accessible pathway, exercise stations, and accessible parking connecting to a pavilion within the park. As part of this grant process, a property exchange was made within the park for the existing cell tower.

In 2020, the city was awarded a joint Transportation Alternatives Program (TAP) grant and a Michigan Natural Resources Trust Fund (MNRTF) grant (TF20-0068) for \$300,000 for the development of a trail connection that will extend through the entire City of Swartz Creek and connect to the Genesee Valley Trail. This trail will provide non-motorized access to the City of Flint and the Iron Belle Trail.

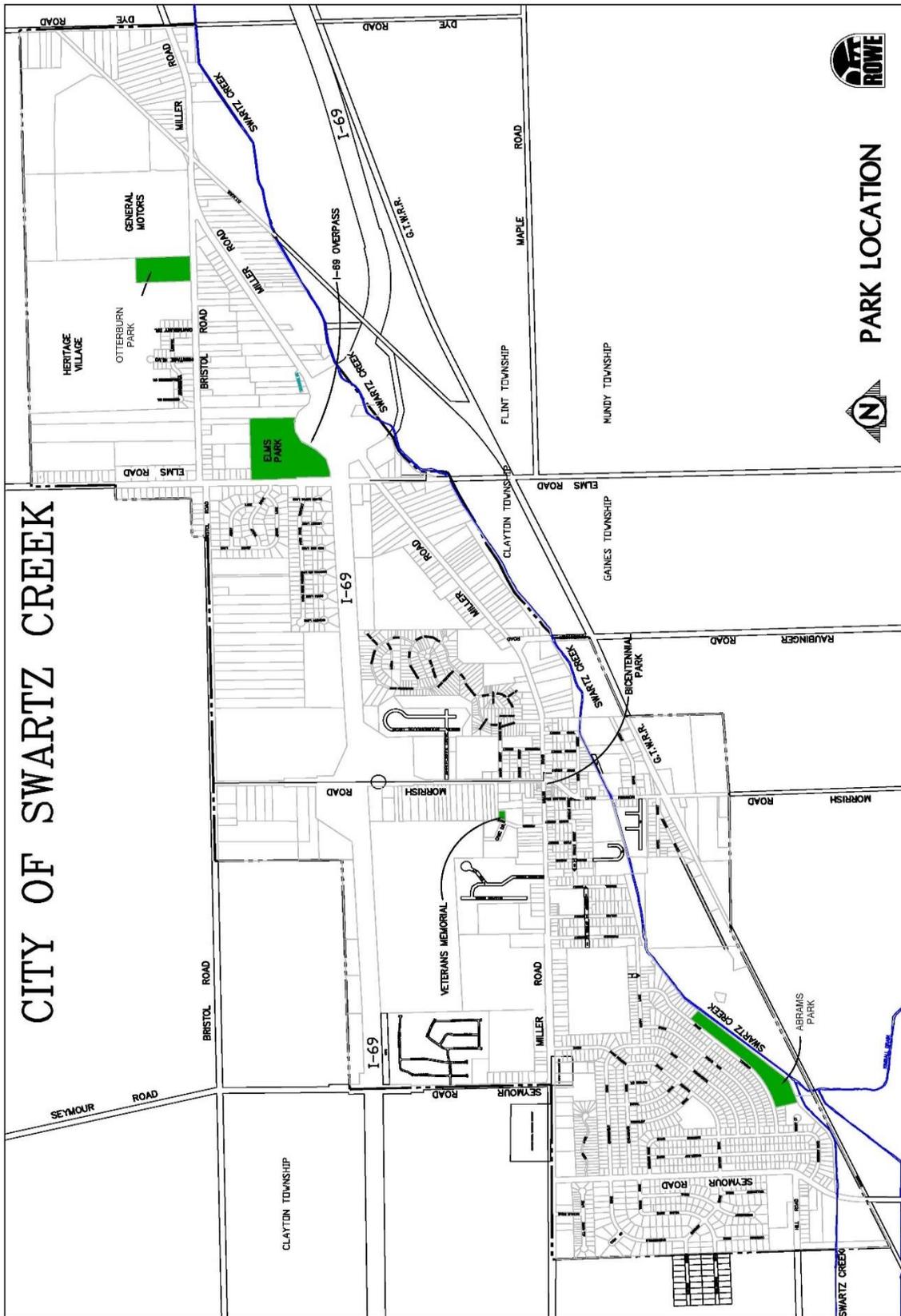
***Non-Motorized Plan***

As part of an effort promoted by the Genesee County Metropolitan Planning Organization (MPO), the city refined the previous non-motorized plan that has been in place since 2000. Through this effort, three phases were identified that include 4.7 miles of trail. It provides for connection into the regional Genesee County Trail network and indirectly linking to the Iron Belle statewide trail. The three phases include:

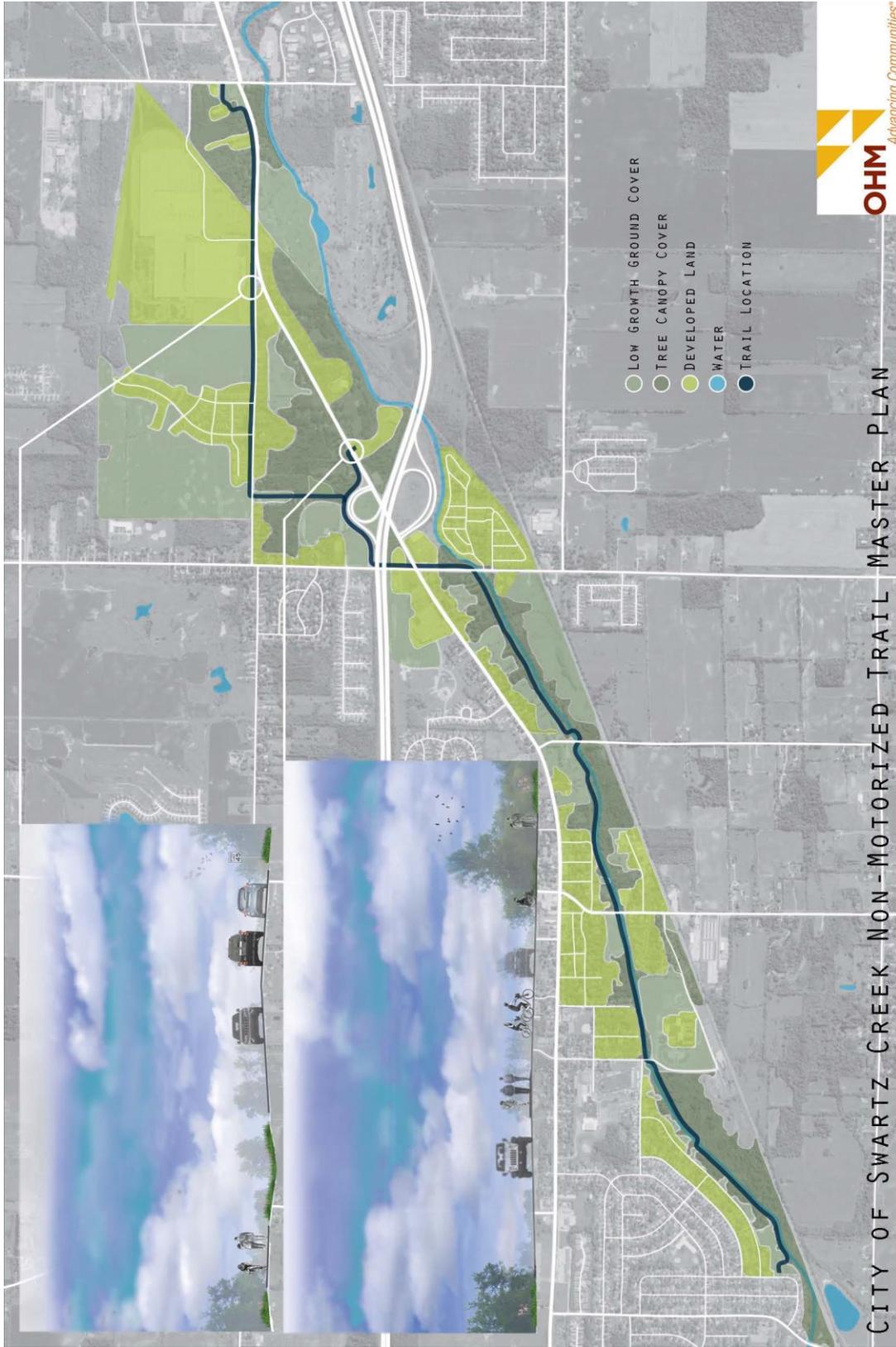
- Phase 1        Elms Road to South Dye Road
- Phase 2        Morrish Road along west branch of Swartz Creek to Elms Road, north to Miller Road
- Phase 3        Abrams Park along west branch of the Swartz Creek to Morrish Road

The overall construction cost opinion for the projects is approximately \$1.8 million, not including engineering or any easement costs. Preliminary engineering drawings were provided as a basis for grant applications to seek funding for the projects.

Map 1: Park Location Map



Map 2: Trail Master Plan Map



## *City of Swartz Creek Five-Year Parks and Recreation Plan*

There are a wide range of recreational opportunities available throughout the area. However, it must be noted that accessibility to these facilities is generally a function of having access to an automobile.

**Table 2: Regional Recreational Facilities**

<i>Recreation Facility</i>	<i>Acres</i>	<i>Use</i>
Seven Lakes State Parks	1,378	Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Holly State Park	7,470	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Highland State Park	5,524	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Ortonville State Park	3,205	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Pontiac Lake State Park	3,700	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Brighton State Park	4,913	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Dodge No. 4 State Park	139	Picnic Areas, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Island Lake State Park	3,466	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Metamora Hadley State Park	683	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Proud Lake State Park	3,614	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing
Bald Mountain State Park	4,637	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Kensington State Park	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Marshbank State Park	N/A	Picnic Areas, Shelters, Playground
Timberwolf Genesee County Campground	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing

## **City of Swartz Creek Five-Year Parks and Recreation Plan**

Wolverine Genesee County Campground	N/A	Camping, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Groveland Oaks Oakland County Campground	N/A	Campground, Picnic Areas, Playground, Boat Launch, Swimming, Fishing
Addison Oaks Oakland County Campground	N/A	Camping, Picnic Areas, Shelters, Playground, Boat Launch, Swimming, Fishing, X-Country Skiing
Lapeer State Game and Wildlife Area	9,000	Hunting-Wildlife Area, Fishing, X-Country Skiing
Flushing County Park	105	Playground, Picnic Areas, Pavilions, Basketball Courts, Softball Diamonds, Tennis Courts, 2-Mile X-Country Ski Trails
Linden County Parks	135	Swimming, Picnic Area, Playground, Tennis Courts, Ball Diamonds, Bike/Hike Trail
Chevy Commons	60	Bike/Hike Trails, Fishing, Flint River Access, Boat Launch

### **Barrier-Free Compliance and Park Conditions**

The following summaries address the accessibility of city parks and recreation facilities in compliance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG). In general, all construction since 1991 was required to comply with these guidelines. Recent improvements in parks have greatly increased accessibility.

A general ranking for each park was determined through site visits as follows.

- 1 = none of the facilities/park areas meet accessibility guidelines
- 2 = some of the facilities/park areas meet accessibility guidelines
- 3 = most of the facilities/park areas meet accessibility guidelines
- 4 = the entire park meets accessibility guidelines
- 5 = the entire park was developed/renovated using the principals of universal design

#### **Elms Park (2)**

Elms Park is located off Elms Road; between I-69 and Bristol Road.

##### *Evaluation of Existing Facilities:*

Elms Park is made accessible to pedestrians by a 8-foot-wide sidewalk along the east side of Elms Road, running adjacent to the park for its entire frontage along Elms Road.

Elms Park is a multi-use area with many recreational facilities scattered throughout. There are several parking areas located throughout the park with access to park amenities. However, barrier-free accessibility tends to be an issue due to a lack of pedestrian paths linking facilities directly to the parking lots.

There is a total of five existing pavilions in the park. All have been constructed with a foundation that is flush with the ground, enabling wheelchairs or people with severe mobility limitations to enter without difficulty. One of the largest pavilions has hard-surfaced paths providing access into the structure; a paved path and a route to nearby accessible parking was completed along with the addition of accessible exercise stations. Future extension of this internal path will provide accessible routes to other park elements. The barbeque grills at the two large pavilions are built into the pavement, and there are additional grills without hard-surfaced paths.

The tennis courts and basketball courts are located near a gravel parking lot. Access can be improved with the addition of a paved sidewalk and barrier-free parking spaces.

The existing ball field, soccer field, and small playground area are also without hard-surfaced paths leading to each facility. The horseshoe pits have been removed at Elms Park. The city has addressed these concerns by improving the system of wood chip paths leading from parking areas to facilities within the park.

The playscape area in the northwest portion of the park is an example of the recent efforts the City of Swartz Creek has made toward improving accessibility. The parking lot near the playscape has three marked handicap parking spaces located near the playscape and pavilion. A 6-foot-wide concrete path leads from the parking area into the playscape and the pavilion adjacent to the playscape. This makes it possible for people with disabilities to utilize both the playscape and pavilion.

The playscape is of barrier-free design. The surface of the play area is engineered wood chip, installed in 2022. The play structures are designed to provide play opportunities for both those with and without accessibility limitations.

The pavilion is relatively large, suitable for picnics, meetings, parties, or simply informal use. The pavilion includes a large fireplace/barbeque, many picnic tables, and a barrier-free restroom that was improved in 2016.

Residents have mentioned the need for maintenance and renovations to the restroom facility on-site and further improvements with the existing hard surface courts (basketball and tennis).

The small playground area in the northwest corner of the park is comprised of tot lot playground equipment which is of barrier-free design. The city previously has focused its efforts on providing a barrier-free children's play area in the playscape on the other side of the drive. A hard-surfaced path system will also be developed within the play area.

#### *Transition and Implementation Plan*

The City of Swartz Creek intends to improve accessibility to Elms Park facilities by developing a



barrier-free aggregate pedestrian trail throughout the park. Trailheads will link the trail with each parking area. The trail will be designed to loop throughout the park and link facilities. Engineered wood chip paths will be spurred off the main trail, providing barrier-free access to all facilities. Future facilities will be linked to the trail as they are developed.

Signage identifying the locations of facilities will be provided along the trail where appropriate and all future recreational facilities will be of barrier-free design.

### ***Abrams Park (2)***

Abrams Park is located across the street from a single-family neighborhood. The park backs up to the Swartz Creek.

#### *Evaluation of Existing Facilities*

As with Elms Park, Abrams Park provides a wide range of recreational opportunities. However, the facilities are scattered throughout the park without a barrier-free connection to many of the facilities.

There is an existing 4-foot-wide sidewalk along Winshall Drive, across the street from the park, and there is no sidewalk along Winshall Drive within the park. A trail with exercise stations runs roughly around the perimeter of the park; however, the surface of the trail is grass and is not barrier-free.

There is a fenced tot lot area, including a large play structure located in the northeast area of the park. Barrier-free access is provided to the tot lot by a 3-foot-wide concrete sidewalk leading from Winshall Drive, as well as a 4-foot-wide wood chip path leading from the parking lot and pavilion. The play structure is of barrier-free design. The play surface of the tot lot is engineered wood chips under all the play structures, and grass in other areas. There is no path leading to each play structure within the play area, which means that barrier-free access is limited to those areas directly connected to the engineered wood chip path. Linking the structures with a wood chip surface is a maintenance issue. Most of the play equipment along the perimeter of the tot lot appears to be barrier-free; however, some of the equipment is inaccessible to children with mobility limitations. Future equipment developed within the play area should be of barrier-free design per Americans with Disabilities Act guidelines.

The pavilion near the play area is linked to the parking lot by a 4-foot-wide engineered wood chip path. All pavilions in the park have been constructed with foundations that are flush with the ground.

The tennis courts have entrances designed to keep out bicycles. Unfortunately, these entrances also keep out wheelchairs. A barrier-free entrance should be added to the tennis court facility. The tennis courts, ball field, and basketball court lack barrier-free paths leading to each facility. The tennis courts need to be resurfaced or repaired.



As part of the replacement of the restroom building, all accessibility requirements were met, including a concrete sidewalk to the gravel parking lot. Continual cosmetic improvements are always encouraged (i.e. trash collection, interior repairs).

The existing water fountain near the ball field is of barrier-free design. A path has been developed to link the fountain to the pavilion and parking area.

There are sidewalks along both sides of Whitney Court that end at the park boundary line. The city intends to connect to at least one of these sidewalks, thereby improving accessibility into the park for neighborhood residents. Presently, the lack of sidewalks into the park and the existing curb around the Whitney Court cul-de-sac creates accessibility limitations.

#### *Transition and Implementation Plan*

The City of Swartz Creek intends to improve accessibility to Abrams Park facilities by developing a barrier-free aggregate pedestrian river walkway following the Swartz Creek, along the entire length of the park. Barrier-free connections will be provided to the walkway from each parking area as well as to appropriate areas on Winshall Drive and Whitney Court. Future trail improvements will be designed to provide barrier-free access to the Swartz Creek as well as link facilities throughout the park to each other. As with Elms Park, engineered wood chip paths will be spurred off the paved trail, providing barrier-free access to all facilities within the park.

Signage identifying the locations of facilities will be provided where appropriate. Future facilities will be linked to the trail as they are developed. All future recreational facilities will be of barrier-free design.

Poured-In-Place rubber surfacing has been discussed around the “tot-lot” playground equipment to encourage additional ADA accessibility to park amenities.

### **Michael R. Shumaker Bicentennial Park (3)**

Michael R. Shumaker Bicentennial Park is a small pocket park located along Morrish Road, just south of Miller Road.

#### *Evaluation of Existing Facilities*

There is a small pavilion located in the park. There is a marked handicap parking space immediately adjacent to the pavilion. There is a relatively complete system of 5-foot-wide sidewalks linking the downtown area and the surrounding residential area to the park. However, the pavilion is surrounded entirely by grass. The lack of a hard-surfaced path leading into the pavilion poses an accessibility limitation.



#### *Transition and Implementation Plan*

Future improvements to the park should include the development of a barrier-free hard-surfaced path leading from the sidewalk near the handicap parking space, to the pavilion.

### **Veterans Memorial Park (4)**

This site was completed in the last few years and was designed to meet current accessibility requirements.

### **Otterburn Disc Golf Park (1)**

#### *Evaluation of Existing Facilities*

The city has begun work on developing Otterburn for use as a disc golf course. Currently, the disc golf baskets and routes have been developed and a sledding hill currently exists north of Bristol Road. Future improvements include the construction of a pavilion, gravel parking with ADA accessible parking spaces, 8-foot vehicular access path around the perimeter of the park, small pavilion with porta-john location, and a bike pavilion station.



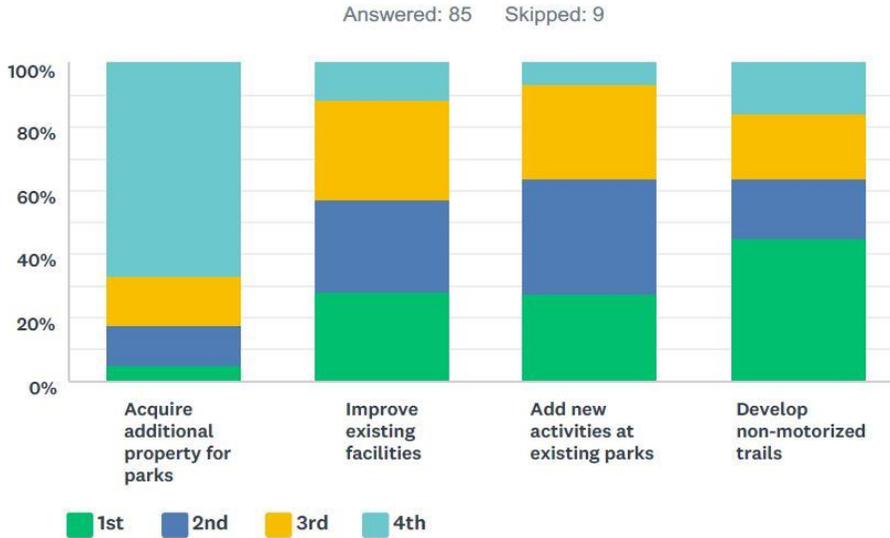
Volunteers have been maintaining the site and installing the disc golf baskets along the routes.

#### *Transition and Implementation Plan*

The intent of the park construction is to ensure that all routes from the parking lot provide accessible routes for disc golf.

**Description of Planning Process**

**Q7 Please rank your priority for use of funding**



ROWE Professional Services Company was hired to assist the city with the update to the recreation plan. In August 2022, the Parks and Recreation Advisory Board began discussions on the update of the recreation plan. The board reviewed current goals, objectives, and action plan items at its July meeting.

In June, the board approved a survey to be conducted of the residents and park patrons. Over 150 respondents gave comments towards the current condition of park properties and suggestions for future improvements. A copy of the questions and summary of results is included in [Appendix A](#) and is summarized as follows.

The Parks and Recreation Board also recommended having a focus group interview to review the previous goals and objectives from the previous parks and recreation plan. The focus group was convened on September 15, 2022. Information and agendas are included in Appendix E.

The park board reviewed the plan with ROWE Professional Services Company on November 15<sup>th</sup> during their regularly scheduled meeting.

The draft plan was presented in a public hearing on February 27, 2023 and recommended for adoption by city council following the hearing. The plan was approved by city council on February 27, 2023. Copies of the public hearing notice, meeting minutes, and resolution have been included in [Appendix E](#).

A final copy of the plan was uploaded to the MDNR MiRecGrants website with a transmittal letter noting that a copy has been sent to the local planning agency for acceptance. Post completion forms and completed checklist for the recreation plan process was also included.

**Goals and Objectives**

The following are goals and objectives as summarized by the Parks and Recreation Advisory Board based on broad community input (through a community survey and focus group meeting). These goals represent a flexible tool that will guide the focus of resources for park and recreation

maintenance and development. This format will allow decisions to be made based on changing conditions and take advantage of opportunities as they are presented to the community.

The goals focus primarily as a guide to educate the public on the value of its park system and to leverage development and maintenance efforts by pursuing partnerships, outside funding and volunteerism.

### ***Goal 1: Pursue grants and develop partnerships and advocates to serve park needs***

Continue to seek partnerships with other recreational providers and agencies and with neighboring communities to share ideas and provide non-competing programs and facilities. (Examples include but are not limited to civic groups, schools, community groups and partnerships, etc.)

- Be proactive: establish a coordinated list of projects for civic groups to build, fund, etc. versus reacting to individual requests.
- Apply for grants to develop park facilities maximizing in-kind or leveraged grant match due to limited city funding.
- Develop a stronger partnership with the county parks system to provide community recreational opportunities to the residents of Swartz Creek.
- Collaborate with the DDA on the development of a market/special event space (Holland Square) that can be used as a staging area for bike/foot races, etc. that could link to parks and trail facilities.
- Develop programming within the city through additional staff or partnering with neighboring municipalities for recreational programming.

### ***Goal 2: Enhance use of existing park facilities and programs***

- Replace tree cover throughout city and at key parks due to impact of Emerald Ash Borer and proliferation of cottonwood trees.
- Conduct tree inventory for health of urban forest.
- Renovate restrooms so they are inviting, accessible, and more maintenance friendly.
- Explore adding small features in parks to increase all-season use.
- Consider interpretive signs that engage users by offering information on local history, environment, and culture.
- Install companion seating at park locations and additional park features (i.e., benches, water fountains, picnic tables)

### ***Goal 3: Pursue non-motorized trail system***

- Utilize and expand on existing sidewalks and bike lanes to provide linkages to parks, schools, neighborhoods, and retail destinations.
- Maintain routes as appropriate for all-season use.
- Coordinate construction with other local projects as appropriate for efficiency.
- Implement connection to the Genesee Valley Trail/Genesee County trail system through the Metropolitan Planning Commission.

***Goal 4: Regularly review maintenance practices and policies for park facilities and update when necessary***

- Park and Recreation Advisory Board to review procedures on an annual basis (upon meeting of new members in February) and provide recommendations to city staff and/or council.
- Be proactive with volunteer groups to complete maintenance efforts in coordinated effort with each other and city staff; better communication between Department of Public Works (DPW), city services, and volunteer groups.
- Review Park properties to determine current usage.
- Establish a maintenance schedule and budget for recreation items such as phases of re-staining of the wood playground in Elms Park to complete a comprehensive process for upkeep of this facility.
- Coordinate with the school district to improve the properties that provide increased access to natural features and education on forestry, water, and land stewardship.

***Action Plan***

The following is a description of the projects the Parks and Recreation Advisory Board has determined are recreational priorities for the city. Justification is provided for each project. A list of potential funding sources is also included.

***Short-Term Projects***

- Replace backstop in Elms Park. Work on maintenance around the park as well with the playground equipment.
- Develop checklist for routine asset maintenance.
- Remove and replace the cottonwood trees in Abrams Park with something new (i.e. swamp oak, elm trees).
- Annual maintenance to play equipment, including staining of sections of Elms Park play structure in a more organized, thorough manner rather than tackling the entire structure at one time.
- Depending on grants and other match funding, development of the non-motorized trail may be timely with improved bid pricing due to local road projects by the city.
- Additional security measures to protect parks from vandals.
- Add parking on the east side of Elms Park while maintain green space and the separation between the parking area and park amenities.
- Bike racks downtown at Holland Square

**Elms Park Internal Trail**

- City proposes that an aggregate non-motorized trail system be developed throughout the park which would establish a pedestrian trail of high priority for the city.
- Trail users will be able to enter the park from the sidewalk along Elms Road without having to share the entry drive with vehicles. Trail would be of barrier-free design, 8 to 10 feet in width and would allow for a wide range of walkers, runners, people in wheelchairs/walkers or bikers to use the trail safely and efficiently.

- Trailhead location would also be developed to have seating, water fountains and bike racks. Signage and wayfinding would also be installed along trail to provide direction and places of interest in the park.

### Extend Non-Motorized Trail to Elms Road Elementary School

There is an existing easement (owned by Consumers Energy) that connects Elms Road Elementary to the park. The trail connection would provide the school with an opportunity to utilize the facility for recreational activities such as gym classes and cross-country running events. Trail will also provide a pedestrian connection from the school to the residential neighborhoods to the south.

### Mid-Term Projects

- Remove exercise stations in Abrams Park and continue to improve restrooms.
- Repurpose tennis courts at Abrams Park
- Continue to make improvements at all park properties to ensure accessibility to all park amenities (i.e. playground equipment, field access, parking accommodations).
- Work with the school district to develop the southwest corner of Cappy and Fairchild to include forestry education, community garden, play equipment, and creek observation deck.
- Work with Swartz Creek Community Schools to plan the reuse of the Mary Crapo site. This site could provide additional property for future sports fields for the school district. A cooperative effort with the school might be sought as both the city and schools have limited budgets.
- Converting softball fields to baseball fields is still a viable option. Most of the softball fields could be converted since most of the groups that would use the field would be little league teams.
- Development of a non-motorized trail along Swartz Creek through Abrams Park would be an attractive location for a trail system.

Paved or aggregate trail system that would provide public access to the waterway and act as a pedestrian link between park facilities. Trail users would be able to enter the park from the sidewalk along Winshall Drive. Barrier-free design, constructed on paved or aggregate surface, striped and 8 to 10 feet in width; proposed length to be 1,300 feet (or ¼ mile).

Maintain open space and providing light in those spaces to prevent vandalism and promote usage of space for recreational activities.

### Long-Term Projects

- Complete work at Otterburn Park.
- Construction of pavilion, bike station, 8-foot accessible paths through the site, parking, signage, restrooms, forestry, and sledding hill.
- Extend Non-Motorized Trail to Swartz Creek Middle School
- Develop trail connection to Swartz Creek Middle School by extending the existing trail from the park to the school along the Genesee County drain easement.

## *City of Swartz Creek Five-Year Parks and Recreation Plan*

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Develop Non-Motorized Trail Regional Connections

Work with the Genesee County Metropolitan Planning Commission (where necessary) to complete trail sections around Swartz Creek

Continued improvements on Michael R. Shumaker Bicentennial Park and potential partnership with the Swartz Creek DDA (i.e., Hometown Days Committee).

Develop partnerships with groups like Swartz Creek Schools, Mundy Township, Genesee County Parks and youth athletic groups in the area for recreational programming and volunteerism.

**Capital Improvement Plan**

The following schedule is a summary of the action plan that includes key maintenance and development projects in an approximated timeline for completion pending available funding:

Funding Key:

- MNRTF – MDNR Trust Fund
- Passport – MDNR Recreation Passport
- SPARK – MDNR Spark Grant
- TAP – MDOT Transportation Alternative Program
- GF – General Fund
- Private – Private Donation/Foundations

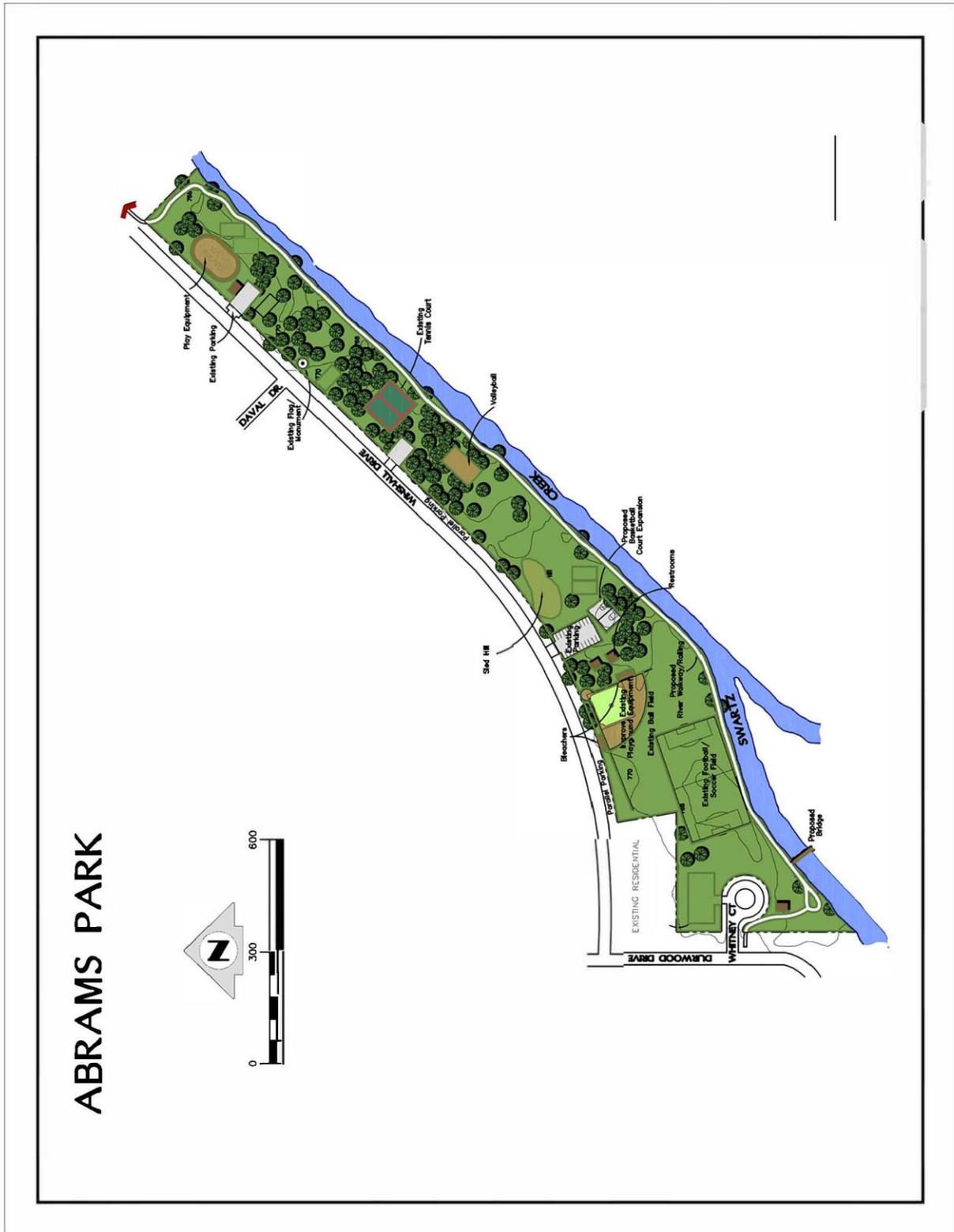
<b>Capital Improvement Plan</b>			
Year	Project	Cost	Funding
<b>Years 0-5</b>	<b>Abrams Park</b>		
	• Tree replacement (on-going)	\$15,000	<b>CE, Private GF, Passport</b>
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom facilities, remove exercise stations – Minor renovations have already occurred (doors and fixtures)	\$25,000	
	• Additional Seating (Benches)	\$5,000	
	• Refurbish basketball courts (2023)	\$200,000	
	• Interpretive Signage	\$5,000	
	• Bike Racks	\$1,500	
	<b>Total</b>	<b>\$451,500</b>	
	<b>Elms Park</b>		
	• Replace backstops (2023)	\$5,000	<b>GF, Passport, Private</b>
	• Drainage improvements, extend internal path (2023)	\$20,000	
	• Additional Seating (Benches)	\$5,000	
	• Interpretive Signage	\$5,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Parking Issues	T.B.D.	
	• Bike Racks	\$1,500	
	<b>Total</b>	<b>\$286,500</b>	
	<b>Otterburn Park</b>		
	• Pavilions	\$200,000	<b>GF, Passport, MNRTF, SPARK, Private</b>
	• Gravel parking and ADA accessible parking spaces	\$80,700	
	• 8' aggregate path	\$35,000	
	• Site preparation/grading	\$215,700	
• Site amenities (i.e. trash receptacles, benches)	\$2,500		
• Pedestrian bridge	\$104,000		
• Bike pavilion station (including bike racks)	\$20,000		

**City of Swartz Creek Five-Year Parks and Recreation Plan**

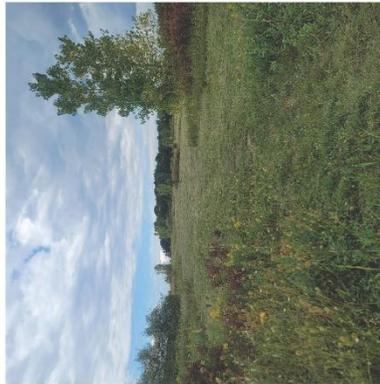
	<ul style="list-style-type: none"> <li>• Interpretive Signage</li> </ul>	\$5,000	
	<b>Total</b>	<b>\$662,900</b>	
	<b>Non-Motorized</b>		
	<ul style="list-style-type: none"> <li>• Construct Phase 1 of regional trail system – currently out for bids</li> </ul>	\$150,000	<b>TAP, MNRTF, GF, Private</b>
	<b>Total</b>	<b>\$150,000</b>	
	<b>Total for 0-5 Years</b>	<b>\$1,550,900</b>	
<b>Years 5-10</b>	<b>Abrams Park</b>		
	<ul style="list-style-type: none"> <li>• Annual maintenance (\$50,000 per year x 5)</li> </ul>	\$250,000	<b>Private, GF, Passport</b>
	<ul style="list-style-type: none"> <li>• Refurbish or repurpose tennis courts</li> </ul>	\$225,000	
	<ul style="list-style-type: none"> <li>• Internal Trails</li> </ul>	\$50,000	
	<b>Total</b>	<b>\$524,000</b>	
	<b>Elms Park</b>		
	<ul style="list-style-type: none"> <li>• Annual maintenance (\$60,000 per year x 5)</li> </ul>	\$300,000	<b>GF, Passport, Private</b>
	<b>Total</b>	<b>\$300,000</b>	
	<b>Otterburn Park</b>		
	<ul style="list-style-type: none"> <li>• Annual maintenance (\$60,000 per year x 5)</li> </ul>	\$300,000	
	<b>Total</b>	<b>\$300,000</b>	
	<b>Michael R. Shumaker Bicentennial Park</b>		
	<ul style="list-style-type: none"> <li>• Remove or enhance pavilion with new features</li> </ul>	\$150,000	<b>MNRTF, GF, Private, DDA</b>
	<ul style="list-style-type: none"> <li>• New benches</li> </ul>	\$3,000	
	<b>Total</b>	<b>\$153,000</b>	
	<b>Non-Motorized</b>		
	<ul style="list-style-type: none"> <li>• Construct Phases 2 and 3 of regional trail system</li> </ul>	\$350,000	<b>TAP, MNRTF, GF, Private</b>
<b>Total</b>	<b>\$350,000</b>		
	<b>Total for 5-10 Years</b>	<b>\$1,627,000</b>	



Map 4: Abrams Park Drawing



OTTERBURN PARK SITE PLAN  
SWARTZ CREEK, MI



**LEGEND:**

--- PARK BOUNDARY

**PROPOSED:**

- 1 LARGE PAVILION WITH RESTROOM FACILITY
- 2 GRAVEL PARKING WITH ACCESSIBLE SPACES
- 3 SHELTER/SMALL PAVILION
- 4 DRAINAGE DITCH
- 5 WASTE ENCLOSURE
- 6 PORTA JOHN LOCATION/CONCRETE PAD
- 7 BIKE PAVILION STATION
- 8 8' AGGREGATE PATH WITH VEHICULAR ACCESS FOR EMERGENCY PERSONNEL AND PARK SERVICE
- 9 ENTRANCE DRIVE WITH STEEL-CABLE BOLLARDS AROUND PARKING LOT
- 10 STAIRS
- 11 PEDESTRIAN BRIDGE
- 12 TRASH RECEPTACLE
- 13 ADA ACCESS TO FIRST TEE BOX

**EXISTING:**

- 11 DISC GOLF (TYP.)
- 12 SLEDDING HILL
- 13 CURB CUTS

NOVEMBER 2022  
22C0112



**Potential Grant Sources**

<i>Potential Grant Source</i>	<i>Maximum Request Amount</i>	<i>Minimum Local Match</i>	<i>Submission Deadline</i>	<i>Eligible Projects</i>
LWCF Grant	\$300,000 (Pending federal funding)	50%	April 1 MDNR	May be applicable to development of sports fields or trails that link or provide access to recreational resources
MNRTF Grant – Acquisition Project	No Limit	25%	April 1 MDNR	Purchase of land intended to provide outdoor recreation or protection of Michigan significant natural resources
MNRTF Grant – Development Project	\$300,000	25%	April 1 MDNR	Development of lands to provide outdoor recreation or protection of Michigan significant natural resources
MDNR – Spark Grant	\$1,000,000	NONE	December 2022 TBD 2023 TBD 2024	Projects that enhance features in neighborhoods and renovate or revitalize recreational programming/activities in communities.
Recreation Passport	\$75,000	25%	April 1 MDNR	Redevelopment of existing park and recreation facilities
Transportation Alternative Program	No Limit	20%	No deadline MDOT	Purchase and development regarding non-motorized, related to transportation. Program emphasis is more on providing connections than recreation opportunities

LWCF – Land and Water Conservation Fund  
 MNRTF – Michigan Natural Resources Trust Fund  
 MDNR – Michigan Department of Natural Resources  
 MDOT – Michigan Department of Transportation

### ***Federal and State Grants***

There are a variety of funding sources available to local governments for park development. The MDNR Recreation Division administers the LCWF and the Michigan Natural Resources Trust Fund (MNRTF). Special initiatives are identified each year by the MDNR that receive special consideration for grants. These should be monitored yearly, and potential projects investigated. Current initiatives relate to acquisition of land for trailways, hunting, or buffer areas for habitat and development of shooting ranges.

- ***Michigan Natural Resources Tree Planting Grants***

Through the MDNR, there are three tree-planting, grant programs that will assist in funding landscape enhancements at the park and reforestation projects. Applicants must provide at least 50 percent of the total project cost.

Other funding is also available through other divisions that can be used as match, supplemental, or backup funding. EGLE (Environment, Great Lakes, and Energy) Department for the State of Michigan has other programs such as the Clean Michigan Initiative (CMI) for water and coastline area and erosion control. Other types of funding go to support existing projects that can be paired with other projects in the community. For example, the pending Congestion Mitigation and Air Quality (CMAQ) grant for Phase 1 of the trail system could be used as match to other funding and complete additional phases. The Federal Transportation Enhancement grant program can be used for the construction of non-motorized facilities such as multi-use paths connecting parks. Other grants include the Forest Management Division MDNR Community Forestry grant program that could help fund a tree-planting program for the parks.

Another potential funding source would be through the Urban Community Forestry program through the USDA Forest Services. This organization makes funds available to local units of government and non-profit organizations for street and park tree replacement, Arbor Day celebrations, and tree plantings.

### ***Other Local Funds***

Placing special assessments on private property owners for construction of a bike/hike trail abutting their property, for example, could be another funding strategy. Special assessments are often set up to finance sidewalks, sewer, or street projects. The same could be done for sections of the trail system, if needed.

Appropriations from the city's general fund are possible when a prompt commitment of funds is necessary, and the funds are available. Special assessments are levied against the owners of the property and this income is pledged to the repayment of the bonds. Such bonds usually carry a higher rate of interest than general obligation bonds but have the advantage of not being charged against the city debt limit.

### **Other Sources of Funding**

Additional sources of funding will be investigated. Seeking donations, attracting sponsors, special millages, bonds, user fees, and holding fund raising events are methods to raise funds for the development of recreational facilities.

The track record for community involvement in the city for a variety of projects has been impressive. Community organizations, businesses, and individuals have stepped up time and time again to lend their time, talent, and financial support to worthwhile community projects. While this kind of community support cannot always be measured, it should never be overlooked.

- *Community Development Block Grants (CDBG)*

Projects eligible for **CDBG** funding must be in a low- to moderate-income service area and/or provide access to the disabled to qualify. Investments using CDBG funds must provide a documented benefit to low- to moderate-income households. Projects eligible for funding include public infrastructure improvements and those that provide ADA accessibility.

### **Partnering/Advocates**

A regional partnership with other communities could be useful in providing recreational programming and amenities to the area.

R:\Projects\22C0112\Docs\Design\2023 plan.docx

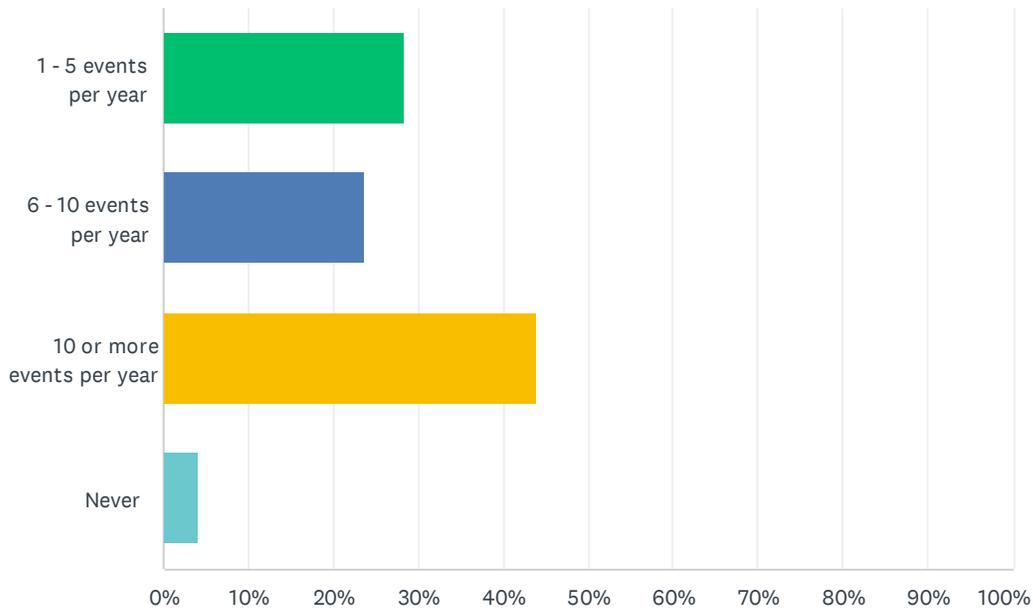
***Appendix***

- Survey Responses
- Budget
- City Park Reservation Maps
- Post Completion Forms
- Public Notices, Meeting Minutes, Resolution
- Transmittal Letters
- Certification Checklist

***Appendix A: Survey Responses***

# Q1 How often do you or your family visit the parks in Swartz Creek?

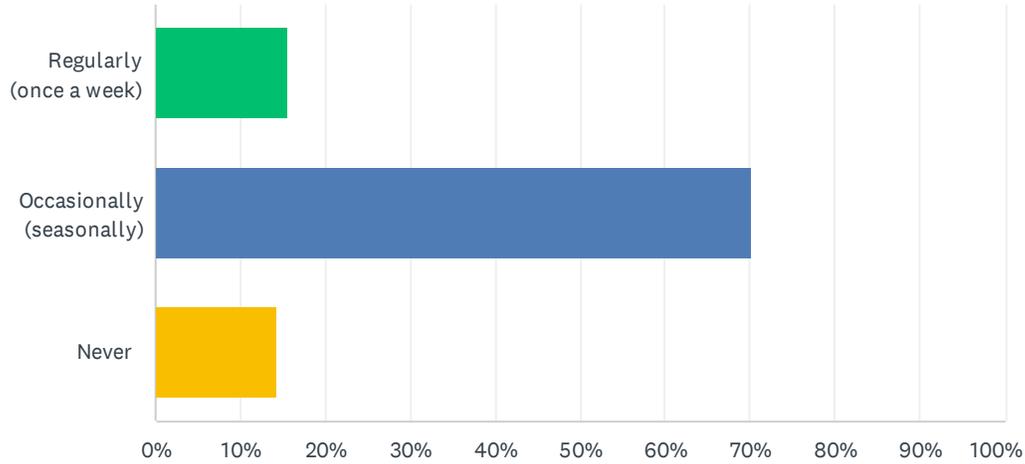
Answered: 148 Skipped: 1



ANSWER CHOICES	RESPONSES	
1 - 5 events per year	28.38%	42
6 - 10 events per year	23.65%	35
10 or more events per year	43.92%	65
Never	4.05%	6
<b>TOTAL</b>		<b>148</b>

## Q2 How often do you participate in organized activities in parks within Swartz Creek?

Answered: 147 Skipped: 2



ANSWER CHOICES	RESPONSES	
Regularly (once a week)	15.65%	23
Occasionally (seasonally)	70.07%	103
Never	14.29%	21
<b>TOTAL</b>		<b>147</b>

### Q3 Are there any specific park activities or equipment that you would suggest be added?

Answered: 116 Skipped: 33

ANSWER CHOICES	RESPONSES	
Elms Park	83.62%	97
Abrams Park	50.00%	58
Bicentennial Park	15.52%	18

## Swartz Creek Five-Year Parks and Recreation Community Survey - 2022

### Are there any specific park activities or equipment that you would suggest be added?

Answer Choices	Responses
Elms Park	83.62% 97
Abrams Park	50.00% 58
Bicentennial Park	15.52% 18
<b>Answered</b>	<b>116</b>
<b>Skipped</b>	<b>33</b>

Respondent ID	Response Date	Elms Park	Abrams Park	Bicentennial Park
114073553201	Jul 14 2022 07:19 PM	Volleyball court	Splash pad,another bathroom esp.by to,ddler play area	
114073472106	Jul 14 2022 05:13 PM	Splash pad		
114073381135	Jul 14 2022 03:09 PM	Splash Pad		
114073167059	Jul 14 2022 11:08 AM	Skate park	Skate park	Skate park
114072961232	Jul 14 2022 07:10 AM	Splash Pad	Splash Pad	Splash Pad
114072722258	Jul 13 2022 10:22 PM	Support youth football more	Parking	Where is this park?
114072675867	Jul 13 2022 08:50 PM	Walking trails	Walking trials	
114072624800	Jul 13 2022 07:23 PM	Splash pad		
114072503444	Jul 13 2022 04:25 PM	Splash pad, upgrades to play equipment	Upgrades to play equipment	
114072475133	Jul 13 2022 03:48 PM	Splash pad		
114072380108	Jul 13 2022 01:55 PM	Splash pad, paved walking paths	Paved walking paths, splash pad	
114072364276	Jul 13 2022 01:35 PM	Splash pad		
114072192068	Jul 13 2022 10:46 AM	extend roadway to connect both parking lots		
114071983783	Jul 13 2022 06:11 AM	Splash pad, hiking trail surrounding, more parking options	Splash pad, hiking trail along the creek side of park, double up baseball field and basketball court.	
114071885785	Jul 13 2022 03:30 AM	Splash Pad		
114071603023	Jul 12 2022 10:58 PM		More electricity	
114071585816	Jul 12 2022 10:21 PM	Splash pad/waterpark	Splash pad/waterpark	

114071580384	Jul 12 2022 10:11 PM	Splash pad	Hammock stands that hold many at a time	
114071460663	Jul 12 2022 06:14 PM	Splash pad		
114071375436	Jul 12 2022 04:02 PM	Splash pad		
114071369753	Jul 12 2022 03:54 PM	Splash pad	Splash pad	
114071308640	Jul 12 2022 02:32 PM		More sand toys, the digger in the sandbox is not working for the little ones. The metal slide near the lady bug could use a guard rail at the top.	
114071279548	Jul 12 2022 01:55 PM	Parking and pavilions, food truck night		
114071270728	Jul 12 2022 01:44 PM	Splash pad, pool, ice rink, volley ball court		
114071213995	Jul 12 2022 12:31 PM	Additional small children swing in the smaller children area		Swings!
114071207817	Jul 12 2022 12:23 PM	Water at dog park area. And make a driveway to the park for handicap access. It is a long walk on uneven ground		
114071196271	Jul 12 2022 12:08 PM	water features!		
114071175736	Jul 12 2022 11:45 AM	Splash pad	Splash pad	
114071168972	Jul 12 2022 11:38 AM	A splash pad	A splash pad	
114071146785	Jul 12 2022 11:15 AM	Splash pad	Splash pad	
114071141757	Jul 12 2022 11:09 AM	Splash pad		
114071080050	Jul 12 2022 10:00 AM	Splash pad, slip n slide, snow tubing		
114071066956	Jul 12 2022 09:45 AM	Splash Pad		
114071049816	Jul 12 2022 09:29 AM	Community pool, Splash pad or similar		
114071038467	Jul 12 2022 09:20 AM	Splash Pad	Updated playscape, clean tennis courts	
114070984583	Jul 12 2022 08:14 AM		Splash Pad!	
114070962864	Jul 12 2022 07:36 AM	Splash pad		
114070922808	Jul 12 2022 06:11 AM	Splashpad		

114070863505	Jul 12 2022 03:54 AM	Splash Pad		
114070837955	Jul 12 2022 02:52 AM	Splash Pad	Updated basketball hoods/court, play equipment for older children	
114070796180	Jul 12 2022 12:40 AM	Splash pad, more infant/toddler related items		
114070788879	Jul 12 2022 12:13 AM	Splash Pad		
114070788623	Jul 12 2022 12:12 AM	Splash pad		
114070783955	Jul 11 2022 11:56 PM	Splash pad		
114070775802	Jul 11 2022 11:30 PM		Splash Pad	
114070767831	Jul 11 2022 11:05 PM	Trees in dog park		Pool
114070763922	Jul 11 2022 10:54 PM	Splash pad		
114070760534	Jul 11 2022 10:45 PM		Splash pad	
114070748261	Jul 11 2022 10:13 PM	Community pool		
114070740318	Jul 11 2022 09:53 PM	Splash pad		
114070732444	Jul 11 2022 09:34 PM	Splash pad		
114070730716	Jul 11 2022 09:29 PM	More dual swings for toddler and parent	More dual swings for toddler and parent	
114070728503	Jul 11 2022 09:24 PM	Splash pad		
114070725959	Jul 11 2022 09:18 PM	Splash pad		
114070725275	Jul 11 2022 09:16 PM		Splash Pad	
114070724849	Jul 11 2022 09:15 PM	Upgrade...the mulch, repairs, paint		
114070715640	Jul 11 2022 08:54 PM	Splash pad	Fishing pond	
114070715322	Jul 11 2022 08:53 PM	Splash pad	Splash pad	
114070710403	Jul 11 2022 08:42 PM	Equipment for exercise and walking path and stuff for teenager	Toddler play place things for teenager	Walking path
114070707329	Jul 11 2022 08:35 PM	Pool	Pool	Pool, disk golf, 7' basketball hoop for younger kids
114070704344	Jul 11 2022 08:29 PM	Splash pad	Splash pad	Splash pad

114070699569	Jul 11 2022 08:19 PM	Pond for fishing and ice skating, a splash pad, more pavilions in the back, a revamped baseball diamond for use by the public & youth baseball, or a whiffleball stadium, more trees.	Dog park in old tennis court, a bathroom near the newer play area	I don't even know where this is
114070696479	Jul 11 2022 08:13 PM		Lawn bowling, something new to try	
114070695527	Jul 11 2022 08:11 PM	Splash pad	Splash pad	Splash pad
114070695620	Jul 11 2022 08:11 PM		Splash pad	
114070695198	Jul 11 2022 08:10 PM	Splash pad		
114070694660	Jul 11 2022 08:09 PM	Splash pad		
114070693212	Jul 11 2022 08:06 PM	Splash pad		
114070691747	Jul 11 2022 08:03 PM	Splash pad!	Splash pad!	Splash pad!
114070688887	Jul 11 2022 07:57 PM	Splash pad	Splash pad	
114070686686	Jul 11 2022 07:52 PM	Splashpad		
114070683877	Jul 11 2022 07:46 PM	Splash pad		
114070682922	Jul 11 2022 07:44 PM	Splash pad		
114070681283	Jul 11 2022 07:41 PM	Updated baseball fields	Updated baseball fields	
114070675430	Jul 11 2022 07:30 PM	Splash pad	Splashpad	
114070673046	Jul 11 2022 07:25 PM	Splash pad		
114070672261	Jul 11 2022 07:24 PM	Splash Pad	Splash Pad	
114070668769	Jul 11 2022 07:18 PM	Splash Pad		
114070666450	Jul 11 2022 07:14 PM	Cameras to deter crime. A larger sledding hill.		
114070661421	Jul 11 2022 07:06 PM	Splash pad		
114070661573	Jul 11 2022 07:06 PM	Ice rink (official one) and splash pad for the littles.	More basketball courts	
114070658102	Jul 11 2022 07:00 PM	Water splash area for kids/ teens		
114070652674	Jul 11 2022 06:51 PM		Splash pad	
114070651861	Jul 11 2022 06:50 PM	Splash pad!		
114070648885	Jul 11 2022 06:45 PM	Splash pad	Splash pad	Splash pad
114070648769	Jul 11 2022 06:45 PM	Splash pad	More toys age specific towards toddlers	
114070648891	Jul 11 2022 06:45 PM			Didn't know this existed?
114070647200	Jul 11 2022 06:42 PM	Splash pad		

114070643085	Jul 11 2022 06:35 PM		Pool and splash pad remove the tennis	
114070634965	Jul 11 2022 06:23 PM	Splash pad		
114070632324	Jul 11 2022 06:19 PM	Splash pad!		
114070616886	Jul 11 2022 05:58 PM	Splash pad	Splash pad	
114070588236	Jul 11 2022 05:36 PM	Splash pad or water area of some sort		
114070192575	Jul 11 2022 09:15 AM	Out door Roller blading or roller skating	Out door roller blading or roller skating	
114069838133	Jul 10 2022 02:11 PM	Add another bathroom; canopy bench at dog park	Add another bathroom with baby changer by tot lot; landscape with trails	Pavilion with fireplace; landscape
114068904244	Jul 08 2022 11:30 AM	Pickle ball courts		
114067755597	Jul 06 2022 09:18 PM	Splash pad for kids!		
114067711436	Jul 06 2022 07:34 PM	Fishing pond	New playground	Isn't that in Grand Blanc
114066768462	Jul 05 2022 02:47 PM		Need to keep the magnificent trees in the park	
114064948708	Jul 01 2022 06:56 PM	Cops in the park		
114064720564	Jul 01 2022 11:52 AM		Change the name back to winshall	
114063889523	Jun 30 2022 12:01 PM	improve ball field		More picnic tables under the pavilion
114063610118	Jun 30 2022 06:19 AM		Update old fitness track and maintain tennis courts	
114063332589	Jun 29 2022 08:23 PM	Inclusive park access and structures	Inclusive park access and structures	Inclusive playground
114063003280	Jun 29 2022 12:07 PM	Add additional pavillions. Possibly invite food trucks for special events.	Upgrades to equipment for older kids. There are older swings, but a lot of the play equipment is for young children. More programmed events would be great!	
114062569268	Jun 28 2022 11:05 PM	Pool		
114062549084	Jun 28 2022 10:13 PM		Updated playground equipment by softball field	

114062537486	Jun 28 2022 09:47 PM		Walking path along the creek.	
114062457433	Jun 28 2022 07:12 PM		Please fix tennis courts	
114062456923	Jun 28 2022 07:11 PM	Trash cans		
114062423509	Jun 28 2022 06:08 PM	Pool	Splash pad	
114062386030	Jun 28 2022 05:04 PM		Restrooms	
114062379938	Jun 28 2022 04:54 PM	Splash pad		
114062337607	Jun 28 2022 03:53 PM		Trail	Firepit
114055375897	Jun 19 2022 10:44 AM	Pickleball courts		
		Skating/ice/roller benches for ice		
114055371779	Jun 19 2022 10:26 AM	skating, maybe more advertising for winter activities	Tennis courts fixed	

## Q4 What do you like most about the facilities in the parks?

Answered: 88 Skipped: 61

## Swartz Creek Five-Year Parks and Recreation Community Survey - 2022

### What do you like most about the facilities in the parks?

Answered 88

Skipped 61

Respondent ID	Response Date	Responses
114073553201	Jul 14 2022 07:19 PM	Clean
114073472106	Jul 14 2022 05:13 PM	Clean
114073445704	Jul 14 2022 04:36 PM	Playgrounds and tennis courts
114073381135	Jul 14 2022 03:09 PM	The playgrounds
114073167059	Jul 14 2022 11:08 AM	Cleanliness
114072961232	Jul 14 2022 07:10 AM	My kids enjoy them! A splash pad would make it even better.
114072722258	Jul 13 2022 10:22 PM	Lots of room
114072712065	Jul 13 2022 10:00 PM	Toddler play space.
114072675867	Jul 13 2022 08:50 PM	Play areas for young kids
114072624800	Jul 13 2022 07:23 PM	Clean place for kids to play. Safe place to walk.
114072503444	Jul 13 2022 04:25 PM	Making memories with family in our home town. More activities to do would always be awesome for the kids
114072380108	Jul 13 2022 01:55 PM	I love the covered Pavillions, real bathroom facilities, and that the parks are well kept and safe.
114072192068	Jul 13 2022 10:46 AM	Pokemon stops/gyms
114071983783	Jul 13 2022 06:11 AM	Everything is always clean
114071885785	Jul 13 2022 03:30 AM	Most are maintained well. Open, safe.
114071580384	Jul 12 2022 10:11 PM	Green space, lots of choices for different people, and love the new walking trail at Elms.
114071460663	Jul 12 2022 06:14 PM	Quality of equipment
114071375436	Jul 12 2022 04:02 PM	Most of them are clean, and the equipment is well taken care of

114071308640	Jul 12 2022 02:32 PM	Abrams park is perfect for my toddlers. It's so calm and peaceful with the beautiful shade trees. I also like that the playground is completely fenced in.
114071279548	Jul 12 2022 01:55 PM	Well maintained
114071270728	Jul 12 2022 01:44 PM	Creaminess, family oriented.
114071213995	Jul 12 2022 12:31 PM	My daughter likes to swing
114071207817	Jul 12 2022 12:23 PM	The dog park area
114071196271	Jul 12 2022 12:08 PM	accessibility to bathrooms and safety
114071175736	Jul 12 2022 11:45 AM	No comment
114071168972	Jul 12 2022 11:38 AM	I love that it engages our children to be outside, having conversations with friends, and engaged in the community
114071080050	Jul 12 2022 10:00 AM	The area is huge
114071049816	Jul 12 2022 09:29 AM	Centrally located in community
114071038467	Jul 12 2022 09:20 AM	Large play areas nice update kids playground at elms park bathhouse if needed
114070984583	Jul 12 2022 08:14 AM	They're clean, they're well maintained, they are fun.
114070962864	Jul 12 2022 07:36 AM	Close by and free
114070863505	Jul 12 2022 03:54 AM	Events at Elms Park
114070796180	Jul 12 2022 12:40 AM	Just the fact that we have them.
114070788879	Jul 12 2022 12:13 AM	Clean
114070783955	Jul 11 2022 11:56 PM	Playground
114070775802	Jul 11 2022 11:30 PM	Cleanliness
114070767831	Jul 11 2022 11:05 PM	Dog parks
114070760534	Jul 11 2022 10:45 PM	Clean
114070748261	Jul 11 2022 10:13 PM	Lots of shade, walking path is very nice, ballfield, tennis courts, basketball hoops, playground, and pavilions are lol very nice!
114070740318	Jul 11 2022 09:53 PM	We love the play area and splash pad at Bicentennial Park.
114070732444	Jul 11 2022 09:34 PM	The many things to do in the parks makes a great day for the family.
114070730716	Jul 11 2022 09:29 PM	Mostly enclosed and easy to keep children in play area

114070725275	Jul 11 2022 09:16 PM	We love the equipment at Elms Park, but it gets HOT for little ones playing outside! A splash pad would be a great addition to any one of the parks.
114070724849	Jul 11 2022 09:15 PM	Elms play scape, pavilions, available restrooms (need cleaning and soap to wash hands)
114070715640	Jul 11 2022 08:54 PM	New equipment
114070715322	Jul 11 2022 08:53 PM	Wish there was a splash pad splash pad in creek, park where crapo building is when it is torn down would be great. A splash pad there would be convenient to walk to restaurants
114070707329	Jul 11 2022 08:35 PM	Lots of amenities and for all age groups
114070705654	Jul 11 2022 08:31 PM	I like the dog run at elms but I mainly use Winshall. Wish we had one as well.
114070704344	Jul 11 2022 08:29 PM	I like the size and different heights. My son enjoys all the parks. I would Love do not have to use the gas to go to ground blank for a splash pad.
114070699569	Jul 11 2022 08:19 PM	I love the big shade trees at Elms Park, the new path that was just installed, and the pavilions.
114070696479	Jul 11 2022 08:13 PM	trees and walk on those sidewalks, picnics, for reunion and etc
114070696621	Jul 11 2022 08:13 PM	Verity of things to do, good amount of room.
114070695527	Jul 11 2022 08:11 PM	Playgrounds
114070695620	Jul 11 2022 08:11 PM	Clean and safe
114070695198	Jul 11 2022 08:10 PM	Sledding hill
114070694660	Jul 11 2022 08:09 PM	Nice open areas to take my kids to play and walk my dog.
114070688887	Jul 11 2022 07:57 PM	They are clean.
114070686686	Jul 11 2022 07:52 PM	Shady areas and nice playground
114070682922	Jul 11 2022 07:44 PM	Both of the fenced in play areas at elms are fun for most kids
114070675430	Jul 11 2022 07:30 PM	Very clean and usable for the children.
114070672261	Jul 11 2022 07:24 PM	Clean
114070666450	Jul 11 2022 07:14 PM	My kids used to use the playscape regularly.

114070661573	Jul 11 2022 07:06 PM	They are up to date and cleaned regularly. I would like to see more regular checks on Elms since it seems to have a higher attendance for cleanup.
114070661421	Jul 11 2022 07:06 PM	How clean they stay and how every gets along. Kids never get bored there no matter how long we stay. We also feel safe at all times.
114070658102	Jul 11 2022 07:00 PM	I like the playground, basketball court and pavilion at Elms Park
114070651861	Jul 11 2022 06:50 PM	Usually a good amount of parking spots
114070648769	Jul 11 2022 06:45 PM	Convenient
114070648885	Jul 11 2022 06:45 PM	Clean, well maintained, large
114070643085	Jul 11 2022 06:35 PM	Kept up and peaceful family setting
114070634965	Jul 11 2022 06:23 PM	Lots of trees, country settings.
114070632324	Jul 11 2022 06:19 PM	Up kept equipment
114070616886	Jul 11 2022 05:58 PM	Fun place to take my grandson
114070588236	Jul 11 2022 05:36 PM	Elms park is nicely shaded all summer
114070192575	Jul 11 2022 09:15 AM	The fact we have a safe place to enjoy the company of friends and family.
114069838133	Jul 10 2022 02:11 PM	Gathering of family; walking
114068904244	Jul 08 2022 11:30 AM	Clean and kept up well
114067755597	Jul 06 2022 09:18 PM	Great for the kids.
114067711436	Jul 06 2022 07:34 PM	Close to Home
114066768462	Jul 05 2022 02:47 PM	The coolness of the shade provided by the trees at Abrams.
114064720564	Jul 01 2022 11:52 AM	Well kept Expect elms bathroom
114063889523	Jun 30 2022 12:01 PM	open space
114063003280	Jun 29 2022 12:07 PM	for the most part, I like that there are numerous amenities in the parks. This means that they are not used solely for a singular purpose.
114062549084	Jun 28 2022 10:13 PM	Kid friendly and good for family functions and community activities.
114062456923	Jun 28 2022 07:11 PM	Well maintained, close bathrooms,

114062379938	Jun 28 2022 04:54 PM	It's a large park. Spread out
114062337607	Jun 28 2022 03:53 PM	Trees and nature
114055375897	Jun 19 2022 10:44 AM	The pavilions
114055371779	Jun 19 2022 10:26 AM	Tennis courts Smooth parking lots for roller skating

**Q5 What do you feel needs the most improvement in the parks? Please be specific as to which park.**

Answered: 85 Skipped: 64

## Swartz Creek Five-Year Parks and Recreation Community Survey - 2022

**What do you feel needs the most improvement in the parks? Please be specific as to which**

**Answered 85**

**Skipped 64**

Respondent ID	Response Date	Responses
114073553201	Jul 14 2022 07:19 PM	ABRAMS needs tennis courts replaced or repaired. Volleyball ball court with sand would be nice
114073472106	Jul 14 2022 05:13 PM	Splash pad Swings at Abrams squeak
114073445704	Jul 14 2022 04:36 PM	Tennis courts at Abrams resurface
114073381135	Jul 14 2022 03:09 PM	Keeping them cleaned up
114072961232	Jul 14 2022 07:10 AM	Just keeping up on mowing and cleaning!
114072722258	Jul 13 2022 10:22 PM	Pave Elms park parking lot
114072712065	Jul 13 2022 10:00 PM	Elm's Park - Sandbox Play Area, up keep.
114072675867	Jul 13 2022 08:50 PM	Not enough places in Swartz Creek to walk in the park
114072674703	Jul 13 2022 08:48 PM	Add a splash pad
114072624800	Jul 13 2022 07:23 PM	Safety
114072364276	Jul 13 2022 01:35 PM	Splash pad please!
114072192068	Jul 13 2022 10:46 AM	Elms needs to connect drive to other parking lot so you can drive all the way through.
114071983783	Jul 13 2022 06:11 AM	Abrams is very outdated , another restroom should be added to side with childrens park Don't know the name of it. The one in the neighborhood kind if behind the high school. When
114071885785	Jul 13 2022 03:30 AM	I went by there a couple weeks ago it was very unkempt. Tennis courts looked terrible, tall grass. Old.

114071580384	Jul 12 2022 10:11 PM	Basketball and tennis courts at Elms
114071460663	Jul 12 2022 06:14 PM	We need a splash pad!
114071375436	Jul 12 2022 04:02 PM	The bathrooms at Elms Park are always disgusting, and smell horrible
114071270728	Jul 12 2022 01:44 PM	Park Monitors, more garbage cans, restrooms
114071213995	Jul 12 2022 12:31 PM	Elms Park Lots of garbage in the larger kids play area and could use more walking paths
114071175736	Jul 12 2022 11:45 AM	No comment
114071168972	Jul 12 2022 11:38 AM	I feel that Abrams Park (which I live close to) is completely run down. The basketball court is broken, there are hardly anything for the big kids to play on. Elms Rd needs some type of supervision and trash pick up for the weekends. We see a lot of put if town kids enjoying our park, and it gets roudy (more than just kids playing) and a lot of trash gets left behind
114071146785	Jul 12 2022 11:15 AM	Elms Rd Park needs daily maintenance, there's always trash everywhere
114071080050	Jul 12 2022 10:00 AM	Abrams park- long grass, mosquitoes and ticks
114071049816	Jul 12 2022 09:29 AM	Elms Rd Park water issues near the hill or dog park hard to use services most of the wet season. Abrams park playscape and slides need updates as well as tennis courts need a major overhaul
114071038467	Jul 12 2022 09:20 AM	The clientele sometimes is concerning.
114070984583	Jul 12 2022 08:14 AM	Clean up crews. So much trash. My kids and I try to clean as much as possible when we visit.
114070962864	Jul 12 2022 07:36 AM	

114070863505	Jul 12 2022 03:54 AM	Working with people to clean up the park. We have gone several times as a family to clean up. We are willing to help organize days to help with all of the parks.9 Abrams Park needs to update the basketball courts, or at the very least update the basketball hoops. The backboards with a spray painted square in them are not very appealing. Abrams Park would also benefit from adding playground equipment for older children as well. The equipment for smaller children is great, but older children are left out.
114070837955	Jul 12 2022 02:52 AM	Elms road park sometimes doesn't unlock the restrooms which is unfortunate
114070796180	Jul 12 2022 12:40 AM	Splash pad
114070788623	Jul 12 2022 12:12 AM	More things to do.
114070783955	Jul 11 2022 11:56 PM	More equipment for little ones, or add a splash pad to Abrams Park
114070775802	Jul 11 2022 11:30 PM	Elms - dog park lots of potential but just not on par with others in the area
114070767831	Jul 11 2022 11:05 PM	Improve parking at elms. I would suggest paving the driveway and expanding parking with lines to alleviate parking issue. Additional parking would also be appreciated
114070763922	Jul 11 2022 10:54 PM	Elms Rd park doesn't feel safe! Due to a safety concern this year, my teenager isn't allowed to go there.
114070755127	Jul 11 2022 10:30 PM	Cost to rent a pavilion needs to be implemented! Residents of Swartz Creek can't hardly ever use them
114070748261	Jul 11 2022 10:13 PM	Would love to see a handicap accessible playground at Elms rd.
114070740318	Jul 11 2022 09:53 PM	

114070732444	Jul 11 2022 09:34 PM	The roads in Elma park Need paved or just graded more often.
114070730716	Jul 11 2022 09:29 PM	Possibly more security. I've found condom wrappers at both Abrams and Elms parks this year.
114070715640	Jul 11 2022 08:54 PM	Elms park - new bathrooms
114070715322	Jul 11 2022 08:53 PM	Elms-splash pad, park where crapo building is
114070710403	Jul 11 2022 08:42 PM	Bathrooms Water for kids
114070704344	Jul 11 2022 08:29 PM	The city of Schwartz Creek has so many children and truly needs a splash pad The potholes at Elms Park are usually pretty terrible. Also, adding a second entrance (or dedicated exit and one way traffic) to the park would be pretty awesome...especially during football practices. I would also love to see more parks develop throughout the city. Perhaps a sports plex with ayso fields and multiple baseball diamonds.
114070699569	Jul 11 2022 08:19 PM	
114070696479	Jul 11 2022 08:13 PM	none at this time
114070696621	Jul 11 2022 08:13 PM	Abrams needs updates. tennis courts need some work. Basketball courts need some nets. Looks bad. Maybe paint the equipment
114070695620	Jul 11 2022 08:11 PM	Updates to volleyball courts, possibly spray for bugs and bees more
114070695527	Jul 11 2022 08:11 PM	More kid friendly equipment
114070694660	Jul 11 2022 08:09 PM	Elms rd park would be nice to add a splash pad and update some of the playground equipment and sandboxes. Would be nice to see some new playground equipment added at Abrams park for older kids instead of just the toddler area and old playground there.
114070691868	Jul 11 2022 08:03 PM	Elms park needs some security at times

114070688887	Jul 11 2022 07:57 PM	Both Abrams and elms road need maintenance at least once monthly fixing things such as wooden posts broken swings
114070686686	Jul 11 2022 07:52 PM	Something to keep them cool at Elms. Like a splashpad!
114070683877	Jul 11 2022 07:46 PM	Abrams park needs more love! It is a great space and would be a great asset to the community if given more attention.
114070682922	Jul 11 2022 07:44 PM	There is often a lot of trash at elms park and bathrooms are not always clean. The tennis court pavement could use repair
114070681283	Jul 11 2022 07:41 PM	Update baseball fields and have them groomed and taken care of.
114070675430	Jul 11 2022 07:30 PM	Abrams park needs more play on equipment.
114070672261	Jul 11 2022 07:24 PM	Cameras
114070668769	Jul 11 2022 07:18 PM	Parking lot and wood play scape at elms road.
114070658102	Jul 11 2022 07:00 PM	Elms park needs improved restrooms, something for summer time such as a water splash area and the basketball court lines redone.
114070648885	Jul 11 2022 06:45 PM	Splash pad Abrams needs an update and could use more playscapes. Specifically towards toddlers so the playscapes would be lower to the ground and soft ground.
114070648769	Jul 11 2022 06:45 PM	I'd like to see a splash pad at elms park and also in the winter, an ice rink possibly with boards and more up keep.
114070647200	Jul 11 2022 06:42 PM	People throwing trash everywhere all the time
114070643085	Jul 11 2022 06:35 PM	Abrams park needs a pool and splash pad
114070632324	Jul 11 2022 06:19 PM	Garbage pick up in Elms

114070619420	Jul 11 2022 06:01 PM	I would love to see a splash pad at one of the parks. My kids are grown and gone, but I could still enjoy that with grand kids someday. Also, I would love it if Swartz Creek had hiking trails. I would do that regularly!
114070588236	Jul 11 2022 05:36 PM	We need a splash pad or water area of some sort. Grand blanc one is nice but one on creek would get so much use!
114070192575	Jul 11 2022 09:15 AM	Bicentennial park needs cleaned up. The city does pull weeds or trim the trees and plants. Roses look awful.
114069838133	Jul 10 2022 02:11 PM	Bathrooms (Elms and Abrams); landscaping and walking pathways (Abrams)
114068904244	Jul 08 2022 11:30 AM	Abrams. Tennis court
114067755597	Jul 06 2022 09:18 PM	I don't not recall any at this time.
114064948708	Jul 01 2022 06:56 PM	Bathrooms are awful
114064720564	Jul 01 2022 11:52 AM	Abram's shouldn't have been changed names
114063889523	Jun 30 2022 12:01 PM	electricity in Abrams park pavilions
114063332589	Jun 29 2022 08:23 PM	Mowing! Especially at Elms Rd Park and Abrams

114063003280	Jun 29 2022 12:07 PM	I would love to see more programmed activities in all the parks. Could the park partner with For-Mar on the road or other groups to bring educational and fun programming? The Food Bank and GCCARD also have summer lunch programs in parks. These are things beyond planned athletic activities. I really want to see the trail system expansion continue between the parks. I would love to see some natural area enhancements in Abrams park, such as informational signage about the creek and wildlife, etc. Also with Abrams Park, add seating in the more woodsy areas. The creek is a cool asset to Abrams park and is underutilized. Additional seating throughout Elms Park would be nice too.
114062549084	Jun 28 2022 10:13 PM	Playground equipment at Abrams Park by ball diamond. It's very old and in poor condition.
114062537486	Jun 28 2022 09:47 PM	Something needs to be done with the tennis court at Abrams.
114062456923	Jun 28 2022 07:11 PM	Parental supervision! Younger kids are over run by preteens!
114062423509	Jun 28 2022 06:08 PM	Lighting. More seating.
114062409085	Jun 28 2022 05:43 PM	There needs to be another exit/entrance to elms road park. Maybe if that isn't possible a sign that lets people know that you can exit out the back. It gets crazy when youth football is going on .
114062379938	Jun 28 2022 04:54 PM	The play escape area. Lots of blind spots for parents. Can loose track of kids quickly.
114062337607	Jun 28 2022 03:53 PM	Designed poorly Trash collection

114055375897

Jun 19 2022 10:44 AM

Elms park tennis courts need repairs

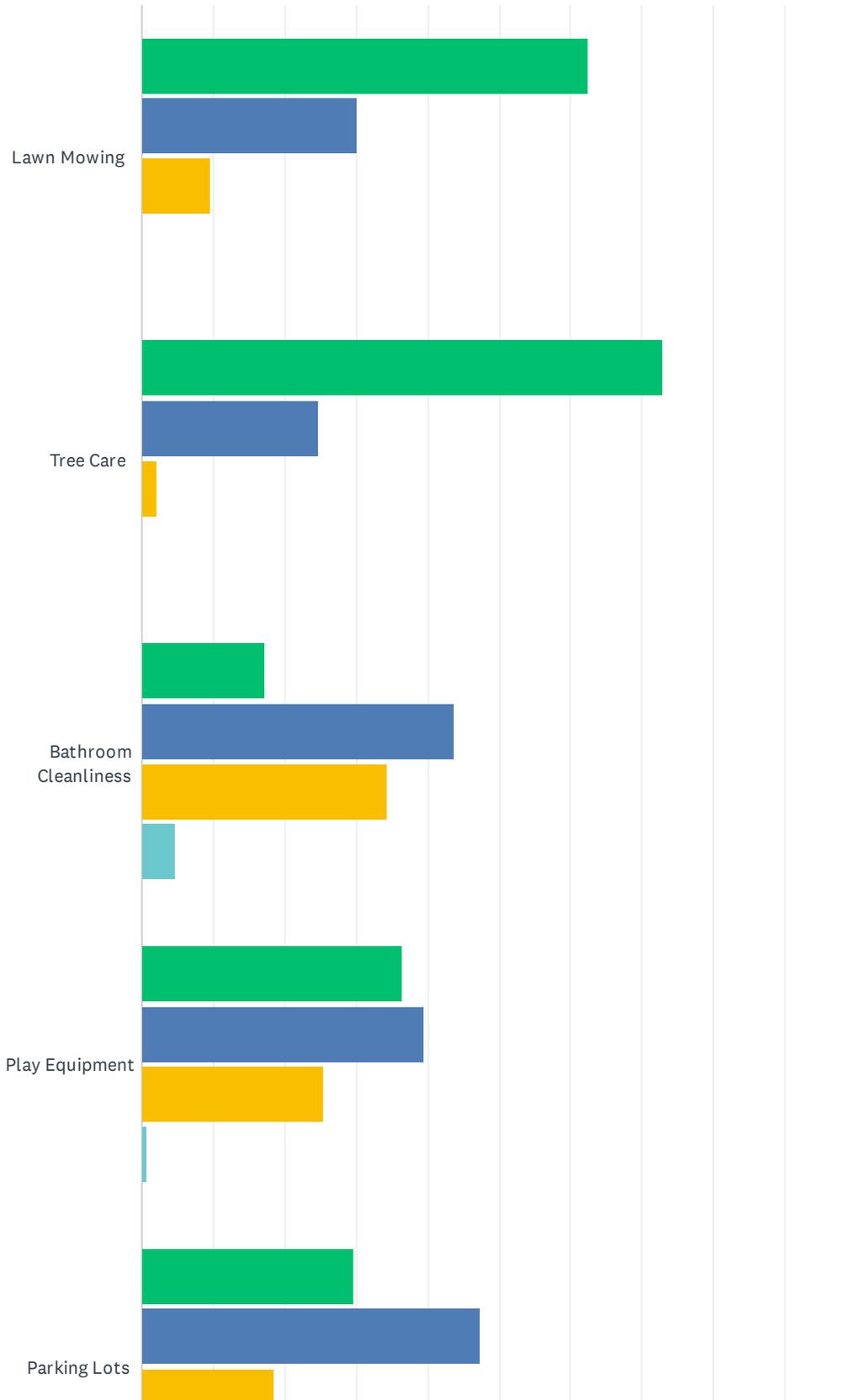
114055371779

Jun 19 2022 10:26 AM

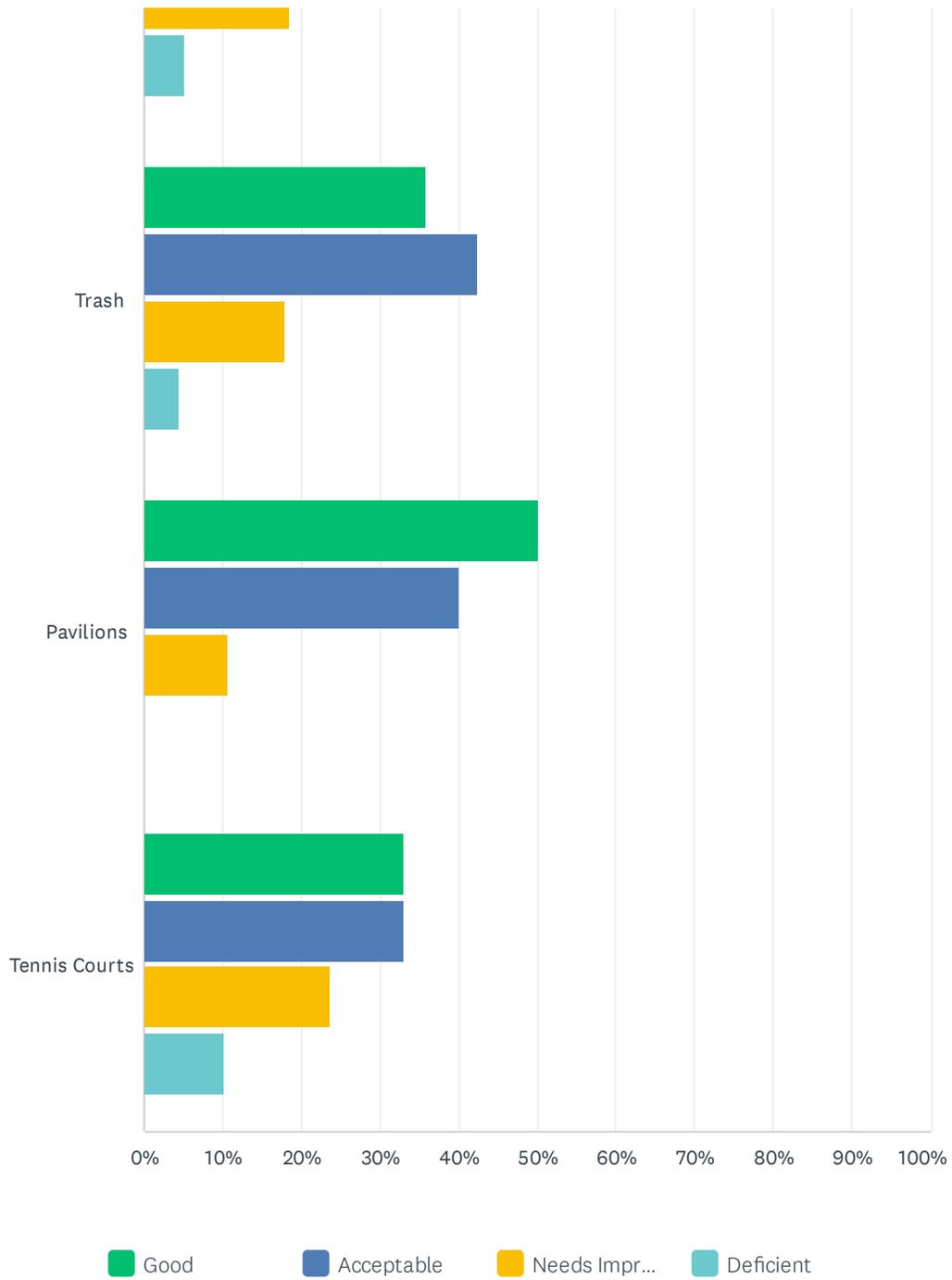
More planned events by the city

## Q6 Do you feel there are any problems with the maintenance of the parks?

Answered: 140 Skipped: 9



# Swartz Creek Five-Year Parks and Recreation Community Survey - 2022

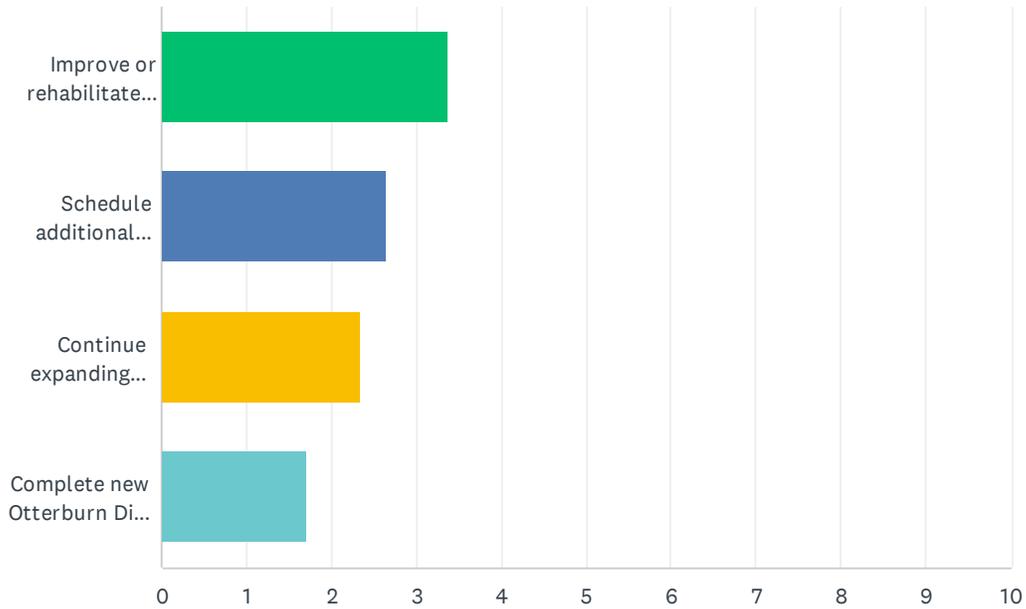


Swartz Creek Five-Year Parks and Recreation Community Survey - 2022

	GOOD	ACCEPTABLE	NEEDS IMPROVEMENT	DEFICIENT	TOTAL RESPONDENTS
Lawn Mowing	62.50% 85	30.15% 41	9.56% 13	0.00% 0	136
Tree Care	72.99% 100	24.82% 34	2.19% 3	0.00% 0	137
Bathroom Cleanliness	17.19% 22	43.75% 56	34.38% 44	4.69% 6	128
Play Equipment	36.57% 49	39.55% 53	25.37% 34	0.75% 1	134
Parking Lots	29.63% 40	47.41% 64	18.52% 25	5.19% 7	135
Trash	35.82% 48	42.54% 57	17.91% 24	4.48% 6	134
Pavilions	50.00% 66	40.15% 53	10.61% 14	0.00% 0	132
Tennis Courts	33.05% 39	33.05% 39	23.73% 28	10.17% 12	118

### Q7 Rank your priority for use of budgeted funding, from 1 being the highest priority to 4 being the lowest priority.

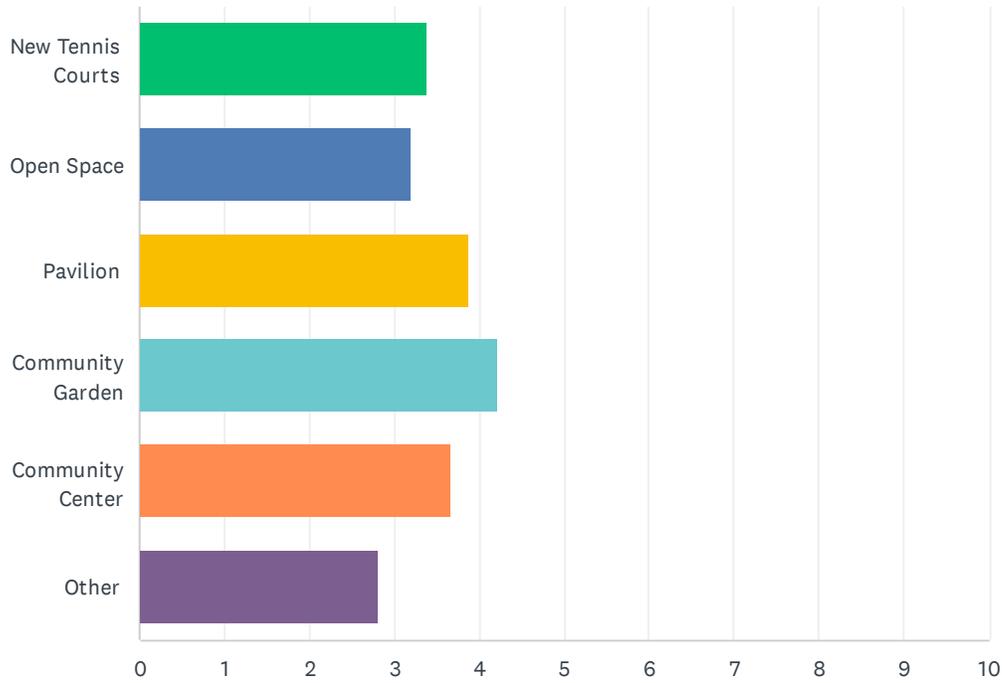
Answered: 140 Skipped: 9



	1	2	3	4	TOTAL	SCORE
Improve or rehabilitate existing facilities	54.81% 74	28.89% 39	13.33% 18	2.96% 4	135	3.36
Schedule additional activities at existing parks	21.32% 29	38.24% 52	24.26% 33	16.18% 22	136	2.65
Continue expanding non-motorized trail system	16.79% 23	20.44% 28	43.07% 59	19.71% 27	137	2.34
Complete new Otterburn Disc Golf Park (new Park on Bristol Road)	9.35% 13	12.23% 17	18.71% 26	59.71% 83	139	1.71

### Q8 Rank the following suggested uses for the current tennis courts in Abrams Park, from 1 being most desirable to 6 being least desirable.

Answered: 128 Skipped: 21



	1	2	3	4	5	6	TOTAL	SCORE
New Tennis Courts	20.97% 26	12.10% 15	11.29% 14	16.94% 21	17.74% 22	20.97% 26	124	3.39
Open Space	4.13% 5	14.05% 17	23.14% 28	23.97% 29	24.79% 30	9.92% 12	121	3.19
Pavilion	13.11% 16	19.67% 24	25.41% 31	27.87% 34	10.66% 13	3.28% 4	122	3.87
Community Garden	21.43% 27	27.78% 35	23.02% 29	12.70% 16	10.32% 13	4.76% 6	126	4.23
Community Center	17.60% 22	23.20% 29	12.00% 15	14.40% 18	21.60% 27	11.20% 14	125	3.67
Other	26.32% 30	3.51% 4	5.26% 6	4.39% 5	12.28% 14	48.25% 55	114	2.82

**Q9 If you chose "other" for question 8, what are some suggestions for the use of the existing tennis court?**

Answered: 62 Skipped: 87

## Swartz Creek Five-Year Parks and Recreation Community Survey - 2022

If you chose "other" for question 8, what are some suggestions for the use of the existing tennis court?

Answered

62

Skipped

87

Respondent ID	Response Date	Responses
114073553201	Jul 14 2022 07:19 PM	Volleyball courts
114073381135	Jul 14 2022 03:09 PM	Splash pad
114073167059	Jul 14 2022 11:08 AM	Skate park for skate boarding, Rollerblade, scooters, etc.
114072961232	Jul 14 2022 07:10 AM	Splash Pad
114072712065	Jul 13 2022 10:00 PM	Outdoor activities - Pickleball.
114072674703	Jul 13 2022 08:48 PM	Splash pad
114072624800	Jul 13 2022 07:23 PM	Not familiar with Abrams Park
114072503444	Jul 13 2022 04:25 PM	Soccer, gymnastics, splash pad, community garden
114072380108	Jul 13 2022 01:55 PM	Splash pad area
114071983783	Jul 13 2022 06:11 AM	Splash pad/small water park
114071375436	Jul 12 2022 04:02 PM	Splash pad
114071369753	Jul 12 2022 03:54 PM	Splash pad
114071333735	Jul 12 2022 03:04 PM	Splash pad
114071308640	Jul 12 2022 02:32 PM	A splash pad for the summer would be great.
114071279548	Jul 12 2022 01:55 PM	Volleyball court
114071175736	Jul 12 2022 11:45 AM	Splash pad
114071168972	Jul 12 2022 11:38 AM	If not a tennis court, I would love to see a splash pad there!
114071146785	Jul 12 2022 11:15 AM	Splash pad
114071141757	Jul 12 2022 11:09 AM	Splash pad
114070984583	Jul 12 2022 08:14 AM	Splash Pad
114070837955	Jul 12 2022 02:52 AM	Splash Pad

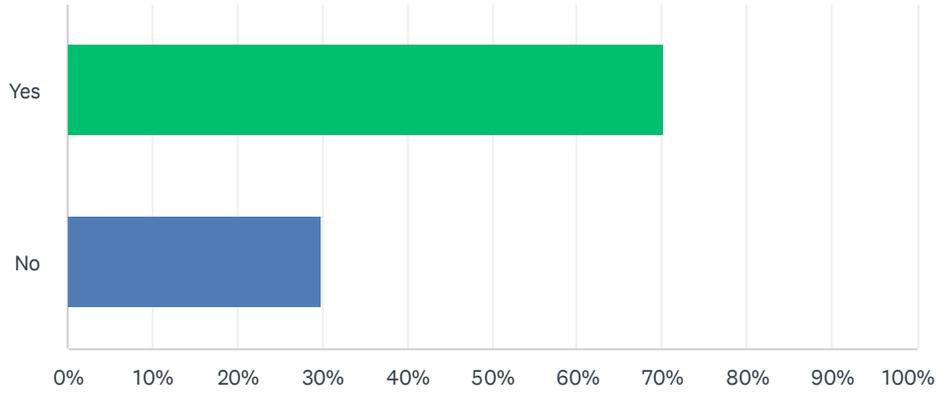
114070796180	Jul 12 2022 12:40 AM	Splash pad
114070775802	Jul 11 2022 11:30 PM	Splash Pad! Please
114070760534	Jul 11 2022 10:45 PM	Splash pad
114070751195	Jul 11 2022 10:21 PM	Splash pad
114070732444	Jul 11 2022 09:34 PM	Roller hockey with nets and side boards
114070730716	Jul 11 2022 09:29 PM	Splash pad would be nice
114070725275	Jul 11 2022 09:16 PM	Splash pad
114070707329	Jul 11 2022 08:35 PM	Community pool or splash pad
114070704952	Jul 11 2022 08:30 PM	Splash pad
114070704344	Jul 11 2022 08:29 PM	Splash pad!!!
114070699569	Jul 11 2022 08:19 PM	I think it would make a great dog park. It's already enclosed, away from the play areas, and would be a great asset to that area of town. Plus it would be easily expandable if needed.
114070696479	Jul 11 2022 08:13 PM	no comment
114070695620	Jul 11 2022 08:11 PM	Splash pad water park
114070695527	Jul 11 2022 08:11 PM	Splash pad
114070693212	Jul 11 2022 08:06 PM	Splash pad
114070688887	Jul 11 2022 07:57 PM	Splash pad or rollerblading hockey rink
114070682922	Jul 11 2022 07:44 PM	Fix tennis courts and add splash pad somewhere.
114070681283	Jul 11 2022 07:41 PM	Baseball fields
114070675430	Jul 11 2022 07:30 PM	Splash pad!!!!
114070666450	Jul 11 2022 07:14 PM	Splash pad

114070648885	Jul 11 2022 06:45 PM	Splash pad, I don't see tennis courts being used very often. I think a splash pad would be more popular
114070648769	Jul 11 2022 06:45 PM	Splash pad
114070643085	Jul 11 2022 06:35 PM	Pool and splash pad
114070632324	Jul 11 2022 06:19 PM	Splash pad
114070619420	Jul 11 2022 06:01 PM	Possibly an area for skating (like roller skating).
114070616886	Jul 11 2022 05:58 PM	Splash pad for the kids
114070588236	Jul 11 2022 05:36 PM	Water area or splash pad at any park please :)
114070192575	Jul 11 2022 09:15 AM	Add roller balding or roller skating area
114069838133	Jul 10 2022 02:11 PM	Large gazebo for events
114068904244	Jul 08 2022 11:30 AM	Pickle ball courts not use tennis courts.
114067755597	Jul 06 2022 09:18 PM	Splash pad for kids!
114064720564	Jul 01 2022 11:52 AM	Change the name back and maybe people will use the park again
114063889523	Jun 30 2022 12:01 PM	Child ride around area. City to drive on. Teach about stop, yield , right turn. Safety
114063332589	Jun 29 2022 08:23 PM	Other kinds of sport courts
114063003280	Jun 29 2022 12:07 PM	Skate Park
114062549084	Jun 28 2022 10:13 PM	Splash pad area or skateboard park.
114062537486	Jun 28 2022 09:47 PM	Splash pad was mentioned recently on Winchester Village's Facebook page. That might be a good possibility.

114062423509	Jun 28 2022 06:08 PM	Other could be Gaga put. Horseshoe pits. Cornhole area
114062337607	Jun 28 2022 03:53 PM	Skatepark
114055375897	Jun 19 2022 10:44 AM	Pickleball. Put 4 courts in next to tennis courts at Elms Park. You can put up 6' fences around then M and maybe a net between the courts end to end
114055371779	Jun 19 2022 10:26 AM	Skating park

### Q10 Would you like to see pocket parks (small lot, single purpose lots for gardens, gazebos, and reflection areas) developed in Swartz Creek?

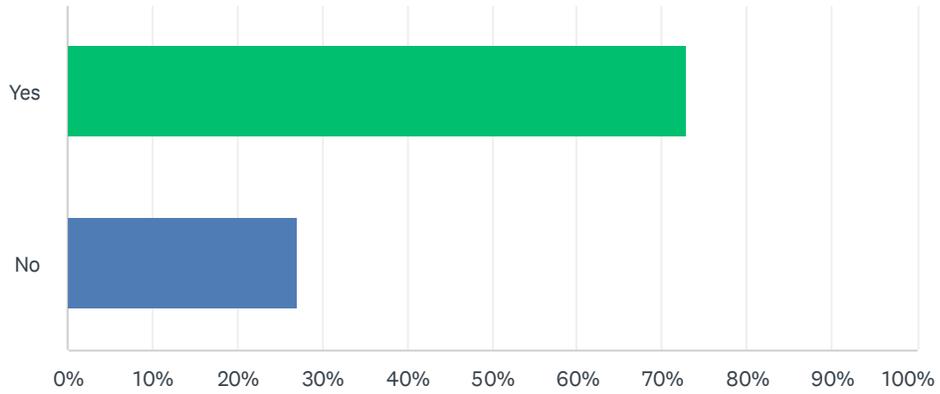
Answered: 144 Skipped: 5



ANSWER CHOICES	RESPONSES	
Yes	70.14%	101
No	29.86%	43
TOTAL		144

## Q11 Are you a resident within the City of Swartz Creek?

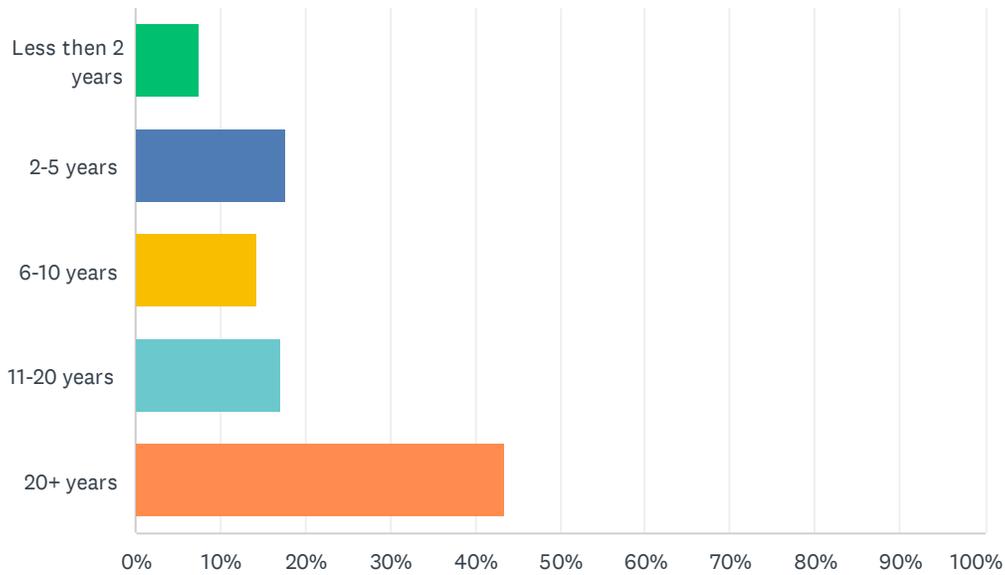
Answered: 148 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	72.97%	108
No	27.03%	40
TOTAL		148

## Q12 How long have you lived in the Swartz Creek area?

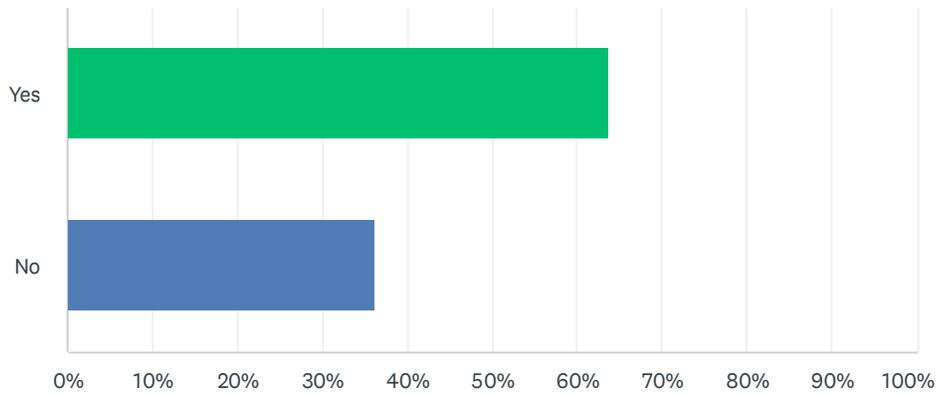
Answered: 147 Skipped: 2



ANSWER CHOICES	RESPONSES	
Less than 2 years	7.48%	11
2-5 years	17.69%	26
6-10 years	14.29%	21
11-20 years	17.01%	25
20+ years	43.54%	64
<b>TOTAL</b>		<b>147</b>

### Q13 Do you have children that attend Swartz Creek Community Schools?

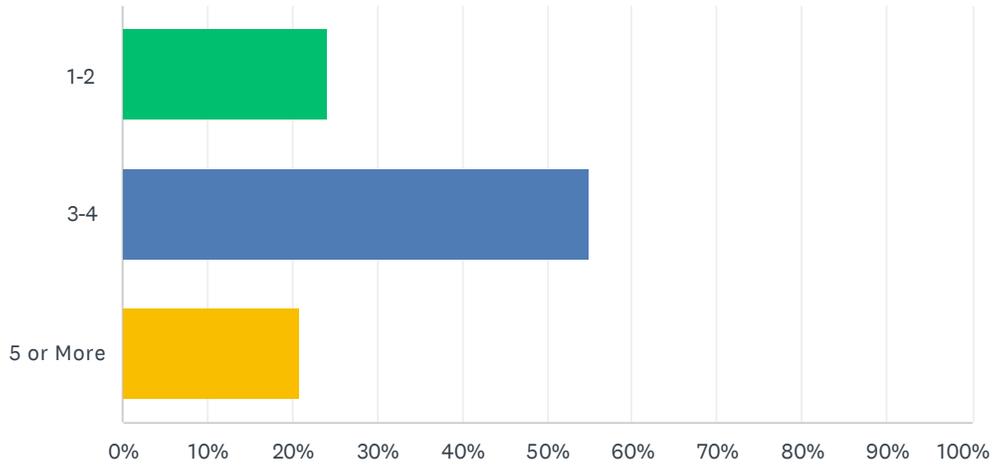
Answered: 149 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	63.76%	95
No	36.24%	54
<b>TOTAL</b>		<b>149</b>

## Q14 How many people are in your household?

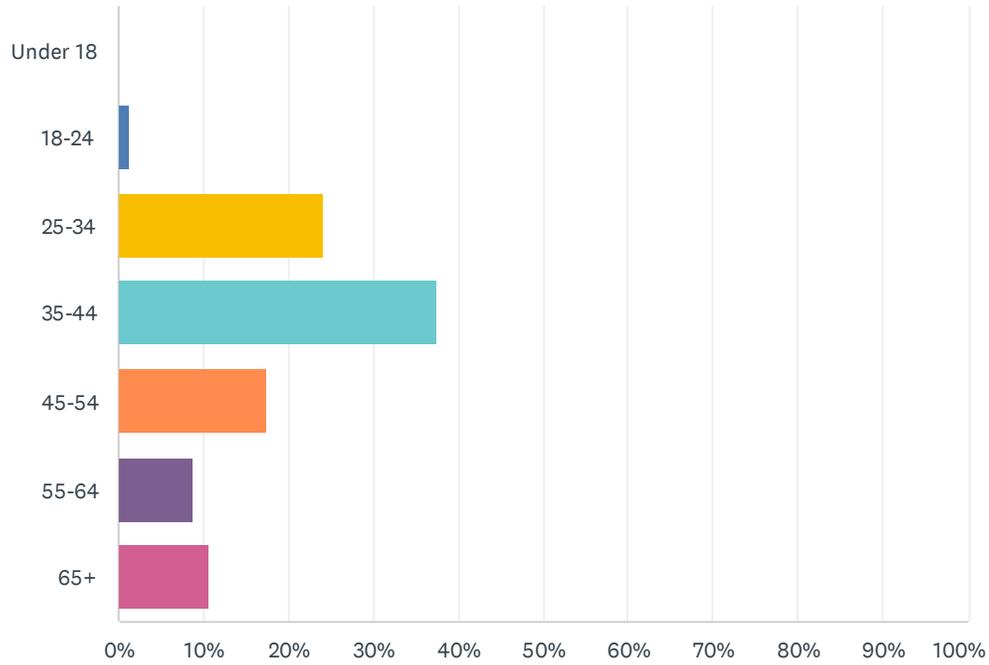
Answered: 149 Skipped: 0



ANSWER CHOICES	RESPONSES	
1-2	24.16%	36
3-4	55.03%	82
5 or More	20.81%	31
TOTAL		149

## Q15 What is your age?

Answered: 149 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18-24	1.34%	2
25-34	24.16%	36
35-44	37.58%	56
45-54	17.45%	26
55-64	8.72%	13
65+	10.74%	16
<b>TOTAL</b>		<b>149</b>

***Appendix B: Budget***

**PARKS & PROMOTIONS 101 (780,780.5,781,782,783,784,786,787,788,794)**

SERVICE DESCRIPTION	OPERATIONAL PLAN 2021-2022			
* Provide for operations, maintenance, and repair of city parks (Abrams, Elms, Bicentennial, Otterburn Disc Golf, Veterans Memorial, Pajtas Amphitheater)  * Provide support for community events and activities related to parks and festivals (parade support & holiday decorating)  * Provide shared services for maintenance to Mundy Townships park	* Complete trail phase one with grant support  * Continue forestry in Abrams Park			
	CAPITAL OUTLAY			
		<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Trail	\$824,200	\$0	\$0	
Abrams Park	\$10,000	\$10,000		
<b>Total</b>	<b>834,200</b>	<b>10,000</b>	<b>0</b>	

**STAFFING SUMMARY**

- \* Staffing for this function consists of the equivalent of 1.525 full time employees (FTE).
- \* 0.09 of the FTE's are composed of salaried staff, including the director of public works.
- \* 1.435 of the FTE's are composed of hourly staff, primarily from the DPW.
- \* Primary contractors for this service include Lawn Kings (mowing)

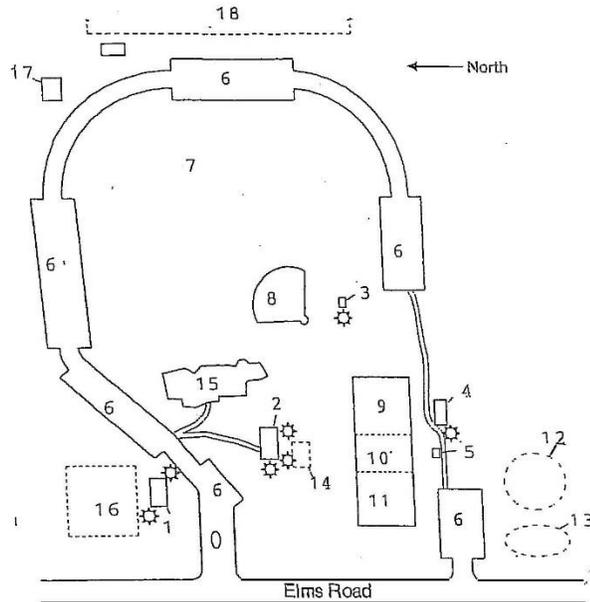
**BUDGET SUMMARY**

	<u>ACTUAL</u> <u>2019-2020</u>	<u>AMENDED</u> <u>2020-2021</u>	<u>REQUESTED</u> <u>2021-2022</u>
Total Exp	183,250	215,976	195,315

Appendix C: City Park Reservation Maps

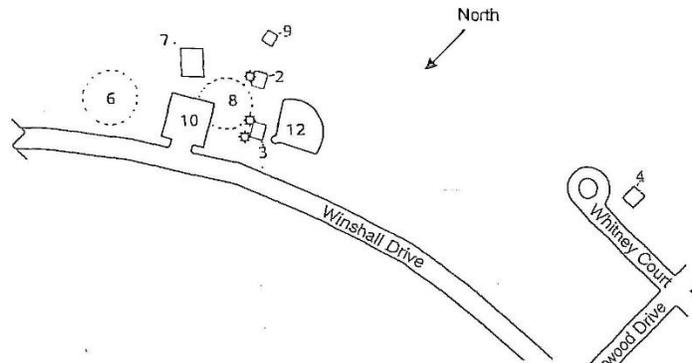
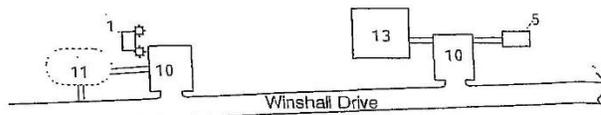
### Elms Park

- 1 Pavilion #1 (70-80 People)
- 2 Pavilion #2 (90-100 People)
- 3 Pavilion #3 (25-30 People)
- 4 Pavilion #4 (80-90 People)
- 5 Pavilion #5 (Cannot Be Reserved)
- 6 Parking
- 7 Soccer Field
- 8 Ball Field
- 9 Basketball Courts
- 10 Open Area
- 11 Tennis Courts
- 12 Sledding Hill
- 13 Skating Area
- 14 Horse Shoe Pits
- 15 Dragon Alley Playscape
- 16 Playground Area
- 17 Volleyball with net
- 18 Football/Soccer Field
- o Grill



### Abrams Park

- 1 Pavilion #1 (60 People)
- 2 Pavilion #2 (80 People)
- 3 Pavilion #3 (40 People)
- 4 Pavilion #4 (Cannot Be Reserved)
- 5 Volleyball
- 6 Sledding Hill
- 7 Basketball Court
- 8 Playground Area
- 9 Rest Rooms
- 10 Parking
- 11 Playground
- 12 Ball Diamond
- 13 Tennis Courts
- o Grill



*Appendix D: Post Completion Forms*



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [ ] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
(Please select one) [ ] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [X] BOND FUND

GRANTEE: City of Swartz Creek - Genesee County

PROJECT NUMBER: 26-00258

PROJECT TYPE: Acquisition/Developmet

PROJECT TITLE: Swartz Creek Area Park

Acquisition of 24 acres; development into baseball, football and

PROJECT SCOPE: access

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, (810) 635-4464, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s). [X] Yes [ ] No
cell tower; 2.76 acres; 26-00258 Amendment #1 of 2016

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please
describe what portion and describe use. (This would include cell towers and any non-recreation
buildings.) [X] Yes [ ] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [X] Yes [ ] No
Night driving on the grass is causing rutting and turf damage. The city installed gates at the entrances
in 2022 which are locked at night by police.

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No  
Waste is collected daily, bathrooms cleaned weekly, grass mowed weekly;  
painting, wood replacement, tree trimming done yearly; facilities updated as needed

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

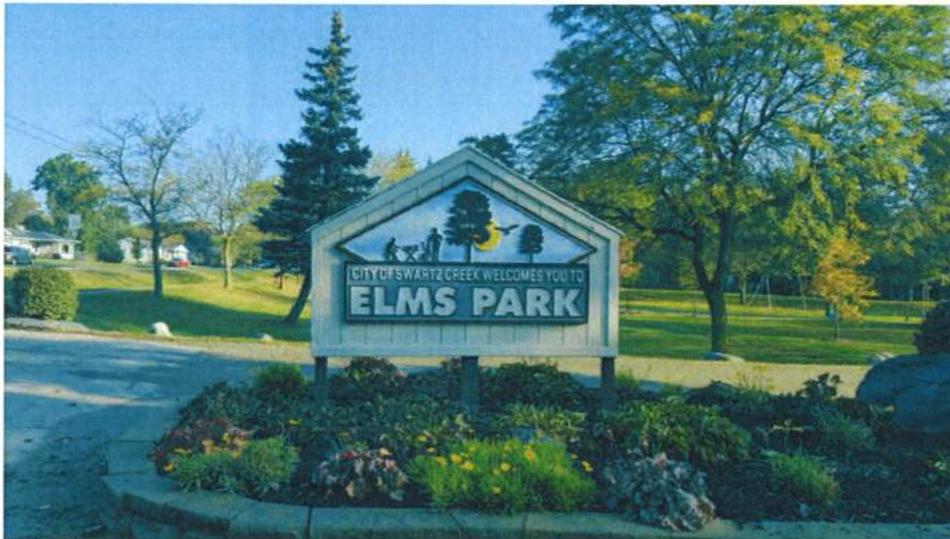
Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

Yes. Weekend pavilion reservations require fees to support waste collection and cleaning  
Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?

May - October, sunrise to sunset.

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**



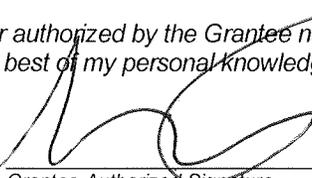
**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

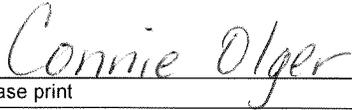
Adam Zettel

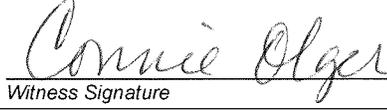
Please print

  
Grantee Authorized Signature

1/19/23

Date

  
Please print

  
Witness Signature

1/19/23

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [ ] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
(Please select one) [x] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: City of Swartz Creek - Genesee County

PROJECT NUMBER: 26-00556

PROJECT TYPE: Development

PROJECT TITLE: Elms Park (formerly Swartz Creek Picnic Shelter)

PROJECT SCOPE: Development of a picnic shelter with restrooms, utilities and signage.

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, (810) 635-4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [x] Yes [ ] No
Added basketball, pavilions, sledding, and tot lot playground; bathrooms burned down ~15 years prior and rebuilt with city funds.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [x] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [x] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [x] Yes [ ] No

Are the facilities and the site being properly maintained? If no, please explain. [x] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [x] No

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No  
Waste is collected daily, bathrooms cleaned weekly, grass mowed weekly;  
painting, wood replacement, tree trimming done yearly; facilities updated as needed

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No  
Yes. Weekend reservations require fees to support waste collection and cleaning.  
Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?  
May - October, 8am-10pm

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**



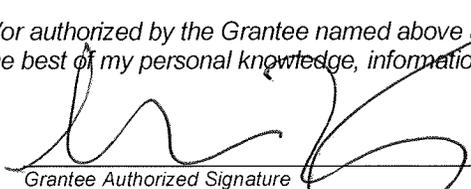
**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Adam Zettel

Please print



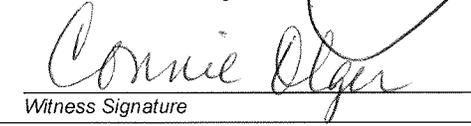
Grantee Authorized Signature

1/19/23

Date

Connie Olger

Please print



Witness Signature

1/19/23

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [ ] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
(Please select one) [X] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: City of Swartz Creek - Genesee County

PROJECT NUMBER: 26-00707

PROJECT TYPE: Development

PROJECT TITLE: Elms Park (formerly Swartz Creek Tennis Court)

PROJECT SCOPE: Development of 6 lighted tennis courts

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, (810) 635-4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [ ] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [X] No

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No  
Nets changed regularly; site cleaned annually

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

What are the hours and seasons for availability of the site?

May - October, sunrise to sunset.

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**



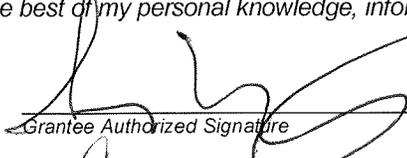
**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Adam Zettel

Please print



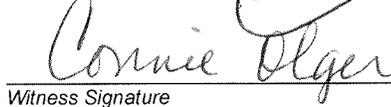
Grantee Authorized Signature

1/19/23

Date

Connie Olger

Please print



Witness Signature

1/19/23

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

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GRANT TYPE: [ ] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
(Please select one) [X] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: City of Swartz Creek - Genesee County

PROJECT NUMBER: 26-00904

PROJECT TYPE: Development

PROJECT TITLE: Swartz Creek Area Parks

PROJECT SCOPE: Tennis courts at Winshall Park; picnic shelter at Elms Park

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, (810) 635-4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [ ] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [X] No

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No  
Waste is collected daily, access road graded as needed; asphalt millings applied;  
painting, wood replacement, facilities updated as needed

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No  
Yes. Weekend pavilion reservations require fees to support waste collection and cleaning.  
Fees apply to all users in the same manner and amount.

What are the hours and seasons for availability of the site?  
May - October, sunrise to sunset.

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**



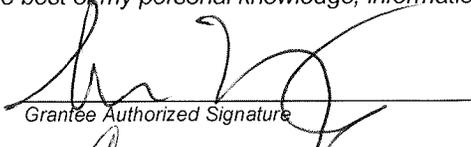
**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

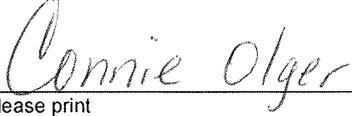
Adam Zettel

Please print

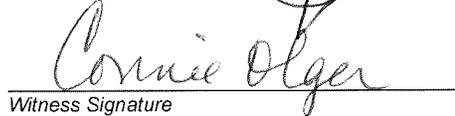
  
Grantee Authorized Signature

Date

1/19/23



Please print

  
Witness Signature

Date

1/19/23

Send completed report to:

**POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

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GRANT TYPE: [ ] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
(Please select one) [ ] LAND AND WATER CONSERVATION FUND [X] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: City of Swartz Creek - Genesee County

PROJECT NUMBER: RP15-0003

PROJECT TYPE: Development

PROJECT TITLE: Elms Park Community renovation Project

PROJECT SCOPE: Restroom renovations, replacement backstop, and accessibility upgrades

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, (810) 635-4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [ ] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [X] No

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.  Yes  No  
This facility is inspected daily between May and November. It is inspected weekly November through April, with the exception of the restrooms, which are winterized.

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)  Yes  No  N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.  Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.  Yes  No

What are the hours and seasons for availability of the site?  
8am to dusk all year. Restrooms are winterized from early November through April.

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**



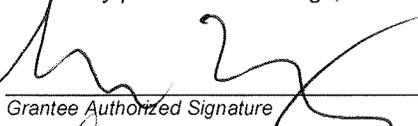
**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Adam Zettel

Please print



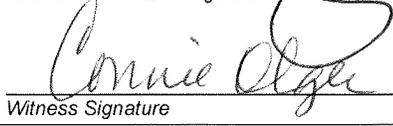
Grantee Authorized Signature

1/19/23

Date

Connie Olger

Please print



Witness Signature

1/19/23

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [X] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
(Please select one) [ ] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: City of Swartz Creek - Genesee County

PROJECT NUMBER: TF20-0068

PROJECT TYPE: Development

PROJECT TITLE: Swartz Creek Genesee Valley Trail Development

PROJECT SCOPE: 8'-wide trail, bioswales, benches and landscaping.

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: City of Swartz Creek, Adam Zettel, City Manager, 8083 Civic Drive, (810) 635-4464, Swartz Creek, MI 48473, azettel@cityofswartzcreek.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [ ] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No
One access point for the trail is Elms Park.

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [X] No

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.  Yes  No  
When complete, inspection will occur annually for asphalt condition. Inspections for general maintenance and waste to occur daily.

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)  Yes  No  N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.  Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.  Yes  No

What are the hours and seasons for availability of the site?  
Trail is open 24/7/365.

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**

Large empty box for comments.

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Adam Zettel

Please print



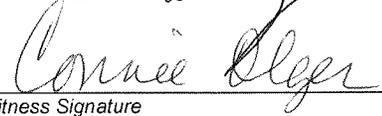
Grantee Authorized Signature

1/19/23

Date

Connie Olger

Please print



Witness Signature

1/19/23

Date

Send completed report to:

**POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



## GRANT HISTORY

### Grantee

City of Swartz Creek - Genesee County

**Project No.** 26-00258 **Project County:** Genesee **Project Year:** 1971

**Project title:** Swartz Creek Area Park

**Project Status:** Grant Closed

**Grant Amount:**  
\$36,300.00

#### Scope Item

Access Road

Baseball/Football Field

Parking

Tot Lot

**Project Description:** Acquisition of about 24 acres of land. Development of the 24 acres to include a baseball and football field,tot lot, access road and parking.

**Project No.** 26-00556 **Project County:** Genesee **Project Year:** 1975

**Project title:** Elms Park (formerly Swartz Creek Picnic Shelter)

**Project Status:** Grant Closed

**Grant Amount:**  
\$16,585.00

#### Scope Item

LWCF Plaque

Picnic Shelter with Restrooms and Utilities

**Project Description:** Development of a picnic shelter with restrooms, utilities and signage.

**Project No.** 26-00707 **Project County:** Genesee **Project Year:** 1976

**Project title:** Elms Park (formerly Swartz Creek Tennis Court)

**Project Status:** Grant Closed

**Grant Amount:**  
\$34,700.00

#### Scope Item

LWCF Plaque

Six Lighted tennis Courts

**Project Description:** Development of 6 lighted tennis courts and a LWCF plaque.

**Project No.** 26-00904 **Project County:** Genesee **Project Year:** 1977

**Project title:** Swartz Creek Area Parks

**Project Status:** Grant Closed

**Grant Amount:**  
\$33,588.38

#### Scope Item



## GRANT HISTORY

### Grantee

City of Swartz Creek - Genesee County

- 2 Picnic Shelters-Elms Road Park
- 2 Tennis Courts-Winshall Park
- Access Road and Parking-Elms Road Park
- LWCF Plaque-Winshall Park and Elms Road Park
- Parking-Winshall Park

**Project Description:** Development of 2 tennis courts and parking at Winshall Park and development of 2 picnic shelters, access road and parking at Elms Road Park.

<b>Project No.</b> RP15-0003	<b>Project County:</b> Genesee	<b>Project Year:</b> 2015
<b>Project title:</b> Elms Park Community Renovation Project		
<b>Project Status:</b> Grant Closed		<b>Grant Amount:</b> \$45,000.00

### Scope Item

**Project Description:** The proposal includes renovation of restrooms and a replacement backstop for a soft ball facility. It also includes a large amount of accessibility improvements and the development of a recreational/exercise trail.

<b>Project No.</b> TF20-0068	<b>Project County:</b> Genesee	<b>Project Year:</b> 2020
<b>Project title:</b> Swartz Creek Genesee Valley Trail Development		
<b>Project Status:</b> PA Executed		<b>Grant Amount:</b> \$300,000.00

### Scope Item

- Bioswales with native plantings
- Bench(es)
- Landscaping
- Trail 8' wide or more

**Project Description:** Development of trailway in concert with a Transportation Alternatives Program-funded grant through the Michigan Department of Transportation (MDOT). The City of Swartz Creek, along with MDOT, is hoping to develop two (2) miles of trail that will connect the west side of the City to its east side and connect the entire City of Swartz Creek to the Genesee Valley Trail. This trail project begins in Elms Park at the termination of the MDNR Recreation Passport Grant RP15-0003 Universally Designed trail and will terminate at Norko Drive in Flint Township. This connection will allow non-motorized and ADA access from Swartz Creek to Flint Township and connects to the City of Flint and the Iron Belle Trail.



## GRANT HISTORY

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**Grantee**

**City of Swartz Creek - Genesee County**

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Total number of projects: 6

Total Amount of Grant Given \$466,173.38

***Appendix E: Public Notices, Meeting Minutes, and Resolution***

# City of Swartz Creek Recreation Plan Meeting Agenda Park Advisory Committee

May 4, 2022

1. Introductions
2. Review accomplishments since last plan. What's left?
3. Review of prior Goals and Objectives and Action Plan  
-Mark up and revise as basis for presenting a draft at future public engagement
4. Public Engagement
  - A. Survey. Confirm questions. Issue asap. Suggest being consistent (city, community, etc). Open ended vs directed. How did responses from last survey direct action?
    1. What do you like most about recreation facilities in the Swartz Creek community?
    2. What do you like least about recreation facilities or opportunities in Swartz Creek?
    3. What changes would most improve recreation in the City of Swartz Creek?
    4. How often do you participate in activities in Swartz Creek parks?
    5. Let us know what you think about maintenance at Swartz Creek parks  
-lawn mowing, tree care, bathrooms, play equipment, parking lots, trash, pavilions (acceptable or not)
    6. Do you believe that the parks add to quality of life and tourism / economy of a community?
    7. Please rank your priority for use of funding

- acquire additional property for parks, improve existing facilities, add new activities at existing parks, develop non-motorized trails

8. What is your age?

9. Are you a resident of the City of Swartz Creek?

10. **NEW** Name Bicentennial Park? Open ended or options? Prize/recognition for the winner? Promote for completing survey?

B. Focus Groups. Use to clarify key questions or items. Time and location, prior to Advisory Meeting?

<u>Organization</u>	<u>Topic</u>
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Winshall Neighborhood	
-----------------------	--

Pathway Committee	
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Lions Club	
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Others?	
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C. Town Hall Meeting. Discuss findings from focus groups and survey. Part of a council meeting? Part of issuing plan for 30 day review?

D. Other events our public engagement opportunities?

6. Items needed from city: budget, post completion forms, admin structure changes?

7. Comments, next steps



# Swartz Creek Parks and Recreation Master Plan Focus Group Agenda

September 15, 2022

1. Introductions
2. Purpose of Parks and Recreation Master Plan – Submission End of 2022
3. Results from Survey
4. Review Goals and Objectives from Previous Plan (2018)
5. Discuss Improvements and Renovations to Existing Park Properties that are not addressed in previous plan
6. Next steps

**Notes:**

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**City of Swartz Creek  
AGENDA**

**Regular Council Meeting, Monday, February 27, 2023, 7:00 P.M.  
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473  
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**  
4A. Council Meeting of February 13, 2023 MOTION Pg. 27
5. **APPROVE AGENDA:**  
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**  
6A. City Manager's Report MOTION Pg. 8  
6B. Staff Reports & Meeting Minutes Pg.  
6C. American Tower Letter and Offers Pg.  
6D. Sewer Rehabilitation Project Pg.  
6E. Poverty Exemption Policy Pg.  
6F. Comcast Service Notice Pg.  
6G. MACC Interpretive Signage Grant Opportunity Pg.  
6H. Draft Curfew Ordinance Amendment Pg.  
6I. Park Plan LINK
7. **MEETING OPENED TO THE PUBLIC:**  
7A. General Public Comments
8. **COUNCIL BUSINESS:**  
8A. American Tower Lease Negotiation RESO Pg.  
8B. MERS Authorized Signer Declaration RESO Pg.  
8C. Park Plan PUBLIC HEARING  
8D. Park Plan Approval RESO Pg.  
8E. Poverty Exemption Policy RESO Pg.  
8F. Sewer Rehabilitation Project Consideration RESO Pg.  
8G. MACC Grant Application RESO Pg.
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg.

**Next Month Calendar**

Fire Board:	Monday, February 20, 2023, 6:00 p.m., Station #1
Park Board:	Tuesday, February 21, 2023, 5:30 p.m. PDBMB
City Council	Monday, February 27, 2023, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, February 22, 2023, 11:00 a.m., Metro HQ
Planning Commission:	Tuesday, March 7, 2023, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, March 9, 2023, 6:00 p.m., PDBMB
City Council	Monday, March 13, 2023, 6:00 p.m., PDBMB
Zoning Board of Appeals:	Wednesday, March 14, 2023, 6:00 p.m., PDBMB (One day early)

# **CITY OF SWARTZ CREEK FIVE YEAR PARK PLAN NOTICE OF PUBLIC HEARINGS**

Notice is hereby given that a public hearing will be held prior to the City Council Meeting on January 23<sup>rd</sup> beginning at 6pm in the main conference room with the regularly scheduled meeting City Council meeting to follow at 7pm in the City Council Chambers. Both meetings will be held at the Paul D. Bueche Municipal Building at 8083 Civic Drive, Swartz Creek, Michigan.

The purpose shall be to hear all persons interested in the content of the draft Swartz Creek Five Year Parks and Recreation Plan. The plan is available for review and inspection at the Paul D. Bueche Municipal Building during normal business hours.

Written comments may be submitted prior to or at the public hearing to the City of Swartz Creek or via email. Please contact Adam Zettel if you have any questions regarding the plan.

# AFFIDAVIT OF PUBLICATION

## CITY OF SWARTZ CREEK FIVE YEAR PARK PLAN REVIEW NOTICE OF PUBLIC HEARING

A draft of the Five-Year Park and Recreation Plan for the City of Swartz Creek is available for review at the front desk of the Paul D. Bueche Municipal Building at 8083 Civic Drive, Swartz Creek, Michigan from January 26, 2023, until February 24, 2023. Office hours are Monday 8:00am to 6:00 p.m., Tuesday and Thursday 8:00 a.m. until 4:30 p.m., Wednesday 8:00 a.m. until 4:00 p.m., Friday (by appointment only).

Notice is hereby given that a public hearing will be held during the regular City Council Meeting on February 27, 2023 at or soon after 7:00 p.m. in the City Council chambers, within the Paul D. Bueche Municipal Building located at 8083 Civic Drive, Swartz Creek, Michigan.

The purpose shall be to hear all persons interested in the content of the draft Swartz Creek Five Year Parks and Recreation Plan.

Written comments may be submitted prior to or at the public hearing to the City of Swartz Creek or via email. Please contact Adam Zettel at 810.635.4464 if you have any questions regarding the plan.

Connie Olger, City Clerk  
City of Swartz Creek

<\*C>"An Equal Opportunity  
Employer"  
<\*J>

STATE OF MICHIGAN } SS  
COUNTY OF GENESEE

Claire Vernatter, being first duly sworn, says that (s)he is the Admin. Assistant of Swartz Creek / Flint Township, a newspaper published in the English language for the dissemination of local or transmitted news and intelligence of a general character and legal news, which is a duly qualified paper, and that annexed hereto is a copy of a certain order taken from said newspaper, in which the order was published

1/26/23 Claire Vernatter

KASEY E TYSICK  
Notary Public, State of Michigan  
County of Lapeer  
My Commission Expires 08-27-2027  
Acting in the County of Lapeer

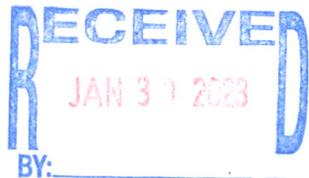
Subscribed and sworn to before me this 27th

day of January, 2023

Kasey E Tysick  
Notary Public, \_\_\_\_\_ County, Michigan

My commission expires \_\_\_\_\_

Township \_\_\_\_\_  
Prepared by Swartz Creek / Flint  
1521 Imlay City Rd  
PO Box 220  
Lapeer, MI 48446



BY: \_\_\_\_\_

KASEY E TYSICK  
Notary Public, State of Michigan  
County of Lapeer  
My Commission Expires 08-27-2027  
Acting in the County of Lapeer

**CITY OF SWARTZ CREEK  
FIVE YEAR PARK PLAN REVIEW  
NOTICE OF PUBLIC HEARING**

A draft of the Five-Year Park and Recreation Plan for the City of Swartz Creek is available for review at the front desk of the Paul D. Bueche Municipal Building at 8083 Civic Drive, Swartz Creek, Michigan from January 26, 2023, until February 24, 2023. Office hours are Monday 8:00am to 6:00pm, Tuesday and Thursday 8:00am until 4:30pm, Wednesday 8:00am until 4:00pm, Friday (by appointment only).

Notice is hereby given that a public hearing will be held during the regular City Council Meeting on February 27, 2023 at or soon after 7:00 pm in the City Council chambers, within the Paul D. Bueche Municipal Building located at 8083 Civic Drive, Swartz Creek, Michigan.

The purpose shall be to hear all persons interested in the content of the draft Swartz Creek Five Year Parks and Recreation Plan.

Written comments may be submitted prior to or at the public hearing to the City of Swartz Creek or via email. Please contact Adam Zettel at 810.635.4464 if you have any questions regarding the plan.

**Connie Olger, City Clerk  
City of Swartz Creek**

**"An Equal Opportunity Employer"**

.....  
PUBLISH: Thursday, January 26, 2023

PROOF REQUIRED

THE VIEW

Please bill: City of Swartz Creek  
8083 Civic Dr.  
Swartz Creek MI 48473

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE 02/27/2023**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Brenda Huyck, Blake Strozier.

Others Virtually Attended: Lania Rocha.

**APPROVAL OF MINUTES**

**Resolution No. 230227-01** **(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the corrected Minutes of the Regular Council Meeting held Monday February 13, 2023, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 230227-02** **(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as presented for the Regular Council Meeting of February 27, 2023, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.  
NO: None. Motion Declared Carried.

## **CITY MANAGER'S REPORT**

**Resolution No. 230227-03**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council accept the City Manager's Report of February 27, 2023, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

### **MEETING OPENED TO THE PUBLIC:**

None.

### **COUNCIL BUSINESS:**

#### **RESOLUTION TO AMEND AMERICAN TOWER CELL TOWER AGREEMENT FOR SITE 412754 (ELMS ROAD)**

**Resolution No. 230227-04**

**(Failed)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Henry

**WHEREAS**, the city entered into an agreement with New Par, a Delaware Partnership, in June of 1997 for the purposes of leasing land at 4355 Elms Road for the purpose of erecting and operating a wireless communication tower; and

**WHEREAS**, the tenant, entered into a management agreement with "American Tower" in 2015; and

**WHEREAS**, the agreement was amended and extended in June of 2016; and

**WHEREAS**, American Tower is managing the portfolio of tower assets and leases in what is becoming an increasingly diluted market for tower space; and

**WHEREAS**, American Tower proposes a decrease in the current lease amount to better situate the tower for ongoing and potential leases with wireless users; and,

**WHEREAS**, the City of Swartz Creek City Council finds that the current situation warrants a price reduction to ensure access to competitive space on the site.

**NOW, THEREFORE, BE IT RESOLVED**, the city council accepts “Option 1” of the term sheet, dated February 6, 2023 and directs the city manager to bring a lease amendment back to the city council for further review.

Discussion Ensued.

YES: None.

NO: Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.  
Motion Declared Failed.

**RESOLUTION TO APPROVE SIGNERS FOR THE MUNICIPAL EMPLOYEES’  
RETIREMENT SYSTEM OF MICHIGAN PLANS**

**Resolution No. 230227-05**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Cramer

**WHEREAS**, this Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees’ Retirement System of Michigan (“MERS”) Plan Document, as each may be amended; and,

**WHEREAS**, this resolution applies to reporting unit(s) #2504 of the participating municipality listed below; and,

**WHEREAS**, the City of Swartz Creek (“Employer”) is a participating municipality with the Municipal Employees’ Retirement System of Michigan (“MERS”) and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS; and,

**WHEREAS**, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s); and,

**WHEREAS**, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS’ contracts relating to the adoption, amendment and termination of MERS’ products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body; and,

**WHEREAS**, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein.

**NOW, THEREFORE, BE IT RESOLVED**, the holders of the following job position(s) are hereby Authorized Officials that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. City Manager
2. City Clerk

**BE IF FURTHER RESOLVED**, This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.  
NO: None. Motion Declared Carried.

**PARK PLAN**

**PUBLIC HEARING**

**START 7:44 P.M.**

**RESOLUTION TO APPROVE THE FIVE YEAR PARK AND RECREATION PLAN**

**Resolution No. 230227-06**

**(Carried)**

Motion by Councilmember Knickerbocker  
Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek seeks to continue, create and adopt a five-year Parks and Recreation Plan in order to provide the best possible services to its residents and visitors, to remain compliant with requirements of the State Department of Natural Resources and Environment, and further, to remain eligible for various grant funds that are, or may become available; and

**WHEREAS**, the City engaged the services of its Engineering Firm, Rowe Professional Services of Flint Michigan, to work with and assist the City's Parks and Recreation Advisory Board in drafting a five-year Parks and Recreation Plan, a draft having been completed and available for public review for thirty days; and

**WHEREAS**, the City advertised and held a public hearing at its regular Council

Meeting of February 27, 2023 to obtain public comments and Council discussion on the draft.

**NOW, THEREFORE, I Move** the City of Swartz Creek hereby adopt the 2023 – 2027 Five Year Parks and Recreation Plan, and further, direct the staff and City Consultant to publish and circulate the plan in accordance with law.

**Discussion Ensued.**

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.  
NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE AN AMENDED POVERTY EXEMPTION POLICY AS PART OF THE MICHIGAN STATE TAX COMMISSION AUDIT OF MINIMUM ASSESSING REQUIREMENTS**

**Resolution No. 230227-07**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Henry

**WHEREAS**, the Michigan Tax Commission conducts an Audit of Minimum Assessing Requirements (AMAR) of Townships and Cities; and

**WHEREAS**, the city has adopted various policies and procedures related to these requirements, including a local Poverty Exemption Policy; and

**WHEREAS**, the State Tax Commission Policy Regarding Requests for Percentage Reductions in Taxable Value for Poverty Exemptions Under MCL 211.7u, has been updated as of January 19, 2021; and

**WHEREAS**, the city updated and affirmed written guidelines for poverty exemptions in 2021 and must continue to update and affirm specific wage thresholds for the policy.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek adopts the City of Swartz Creek Requirements of Poverty Exemption, as included in the February 27, 2023, city council packet, including the updated set income levels for exemption.

**BE IT FURTHER RESOLVED** that the City of Swartz Creek hereby waives penalties and interest that is otherwise required to be levied for failure to file a Property Transfer Affidavit under MCL 211.27b.

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.

## **RESOLUTION TO APPROVE 2023 SEWER LINING PROJECTS**

**Resolution No. 230227-08**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Cramer

**WHEREAS**, the city selected Liqui-Force Services (USA) Inc. (currently known as Inliner Solutions.), to perform certain sewer inspections and repairs in 2008 based upon a competitive request-for-proposal process that included fixed unit costs for services; and

**WHEREAS**, based upon the quality and reliability of work performed, Inliner has remained the city's contractor for these specialized services past the original 2012 term of the contract; and

**WHEREAS**, Inliner has agreed to extend their unit costs through December 31, of 2023 for the purpose of completing work on the sanitary sewer system; and

**WHEREAS**, additional sewer rehabilitation work has been identified by staff and the city engineer based upon current inspections and consultation with the 20 year sewer plan.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby approves the proposal and associated unit costs, in part, to perform rehabilitation on the sanitary sewer system as outlined for segments of Miller Road and Segments of Morrish Road as outlined on the updated proposal dated February 2, 2023, in the amount of \$646,078, plus a 5% contingency, funds to be appropriated to the Sewer 590 fund.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** the City of Swartz Creek hereby directs the city manager to create and execute a standard contractor agreement with the contractor.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.  
NO: None. Motion Declared Carried.

## **RESOLUTION TO AUTHORIZE APPLICATION TO THE MACC AND TO APPROVE A MATCH OF UP TO \$10,000**

**Resolution No. 230227-09**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek is a Redevelopment Ready Community with a Downtown Development Authority; and

**WHEREAS**, there are plans and opportunities to partner with the Swartz Creek Area Historical Society to create more opportunities to showcase the community's history, artistic abilities, and to create places of interaction and engagement in the community; and

**WHEREAS**, the Michigan Arts and Culture Council is soliciting grant applications for qualifying projects; and

**WHEREAS**, staff have worked to package a qualifying project to submit by the due date of March 1.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby authorizes and directs staff to submit the MACC Community Partners Grant.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** the City of Swartz Creek commits \$10,000 to match this project, should it be awarded, with the condition that the DDA will be requested to allocate \$5,000 of this match.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.

NO: None. Motion Declared Carried.

ABSTAIN: Spillane.

**MEETING OPENED TO THE PUBLIC:**

None.

**REMARKS BY COUNCILMEMBERS:**

**ADJOURNMENT**

**Resolution No. 230227-10**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council adjourn the regular council meeting of February 27, 2023 at 8:25 p.m.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

---

**Connie Olger, City Clerk**

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE 03/13/2023**

The meeting was called to order at 7:01 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Linda Davis-Kirksey, Scott Thomas, Jake Neering, Susan Mesack, Jim Barclay, Metro PD Chief Bade.

Others Virtually Attended: Lania Rocha, Rob Merinsky, Deanna Korth.

**APPROVAL OF MINUTES**

**Resolution No. 230313-01**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday February 27, 2023, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 230313-02**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as amended for the Regular Council Meeting of March 13, 2023, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane.

NO: None. Motion Declared Carried.

**CITY MANAGER'S REPORT**

**Resolution No. 230313-03**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of March 13, 2023, including reports and communications to be circulated and placed on file.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:**

None.

**COUNCIL BUSINESS:**

**RESOLUTION TO AUTHORIZE APPLICATION FOR THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES RECREATION PASSPORT GRANT**

**Resolution No. 230313-04**

**(Carried)**

Motion by Councilmember Mayor Pro Tem Hicks  
Second by Councilmember Cramer

**WHEREAS**, the City of Swartz Creek supports the submission of an application titled, "Otterburn Park Improvements" to the Recreation Passport grant program for pavilion construction and related site improvements at Otterburn Park; and,

**WHEREAS**, the City of Swartz Creek is hereby making a financial commitment to the project in the amount of \$42,500 matching funds; and,

**WHEREAS**, the construction of a pavilion at Otterburn Park is included in the cities capital improvement program, as part of a multi-phase Otterburn Park plan.

**NOW THEREFORE, BE IT RESOLVED** that the Swartz Creek City Council hereby authorizes submission of a Recreation Passport grant Application for \$127,500, and further resolves to make available a local match through financial commitment and donation(s) of \$42,500 (25%) of the total \$170,000 project cost.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Cramer, Spillane, Gilbert, Hicks.  
NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE THE MDOT AGREEMENT FOR THE SAFE ROUTES TO SCHOOL GRANT**

**Resolution No. 230313-05**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a system of major and local streets, some of which qualify for federal funds, as supplied by the State of Michigan MDOT via the Genesee County Traffic Improvement Program; and

**WHEREAS**, the City has been awarded such funds to construct various sidewalks, off street pathway, and traffic control devices within the community, in the amount of \$635,790; and

**WHEREAS**, the project has been let for bids by the MDOT, and a contract is required to set basic terms and conditions of the project and its funding, including the establishment of designated signers; and

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council accepts the MDOT Contract #23-5039, Control Section Number TA 25000, Job Number 211462CON, Project 23A0281.

**BE IT FURTHER RESOLVED**, the Swartz Creek City Council approves the MDOT required construction engineering professional services agreement as submitted by OHM Advisors, dated March 9, 2023.

**BE IT FURTHER RESOLVED**, the Swartz Creek City Council designates Mayor David A. Krueger and Clerk Connie Olger as signatories for the MDOT contract and OHM agreement.

Discussion Ensued.

YES: Knickerbocker, Henry, Cramer, Gilbert, Hicks Krueger.  
NO: Spillane. Motion Declared Carried.

**RESOLUTION TO ADOPT ORDINANCE 460, AN ORDINANCE TO AMEND ARTICLE IX OF CHAPTER 10 OF THE CODE OF ORDINANCES BY ADDING SECTION 10-310, SPECIAL EVENT CURFEW FOR MINORS**

**Resolution No. 230313-06**

**(Carried)**

Motion by Councilmember Knickerbocker  
Second by Councilmember Cramer

**WHEREAS**, the city authorizes special events from time to time within the city and on city controlled properties, and;

**WHEREAS**, such events are often of a scale that makes crowd control difficult given the availability of resources that the city has access to, and;

**WHEREAS**, the city council, in consultation with Metro PD and the Hometown Days organization, finds that large groups of unaccompanied minors and their peers under the age of 21 have been responsible for many of disturbances at such events in recent years.

**THEREFORE, I MOVE** the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK  
ORDINANCE NO. 460**

An ordinance to amend the Code of Ordinances: Article IX of Chapter 10 of the Code of Ordinances of Swartz Creek by adding of Section 10-310

**THE CITY OF SWARTZ CREEK ORDAINS:**

**Section 1. Amendment of Article IX of Chapter 10 of the Code of Ordinances of the City of Swartz Creek by adding of Section 10-310.**

Section 10-310 of Article IX of Chapter 10 of the Code of Ordinances is amended to read as follows:

**Sec. 10-310 – Special Event Curfew for Minors.**

1. The presence of unsupervised minors 17 or under at special public events within the City creates a nuisance and health and safety hazard. Unsupervised minors create disorderly and potentially dangerous circumstances at these events. Due to incidents at special public events prior to the passing of this ordinance the City finds that there is a need to restrict the presence of unsupervised minors at such events as the City Council deems necessary from time to time to preserve the health, safety, and welfare of the public. The provisions of this section shall extend the curfew hours for minors 17 or under during special public events as deemed

necessary by the City Council to protect the health, safety, and welfare of the public.

2. During special public events, from the hours of 7:00 p.m. to 6:00 a.m. it shall be unlawful for an unsupervised minor 17 or under to be on designated public places specifically identified in a public notice issued by the City.
3. Any individual found in violation of Section 10-310 is responsible for a Municipal Civil Infraction.
4. A minor 17 or under found in violation of Section 10-310 will be prima facie evidence that the minor's parent or guardian is in violation of Section 10-308 by aiding and abetting the minor in violating the ordinance.
5. The following activities shall be exempt from the curfew requirements of this Section where the minor is:
  - a. Accompanied by his parent, guardian, or any other person 21 years of age or older authorized by a parent as the caretaker for the minor;
  - b. In attendance at an official school, religious or other recreational activity sponsored by the city, a civic organization or another similar entity that takes responsibility for the minor, or going to or from such an activity, without any detour or stop, and supervised by adults;
  - c. Engaged in a certain employment activity, or going to or from employment, without any detour or stop.

**Section 2. Effective date.**

This Ordinance shall take effect thirty (30) days following publication.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE THE PLANTE MORAN AUDIT ENGAGEMENT LETTER**

**Resolution No. 230313-07**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Cramer

**WHEREAS**, Section 8.13 of the City Charter requires an audit of all accounts of the city government; and

**WHEREAS**, the city desires an independent and professional audit of financial statements in compliance with accounting principles generally accepted in the United States of America (GAAP); and

**WHEREAS**, independent auditors, Plante Moran, PLLC, chosen by the city per a qualified bidding selection process, has submitted a five year engagement letter, dated February 14, 2023, to perform auditing services related to the city's general fund, public utilities, enterprise accounts, Downtown Development Authority, Act 51 monies, and federal 'Single Audits' required for the use of federal funds, including USDA funds; and

**WHEREAS**, the City Council finds the services of Plante Moran, PLLC, to be sufficient and competitively priced.

**NOW, THEREFORE BE IT RESOLVED** that the Swartz Creek City Council accepts the engagement letter for general audit services, as submitted by Plante Moran, PLLC, in the amount of \$35,200 (general) and \$11,000 for federal single audits, as well as necessary and reasonable travel & out-of-pocket expenses, for the noted services.

**BE IT FURTHER RESOLVED** that the City Council directs the City Manager to execute said engagement letters on behalf of the city.

Discussion Ensued.

YES: Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

NO: None. Motion Declared Carried.

## **RESOLUTION TO APPROVE A PUBLIC PLACE PERMIT FOR THE JEEPERS CREEKERS WEEKLY MARKET**

**Resolution No. 230313-08**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Gilbert

**WHEREAS**, Jeepers Creekers, Inc. is a recognized charitable entity that is in good standing and that operates in Swartz Creek; and

**WHEREAS**, said organization proposes to organize and host a monthly vendor market within Holland Square and on Holland Drive, including food trucks, and they therefore seek a permit to use the city street and the plaza from 4:00 p.m. to 9:00

p.m. on the following Tuesdays of June 13<sup>th</sup>, July 11<sup>th</sup>, August 8<sup>th</sup>, and September 12<sup>th</sup>; and

**WHEREAS**, the City Council finds the organization and the event to be beneficial to the public and in good standing.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a craft market and food truck event on the Tuesdays of June 13<sup>th</sup>, July 11<sup>th</sup>, August 8<sup>th</sup>, and September 12<sup>th</sup>, from 4:00 p.m. to 9:00 p.m., applicant: the Jeepers Creekers, Inc., in accordance with the application submitted, under the direction and control of the Chief of Police.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Cramer.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE A TEMPORARY ALLEY USAGE/CLOSURE PERMIT FOR THE ALLEY NORTH OF AND ADJACENT TO 8006, 8010, 8012, 8014 MILLER ROAD**

**Resolution No. 230313-09**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek enables closure and use of its public streets, plazas, and alleys upon application by a petitioner and approval by the city council; and

**WHEREAS**, the COVID pandemic has had a profound and dynamic impact on the community, including hospitality businesses that cannot provide in-person service, greatly jeopardizing the abilities of these businesses and property owners that rely on this industry; and

**WHEREAS**, grants were made available to enable outdoor dining, including winter service, for those businesses that can pursue this as an option; and

**WHEREAS**, the property at 8006, 8010, 8012, and 8014 Miller Road houses two restaurant businesses that are immediately south of and adjacent to the city's public alley; and

**WHEREAS**, this alley is the only accessible space in which to safely accommodate outdoor service for S&K as well as JT's; and

**WHEREAS**, temporary use of this alley has been granted by the city council for the purposes of outdoor dining at this location, but such use and access has expired; and

**WHEREAS**, public utilities, including water and storm water, exist in the subsurface of the alley.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby authorizes and extends closure and private use, including routine maintenance (waste removal, snow removal, and general safety) of the city alley north of and adjacent to 8002, 8010, 8012, and 8014 Miller Road for the purpose of food service, including alcohol sales, inclusive of all stipulations and conditions as specified and listed within the original permit and the extension, dated March 13, 2023, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all activities.

**BE IT FURTHER RESOLVED** that the closure and use of said alley shall commence immediately and be valid for 180 days.

**BE IT FURTHER RESOLVED** that the closure and use of said alley is conditioned upon the retention of the city's access rights to operate and maintain all public utilities, systems, and appurtenances on and underneath the alley surface.

**BE IT FURTHER RESOLVED** that, as a condition of the permit, the city shall not be responsible for any private, personal property that may be damaged within the alley confines for any reason, including deliberate action by the city to access surface or subsurface utilities.

**BE IT FURTHER RESOLVED** that, as a condition of the permit, the permit holder shall be responsible for placement of an approved pedestrian gate and ramp to convey users between the parking lot and adjacent retail user to the east (Pink Lady's Slipper).

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Cramer.

NO: Gilbert, Spillane. Motion Declared Carried.

#### **MEETING OPENED TO THE PUBLIC:**

None.

#### **REMARKS BY COUNCILMEMBERS:**

Councilmember Spillane wanted to know how do we sale off the city equipment. Mr. Zettel responded that we typically use an auction site.

Councilmember Henry questioned if the OHM contract for construction engineering needed to be approved through resolution. Mr. Zettel responded that it was included with SRTS resolution.

Councilmember Cramer commented that it is good to see the city and HTD'S and Metro all partnering to come up with the curfew ordinance.

Mayor Pro Tem Hicks questioned if the party responsible for all the cars shows downtown last year ever make a charitable donation as mentioned they would. Mr. Zettel responded he will try and find out if they did.

Councilmember Gilbert wants everyone to "Think Spring".

Councilmember Knickerbocker really appreciates the diversity of opinions and that they can all be shared. He also inquired if there are plans to restripe the city hall/library/ senior center parking lot. Mr. Zettel responded that the parking lot is scheduled to be redone this year and includes the striping.

Mayor Krueger reminded everyone there is a Genesee Winds Symphony Concert next Monday, 7:30 pm. at PAC. Saturday, March 18<sup>th</sup> is Special Comedy Night at American Legion, and March 25<sup>th</sup> Chili Cookoff at American Legion.

## **ADJOURNMENT**

**Resolution No. 230313-08**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council adjourn the regular council meeting of March 13, 2023 at 8:44 p.m.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

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**Connie Olger, City Clerk**

**CITY OF SWARTZ CREEK  
CITY COUNCIL  
CERTIFIED RESOLUTION #23-0227-06**

**RESOLUTION TO APPROVE THE FIVE YEAR PARK AND RECREATION PLAN**

**Resolution No. 230227-06**

**(Carried)**

Motion by Councilmember Knickerbocker  
Second by Councilmember Henry

**WHEREAS**, the City of Swartz Creek seeks to continue, create and adopt a five-year Parks and Recreation Plan in order to provide the best possible services to its residents and visitors, to remain compliant with requirements of the State Department of Natural Resources and Environment, and further, to remain eligible for various grant funds that are, or may become available; and

**WHEREAS**, the City engaged the services of its Engineering Firm, Rowe Professional Services of Flint Michigan, to work with and assist the City's Parks and Recreation Advisory Board in drafting a five-year Parks and Recreation Plan, a draft having been completed and available for public review for thirty days; and

**WHEREAS**, the City advertised and held a public hearing at its regular Council Meeting of February 27, 2023 to obtain public comments and Council discussion on the draft.

**NOW, THEREFORE, I Move** the City of Swartz Creek hereby adopt the 2023 – 2027 Five Year Parks and Recreation Plan, and further, direct the staff and City Consultant to publish and circulate the plan in accordance with law.

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.  
NO: None. Motion Declared Carried.

I, Connie Olger, City Clerk in and for the City of Swartz Creek, hereby certify the above resolution was adopted by the Swartz Creek City Council at a regular council meeting held Monday, February 27, 2023

CORRECT ATTEST;

*Connie Olger*

---

Connie Olger, City Clerk  
City of Swartz Creek, Michigan

***Appendix F: Transmittal Letters***



February 28, 2023

Mr. Derek Bradshaw, Director  
Genesee County Planning Commission  
1101 Beach Street, Room 111  
Flint, MI 48502-1470

RE: Five Year Parks and Recreation Plan  
City of Swartz Creek (2023 – 2027)

Dear Mr. Bradshaw:

On behalf of the City of Swartz Creek, please find for your use an attached copy of the recently adopted Five-Year Recreation Master Plan. The plan has been adopted by the City Council on February 27, 2023, and by the Parks and Recreation Commission on December 15, 2022.

The city is submitting a final document to the Michigan Department of Natural Resources for acceptance. The plan was developed with our assistance and under the direction of the Parks and Recreation Commission, which also included various methods of public input.

Please contact Adam Zettel, City Manager at (810) 634-4464 or me at (810) 341-7500 with any questions.

Sincerely,  
ROWE Professional Services Company

Blake D. Strozier  
Graduate Landscape Architect

Attachment

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February 28, 2023

GLS Region V Planning and Development Commission  
1101 Beach Street, Room 223  
Flint, Michigan 48502-1470

RE: Five Year Parks and Recreation Plan  
City of Swartz Creek (2023 – 2027)

Dear Mr. Bradshaw:

On behalf of the City of Swartz Creek, please find for your use an attached copy of the recently adopted Five-Year Recreation Master Plan. The plan has been adopted by the City Council on February 27, 2023, and by the Parks and Recreation Commission on December 15, 2022.

The city is submitting a final document to the Michigan Department of Natural Resources for acceptance. The plan was developed with our assistance and under the direction of the Parks and Recreation Commission, which also included various methods of public input.

Please contact Adam Zettel, City Manager at (810) 634-4464 or me at (810) 341-7500 with any questions.

Sincerely,  
ROWE Professional Services Company

Blake D. Strozier  
Graduate Landscape Architect

Attachment

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***Appendix G: Certification Checklist***



# COMMUNITY PARK AND RECREATION PLAN

## CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park and Recreation Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR through MiRecGrants **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than February 1 of the year the local unit of government is applying for grants.

### PLAN INFORMATION

Name of Plan: <b>City of Swartz Creek Five Year Parks and Recreation Plan (2023 - 2027)</b>		
List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.	County	Month and year plan adopted by the community's governing body
City of Swartz Creek	Genesee	February 2023

### PLAN CONTENT

**INSTRUCTIONS:** Please check each box to certify that the listed information is included in the final plan.

**1. COMMUNITY DESCRIPTION**

**2. ADMINISTRATIVE STRUCTURE**

- Roles of Commission(s) or Advisory Board(s)
- Department, Authority and/or Staff Description and Organizational Chart
- Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming
- Current Funding Sources
- Role of Volunteers
- Relationship(s) with School Districts, Other Public Agencies or Private Organizations

**Recreation Authorities or Trailway Commissions Only:**

- Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities
- Articles of Incorporation

**3. RECREATION INVENTORY**

- Description of Methods Used to Conduct the Inventory
- Inventory of all Community Owned Parks and Recreation Facilities
- Location Maps (site development plans recommended but not required)
- Accessibility Assessment
- Status Report for all Grant-Assisted Parks and Recreation Facilities
- Waterways Inventory (if applicable)

**4. RESOURCE INVENTORY (OPTIONAL)**

**5. DESCRIPTION OF THE PLANNING PROCESS**

**6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice January 26, 2023

Type of Notice Newspaper

Plan Location Paul D. Bueche Municipal Building (8083 Civic Drive - Swartz Creek, MI)

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) January 26, 2023 - February 24, 2023

Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice January 26, 2023

Name of Newspaper Swartz Creek/Flint Township View

Date of Meeting February 27, 2023

Copy of the Minutes from the Public Meeting

**7. GOALS AND OBJECTIVES**

**8. ACTION PROGRAM**

**9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)**

**PLAN ADOPTION DOCUMENTATION**

**APPROVAL DOCUMENTATION:** For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

1. Official resolution of adoption by the governing body dated: February 27, 2023

2. Official resolution of the N/A Commission or Board, recommending adoption of the plan by the governing body, dated: N/A

3. Copy of letter transmitting adopted plan to County Planning Agency dated: February 28, 2023

4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: February 28, 2023

**OVERALL CERTIFICATION**

**NOTE:** For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

*I hereby certify that the recreation plan for*

City of Swartz Creek

(Local Unit of Government)

*includes the required content, as indicated*

*above and as set forth by the DNR.*

\_\_\_\_\_  
Authorized Official for the Local Unit of Government

\_\_\_\_\_  
Date

**This completed checklist must be uploaded in MiRecGrants.**