

**CITY OF SWARTZ CREEK SWARTZ
CREEK, MICHIGAN
MINUTES OF PLANNING COMMISSION MEETING
JANUARY 8, 2019**

Meeting called to order at 7:00 p.m. by Commissioner Stephens.

Pledge of Allegiance.

ROLL CALL:

Commissioners present: Binder, Culinski, Novak, Grimes, Krueger, Pinkston, Stephens.

Commissioners absent: Root, Ridley.

Staff present: Adam Zettel, City Manager.

Others present: Bob Plumb, Lania Rocha.

SELECTION OF SECRETARY:

Resolution No. 190108-01

(Carried)

Motion by Planning Commission Member Pinkston
Second by Planning Commission Member Krueger

I Move, the Swartz Creek Planning Commission selects Commissioner Angie Root to serve as the Planning Commission Secretary for a twelve month period commencing immediately and ending at the next annual meeting or as stated in the bylaws.

Yes: Culinski, Novak, Grimes, Krueger, Pinkston, Stephens, Binder.
No: None. Motion Carried.

APPROVAL OF AGENDA:

Resolution No. 190108-02

(Carried)

Motion by Commissioner Krueger support by Commissioner Grimes, the Swartz Creek Planning Commission approves the agenda for the January 8, 2019 Planning Commission meeting.

Unanimous Voice Vote
Motion Declared Carried

APPROVAL OF MINUTES:

Resolution No. 190108-03

(Carried)

Motion by Commissioner Krueger support by Commissioner Binder the Swartz Creek Planning Commission approves the minutes for the December 4, 2018 Planning Commission meeting.

Unanimous Voice Vote

MEETING OPENED TO THE PUBLIC:

None.

BUSINESS:

2018 Annual Report

Resolution No. 190108-04

(Carried)

Motion by Planning Commission Member Binder
Second by Planning Commission Member Krueger

WHEREAS, the Planning Enabling Act of the State of Michigan requires an annual report to be compiled that reflects the activities of the planning commission, and;

WHEREAS, the City of Swartz Creek desires to consolidate such activities with those of the Zoning Board of Appeals to better communicate with officials and the public, and;

WHEREAS, the annual report, as reviewed by the planning commission at their regular meeting on January 8, 2019 also includes training and related information to shape actions in the coming year.

NOW, BE IT RESOLVED that the Swartz Creek Planning Commission hereby recommends the approval of the 2018 annual report and direct staff to submit the report to the city council.

Yes: Grimes, Krueger, Pinkston, Stephens, Binder, Culinski, Novak.
No: None. Motion Carried.

Zoning Updates

Discussion

Justin Sprague, CIB Planning Consultant, reviewed the updates on zoning codes. He talked about the list of best practices so to show what they are working on to get the city certified as a redevelopment ready community. The audit has been completed for the zoning ordinances with changes recommended to bring zoning ordinances up to meet the best practice number two. We also worked on best practice number six community prosperity. Next round of zoning updates will be a little more intense and will require a little bit more involvement from the planning commission. This focuses conditional land uses.

Carmen Avantini, CIB Planning Consultant, consulting firms trainer and teaches zoning and development review process. Goal is to set zoning review process to be friendlier and work very quickly. Main thing is we are looking to streamline the process and make it easier for the commission and for the applicant. We are looking to make the ordinance easier to navigate. The other goal is to make it easier to understand and to review.

Community Updates

Discussion

Adam Zettel, City Manager, reviewed the list of updates. Applecreek Station expansion has had its first preliminary engineering meeting. The condominium plan in downtown has architectural plans in and will be reviewed at the next DDA meeting. Sharp's Funeral expansion is moving along very fast. KFC & Dort Federal are done. The streetscape project along with Holland Square is out for bids. Street projects for 2019 are Helmsley and Fairchild for reconstruct and rehabilitation. The school is working on all city facilities in 2019 as part of the bond approval process. There has been inquiries for city owned vacant land downtown. The raceway has sold and we are excited about the new ownership. Lots of good stuff happening in 2019. We will continue to work on zoning updates and well as some procedural features of the redevelopment ready communities program and expect site plans.

Meeting Open to Public:

None.

Remarks By Planning Commission:

Commissioner Krueger is looking forward to a great year and will all the changes, 2020 should even be a better year.

Adjourn

Resolution No. 190108-05

(Carried)

Motion by Planning Commission Member Novak
Second by Planning Commission Member Grimes

I Move the Swartz Creek Planning Commission adjourns the January 8, 2019 Planning Commission meeting.

Unanimous Voice Vote
Motion Declared Carried

Meeting adjourned at 8:04 p.m.

, Secretary